



MEETING AGENDA
For
PLANNING, RESOURCES AND OPERATIONS
COMMITTEE

February 24, 2026 @ 3:00 pm
At Company Office 139 N. Euclid Ave., Upland, CA 91786 with
option of Virtual/Online or Teleconference

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/341254157>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 341-254-157

Call to Order

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Public Comments

This is the time for any shareholder or member of the public to address the committee members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the Committee is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Approval of Committee Meeting Minutes

A. Regular Committee Minutes of December 15, 2025

5. Planning and Operational Issues and Updates:

A. Project Status Report/Project List
Report on on-going projects

6. Basin Issues and Updates:

- o San Antonio Canyon Watershed – Verbal report
- o Chino Basin - Verbal report
- o Six Basins - Verbal report
- o Cucamonga Basin – Verbal report

7. Committee's Comments and Future Agenda Items:

This is the time for the Committee to comment and consider future agenda items relative to planning, water resources and operations of the company and its shareholders.

Adjournment:

The next regular PROC Meeting will be held on April 28, 2026 at 3:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 N. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Thursday [7:30 – 11:30 & 12:30 – 5:00]. The agenda is also available for review and copying at the City of Upland at 460 N. Euclid Avenue and Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On February 19, 2026, a true and correct copy of this agenda was posted at the entry of the Company Office (139 N. Euclid Avenue), at the City of Upland at 460 N. Euclid Avenue, on the public bulletin board at 450 N. Euclid Avenue (Upland Public Library), and on the Company website.

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE
December 15, 2025

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 2:30 p.m. on the above date. Committee members present in person were Rudy Zuniga, Will Elliott, Bob Bowcock, and Kati Parker. Also in attendance were SAWCo’s General Manager Brian Lee, General Legal Counsel Derek Hoffman. Director Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. **Regular Committee Minutes of October 28, 2025** – Director Parker moved, and Director Bowcock seconded to approve the meeting minutes of October 28, 2025, as presented. Motion carried unanimously.
5. Planning and Operational Issues and Updates -
 - A. Mr. Lee reported staff is submitting plans for the new office and yard facilities to the City of Upland Building Department and will be brought to the City Council meeting in January. There have been lots of delays, but staff would like to get in under the old building codes and City of Upland staff have agreed to accept the project this month and not to wait until January because the new building codes begin January 1, 2026.
 - B. Mr. Lee met with Rincon Consulting at the San Antonio Creek Bridge, and they are moving forward installing the stream flow gauge. Staff should start getting data on that to determine how much water there is in the creek.
6. Basin Issues and Updates
 - **San Antonio Canyon Watershed-** There was no update to report.
 - **Chino Basin-** Mr. Lee reported at the previous AP meeting held a vote for the minor representative to be on the Chino Basin Watermaster Board, and it was a unanimous decision to have Bill Velto to serve as the AP representative and Kati Parker will be the alternative.
 - **Six Basins-** There was no update to report.
 - **Cucamonga Basin-** There was no update to report.
7. Closed session:
 - A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code § 54956.9(d)(1)] Name of Case: San Antonio Water Company v. Foothill Irrigation Company et al., San Bernardino Superior Court Case No. 92645
 - B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code § 54956.9(d)(1)] Name of case: Aqueous Film-Forming Foams Product Liability Litigation, Master Docket No. 2:18-mn-2873-RMG

The Committee went into closed session at 2:34 PM and upon return from closed session at 3:41 PM and Legal Counsel Derek Hoffman stated there was no reportable action.
8. Committee’s Comments and Future Agenda Items: None.

Adjournment: –The meeting adjourned at 3:42 p.m.

Assistant Secretary
Brian Lee

Agenda Item No. 5A

Item Title: Projects and Operations Update

Purpose:

To update the Board and Shareholders on Company capital projects.

Updates:

1507 – Office Relocation

The Board approved a design and construction management contract at its March 2023 regular meeting. Contract has been executed and Architect is currently working on plans. Consultant has started discussions with Edison regarding eastern easement onto property. Company hired a CEQA consultant in May 2024. Architect hired civil engineering, geotechnical and survey subconsultants in May 2024.

~~The City Counsel approved our project on a 3-0 vote. Mayor Velto and Councilmember Zuniga recused themselves from the discussion.~~

There were some adjustments to our plans at the October 22 meeting. The first and largest adjustment was to have ALL traffic to the property come off of Campus Avenue and cross the Edison property. The second adjustment was to keep the access gate on 20th Street closest to the reservoir as a fire-access gate. Operating hours will also be restricted to prohibit company trucks from operating prior to 7am unless in an emergency. This restriction will not impede company operations.

Plans were submitted to the Building Department in December 2025. Depending on review time, we could have approval in February at the earliest. If that schedule holds the most likely construction start would be in March of 2026.

Company is working to bid the project in Winter of 2026. Staff continues to work with the architect to finalize construction details.

The architect is engaged with SCE to solidify access across their property.

Original Budget.....	\$4,000,000
Original Contracts	\$283,550
New Contracts or	
Authorized Change Orders	\$163,550
Current Contracts	\$447,100

1902 – Cucamonga Crosswalls Mitigation

Permits have been closed. Staff is also looking into long-term maintenance permits that will allow the Company yearly access to the site for clearing and grubbing.

2201 Paloma Hydraulic Break

Company awarded a construction contract to Merlin Johnson at the September 2025 Regular Board Meeting. Material submittals are being reviewed., ~~and a preconstruction meeting has been scheduled.~~ Construction start date is scheduled for March/April, depending on when material arrives. There remains a long lead time for construction material.

Original Predesign Budget	\$40,000
Original Design/Const. Budget.....	\$1,500,000
Original Contracts	\$2,067,435
Authorized Change Orders.....	NA
Current Contracts	\$2,067,435

2204 GIS Update

At the August 2022 Special Meeting, the Board authorized a contract with WSC to update the Company's GIS maps. Contract has been executed. Consultant working on updates. WSC conducted training and system review with staff in May. Staff is providing field updates into the GIS system for consultant to correct on a quarterly/half year basis. Staff has executed a change order extending GIS services for another year.

Original Budget	\$11,110
Original Contracts	\$11,110
Authorized Change Orders.....	\$6,221
Current Contracts	\$17,331

2501 Well 19 Pipeline

A professional services contract was awarded to CivilTech Engineering at the regular September 2025 Board meeting. Survey is currently being conducted. Staff and consultant have been in communication as predesign report is being prepared. Alignment is being discussed.

Original Budget	\$3,340,000
Original Contracts	\$849,070
Authorized Change Orders.....	NA
Current Contracts	\$849,070

2502 Urban Water Management Plan 2025

For economy of scale, the Company has teamed with nine regional partners to complete each agency's individual 2025 UWMP. Water Systems Consultants (WSC) was awarded the contract for all agencies. A cost sharing agreement was signed on March 31, 2025. The project has started and staff is coordinating with consultant regarding data collection.

Original Budget	\$50,000
Original Contracts	\$42,402
Authorized Change Orders.....	NA
Current Contracts	\$42,402

2601 Res 9 Outflow

In late January 2026 the Company's field crew attempted to repair a leak on the Res 9 outfall pipeline I 24th Street. The existing material is riveted steel pipe, which hasn't been manufactured in decades. Staff would repair a single leak and discover another leak after recharging the pipeline. Staff ended up replacing 60 lineal feet of pipeline and recharged the system. Water flowed from the upper trench wall, indicating additional leaks upstream. The upstream pipeline ran through private property and directly under a residential garage. Staff made the determination to relocate the pipeline and reroute through the Company's driveway, a job approximately 500 lineal feet in length. The rerouting abandoned existing facilities on private property, thereby avoiding future issues with leaks on private property. Staff issued an emergency contract with CP Construction to perform the work. Staff purchased all material to provide to the contractor. The work was estimated to take about eight days. Contract flat rate was \$12,500 per day. Material estimate was \$40,000. Paving quotes are being pursued.

Original Budget	\$200,000
Original Contracts, not including material...	\$100,000
Authorized Change Orders.....	NA
Current Contracts	\$0

2602 SCADA Server Update

~~The Company is currently experiencing problems with our SCADA system used to remotely monitor and control the system. Communication between SCADA components is nonexistent. We have hired AIC, a SCADA company out of Temecula, to troubleshoot the issue and after a week's worth of effort they believe they have narrowed it down to one system component, the router. We are also in discussions with SOFFA, a more local SCADA company, to provide ongoing support.~~

The main computer components of our SCADA system are eight years old, which is about the life expectancy of computer equipment. Some of our current equipment is no longer supported by the manufacturer. Staff was hoping we could squeeze another year or two out of the existing equipment until the move to our new facilities. Staff will be bringing a full report to the Board as soon as it is available, likely with a recommendation to replace our SCADA Server system. For budgetary purposes, this will be a \$100k+ project.

Original Budget	\$150,000
Original Contracts	\$0
Authorized Change Orders.....	NA
Current Contracts	\$0