

MINUTES OF THE SAN ANTONIO WATER COMPANY  
PLANNING, RESOURCES, and OPERATIONS COMMITTEE  
November 27, 2018

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:00 p.m. on the above date at the company office located at 139 N. Euclid Avenue, Upland, California. Committee members present were Will Elliott, John Gerardi, Gino Filippi, and Tom Thomas. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Mr. Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
  - A. ***Regular Committee Minutes of September 25, 2018*** – Mr. Gerardi moved and Mr. Filippi seconded to approve the meeting minutes of September 25, 2018. Motion carried.
5. Planning and Operational Issues:
  - A. ***IEUA Water Rates & Charges*** - Mr. Thomas stated if the letter is to be sent, time is of the essence as the General Manager of IEUA has resigned her post effective the end of the year.  
  
Mr. Filippi moved and Mr. Gerardi seconded to recommend the Board approve sending the letter response to IEUA as presented. Motion carried.
  - B. ***SBCTA Easement Request*** – Mr. Lee advised the Committee that he had spoken with Tommy Hudspeth, the Water Utility Superintendent, regarding this item who had no issue with the construction easement request. The temporary construction easement will last for a period of 60-months on the property located at East 6<sup>th</sup> Street in Ontario, California for a total of \$8,040.  
  
Mr. Gerardi moved and Mr. Filippi seconded to recommend the Board approve authorizing the General Manager, after review by SAWCo legal counsel, to execute all paperwork necessary to allow the SBCTA a 60-month temporary construction easement at SAWCo property located at East 6<sup>th</sup> Street in Ontario, California. Motion carried.
  - C. ***SCADA Server Replacement*** – Mr. Lee advised that Committee that although this project was budgeted for this year, when he went to purchase the hardware for the SCADA system he discovered the item was not brought to the Board for formal approval.

Mr. Lee requested the PROC recommend the Board authorize him to execute a not-to-exceed \$99,337 contract with TESCO, a not-to-exceed \$17,750 equipment purchase from Inland Productivity Solutions, and to authorize project expenditures up to \$130,000.

Mr. Gerardi moved and Mr. Filippi seconded to recommend the Board authorize the General Manager to execute a not-to-exceed \$99,337 contract with TESCO, a not-to-exceed \$17,750 equipment purchase from Inland Productivity Solutions, and to authorize project expenditures up to \$130,000. Motion carried.

6. Planning and Operational Update -

**A. Project Status Report –**

- **Cucamonga Crosswalls Project** – SAWCo’s portion of the project is complete. GRB Equipment is now processing the materials to sell. A percolation test at the site proved the project successful as the water soaked in nearly too fast to allow for accurate registering.
- **Holly Drive Booster Station** – The door to the building needs to be realigned and there is some rock work needed otherwise the project is complete.
- **Holly Drive Reservoir Phase I** – Bid opening for the project is scheduled for December 13<sup>th</sup>.
- **Reservoir 7** – Reroofing – Staff met with Civiltec Engineering earlier in the day. The estimated cost is \$1,000,000 which is \$200,000 over the estimated cost.
- **Campus Avenue Pipeline Replacement** – The project is in the design phase. On the lower end of North Campus Avenue the pipeline runs through backyards. This project will consist of abandoning that area and installing a pipeline in the roadways.
- **Edison Pond Sluice Gate** – the trash rack was retrieved by the company that built it. The trash rack will be rebuilt to fit the location and installed.

7. Basin Issues and Updates

- **San Antonio Canyon Watershed** – A committee meeting is scheduled for December 5<sup>th</sup>.
- **Chino Basin** – Ms. Layton stated a closed session meeting was held earlier in the day. The Appropriative Pool approved the 2018 agreement to the Appropriative Pool Pooling Plan and CAMA Amendments (11/21/2018 version) and conditioned upon the approval of each of Appropriative Pool member’s governing body intends to sign said agreement. Further, the Appropriative Pool directs its counsel to join in the motion to approve the Appropriative Pool Pooling Plan and CAMA Amendments.

The Agricultural Pool filed a claim for writ of mandate on November 19<sup>th</sup> asking the Court to implement its order to reset the safe yield. Previously, the Non-Agricultural Pool filed a motion with the Court changing their Pooling Plan which requires the changes yet made in the Appropriative Pool parties agreement.

The six Appropriative Pool parties Cucamonga Valley Water District (CVWD), the City of Pomona, Monte Vista Water District (MVWD), Jurupa Community

Services District (JCSD), the City of Chino, and the City of Ontario filed an Ex Parte Application which granted the parties a hearing on December 5<sup>th</sup>.

- ***Six Basins*** – Mr. Thomas stated the safe yield was set at 13,000AF and the annual assessment was set at \$24/AF. PVPA contributed \$130,000 to the Six Basins budget which helped keep the annual assessment low. The annual budget was also approved. One notable project for the upcoming year is the pump and treat in the City of Pomona near the Pomona Fairgrounds. This project will most likely qualify for grant funding.
- ***Cucamonga Basin*** – A meeting with CVWD, West End Consolidated Water Company (WECWC), and SAWCo to discuss modernizing the judgment is scheduled for December 4<sup>th</sup>. SAWCo recently offered to CVWD 2AF of water from Chino Basin for 1AF of water from Cucamonga Basin. Mr. Lee will update the Board on whether or not the offer was taken.

8. Closed session: – None.

9. Committee's Comments and Future Agenda Items: Ms. Layton advised of some personnel changes at JCSD, IEUA, CVWD, and Chino Basin Water Conservation District.

Adjournment: – The meeting was adjourned at 3:22 p.m. Motion carried.

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Assistant Secretary  
Brian Lee