



MEETING AGENDA
For
PLANNING, RESOURCES AND OPERATIONS
COMMITTEE

April 28, 2026 @ 3:00 pm
At Company Office 139 N. Euclid Ave., Upland, CA 91786 with
option of Virtual/Online or Teleconference

Please join our meeting from your computer, tablet or smartphone.

<https://meet.goto.com/688294101>

You can also dial in using your phone.

United States: [+1 \(224\) 501-3412](tel:+12245013412)

Access Code: 688-294-101

Call to Order

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Public Comments

This is the time for any shareholder or member of the public to address the committee members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the Committee is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Approval of Committee Meeting Minutes

A. Regular Committee Minutes of February 24, 2026

5. Planning and Operational Issues and Updates:

A. Project Status Report/Project List
Report on on-going projects

6. Basin Issues and Updates:

- San Antonio Canyon Watershed – Verbal report
- Chino Basin - Verbal report
- Six Basins - Verbal report
- Cucamonga Basin – Verbal report

7. Committee's Comments and Future Agenda Items:

This is the time for the Committee to comment and consider future agenda items relative to planning, water resources and operations of the company and its shareholders.

Adjournment:

The next regular PROC Meeting will be held on June 23, 2026 at 3:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 N. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Thursday [7:30 – 11:30 & 12:30 – 5:00]. The agenda is also available for review and copying at the City of Upland at 460 N. Euclid Avenue and Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On April 23, 2026, a true and correct copy of this agenda was posted at the entry of the Company Office (139 N. Euclid Avenue), at the City of Upland at 460 N. Euclid Avenue, on the public bulletin board at 450 N. Euclid Avenue (Upland Public Library), and on the Company website.

MINUTES OF THE SAN ANTONIO WATER COMPANY
 PLANNING, RESOURCES, and OPERATIONS COMMITTEE
 February 24, 2026

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:01 p.m. on the above date. Committee members present in person were Rudy Zuniga and Bob Bowcock. Committee members present remotely were Kati Parker and Will Elliott. Also in attendance were SAWCo's General Manager Brian Lee, General Legal Counsel Derek Hoffman and Senior Administrative Specialist Tiffany Dickinson. Chair Elliott presided.

Mr. Hoffman added the Board adopted a resolution at the previous Board meeting authorizing the committees to meet remotely and for the record two committee members are participating remotely pursuant to that resolution.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. ***Regular Committee Minutes of December 15, 2025*** – Director Parker moved, and Director Bowcock seconded to approve the meeting minutes of December 15, 2025, as presented. Motion carried unanimously.
5. Planning and Operational Issues and Updates -
 - A. Mr. Lee reported on the two projects discussed at the February 2026 Board Meeting and the Board approved have been completed in full and are in operation. Staff are now hoping to get material for the Forebay Outfall project to get that started.
6. Basin Issues and Updates
 - ***San Antonio Canyon Watershed-***
 - ***Chino Basin-***
 - ***Six Basins-***
 - ***Cucamonga Basin-***

Staff stated no major update for all basins.
7. Committee's Comments and Future Agenda Items: Director Parker asked regarding the status of the new office and yard project in which staff stated an AD HOC Committee meeting will be called for in March to go over materials, how to bid the project and answers from the City of Upland's Building Department on the plan check process.

Adjournment: –The meeting adjourned at 3:07 p.m.

Assistant Secretary
Brian Lee

Agenda Item No. 5A

Item Title: Projects and Operations Update

Purpose:

To update the Board and Shareholders on Company capital projects.

Updates:

1507 – Office Relocation

The Board approved a design and construction management contract at its March 2023 regular meeting. Contract has been executed and Architect is currently working on plans. Consultant has started discussions with Edison regarding eastern easement onto property. Company hired a CEQA consultant in May 2024. Architect hired civil engineering, geotechnical and survey subconsultants in May 2024.

Plans were submitted to the Building Department in December 2025. Comments were minor and a resubmittal was made in March. We are scheduling a project bid for May ~~April~~ with anticipated award of construction contract for June ~~May~~ Board Meeting. The AdHoc Committee met on March 31 ~~will be meeting (tentatively March 31)~~ to review design elements and discuss construction schedule and material

The architect is engaged with SCE to solidify access across their property.

Original Budget	\$4,000,000
Original Contracts	\$283,550
New Contracts or	
Authorized Change Orders	\$163,550
Current Contracts	\$447,100

1902 – Cucamonga Crosswalls Mitigation

Permits have been closed. Staff is also looking into long-term maintenance permits that will allow the Company yearly access to the site for clearing and grubbing.

2201 Paloma Hydraulic Break

Company awarded a construction contract to Merlin Johnson at the September 2025 Regular Board Meeting. Material submittals are being reviewed. Construction start date is scheduled for March/April, depending on when material arrives. There remains a long lead time for construction material. Contractor confirmed earlier this month that pipeline material should be ready in early April. Contractor is tentatively scheduled to begin construction at the end of April. Alignment and existing utility conflict avoidance is currently being confirmed.

Original Predesign Budget	\$40,000
Original Design/Const. Budget.....	\$1,500,000
Original Contracts	\$2,067,435
Authorized Change Orders.....	NA
Current Contracts	\$2,067,435

2204 GIS Update

At the August 2022 Special Meeting, the Board authorized a contract with WSC to update the Company's GIS maps. Contract has been executed. Consultant working on updates. WSC conducted training and system review with staff in May. Staff is providing field updates into the GIS system for consultant to correct on a quarterly/half year basis. Staff has executed a change order extending GIS services for another year.

Original Budget	\$11,110
Original Contracts	\$11,110
Authorized Change Orders.....	\$6,221
Current Contracts	\$17,331

2501 Well 19 Pipeline

A professional services contract was awarded to CivilTech Engineering at the regular September 2025 Board meeting. Survey is currently being conducted. Staff and consultant have been in communication as predesign report is being prepared. Alignment is being discussed.

Original Budget	\$3,340,000
Original Contracts	\$849,070
Authorized Change Orders.....	NA
Current Contracts	\$849,070

2502 Urban Water Management Plan 2025

For economy of scale, the Company has teamed with nine regional partners to complete each agency's individual 2025 UWMP. Water Systems Consultants (WSC) was awarded the contract for all agencies. A cost sharing agreement was signed on March 31, 2025. The project has started and staff is coordinating with consultant regarding data collection.

Original Budget	\$50,000
Original Contracts	\$42,402
Authorized Change Orders.....	NA
Current Contracts	\$42,402

2601 Res 9 Outflow

In late January 2026 the Company's field crew attempted to repair a leak on the Res 9 outfall pipeline I 24th Street. The existing material is riveted steel pipe, which hasn't been manufactured in decades. Staff would repair a single leak and discover another leak after recharging the pipeline. Staff ended up replacing 60 lineal feet of pipeline and recharged the system. Water flowed from the upper trench wall, indicating additional leaks upstream. The upstream pipeline ran through private property and directly under a residential garage. Staff made the determination to relocate the pipeline and reroute through the Company's driveway, a job approximately 500 lineal feet in length. The rerouting abandoned existing facilities on private property, thereby avoiding future issues with leaks on private property. Staff issued an emergency contract with CP Construction to perform the work. Staff purchased all material to provide to the contractor. The work was estimated to take about eight days. Contract flat rate was \$12,500 per day. Material estimate was \$40,000. Paving quotes are being pursued. The Board ratified staff's actions at its regular meeting on February 17, 2026. The project has been completed, and final costs are being calculated.

Original Budget.....	\$200,000
Original Contracts, not including material...	\$100,000
Authorized Change Orders.....	NA
<u>FINAL COST</u>	<u>\$145,691</u>

2602 SCADA Server Update

The main computer components of our SCADA system are eight years old, which is about the life expectancy of computer equipment. Some of our current equipment is no longer supported by the manufacturer. Staff was hoping we could squeeze another year or two out of the existing equipment until the move to our new facilities. Staff will be bringing a full report to the Board as soon as it is available, likely with a recommendation to replace our SCADA Server system. For budgetary purposes, this will be a \$100k+ project. Staff has met with consultant and provided review documentation. Consultant is working on proposal.

Original Budget.....	\$150,000
Original Contracts	\$0
Authorized Change Orders.....	NA
Current Contracts	\$0

2603 Benson and 20th

In early 2025 staff abandoned approximately 500 feet of the lower portion of the Reservoir 9 outfall due to severe corrosion of the pipeline wall. Abandoning this section isolated the lower Reservoir 9 Outfall pipeline from the rest of the irrigation system. The pipeline has remained isolated since that time.

In preparation for the upcoming construction of the Forebay Outfall project, staff requests that the Board authorize construction of approximately 500 lineal feet of PVC 'bridge' pipeline to reconnect the Reservoir 9 Outfall to the lower portion of the remaining irrigation system. This installation will allow irrigation water to be diverted around the Forebay Outfall construction project and continue to provide service to the rest of the irrigation system. The Board authorized construction at its regular meeting on February 17, 2026. The project has been completed, and final costs are being calculated.

Original Budget	\$55,000
Original Contracts	\$63,470
Authorized Change Orders.....	NA
<u>FINAL COST</u>	<u>\$63,470</u>

2604 San Antonio Stream Gauge

The Company is exploring how to maximize diversions for the San Antonio Canyon. The first step is to measure actual flow from the canyon. At its regular November 2025 meeting the Board authorized a contract with Rincon Consulting to install a stream gauge in San Antonio Canyon. The stream gauge was installed in February 2026 and is currently collecting data. Initial results will be presented to the Board at a later date.

Original Budget	\$100,000
Original Contracts	\$85,679
Authorized Change Orders.....	NA
Current Contracts	\$0