



# SAN ANTONIO WATER COMPANY

## BOARD OF DIRECTORS MEETING

Tuesday, June 16, 2020

5:00 p.m.

Giuseppe's Restaurant, 2433 N. Euclid Ave., Upland, CA 91784

Also Available by Virtual/Online or Teleconference

Please join the meeting from your computer, tablet or

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Access Code: 157-762-029

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

- A. Approval of Board Meeting Minutes  
Regular Meeting Minutes of May 19, 2020.
- B. Planning, Resources, and Operations Committee (PROC) Meeting Minutes  
No meeting minutes to report.
- C. Administration and Finance Committee (AFC) Meeting Minutes  
Meeting minutes of January
- D. Financial Statement  
Income Statement and Balance Sheet for April 30, 2020
- E. Investment Activity Report  
Monthly Report of Investments Activity.
- F. Water Production and Consumption  
Monthly water production and consumption figures.
- G. Prominent Issues Update  
Status summaries on certain on-going active issues.
- H. Projects and Operations Update  
Status summaries on projects and operations matters.
- I. Groundwater Level Patterns [Quarterly in January, April, July, and October]  
Tracking patterns of groundwater elevations relative to ground surface.
- J. Conservation Program Update [Quarterly in January, April, July, and October]  
Update on SAWCo's existing water conservation programs
- K. Correspondence of Interest

5. Board Committee – Delegate Report:

- A. PVPA Representative Report  
Verbal report on activities at the Pomona Valley Protective Association that have an impact on the Company.
- B. Six Basins Representative Report  
Verbal report on activities at the Six Basins Watermaster that have an impact on the Company.
- C. Chino Basin Representative Report  
Verbal report on activities at the Chino Basin Watermaster that ave an impact on the Company.
- D. Cucamonga Basin Representative Report  
Verbal update by staff.
- E. Administration and Finance Committee (AFC) Chairman’s Report  
Verbal update on meeting held May 26, 2020
- F. Planning, Resources, and Operations Committee (PROC) Chairman’s Report  
No meeting to report.
- G. Office Feasibility Study Ad Hoc Committee  
No meeting to report.

6. General Manager’s Report on Activities

- A. Salary Range Adjustment  
Recommend approval of salary table adjustment to account for inflation
- B. Stock Auction – August 2020  
Recommend approval of timeline for proposed stock auction
- C. Company Response to COVID-19  
Discussion regarding Company’s response to the virus.

7. Closed Session: None.

8. Director’s Comments and Future Agenda Items:

Adjournment:

*The next regular Board Meeting will be held on Tuesday, July 21, 2020 at 5:00 p.m.*

**NOTE:** All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 No. Euclid Avenue, Upland, CA) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm]. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

**POSTING STATEMENT:** On June 11, 2020 a true and correct copy of this agenda was posted at the entry of the Company’s Office (139 No. Euclid Avenue), on the public bulletin boards at 450 No. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall), on the Company’s website, and at Giuseppe’s Restaurant (2433 N. Euclid Avenue).

# SAN ANTONIO WATER COMPANY

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## MINUTES OF THE SAN ANTONIO WATER COMPANY

### Tuesday, May 19, 2020

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was held virtually and called to order at 5:00 p.m. on the above date as noticed. Directors present were Tom Thomas, Jose Sanchez, Will Elliott, Gino Filippi, Rudy Zuniga, Bob Cable, and Martha Goss. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Thomas presided.

- Salute to the Flag
- 1. Recognitions and Presentations: None.
- 2. Additions-Deletions to the Agenda: None.
- 3. Shareholder-Public Testimony: None.
- 4. Consent Calendar Items:
  - A. Approval of Board Meeting Minutes  
Regular Meeting Minutes of April 21, 2020.
  - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes  
Meeting minutes of February 25, 2020.
  - C. Administration and Finance committee (AFC) Meeting Minutes  
No meeting minutes to report.
  - D. Financial Statement  
Income Statement and Balance Sheet for March 31, 2020.
  - E. Investment Activity Report  
Monthly Report of Investments Activity.
  - F. Water Production and Consumption  
Monthly water production and consumption figures.
  - G. Prominent Issues Update  
Status summaries on certain on-going active issues.
  - H. Projects and Operations Update  
Status summaries on projects and operations matters.
  - I. Groundwater Level patterns [Quarterly in January, April, July, and October]  
Tracking patterns of groundwater elevations relative to ground surface.
  - J. Conservation Program Update [Quarterly in January, April, July, and October]  
Update on SAWCo's existing water conservation programs
  - K. Correspondence of Interest

Director Sanchez moved and Director Zuniga seconded to approve the Consent Calendar as presented. Motion carried unanimously.

5. Board Committee – Delegate Report:

- A. **Pomona Valley Protective Association (PVPA) Representative's Report** – Director Thomas reported on PVPA's most recent meeting which was also held virtually. Prior to the time of the meeting no water had been spread during the calendar year, however, April rainfall was just enough to allow some spreading.

A lease agreement or an easement are being considered for a proposed kiosk on PVPA land at the entrance to the Claremont Wilderness Park. PVPA has made a commitment to place a marquee sign at the crossing of Mills and the Thompson Creek Trail honoring Marilee K. Scaff.

PVPA is still monitoring what happens with H.R. 116-385. PVPA property is included in the original bill and they are attempting to have it removed as it is private land.

- B. Six Basins Representative Report** – Director Thomas reported no meeting was held in April.
- C. Chino Basin Representative Report** – Mr. Lee reported work continues on the Safe Yield Reset. The Appropriative Pool is developing a response to the proposed reset. The Agriculture Pool is not in support of the Safe Yield Reset.

The Appropriative Pool is working on compiling responses to the Watermaster about the Optimum Basin Management Program (OBMP). The Agriculture Pool also has questions regarding storage in the OBMP.

The 2021 Draft Budget includes projects that have not gone through the proper channels. The Appropriative Pool is asking for these projects to be removed until they have been approved.

- D. Cucamonga Basin Representative Report** – Ms. Layton reported she met with West End Consolidated Water Company (WECWC). SAWCo and WECWC have come to an agreement on the terms of reference sheet for cost sharing some past and consideration of future projects but are awaiting Cucamonga Valley Water District comments.

The next meeting is scheduled for Tuesday, June 9<sup>th</sup>. The committee is nearing completion of their review and revising of the judgment. Once complete, the revised modernized judgment will be reviewed for any legal and/or technical issues.

Staff has met with Wildermuth Environmental, Inc. to go over required Sustainable Groundwater Management Act reporting for the basin.

- E. Administration and Finance Committee (AFC) Chairman's Report** – No meeting to report.
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report** – Nothing reported.
- G. Office Feasibility Study Ad Hoc Committee** – No meeting to report.

6. General Manager's Report on Activities:

- A. Company Response to COVID-19** – Mr. Lee reminded the Board that the company has made work schedule adjustments since the start of the corona virus pandemic. As of May 18<sup>th</sup> the office has been reopened to the public but with modified hours. The office is closed to the public for the first hour in the morning and one hour before closing to allow for cleaning. Adjustments will continue to be made as needed.

Mr. Lee and Ms. Layton participated in a virtual presentation provided by the company's labor relations attorney firm. They will be discussing how they can adjust SAWCo's current plan to meet what the recommendations presented.

Director Filippi felt it prudent to stay in touch with the lawyer's advice on how to handle current operations with regards to the pandemic.

Director Thomas commented that it appears management is taking all the necessary precautions.

7. Closed Session: None.

- 8. Director's Comments and Future Agenda Items: Director Sanchez thanked Mr. Lee for the Edison valve replacement pictures. He also spoke about meeting with Mr. Lee and Ms. Goss to discuss financial reporting.

Mr. Lee assured Director Sanchez he had not forgotten and will get that scheduled in the near future.

Adjournment:

With no further business to discuss, Director Thomas adjourned the meeting at 5:13 p.m.

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Assistant Secretary  
Brian Lee

SAN ANTONIO WATER COMPANY  
ADMINISTRATION and FINANCE COMMITTEE (AFC)  
MINUTES

January 28, 2020

An open meeting of the Administration and Finance Committee (AFC) of the San Antonio Water Company (SAWCo) was called to order at 3:00 p.m. on the above date at the Company office located at 139 N. Euclid Ave., Upland, California. Committee Members present were Jose Sanchez, Bob Cable, Rudy Zuniga, and Tom Thomas. Also in attendance were Martha Goss and SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: Mr. Lee advised information needed for Item 5D did not meet the deadline for the meeting therefore Item 5D should be deleted from the agenda.

Mr. Lee requested adding the Property and Casualty Insurance Proposal from EPIC Insurance to the agenda as Item 5E. The Committee unanimously agreed to add the item to the agenda as Item 5E.

3. Public Comments: None.
4. Approval of Committee Meeting Minutes: Mr. Cable moved and Mr. Zuniga seconded to approve the meeting minutes of October 22, 2019 and November 13, 2019. Motion carried unanimously.

5. Administrative and Financial Issues:

- A. ***Proposed Financial Policies*** – Mr. Sanchez clarified the first page attached to Agenda Item 5A does not represent a policy or policies, they are suggested targets for some of SAWCo's financial reporting duties. He stated the targets are up for discussion.

The Committee reviewed the proposed investment policy in its entirety and with discussion and suggestions for edits and revisions.

Mr. Zuniga moved and Mr. Cable seconded to approve the Investment Policy as amended. Motion carried unanimously.

The Committee then discussed the proposed reserve policy. As part of the Water Company's reserve accounts they currently utilize a Depreciation and Obsolescence account. The Committee agreed to rename the account the Capital Investment and Depreciation Reserve Fund for better accuracy.

Mr. Cable moved and Mr. Zuniga seconded to approve the Reserve Policy as amended. Motion carried unanimously.

After discussion the Committee decided to table the review of the request for qualifications for investment services to allow for further revisions.

- B. ***SB998 – Policy and Procedure*** – Mr. Lee advised the Committee of the State's mandate that water service cannot be disconnected for non-payment without following strict guidelines. Staff brought forward policy and procedure for following the soon to be implemented legislation.

Mr. Cable stated that as long as the policy and procedure are in compliance with the legislation he suggested moving forward with implementing them.

Mr. Sanchez advised changing verbiage to read SAWCo is changing current policy to comply with the legislation instead of observe it.

Mr. Cable moved and Mr. Zuniga seconded to recommend the Board approve the proposed policy and procedure to comply with SB998. Motion carried unanimously.

- C. *Employee Recognition Policy Amendment*** – Mr. Lee recommended amending the employee recognition reward program to remove gift cards and include monetary amount in paycheck to affect the necessary tax withholdings.

Mr. Zuniga moved and Mr. Cable seconded to recommend the Board approve amending the employee recognition reward program to remove gift cards and instead include a monetary amount in the employee's paycheck for purposes of tax withholdings. Motion carried unanimously.

- E. *General Liability Insurance Proposal*** – Mr. Thomas explained SAWCo experienced significant saving by moving to this plan a few years back. He advised he read the proposal from cover to cover, noticed only a few very minor changes, and felt renewal was warranted.

Mr. Cable moved and Mr. Sanchez seconded to approve recommending the Board renew liability insurance under JPRIMA as present by SAWCo's insurance broker EPIC. Motion carried.

6. Closed Session: None.

7. Committee Comments and Future Agenda Items: Mr. Thomas suggested a possible AFC meeting after the February Board Meeting.

Mr. Sanchez commented the Committee will be working on ratios and implementing the policy in upcoming meetings after Board approval of the policies.

8. Adjournment: The committee determined there was no further business and adjourned the meeting at 3:50 p.m.

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Assistant Secretary  
Brian Lee



San Antonio Water Company, CA

# Income Statement

## Group Summary

For Fiscal: 2020 Period Ending: 04/30/2020

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 4 - Income</b>					
<b>SubCategory: 40 - Shareholder Revenue</b>					
1185 - Domestic Water Income (Base)	301,000.00	301,000.00	27,558.44	54,146.63	246,853.37
1215 - Domestic Water Income (Supplemental)	148,000.00	148,000.00	15,869.71	38,477.93	109,522.07
1220 - Domestic Water Income (Tier 3)	104,000.00	104,000.00	19,883.67	56,218.25	47,781.75
1230 - Domestic Water Income (Readi/Chrg)	200,000.00	200,000.00	33,450.74	67,020.72	132,979.28
1235 - Domestic Water Availability Charge (WAC)	60,000.00	60,000.00	10,132.06	20,307.80	39,692.20
1245 - Municipal Water Income (Base)	3,073,000.00	3,073,000.00	183,620.67	724,794.80	2,348,205.20
1268 - Municipal Water Income (Readi/Chrg)	80,000.00	80,000.00	6,900.00	27,600.00	52,400.00
1274 - Misc Water Income (Base)	224,000.00	224,000.00	11,075.60	35,254.19	188,745.81
1275 - Misc Water Income (Supplemental)	126,000.00	126,000.00	4,205.78	12,840.68	113,159.32
1276 - Munnicipal Water Availability Charge (WAC)	477,000.00	477,000.00	39,732.00	158,922.00	318,078.00
1280 - Misc Water Income (Tier 3)	15,000.00	15,000.00	0.00	0.00	15,000.00
1288 - Misc Water Income (Readi/Chrg)	23,000.00	23,000.00	1,860.00	7,440.00	15,560.00
1290 - Misc Water Availability Charge (WAC)	24,000.00	24,000.00	1,922.00	7,688.00	16,312.00
1295 - Dormant Water Availability Charge (WAC)	54,000.00	54,000.00	8,733.41	17,477.55	36,522.45
1300 - Sale of Water/From Storage	0.00	0.00	0.00	73,979.50	-73,979.50
1400 - Stock Transfer	5,000.00	5,000.00	360.00	990.00	4,010.00
1410 - Late/Re-establishment Fee	4,000.00	4,000.00	85.00	1,440.00	2,560.00
1420 - Return Check Fee	0.00	0.00	0.00	125.00	-125.00
1430 - Stock Certificate Storage and Handling Fee	0.00	0.00	40.00	80.00	-80.00
<b>SubCategory: 40 - Shareholder Revenue Total:</b>	<b>4,918,000.00</b>	<b>4,918,000.00</b>	<b>365,429.08</b>	<b>1,304,803.05</b>	<b>3,613,196.95</b>
<b>SubCategory: 42 - Non-Shareholder Revenue</b>					
1725 - Misc. Income	2,000.00	2,000.00	1,100.60	1,100.60	899.40
1750 - Service/Litigation Agreements	0.00	0.00	76.93	298.36	-298.36
1753 - Ground Lease Income	54,000.00	54,000.00	4,707.84	22,689.36	31,310.64
1755 - Interest Earned	90,000.00	90,000.00	12,101.49	27,254.13	62,745.87
1785 - Gain on Sale of Asset	344,000.00	344,000.00	0.00	1,000.00	343,000.00
<b>SubCategory: 42 - Non-Shareholder Revenue Total:</b>	<b>490,000.00</b>	<b>490,000.00</b>	<b>17,986.86</b>	<b>52,342.45</b>	<b>437,657.55</b>
<b>Category: 4 - Income Total:</b>	<b>5,408,000.00</b>	<b>5,408,000.00</b>	<b>383,415.94</b>	<b>1,357,145.50</b>	<b>4,050,854.50</b>
<b>Category: 5 - O &amp; M Expense</b>					
<b>SubCategory: 50 - Operating Facilities</b>					
2175 - Facility Related Field Labor	221,000.00	221,000.00	26,296.06	73,290.71	147,709.29
2235 - Repairs to Facilities and Equipment	305,000.00	305,000.00	20,801.97	76,303.03	228,696.97
2265 - Power-Gas & Electric (utilities)	600,000.00	600,000.00	18,468.50	70,819.15	529,180.85
<b>SubCategory: 50 - Operating Facilities Total:</b>	<b>1,126,000.00</b>	<b>1,126,000.00</b>	<b>65,566.53</b>	<b>220,412.89</b>	<b>905,587.11</b>
<b>SubCategory: 51 - Operating Activities</b>					
2475 - Customer Service	86,000.00	86,000.00	6,006.90	31,601.34	54,398.66
2498 - Conservation	30,000.00	30,000.00	29.15	2,616.05	27,383.95
<b>SubCategory: 51 - Operating Activities Total:</b>	<b>116,000.00</b>	<b>116,000.00</b>	<b>6,036.05</b>	<b>34,217.39</b>	<b>81,782.61</b>
<b>SubCategory: 52 - Other Operating Expense</b>					
2205 - Non-Facility Related Labor	83,000.00	83,000.00	9,745.06	27,153.84	55,846.16
2210 - O & M - All Other	1,000.00	1,000.00	0.00	2,741.68	-1,741.68
2295 - Supplies (Inventory & Tools Expense)	10,000.00	10,000.00	519.17	3,098.47	6,901.53
2565 - Depreciation/Amortization	901,000.00	901,000.00	76,248.57	306,914.47	594,085.53
2715 - Property Taxes	220,000.00	220,000.00	0.00	102,341.90	117,658.10
2805 - Water Resource Mgmt.	220,000.00	220,000.00	2,573.81	25,560.76	194,439.24
<b>SubCategory: 52 - Other Operating Expense Total:</b>	<b>1,435,000.00</b>	<b>1,435,000.00</b>	<b>89,086.61</b>	<b>467,811.12</b>	<b>967,188.88</b>
<b>Category: 5 - O &amp; M Expense Total:</b>	<b>2,677,000.00</b>	<b>2,677,000.00</b>	<b>160,689.19</b>	<b>722,441.40</b>	<b>1,954,558.60</b>



**Income Statement**

**For Fiscal: 2020 Period Ending: 04/30/2020**

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 6 - G &amp; A Expense</b>					
<b>SubCategory: 60 - Personnel</b>					
2115 - Administrative Services	295,000.00	295,000.00	35,727.52	95,389.68	199,610.32
2130 - Development/Water Svc. App.	1,000.00	1,000.00	0.00	20.49	979.51
2325 - Payroll Taxes	78,000.00	78,000.00	8,715.01	28,049.03	49,950.97
2355 - Worker's Compensation Insurance	16,000.00	16,000.00	1,995.00	3,512.00	12,488.00
2385 - Benefit Pay (Vac., sick, etc.)	147,000.00	147,000.00	17,754.36	79,728.24	67,271.76
2415 - Benefit Insurance (Pension,Life,Medical,Vision etc	241,000.00	241,000.00	21,656.38	77,621.47	163,378.53
2430 - Benefit Administrative Services	1,000.00	1,000.00	1,185.00	1,185.00	-185.00
<b>SubCategory: 60 - Personnel Total:</b>	<b>779,000.00</b>	<b>779,000.00</b>	<b>87,033.27</b>	<b>285,505.91</b>	<b>493,494.09</b>
<b>SubCategory: 61 - Other</b>					
2445 - Office/IT Support	70,000.00	70,000.00	3,027.25	13,721.28	56,278.72
2505 - Directors Fees & Expense	32,000.00	32,000.00	4,250.00	11,277.23	20,722.77
2535 - Liability Insurance	39,000.00	39,000.00	29,894.00	29,894.00	9,106.00
2595 - Communication	106,000.00	106,000.00	2,849.88	17,393.87	88,606.13
2625 - Dues & Publications	3,000.00	3,000.00	0.00	1,277.95	1,722.05
2655 - Outside Services	69,000.00	69,000.00	459.31	2,838.05	66,161.95
2745 - Income Tax Expense	8,000.00	8,000.00	0.00	12,000.00	-4,000.00
2775 - Accounting	76,000.00	76,000.00	5,767.79	33,597.91	42,402.09
2776 - Legal	180,000.00	180,000.00	19,891.00	125,930.54	54,069.46
2790 - Human Resources Expense	42,000.00	42,000.00	4,662.28	13,850.94	28,149.06
2865 - All other	42,000.00	42,000.00	162.66	4,398.34	37,601.66
<b>SubCategory: 61 - Other Total:</b>	<b>667,000.00</b>	<b>667,000.00</b>	<b>70,964.17</b>	<b>266,180.11</b>	<b>400,819.89</b>
<b>Category: 6 - G &amp; A Expense Total:</b>	<b>1,446,000.00</b>	<b>1,446,000.00</b>	<b>157,997.44</b>	<b>551,686.02</b>	<b>894,313.98</b>
<b>Total Surplus (Deficit):</b>	<b>1,285,000.00</b>	<b>1,285,000.00</b>	<b>64,729.31</b>	<b>83,018.08</b>	

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - 10	1,285,000.00	1,285,000.00	64,729.31	83,018.08	1,201,981.92
<b>Total Surplus (Deficit):</b>	<b>1,285,000.00</b>	<b>1,285,000.00</b>	<b>64,729.31</b>	<b>83,018.08</b>	



San Antonio Water Company, CA

Item 4D  
**Balance Sheet**  
**Account Summary**  
 As Of 04/30/2020

Account	Name	Balance
<b>Fund: 10 - 10</b>		
<b>Assets</b>		
<b>BalSubCategory: 10 - Cash</b>		
<a href="#">10-00-00-10100-00000</a>	Petty Cash	250.00
<a href="#">10-00-00-10200-00000</a>	Checking Account	788,513.71
<a href="#">10-00-00-10300-00000</a>	Savings-Money Market	2,203,200.54
<a href="#">10-00-00-10400-00000</a>	Savings-CD Accounts	20,000.00
<a href="#">10-00-00-10415-00000</a>	D&O Checking Account	1,005,217.35
<a href="#">10-00-00-10438-00000</a>	Depre/Obsolescene Res (LAIF)	2,315,114.34
	<b>Total BalSubCategory 10 - Cash:</b>	<b>6,332,295.94</b>
<b>BalSubCategory: 11 - Accounts Receivable</b>		
<a href="#">10-00-00-11100-00000</a>	Accounts Receivable-Domestic	110,316.72
<a href="#">10-00-00-11200-00000</a>	Accounts Receivable-Municipal	230,252.67
<a href="#">10-00-00-11250-00000</a>	Accounts Receivable-Misc.	19,066.59
<a href="#">10-00-00-11260-00000</a>	Accounts Receivable - Dormant	13,016.61
<a href="#">10-00-00-11275-00000</a>	Contra Accounts Receivable - Unapplied Cre	-15,846.88
<a href="#">10-00-00-11300-00000</a>	Accounts Receivable-Other	215,748.86
<a href="#">10-00-00-11301-00000</a>	Note Receivable	1,376,000.00
	<b>Total BalSubCategory 11 - Accounts Receivable:</b>	<b>1,948,554.57</b>
<b>BalSubCategory: 12 - Inventory</b>		
<a href="#">10-00-00-12100-00000</a>	Inventories-Materials & Supply	86,723.77
	<b>Total BalSubCategory 12 - Inventory:</b>	<b>86,723.77</b>
<b>BalSubCategory: 13 - Prepaid</b>		
<a href="#">10-00-00-13100-00000</a>	Prepaid Insurance	8,868.75
<a href="#">10-00-00-13105-00000</a>	PREPAID POSTAGE	369.00
	<b>Total BalSubCategory 13 - Prepaid:</b>	<b>9,237.75</b>
<b>BalSubCategory: 14 - Investments</b>		
<a href="#">10-00-00-14150-00000</a>	P.V.P.A. Investment	1.00
<a href="#">10-00-00-14151-00000</a>	457B Plan Investment	20,903.64
	<b>Total BalSubCategory 14 - Investments:</b>	<b>20,904.64</b>
<b>BalSubCategory: 15 - Property, Plant, &amp; Equipment</b>		
<a href="#">10-00-00-15100-00000</a>	Land & Water Rights	920,161.26
<a href="#">10-00-00-15110-1507J</a>	Work in Progress "Proj J"	63,160.15
<a href="#">10-00-00-15110-1601N</a>	Work in Progress	25,090.11
<a href="#">10-00-00-15110-1602U</a>	Work in Progress	477,626.78
<a href="#">10-00-00-15110-1701A</a>	Work in Progress	1,341,590.38
<a href="#">10-00-00-15110-1806K</a>	Work In Progress	14,968.94
<a href="#">10-00-00-15110-1807P</a>	Work In Progress	493,218.13
<a href="#">10-00-00-15110-1808D</a>	Work In Progress	118,172.84
<a href="#">10-00-00-15110-1901</a>	Work In Progress	400.00
<a href="#">10-00-00-15110-1903</a>	Work in Progress	24,138.08
<a href="#">10-00-00-15110-1904</a>	Work in Progress-GIS	37,472.76
<a href="#">10-00-00-15110-2010</a>	Work in Progress-Edison Box Value	17,792.69
<a href="#">10-00-00-15150-00000</a>	Buildings & Site Improvements	1,746,624.52
<a href="#">10-00-00-15200-00000</a>	Wells-Shafts, Bldgs, & Equip	4,879,915.22
<a href="#">10-00-00-15250-00000</a>	Boosters-Bldgs & Equip	2,448,690.30
<a href="#">10-00-00-15300-00000</a>	Reservoirs	1,712,021.73
<a href="#">10-00-00-15350-00000</a>	Tunnels, Forebay, & Ponds	1,587,111.19
<a href="#">10-00-00-15400-00000</a>	Spreading Works-Cucamonga Wash	54,859.53
<a href="#">10-00-00-15410-00000</a>	Spreading Works-SanAntonio Wsh	50,235.18
<a href="#">10-00-00-15450-00000</a>	Pipelines	15,922,083.13
<a href="#">10-00-00-15500-00000</a>	Autos & Equipment	513,205.56
<a href="#">10-00-00-15550-00000</a>	Tools	101,416.39

**Balance Sheet**

As Of 04/30/2020

Account	Name	Balance	
<a href="#">10-00-00-15600-00000</a>	Telemetry System	482,714.06	
<a href="#">10-00-00-15650-00000</a>	Office Equipment	506,254.15	
<a href="#">10-00-00-15990-00000</a>	Accumulated Depreciation	-12,915,492.61	
	<b>Total BalSubCategory 15 - Property, Plant, &amp; Equipment:</b>	<b>20,623,430.47</b>	
	<b>BalSubCategory: 16 - Other Assets</b>		
<a href="#">10-00-00-16100-00000</a>	Documents & Studies	867,778.67	
<a href="#">10-00-00-16990-00000</a>	Accumulated Amortization	-648,410.50	
	<b>Total BalSubCategory 16 - Other Assets:</b>	<b>219,368.17</b>	
	<b>Total Assets:</b>	<b>29,240,515.31</b>	<b><u>29,240,515.31</u></b>
<b>Liability</b>			
	<b>BalSubCategory: 13 - Prepaid</b>		
<a href="#">10-00-00-20650-00000</a>	Deferred Revenue Deposit	4,824.00	
	<b>Total BalSubCategory 13 - Prepaid:</b>	<b>4,824.00</b>	
	<b>BalSubCategory: 20 - Short-term less than 1 year</b>		
<a href="#">10-00-00-20100-00000</a>	Trade Accounts Payable	46,216.01	
<a href="#">10-00-00-20115-00000</a>	D&O Trade Accounts Payable	56,162.66	
<a href="#">10-00-00-20600-00000</a>	Water Hydrant Meter Deposit	1,700.00	
<a href="#">10-00-GN-20820-00000</a>	Accrued Vacation Payable	20,404.60	
<a href="#">10-00-OP-20820-00000</a>	Accrued Vacation Payable	24,818.57	
	<b>Total BalSubCategory 20 - Short-term less than 1 year:</b>	<b>149,301.84</b>	
	<b>BalSubCategory: 21 - Long-term more than 1 year</b>		
<a href="#">10-00-00-20152-00000</a>	457B Deferred Comp Liability	20,903.64	
<a href="#">10-00-00-21500-00000</a>	Unclaimed Credits	541,561.76	
<a href="#">10-00-00-22100-00000</a>	Deferred Gain	1,372,237.78	
	<b>Total BalSubCategory 21 - Long-term more than 1 year:</b>	<b>1,934,703.18</b>	
	<b>Total Liability:</b>	<b>2,088,829.02</b>	
<b>Equity</b>			
	<b>BalSubCategory: 30 - Stockholder equity</b>		
<a href="#">10-00-00-30200-00000</a>	Contributed Capital - Ext. Fee	447,258.02	
<a href="#">10-00-00-30210-00000</a>	Contr. Property, Plant & Equip	2,426,040.00	
<a href="#">10-00-00-30300-00000</a>	Capital Account	1,500,000.00	
<a href="#">10-00-00-30310-00000</a>	Unissued Capital Stock	-861,100.00	
<a href="#">10-00-00-30400-00000</a>	Retained Earngs-Brd Designated	2,656,215.35	
<a href="#">10-00-00-30410-00000</a>	Retained Earnings-Unrestricted	20,900,254.84	
	<b>Total BalSubCategory 30 - Stockholder equity:</b>	<b>27,068,668.21</b>	
	<b>Total Beginning Equity:</b>	<b>27,068,668.21</b>	
Total Revenue		1,357,145.50	
Total Expense		1,274,127.42	
<b>Revenues Over/Under Expenses</b>		<b>83,018.08</b>	
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>27,151,686.29</b>	
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>		<b><u>29,240,515.31</u></b>

**Monthly Investment Activity Summary - Compiled from Banking Statements for Correlation with Monthly Financials**

Institution	Type of Investment	Date of Maturity	Rate of Interest	Amount of Deposit as of 04/30/2020	*Accumulated Yearly Service Fees	Accumulated Yearly Interest Earnings
					thru April	thru April
Citizens Business Bank (CBB)	*Checking	N/A	No Interest	788,513.71	-	N/A
Citizens Business Bank (CBB)	*D&O Checking	N/A	No Interest	1,005,217.35		N/A
Citizens Business Bank	Pref. Money Mrkt	N/A	0.2700%	2,203,200.54		2,403.77
Local Agency Investment Fund	LAIF	N/A	1.6480%	2,315,114.34		24,750.08
Golden State Business Bank	12 Month C.D.	April 15,2020	1.00%	20,000.00		100.28
<b>TOTAL:</b>				\$ 6,332,045.94		
<b>TOTAL IN CD'S:</b>				\$ 20,000.00		

Interest \$ 27,254.13 Balance to GL 10-00-00-42400-00000

2020 Production

Item 4F

CHINO BASIN	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Yearly Production Rights = 1232	38.19%	38.21%	38.21%	38.24%	39.48%	39.40%	-	-	-	-	-	-	-
Well #12 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #15 - Domestic	0.08	0.09	-	0.11	-	-	-	-	-	-	-	-	0.27
Well #16 - Domestic	0.16	0.17	-	0.19	15.25	-	-	-	-	-	-	-	15.77
Well#18 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>0.23</b>	<b>0.26</b>	<b>-</b>	<b>0.30</b>	<b>15.25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16.04</b>
CUCAMONGA BASIN	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Yearly Production Rights = 5996 (1496 10-yr Average Spread)	2.57%	6.25%	8.12%	10.89%	17.95%	20.46%	24.34%	28.01%	31.83%	35.51%	39.26%	43.02%	-
Well #2	49.87	0.25	0.09	40.39	121.66	-	-	-	-	-	-	-	212.27
Well #3	0.33	0.40	0.11	0.22	-	-	-	-	-	-	-	-	1.07
Well#19 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #22	9.49	18.84	7.17	18.89	50.68	-	-	-	-	-	-	-	105.06
Well #24	0.68	0.43	0.20	0.15	-	-	-	-	-	-	-	-	1.47
Well #31	0.33	3.46	1.28	0.10	(0.00)	-	-	-	-	-	-	-	5.17
Well #32 - Domestic	-	-	-	-	-	-	-	-	-	-	-	-	-
Upl. # 15 (SAWCo's Rts)	93.55	197.41	102.78	106.46	251.02	-	-	-	-	-	-	-	751.23
<b>Subtotal</b>	<b>154.26</b>	<b>220.79</b>	<b>111.64</b>	<b>166.22</b>	<b>423.36</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,076.26</b>
Upl. # 15 (WECWCo's Rts) Memo Only	-	-	-	-	-	-	-	-	-	-	-	-	-
SIX BASINS	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Yearly Production Rights = 932	9.81%	19.22%	29.39%	39.27%	56.13%	65.48%	77.23%	88.61%	100.14%	111.68%	123.21%	134.75%	-
Well #25-A	-	-	-	2.06	52.11	-	-	-	-	-	-	-	54.17
Well #26	46.26	45.92	50.02	43.30	43.30	-	-	-	-	-	-	-	228.81
Well 27-A	45.14	41.80	44.77	46.78	61.70	-	-	-	-	-	-	-	240.19
<b>Subtotal</b>	<b>91.40</b>	<b>87.72</b>	<b>94.80</b>	<b>92.14</b>	<b>157.11</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>523.16</b>
<b>TOTAL PUMPED</b>	<b>245.90</b>	<b>308.77</b>	<b>206.43</b>	<b>258.65</b>	<b>595.71</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,615.46</b>
GRAVITY FLOW	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
V screen	524.54	368.06	611.92	879.40	1,137.03	-	-	-	-	-	-	-	3,520.94
backwash from city treatment plant	0.74	0.92	0.86	0.96	1.30	-	-	-	-	-	-	-	4.78
San Antonio Tunnel (forebay)	233.50	199.02	207.04	232.16	252.81	-	-	-	-	-	-	-	1,124.53
Frankish & Stamm Tunnel 8"	35.45	12.40	7.33	56.51	59.53	-	-	-	-	-	-	-	171.23
San Ant. Tunnel Connect to City	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL GRAVITY</b>	<b>794.23</b>	<b>580.40</b>	<b>827.13</b>	<b>1,169.03</b>	<b>1,450.67</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,821.47</b>
Monthly	San Antonio Tunne	V Screen, Frankish & Stamm Tunnel and TP Backwash	Gravity Production	THIS YEAR									
	233.50	199.02	207.04	232.16	252.81	-	-	-	-	-	-	-	1,124.53
	560.73	381.38	620.10	936.88	1,197.86	-	-	-	-	-	-	-	3,696.94
	794.23	580.40	827.13	1,169.03	1,450.67	-	-	-	-	-	-	-	4,821.47
Cumulative	San Antonio Tunne	V Screen, Frankish & Stamm Tunnel and TP Backwash	Gravity Production	THIS YEAR									
	233.50	432.52	639.56	871.72	1,124.53	-	-	-	-	-	-	-	1,124.53
	560.73	942.10	1,562.20	2,499.08	3,696.94	-	-	-	-	-	-	-	3,696.94
	794.23	1,374.63	2,201.76	3,370.80	4,821.47	-	-	-	-	-	-	-	
Purchased Water - Upl. City to Dom. Sys.	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Production</b>	<b>1,040.12</b>	<b>889.17</b>	<b>1,033.57</b>	<b>1,427.69</b>	<b>2,046.38</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,436.93</b>
<b>Total Cumulative Production</b>	<b>1,040.12</b>	<b>1,929.30</b>	<b>2,962.86</b>	<b>4,390.55</b>	<b>6,436.93</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Domestic Production	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
	233.74	199.28	207.04	232.45	268.05	-	-	-	-	-	-	-	1,140.56
Irrigation Production	806.39	689.89	826.53	1,193.17	1,726.22	-	-	-	-	-	-	-	5,242.20
RainFall (Inches)	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	
	0.17	0.24	4.69	5.71	-	-	-	-	-	-	-	-	
Cumulative (Inches)	0.17	0.41	5.10	10.81	-	-	-	-	-	-	-	-	

## 2020 Consumption

<b>DOMESTIC</b>	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Dom. Sys. - Base	52.51	36.97	55.30	37.74	100.91	-	-	-	-	-	-	-	283.43
Dom. Sys. - Supplemental	7.11	21.99	5.61	14.86	9.11	-	-	-	-	-	-	-	58.68
Dom Sys - Tier 3	3.97	19.97	2.36	9.76	2.83	-	-	-	-	-	-	-	38.89
Dom. Sys. - Del. to Upland(24th/Campus)	41.55	72.34	62.25	59.45	60.56	-	-	-	-	-	-	-	296.14
Dom. Sys. -Del. To Upland ( Well 16/15)	-	-	-	-	14.92	-	-	-	-	-	-	-	14.92
Dom. Sys. - Del. to Upland(24th/Mtn)-installed 4/2/19	-	0.09	-	-	-	-	-	-	-	-	-	-	0.09
Tunnel meter to the Upland	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>105.14</b>	<b>151.36</b>	<b>125.52</b>	<b>121.81</b>	<b>188.33</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>692.16</b>

Truck Loads - note only crosswall projects	-	-	-	-	-	-	-	-	-	-	-	-	-
Well 32 Hydrant Mtr. - note only( started 8/6/18)Crosswalls	1.28	0.09	0.04	0.06	0.13	-	-	-	-	-	-	-	1.60

Irr. Note only Del. to MVWD(wheeled through Upland)	-	-	-	-	-	-	-	-	-	-	-	-	-
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<b>IRRIGATION</b>	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Irrig. Sys.-Upland(Pump & Rec'd) (City W#15)	93.55	197.41	102.78	106.46	251.02	-	-	-	-	-	-	-	751.23
Irrig. Sys. - Upl. City - Tier 1	370.45	305.46	306.51	365.49	668.85	-	-	-	-	-	-	-	2,016.76
Irrig. Sys. - Upl. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Monte Vista - Tier 1	48.30	47.00	50.20	46.90	42.80	-	-	-	-	-	-	-	235.20
Irrig. Sys. - Monte Vista - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Ont. City - Tier 1	42.90	41.70	44.60	41.60	38.00	-	-	-	-	-	-	-	208.80
Irrig. Sys. - Ont. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 1	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Holiday Rock Co - Tier 1	14.52	14.52	16.67	18.58	22.86	-	-	-	-	-	-	-	87.15
Irrig. Sys. - Holiday Rock Co - Tier 2	4.47	5.84	0.76	5.43	22.86	-	-	-	-	-	-	-	39.36
Irrig. Sys. - Holiday Rock Co - Tier 3	-	-	-	-	17.76	-	-	-	-	-	-	-	17.76
Irrig. Sys. - Red Hill Golf Course - Tier 1	8.60	17.66	6.68	18.02	37.72	-	-	-	-	-	-	-	88.68
Irrig. Sys. - Red Hill Golf Course - Tier 2	-	-	-	-	11.00	-	-	-	-	-	-	-	11.00
Irrig. Sys. - Red Hill Golf Course - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 1	0.01	-	-	0.33	1.53	-	-	-	-	-	-	-	1.87
Irrig. Sys. - Red Hills HOA - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Minor Irrigators - Tier 1	0.58	1.88	0.51	0.46	1.74	-	-	-	-	-	-	-	5.18
Irrig. Sys. - Minor Irrigators - Tier 2	-	0.06	-	-	0.23	-	-	-	-	-	-	-	0.29
Irrig. Sys. - Minor irrigators - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>583.39</b>	<b>631.53</b>	<b>528.71</b>	<b>603.27</b>	<b>1,116.36</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,463.25</b>

<b>COMPANY TOTALS</b>	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
San Antonio Heights	63.59	78.93	63.27	62.36	112.85	-	-	-	-	-	-	-	381.00
City of Upland	505.55	575.30	471.54	531.40	995.35	-	-	-	-	-	-	-	3,079.14
Monte Vista Water District	48.30	47.00	50.20	46.90	42.80	-	-	-	-	-	-	-	235.20
City of Ontario	42.90	41.70	44.60	41.60	38.00	-	-	-	-	-	-	-	208.80
Cucamonga Valley Water District	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Rock Company	19.00	20.37	17.42	24.01	63.47	-	-	-	-	-	-	-	144.26
Red Hills Golf Course	8.60	17.66	6.68	18.02	48.72	-	-	-	-	-	-	-	99.68
Red Hill HOA	0.01	-	-	0.33	1.53	-	-	-	-	-	-	-	1.87
Minor Irrigators	0.58	1.95	0.51	0.46	1.97	-	-	-	-	-	-	-	5.46
<b>TOTAL</b>	<b>688.53</b>	<b>782.89</b>	<b>654.22</b>	<b>725.08</b>	<b>1,304.69</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,155.41</b>

<b>IRRIGATORS</b>	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Irrigator Emberton	0.12	0.21	0.27	0.20	0.50	-	-	-	-	-	-	-	1.30
Irrigator McMurray	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Mistretta	-	-	-	-	0.70	-	-	-	-	-	-	-	0.70
Irrigator Nisbit	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Scheu	-	-	-	-	0.14	-	-	-	-	-	-	-	0.14
Irrigator Pfister	0.47	1.74	0.23	0.26	0.63	-	-	-	-	-	-	-	3.32

2020 Spread

<b>Cucamonga Basin</b>	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
23rd St. (Meter) - Basin 6 - A	0.23	-	5.06	7.79	-	-	-	-	-	-	-	-	13.09
15th Street Basin	14.84	-	-	54.04	53.65	-	-	-	-	-	-	-	122.53
Basin 3 meter (23rd street Clock)	115.17	60.78	158.28	186.69	127.89	-	-	-	-	-	-	-	648.80
Frankish & Stamm Tunnel to Basin 3	35.45	12.40	41.31	56.51	59.53	-	-	-	-	-	-	-	205.21
Vscreen via Frankish & Stamm Meter to Basin 3	38.07	-	21.91	0.00	141.64	-	-	-	-	-	-	-	201.62
PRV Station (res 1)(basin 6)	42.65	0.90	44.99	133.99	80.64	-	-	-	-	-	-	-	303.16
<b>Monthly Spread</b>	<b>246.41</b>	<b>74.08</b>	<b>249.64</b>	<b>439.03</b>	<b>463.35</b>	-	-	-	-	-	-	-	<b>1,472.51</b>
<b>Cumulative Spread</b>	<b>246.41</b>	<b>320.49</b>	<b>570.13</b>	<b>1,009.16</b>	<b>1,472.51</b>	-	-	-	-	-	-	-	

<b>Six Basins</b>	Note: City of Upland Well Exercising may contribute to spread												THIS YEAR
<b>Monthly Spread</b>	<b>130.23</b>	<b>38.05</b>	<b>161.17</b>	<b>207.25</b>	-	-	-	-	-	-	-	-	<b>536.71</b>
<b>Cumulative Spread</b>	<b>130.23</b>	<b>168.28</b>	<b>329.46</b>	<b>536.71</b>	<b>536.71</b>	-	-	-	-	-	-	-	

<b>Chino Basin</b>	Monthly Spread	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
<b>Monthly Spread</b>	-	-	-	<b>154.63</b>	<b>472.60</b>	-	-	-	-	-	-	-	<b>627.23</b>
<b>Cumulative Spread</b>	-	-	-	<b>154.63</b>	<b>627.23</b>	-	-	-	-	-	-	-	

<b>Company Wide</b>	Monthly Spread	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
<b>Monthly Spread</b>	<b>376.64</b>	<b>112.13</b>	<b>410.81</b>	<b>800.91</b>	<b>935.95</b>	-	-	-	-	-	-	-	<b>2,636.45</b>
<b>Cumulative Spread</b>	<b>376.64</b>	<b>488.77</b>	<b>899.59</b>	<b>1,700.50</b>	<b>2,636.45</b>	-	-	-	-	-	-	-	

Meter to spread ponds (NOTE ONLY)	71.45	72.53	59.44	44.53	-	-	-	-	-	-	-	-	247.96
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## 2020 Production v Consumption

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### Consumption versus Entitlement, Company Wide **Active Shares**

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Consumption	688.53	782.89	654.22	725.08	1,304.69	-	-	-	-	-	-	-	-
Cumulative Consumption	688.53	1,471.42	2,125.64	2,850.72	4,155.41	-	-	-	-	-	-	-	<b>4,155.41</b>
<i>Cumulative Entitlement (straight line)</i>	1,047.56	2,095.11	3,142.67	4,190.22	5,237.78	-	-	-	-	-	-	-	<b>12,571</b>
<b>% of Entitlement*</b>	<b>5.48%</b>	<b>11.71%</b>	<b>16.91%</b>	<b>22.68%</b>	<b>33.06%</b>	<b>38.35%</b>	<b>45.27%</b>	<b>51.92%</b>	<b>58.71%</b>	<b>65.49%</b>	<b>72.27%</b>	<b>79.05%</b>	<b>33.1%</b>

### Consumption versus Entitlement, Company Wide **Total Shares**

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Consumption	688.53	782.89	654.22	725.08	1,304.69	-	-	-	-	-	-	-	-
Cumulative Consumption	688.53	1,471.42	2,125.64	2,850.72	4,155.41	-	-	-	-	-	-	-	<b>4,155.41</b>
<i>Cumulative Entitlement (straight line)</i>	1,083.33	2,166.67	3,250.00	4,333.33	5,416.67	-	-	-	-	-	-	-	<b>13,000</b>
<b>% of Entitlement*</b>	<b>5.30%</b>	<b>11.32%</b>	<b>16.35%</b>	<b>21.93%</b>	<b>31.96%</b>	<b>37.08%</b>	<b>43.77%</b>	<b>50.20%</b>	<b>56.77%</b>	<b>63.33%</b>	<b>69.89%</b>	<b>76.44%</b>	<b>32.0%</b>

### Production versus Consumption, Company Wide

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	1,040.12	889.17	1,033.57	1,427.69	2,046.38	-	-	-	-	-	-	-	6,436.93
Consumption	688.53	782.89	654.22	725.08	1,304.69	-	-	-	-	-	-	-	4,155.41
Spread	376.64	112.13	410.81	800.91	935.95	-	-	-	-	-	-	-	2,636.45
Total Consumption	1,065.17	895.02	1,065.04	1,525.99	2,240.63	-	-	-	-	-	-	-	6,791.86
Difference	(25.05)	(5.85)	(31.47)	(98.31)	(194.25)	-	-	-	-	-	-	-	(354.93)
<b>% of Production</b>	<b>-2.4%</b>	<b>-0.7%</b>	<b>-3.0%</b>	<b>-6.9%</b>	<b>-9.5%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>-5.5%</b>

### Production versus Consumption, Domestic System

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	233.74	199.28	207.04	232.45	268.05	-	-	-	-	-	-	-	1,140.56
Consumption	105.14	151.36	125.52	121.81	188.33	-	-	-	-	-	-	-	692.16
Monthly Difference	128.59	47.92	81.52	110.64	79.72	-	-	-	-	-	-	-	448.40
<b>% difference</b>	<b>122.30%</b>	<b>31.66%</b>	<b>64.95%</b>	<b>90.83%</b>	<b>42.33%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>64.8%</b>

### Production versus Consumption, Irrigation System

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	806.39	689.89	826.53	1,193.17	1,726.22	-	-	-	-	-	-	-	5,242.20
Addition from Domestic	128.59	47.92	81.52	110.64	79.72	-	-	-	-	-	-	-	448.40
Total Production	934.98	737.81	908.05	1,303.82	1,805.94	-	-	-	-	-	-	-	5,690.60
Consumption	960.03	743.66	939.52	1,404.18	2,052.30	-	-	-	-	-	-	-	6,099.70
Monthly Difference	(25.05)	(5.85)	(31.47)	(100.37)	(246.36)	-	-	-	-	-	-	-	(409.10)
<b>% difference</b>	<b>-2.61%</b>	<b>-0.79%</b>	<b>-3.35%</b>	<b>-7.15%</b>	<b>-12.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>-6.7%</b>

\* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

## 2020 GW Production Rights

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### Cucamonga Basin Production

Yearly Production Rights = 5996 (4,500AF + 1496AF 10-yr Average Spread)

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	154.26	220.79	111.64	166.22	423.36	-	-	-	-	-	-	-	-
Cumulative Production	154.26	375.05	486.69	652.91	1,076.26	-	-	-	-	-	-	-	<b>1,076.26</b>
Cumulative Production Rights	499.70	999.40	1,499.10	1,998.80	2,498.50	-	-	-	-	-	-	-	<b>5,996</b>
<b>% of Production Rights*</b>	<b>2.57%</b>	<b>6.25%</b>	<b>8.12%</b>	<b>10.89%</b>	<b>17.95%</b>	<b>20.46%</b>	<b>24.34%</b>	<b>28.01%</b>	<b>31.83%</b>	<b>35.51%</b>	<b>39.26%</b>	<b>43.02%</b>	<b>17.9%</b>

### Six Basins Production

Yearly Production Rights = 932AF

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	91.40	87.72	94.80	92.14	157.11	-	-	-	-	-	-	-	-
Cumulative Production	91.40	179.12	273.92	366.05	523.16	-	-	-	-	-	-	-	<b>523.16</b>
Cumulative Production Rights	77.68	155.35	233.03	310.70	388.38	-	-	-	-	-	-	-	<b>932</b>
<b>% of Production Rights*</b>	<b>9.81%</b>	<b>19.22%</b>	<b>29.39%</b>	<b>39.27%</b>	<b>56.13%</b>	<b>65.48%</b>	<b>77.23%</b>	<b>88.61%</b>	<b>100.14%</b>	<b>111.68%</b>	<b>123.21%</b>	<b>134.75%</b>	<b>56.1%</b>

### Chino Basin Production

Note: Chino Basin production rights are calculated from July through June.

Yearly Production Rights = 1232AF

	Water Year 19-20							Water Year 20-21						THIS YEAR	
	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20		
Production		0.23	0.26	-	0.30	15.25	-	-	-	-	-	-	-	-	16.04
Cumulative Production for 2020		0.23	0.49	0.49	0.79	16.04	-	-	-	-	-	-	-	-	
<b>Water Year 19-20</b>															
Cumulative Production	470.30	470.53	470.79	470.79	471.09	486.34	-								486.34
Cumulative Rights	616.00	718.67	821.33	924.00	1,026.67	1,129.33	1,232.00								1,232.00
<b>% of Production Rights 19-20*</b>		<b>38.19%</b>	<b>38.21%</b>	<b>38.21%</b>	<b>38.24%</b>	<b>39.48%</b>	<b>39.40%</b>								
<b>Water Year 20-21</b>															
Cumulative Production								-	-	-	-	-	-	-	-
Cumulative Rights								102.67	205.33	308.00	410.67	513.33	616.00	1,232.00	
<b>% of Production Rights 20-21*</b>								-	-	-	-	-	-	-	

\* - Out months are Exponential Smoothing (ETS) forecasts based on basin production to date

## 2020 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### COMPANY TOTALS

#### Active Shares

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	688.53	782.89	654.22	725.08	1,304.69	-	-	-	-	-	-	-		6,178
Cumulative Consumption	688.53	1,471.42	2,125.64	2,850.72	4,155.41	-	-	-	-	-	-	-	4,155.41	
Cumulative Entitlement	984.00	1,967.99	2,968.59	3,984.15	5,032.73	-	-	-	-	-	-	-	12,570.67	
<b>% of Yearly Entitlement*</b>	<b>5.48%</b>	<b>11.71%</b>	<b>16.91%</b>	<b>22.68%</b>	<b>33.06%</b>	<b>38.35%</b>	<b>45.27%</b>	<b>51.92%</b>	<b>58.71%</b>	<b>65.49%</b>	<b>72.27%</b>	<b>79.05%</b>	<b>33.06%</b>	

### COMPANY TOTALS

#### All Shares

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	688.53	782.89	654.22	725.08	1,304.69	-	-	-	-	-	-	-		6,389
Cumulative Consumption	688.53	1,471.42	2,125.64	2,850.72	4,155.41	-	-	-	-	-	-	-	4,155.41	
Cumulative Entitlement	1,083.33	2,166.67	3,250.00	4,333.33	5,416.67	-	-	-	-	-	-	-	13,000.00	
<b>% of Yearly Entitlement*</b>	<b>5.30%</b>	<b>11.32%</b>	<b>16.35%</b>	<b>21.93%</b>	<b>31.96%</b>	<b>37.08%</b>	<b>43.77%</b>	<b>50.20%</b>	<b>56.77%</b>	<b>63.33%</b>	<b>69.89%</b>	<b>76.44%</b>	<b>31.96%</b>	

### San Antonio Heights

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	63.59	78.93	63.27	62.36	112.85	-	-	-	-	-	-	-		624
Cumulative Consumption	63.59	142.52	205.79	268.15	381.00	-	-	-	-	-	-	-	381.00	
Cumulative Entitlement	68.48	136.95	215.53	303.12	410.89	-	-	-	-	-	-	-	1,268.66	
<b>% of Yearly Entitlement*</b>	<b>5.01%</b>	<b>11.23%</b>	<b>16.22%</b>	<b>21.14%</b>	<b>30.03%</b>	<b>35.30%</b>	<b>41.49%</b>	<b>47.61%</b>	<b>53.79%</b>	<b>59.99%</b>	<b>66.18%</b>	<b>72.37%</b>	<b>30.03%</b>	

### City of Upland

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	505.55	575.30	471.54	531.40	995.35	-	-	-	-	-	-	-		4,514.75
Cumulative Consumption	505.55	1,080.85	1,552.39	2,083.79	3,079.14	-	-	-	-	-	-	-	3,079.14	4,515.00
Cumulative Entitlement	765.53	1,531.06	2,296.59	3,062.29	3,827.87	-	-	-	-	-	-	-	9,186.38	
<b>% of Yearly Entitlement*</b>	<b>5.50%</b>	<b>11.77%</b>	<b>16.90%</b>	<b>22.68%</b>	<b>33.52%</b>	<b>38.76%</b>	<b>45.80%</b>	<b>52.53%</b>	<b>59.42%</b>	<b>66.30%</b>	<b>73.19%</b>	<b>80.07%</b>	<b>33.52%</b>	Apr-20 9,186.88

### Monte Vista Water District

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	48.30	47.00	50.20	46.90	42.80	-	-	-	-	-	-	-		330
Cumulative Consumption	48.30	95.30	145.50	192.40	235.20	-	-	-	-	-	-	-	235.20	
Cumulative Entitlement	55.91	111.83	167.74	223.65	279.57	-	-	-	-	-	-	-	670.96	
<b>% of Yearly Entitlement*</b>	<b>7.20%</b>	<b>14.20%</b>	<b>21.69%</b>	<b>28.68%</b>	<b>35.05%</b>	<b>42.26%</b>	<b>49.24%</b>	<b>56.24%</b>	<b>63.22%</b>	<b>70.20%</b>	<b>77.17%</b>	<b>84.15%</b>	<b>35.05%</b>	

### City of Ontario

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	42.90	41.70	44.60	41.60	38.00	-	-	-	-	-	-	-		295
Cumulative Consumption	42.90	84.60	129.20	170.80	208.80	-	-	-	-	-	-	-	208.80	
Cumulative Entitlement	50.06	100.13	150.19	200.25	250.32	-	-	-	-	-	-	-	600.76	
<b>% of Yearly Entitlement*</b>	<b>7.14%</b>	<b>14.08%</b>	<b>21.51%</b>	<b>28.43%</b>	<b>34.76%</b>	<b>41.90%</b>	<b>48.82%</b>	<b>55.76%</b>	<b>62.68%</b>	<b>69.59%</b>	<b>76.51%</b>	<b>83.43%</b>	<b>34.76%</b>	

\* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

## 2020 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### Cucamonga Valley Water District

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	-	-	-	-	-	-	-	-	-	-	-	-			4
Cumulative Consumption	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cumulative Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	8.14		
<b>% of Yearly Entitlement*</b>	-	-	-	-	-	-	-	-	-	-	-	-			

### Holiday Rock Company

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	19.00	20.37	17.42	24.01	63.47	-	-	-	-	-	-	-			132
Cumulative Consumption	19.00	39.36	56.79	80.79	144.26	-	-	-	-	-	-	-	144.26		
Cumulative Entitlement	14.52	29.05	45.72	64.29	87.15	-	-	-	-	-	-	-	269.10		
<b>% of Yearly Entitlement*</b>	<b>7.06%</b>	<b>14.63%</b>	<b>21.10%</b>	<b>30.02%</b>	<b>53.61%</b>	<b>60.02%</b>	<b>71.94%</b>	<b>83.05%</b>	<b>94.60%</b>	<b>106.04%</b>	<b>117.52%</b>	<b>129.00%</b>	<b>53.61%</b>		

### Red Hills Golf Course

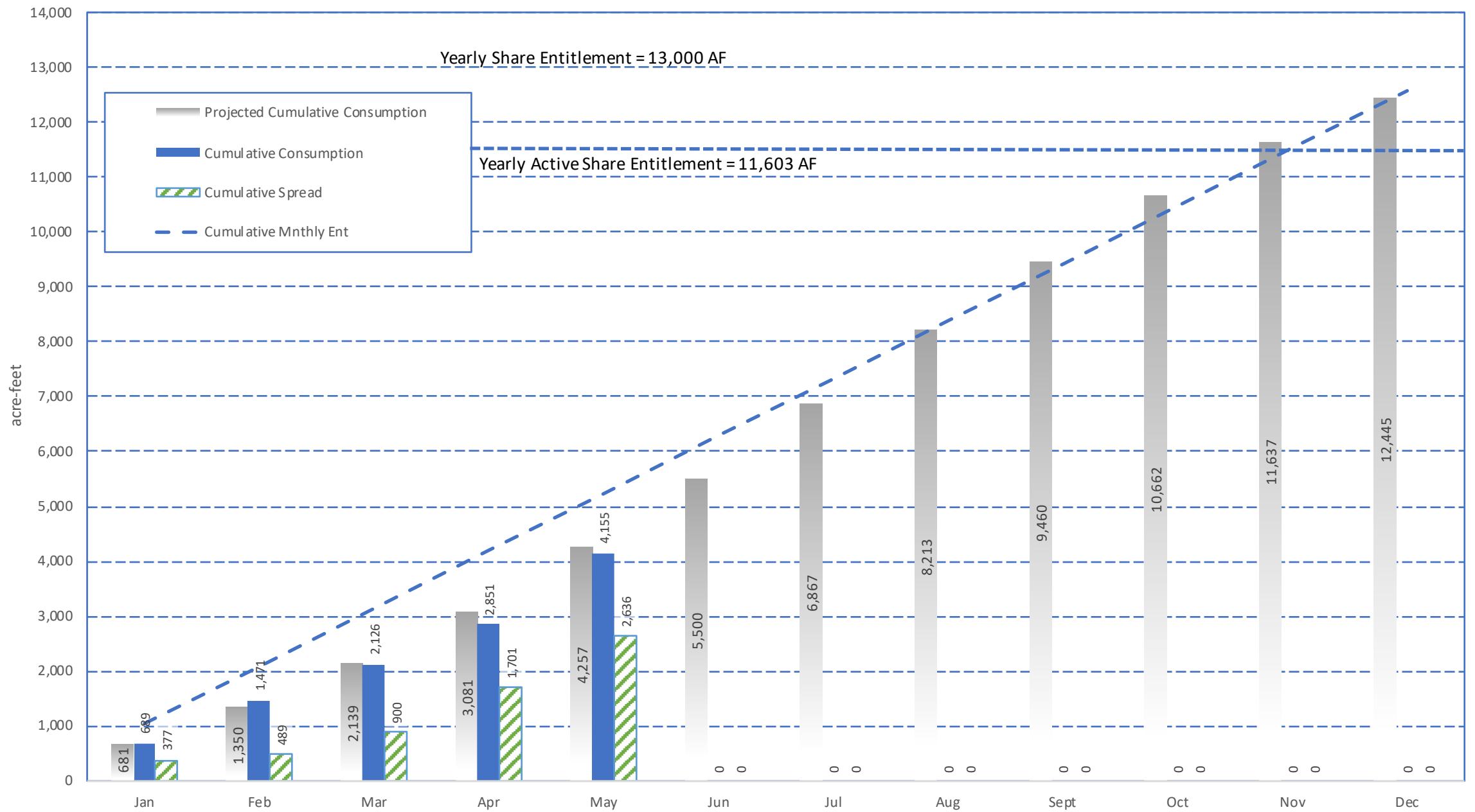
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	8.60	17.66	6.68	18.02	48.72	-	-	-	-	-	-	-			218
Cumulative Consumption	8.60	26.25	32.93	50.96	99.68	-	-	-	-	-	-	-	99.68		
Cumulative Entitlement	23.97	47.94	75.45	106.10	143.83	-	-	-	-	-	-	-	444.08		
<b>% of Yearly Entitlement*</b>	<b>1.94%</b>	<b>5.91%</b>	<b>7.42%</b>	<b>11.47%</b>	<b>22.45%</b>	<b>24.86%</b>	<b>30.11%</b>	<b>34.83%</b>	<b>39.83%</b>	<b>44.82%</b>	<b>49.80%</b>	<b>54.78%</b>	<b>22.45%</b>		

### Minor Irrigators

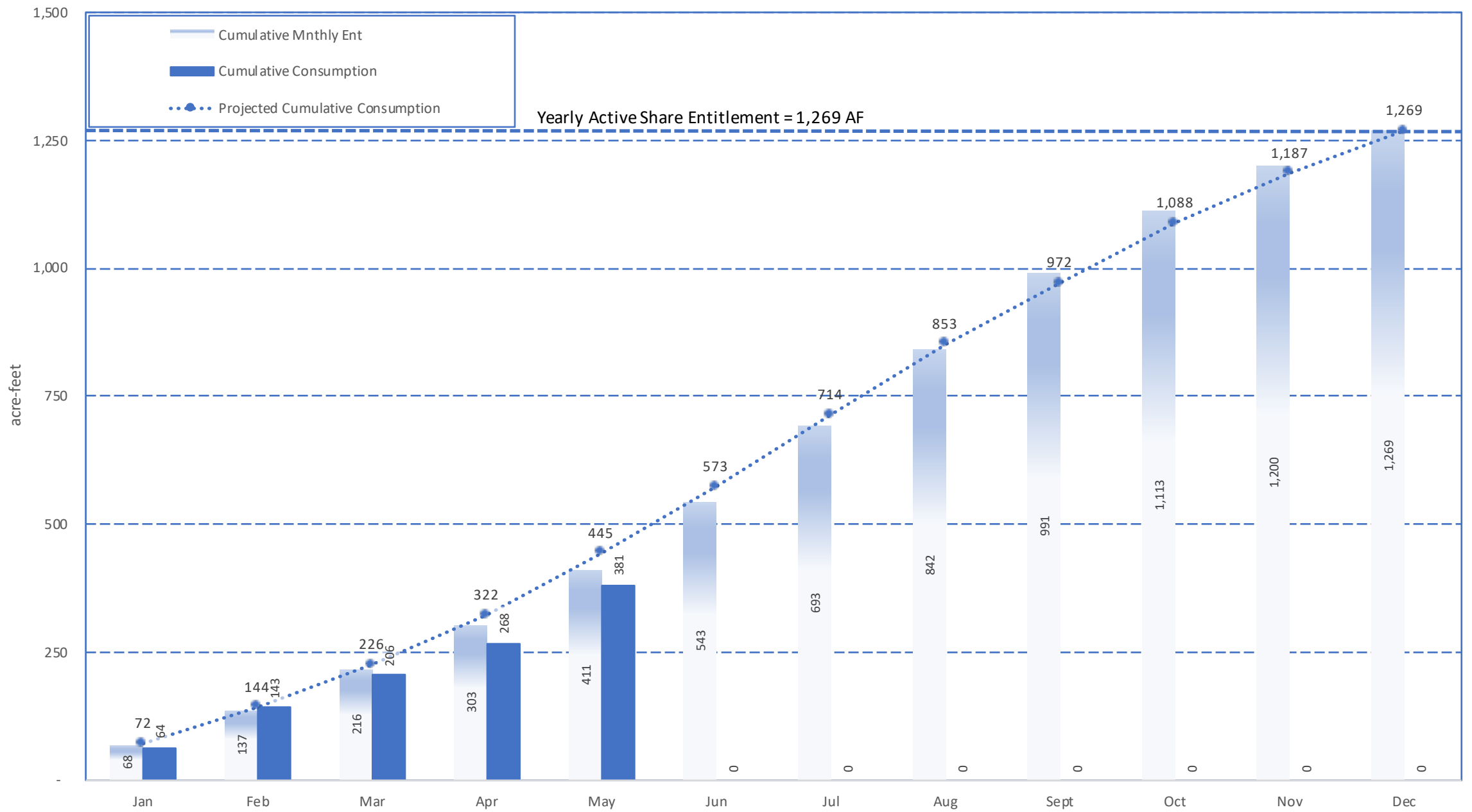
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	0.58	1.95	0.51	0.46	1.97	-	-	-	-	-	-	-			50
Cumulative Consumption	0.58	2.53	3.04	3.49	5.46	-	-	-	-	-	-	-	5.46		
Cumulative Entitlement	5.52	11.04	17.37	24.43	33.11	-	-	-	-	-	-	-	102.25		
<b>% of Yearly Entitlement*</b>	<b>0.57%</b>	<b>2.47%</b>	<b>2.97%</b>	<b>3.42%</b>	<b>5.34%</b>	<b>5.63%</b>	<b>6.63%</b>	<b>7.64%</b>	<b>8.41%</b>	<b>8.92%</b>	<b>10.14%</b>	<b>11.02%</b>	<b>5.34%</b>		

\* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

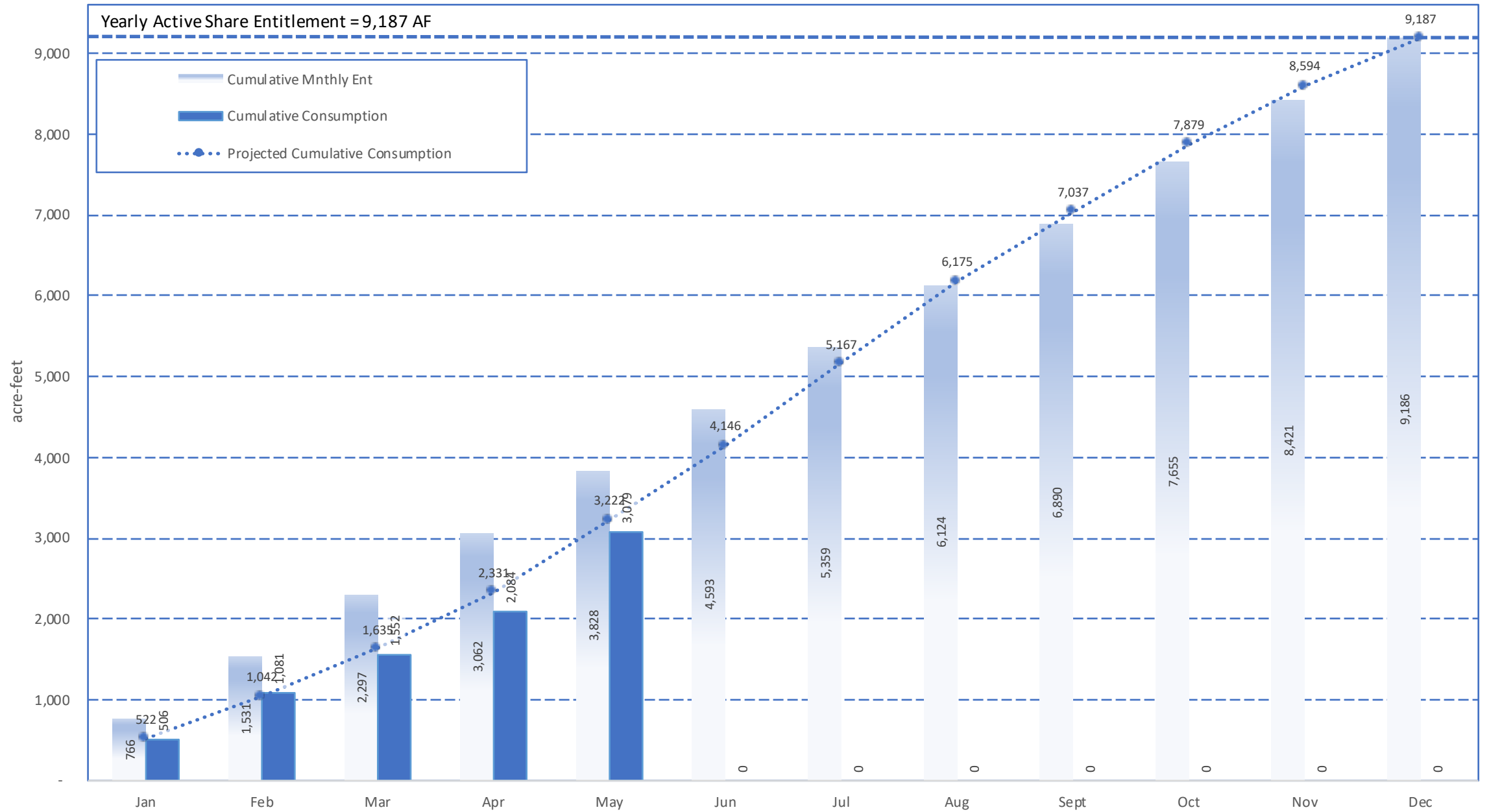
# 2020 Production and Consumption



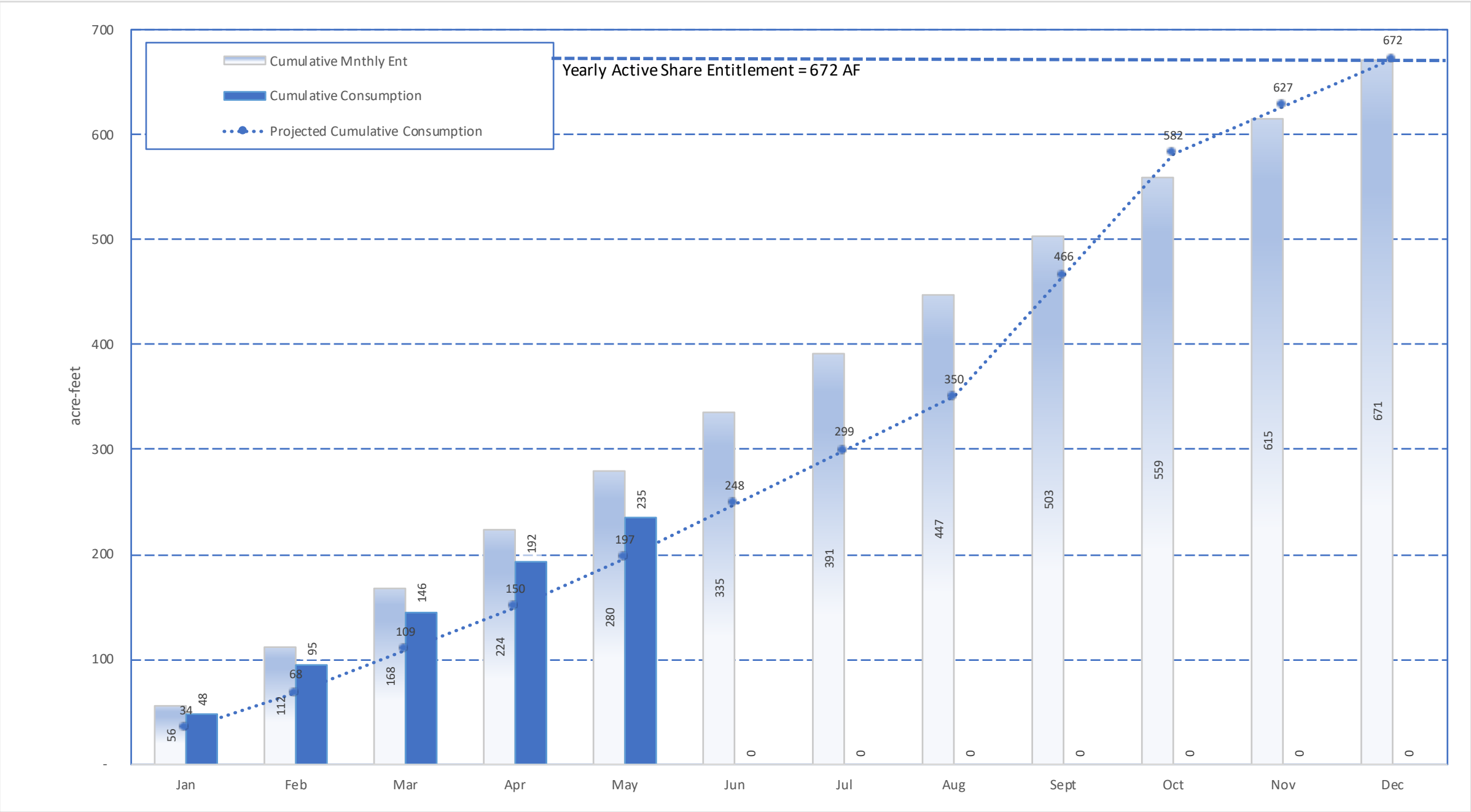
# 2020 Domestic Consumption



# 2020 Upland Consumption

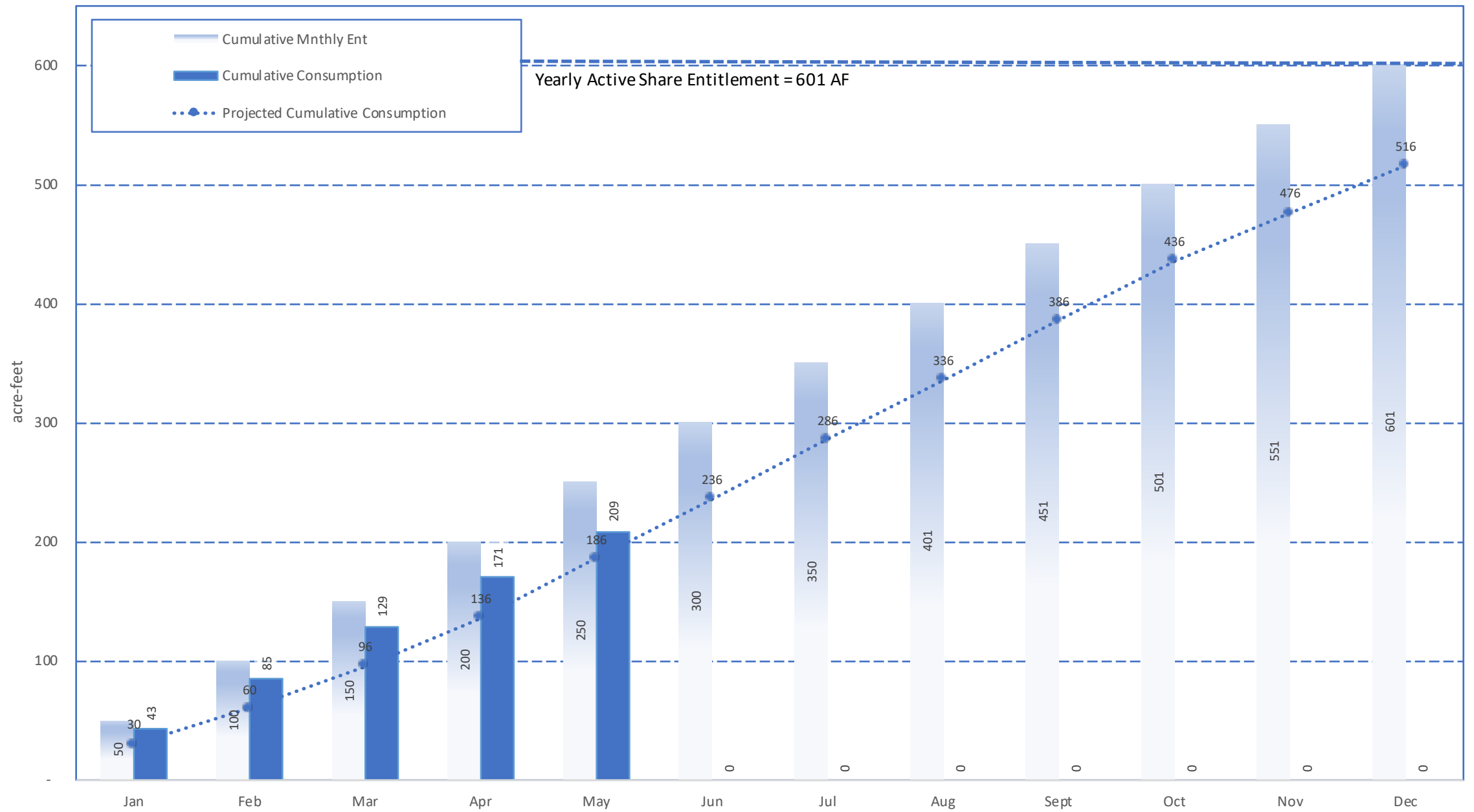


# 2020 Monte Vista Consumption

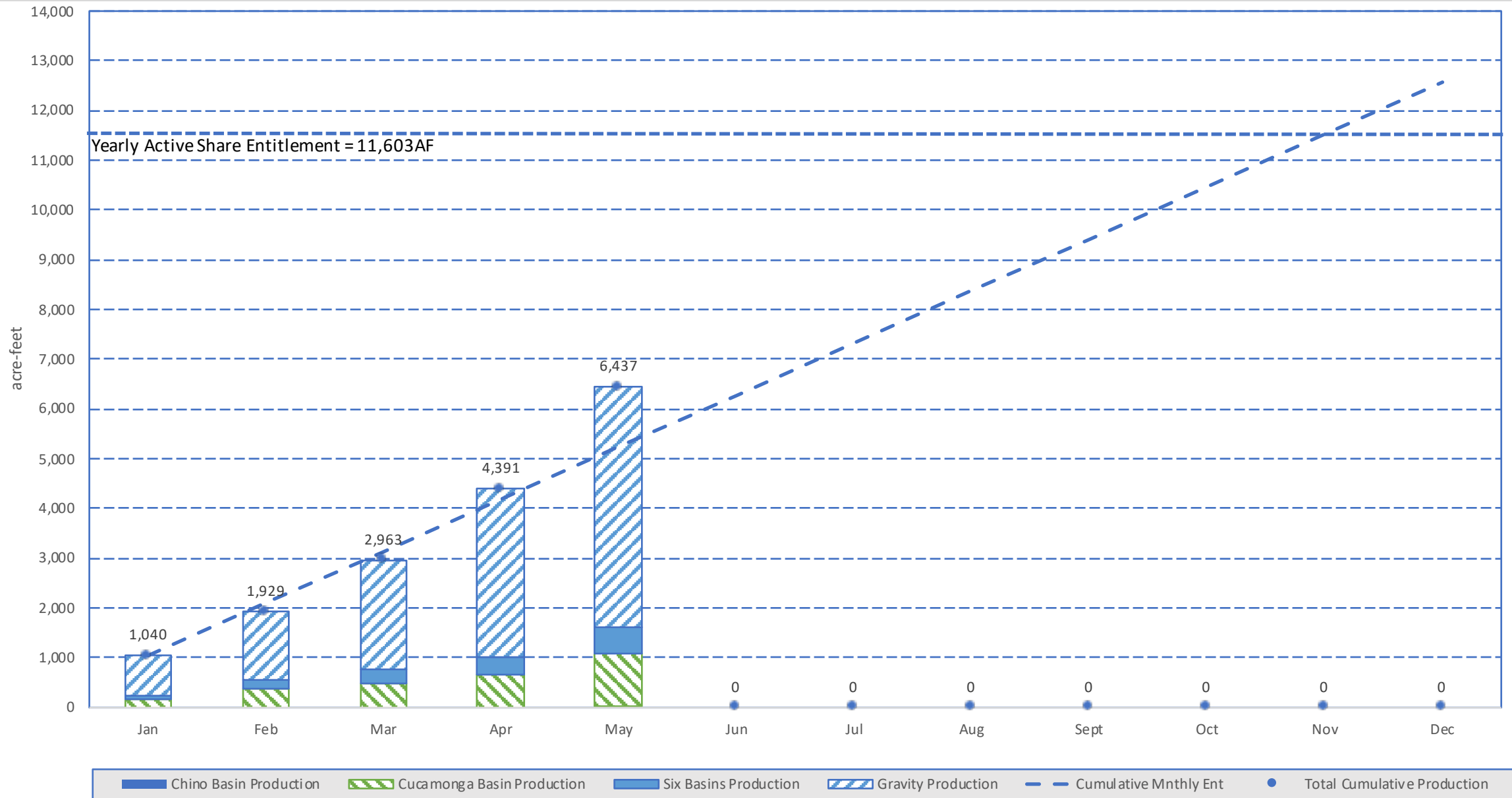




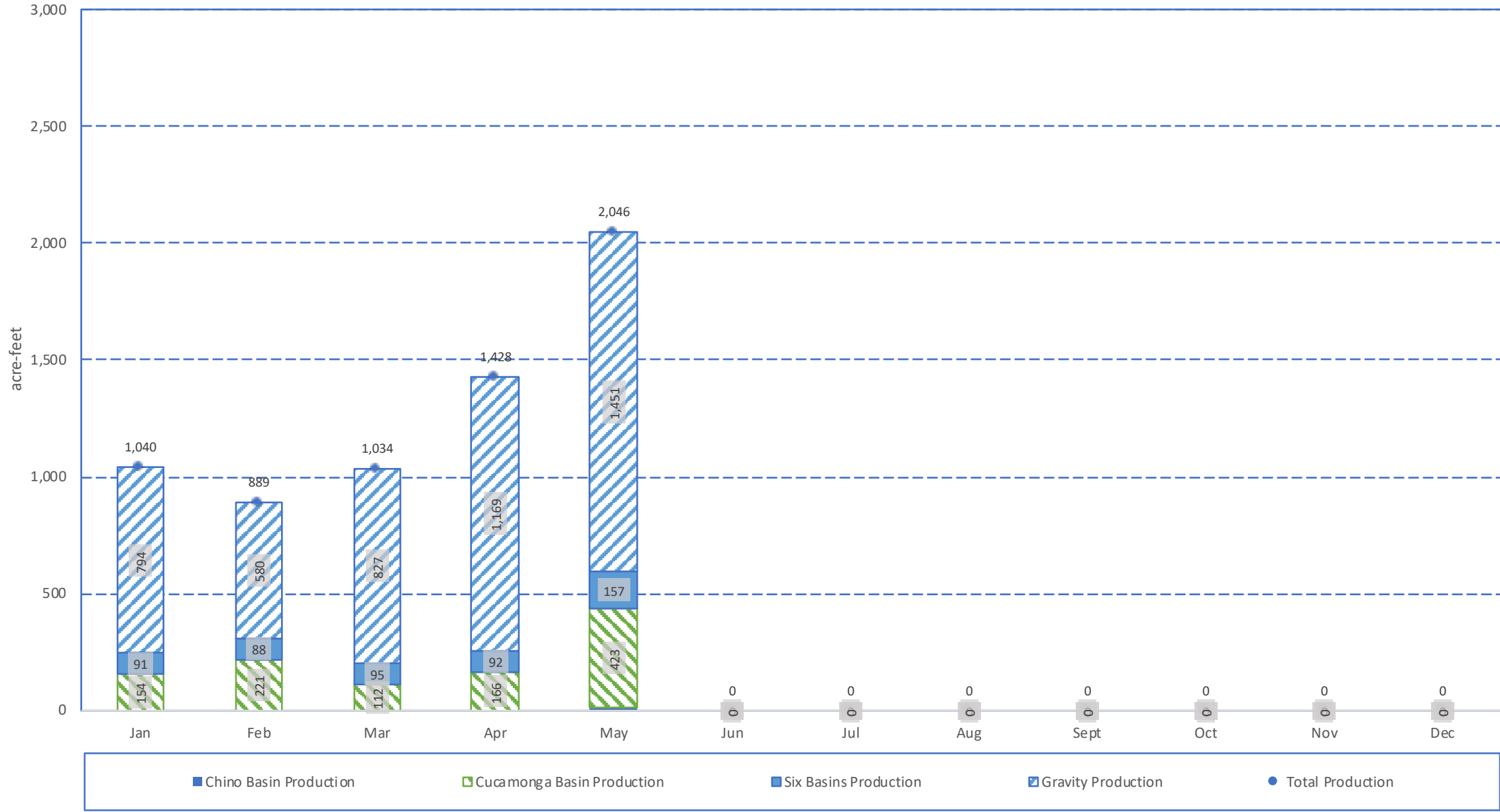
# 2020 Ontario Consumption



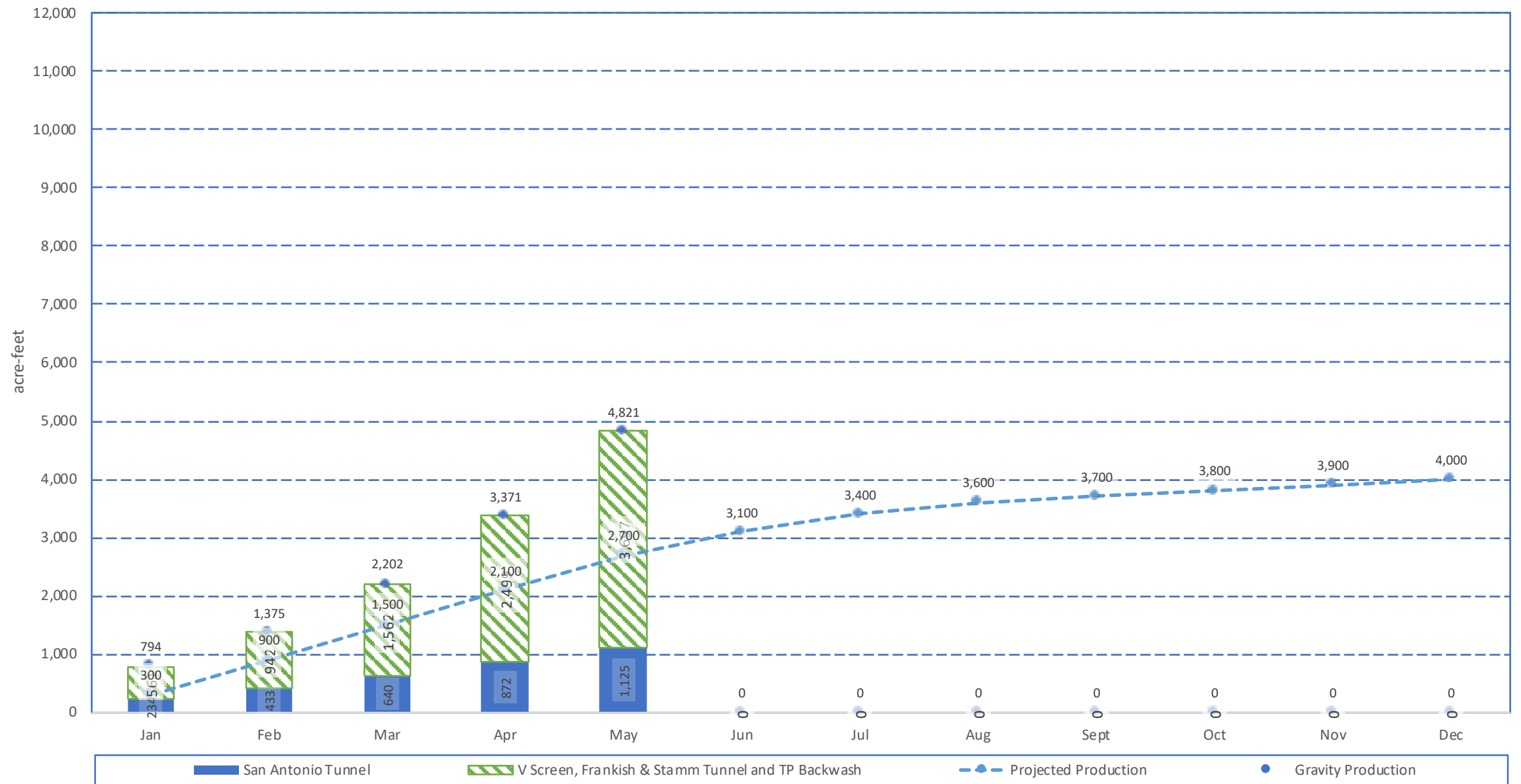
# 2020 Total Yearly Production



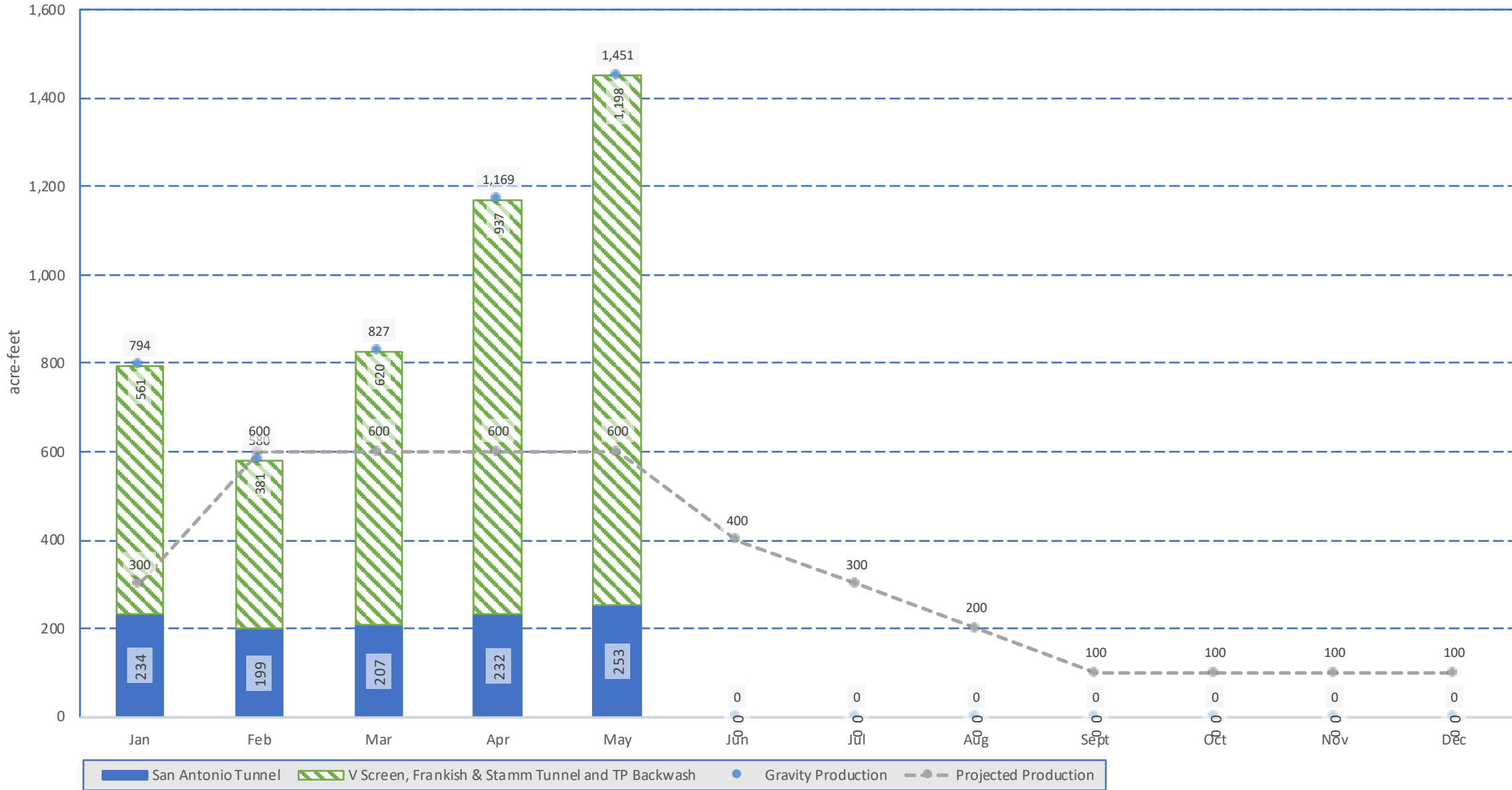
# 2020 Monthly Production



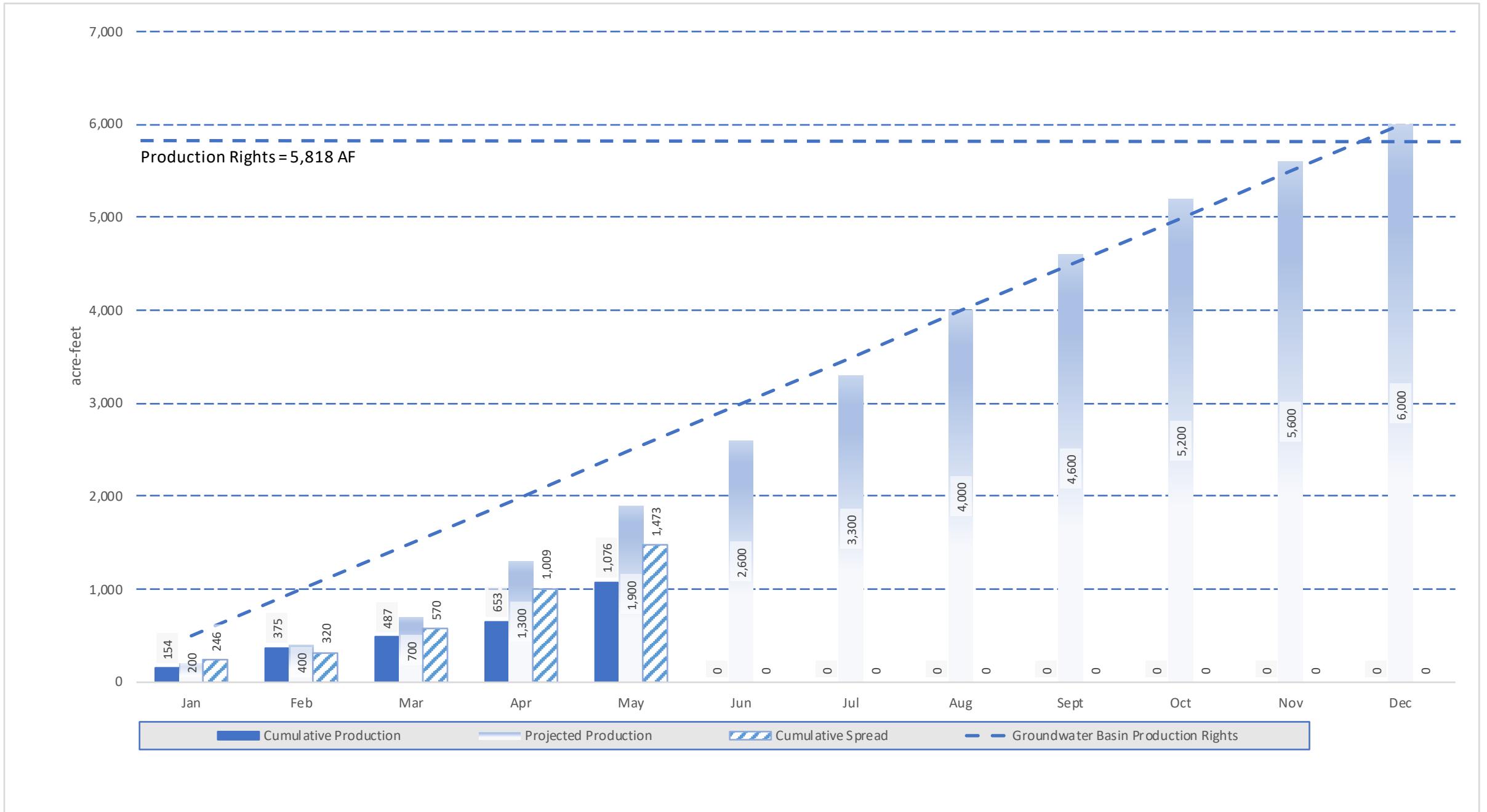
# 2020 Gravity Cumulative



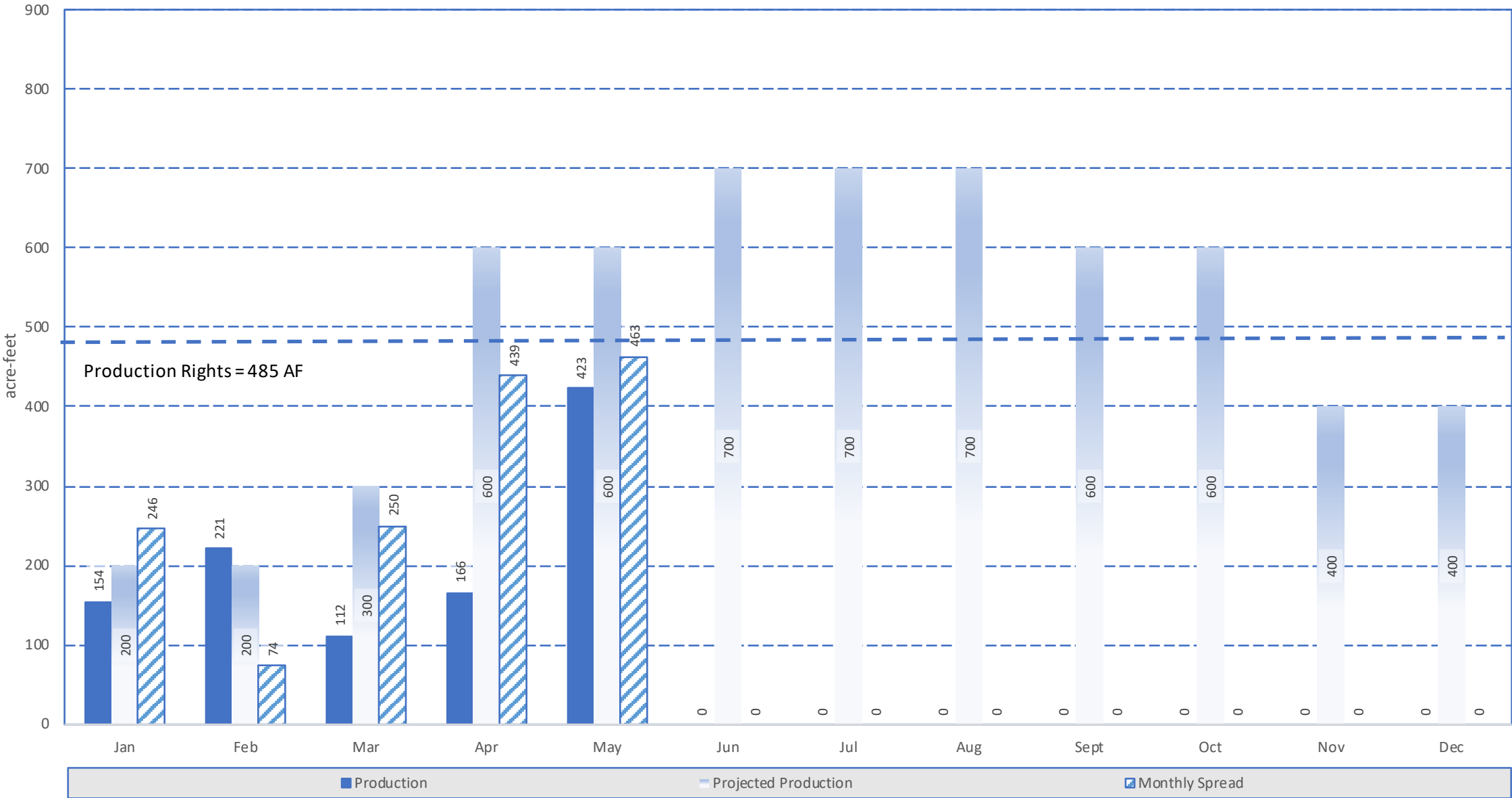
# 2020 Gravity Monthly



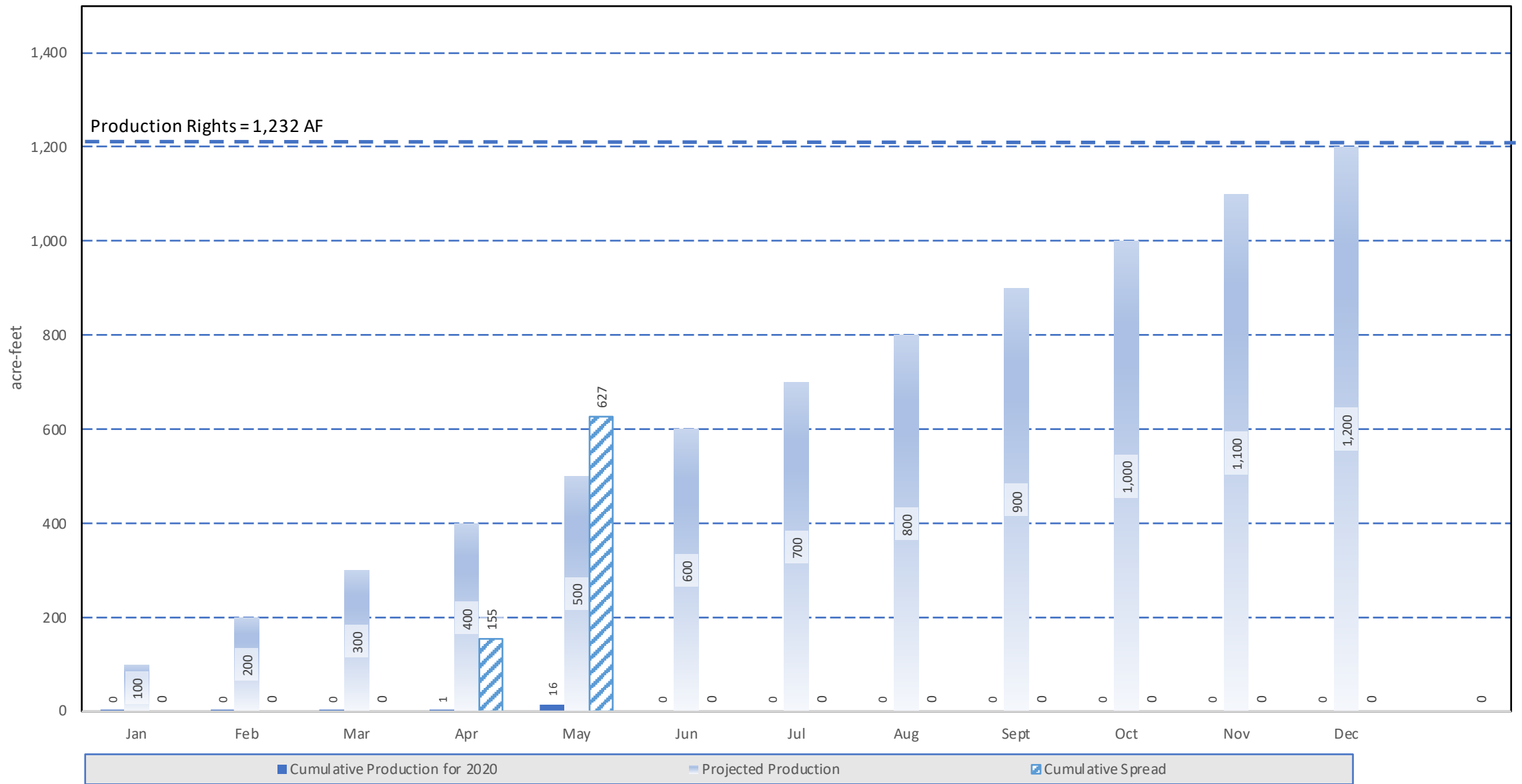
# 2020 Cucamonga Basin Cumulative



# 2020 Cucamonga Basin Monthly

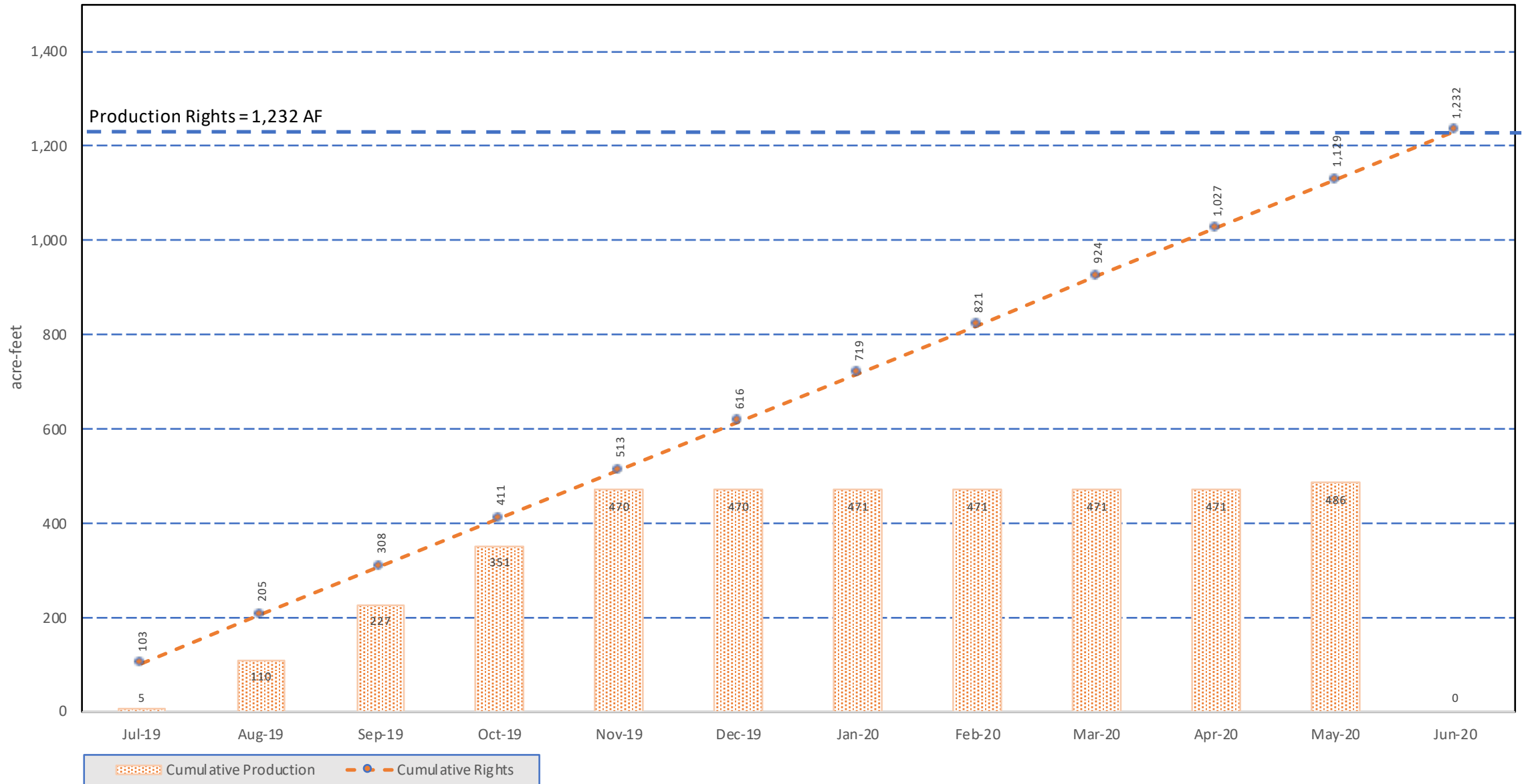


# 2020 Chino Basin Cumulative

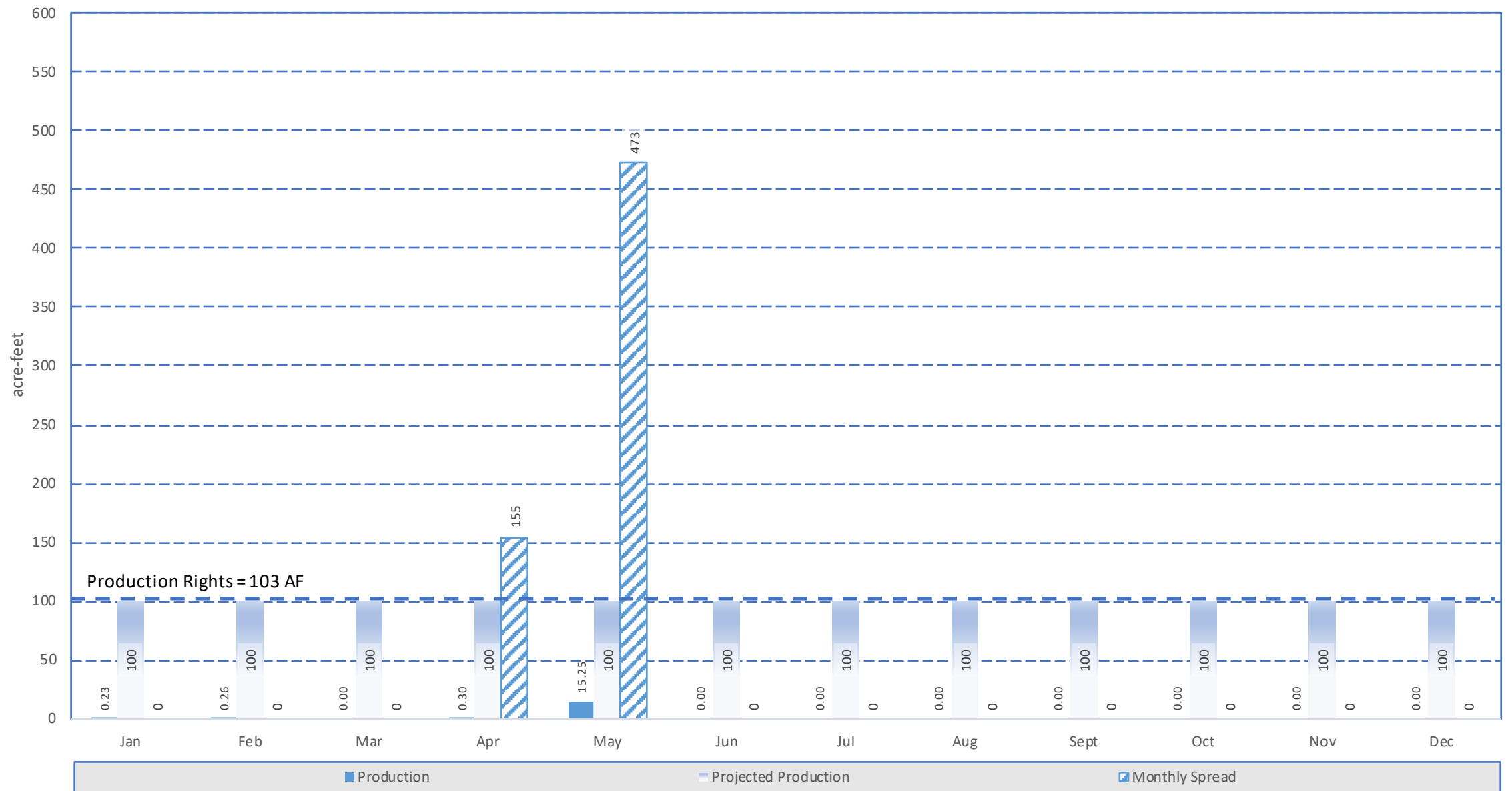




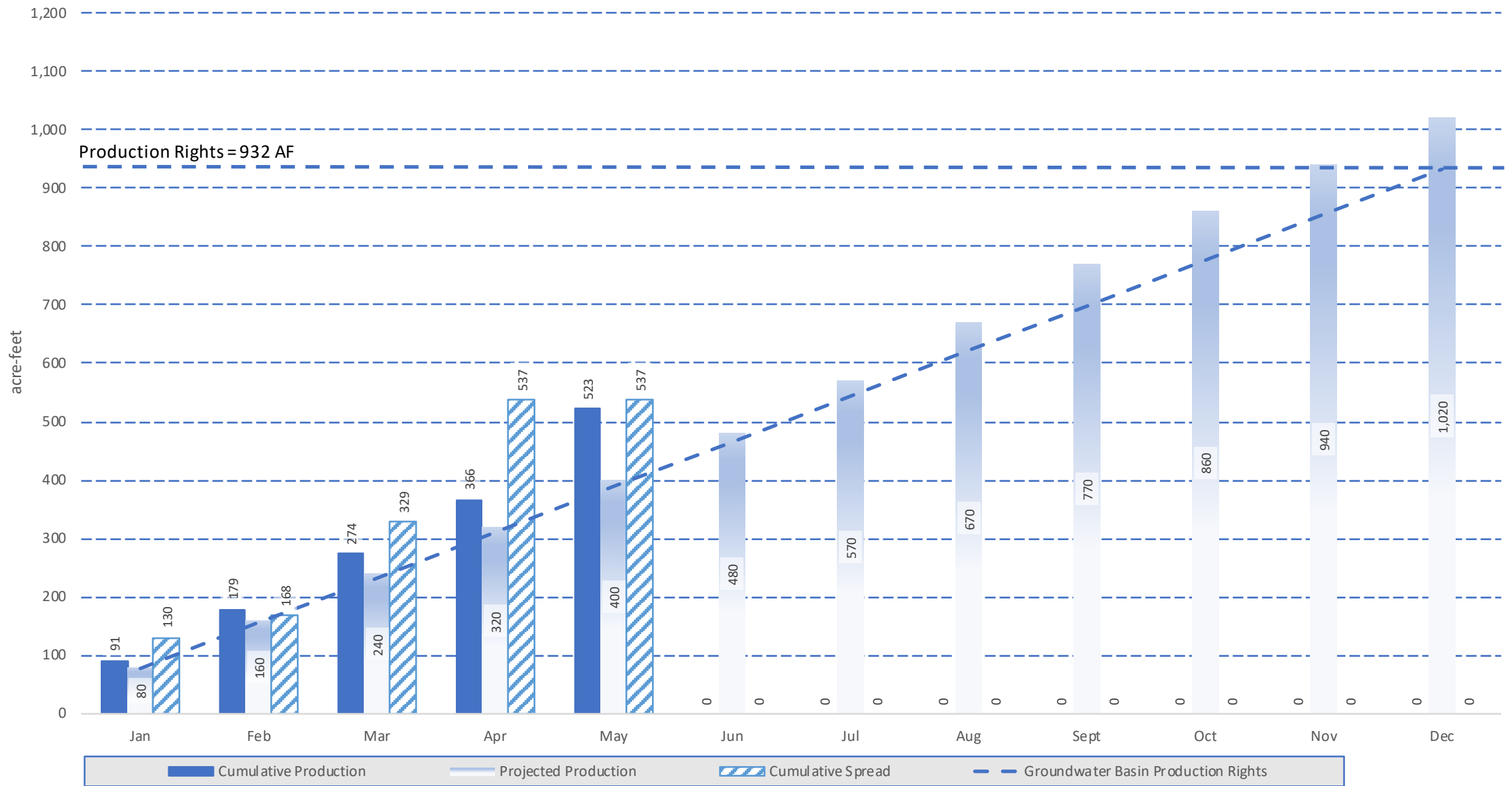
# 19-20 Chino Basin Cumulative



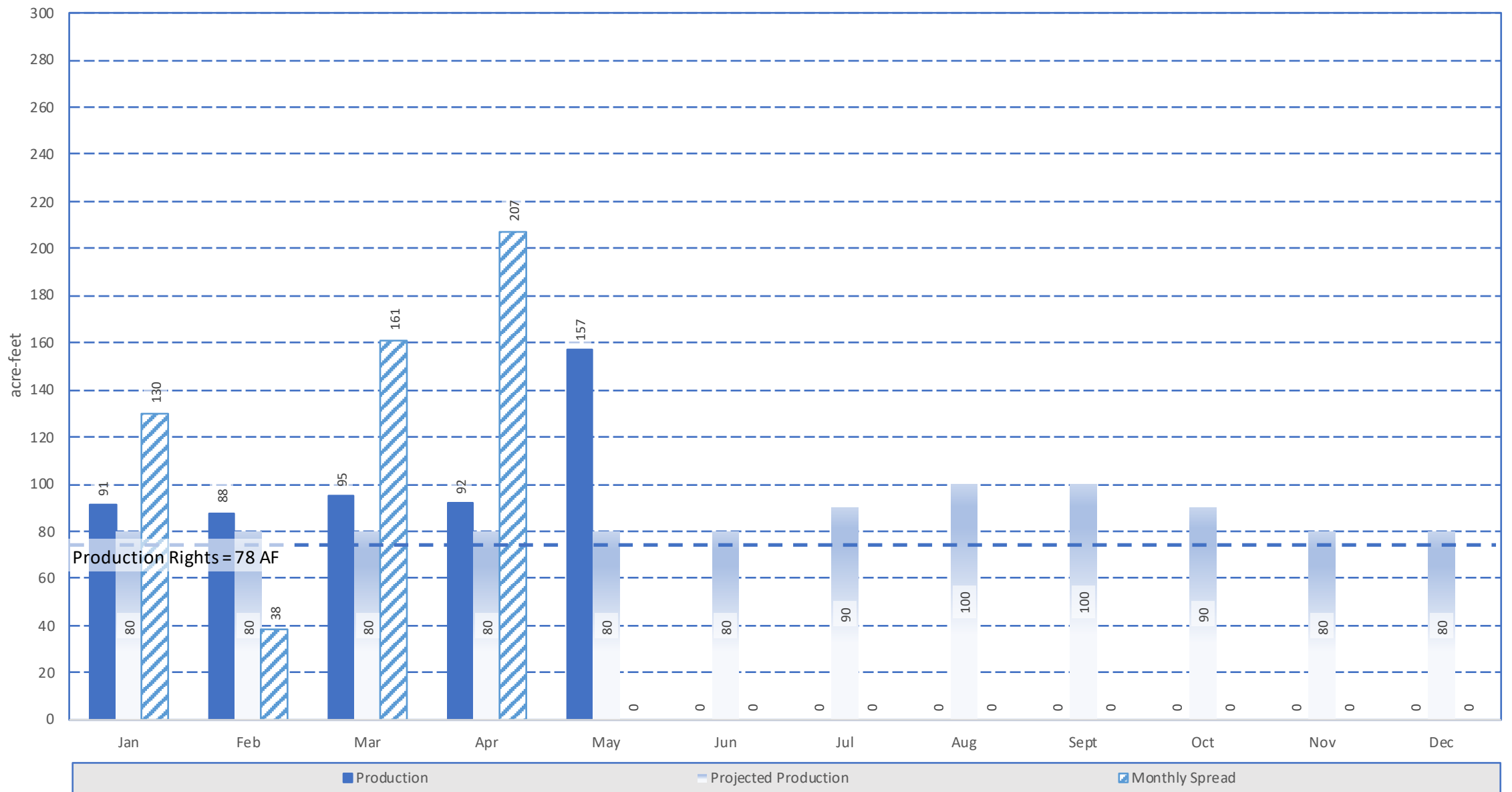
# 2020 Chino Basin Monthly



# 2020 Six Basins Cumulative



# 2020 Six Basins Monthly



A. Water Supply through May 2020

- Annual entitlement for CY2019 is 13,000 AF
  - Cumulative yearly production was 6,437 AF
  - Cumulative yearly consumption was 4,155AF
  - Cumulative yearly spread was 12,636 AF
  - Cumulative unaccounted water was -194 AF

Six Basins Production for 2020

- Annual production right is 932 AF.
- Cumulative production was 523 AF. Production is sent to the WFA treatment facility to meet City of Ontario and MWD entitlement.
- The Company has spread a total of 537AF.

Cucamonga Basin Production for 2020

- Annual production right is 5,818 AF.
- Cumulative production was 1,076 AF.
- The Company has spread a total of 1,473 AF.

Chino Basin Production for 2020

- Annual production right is 1,232 AF.
- Cumulative production was 16 AF.
- The Company has spread a total of 627 AF.

Surface Water (San Antonio Creek) flow for 2020

Total flow was 3,521 AF.

Tunnel flow for 2020

San Antonio Tunnel flow was 1,125 AF.  
Frankish and Stamm Tunnel flow was 171 AF.

B. Company Stock

¼ share of water stock moved from active to dormant this transfer period.

C. Communication and Information Activities

Staff is communicating on our new "Facebook" page with 179 friends liking our old FB page and 65 customers have liked our new FB page. Communication is posted regularly on the new page and no new communication on the old Facebook page. Facebook is not able to merge the two Facebook pages; therefore we are in discussion of possibly deleting the old page.

D. Administration Matters

Meetings of interest:

- Thursday, May 14 – GM attended CBWM AP closed session GoToMeeting
- Tuesday, May 19 – GM and AGM hosted Cucamonga Basin GoToMeeting
- Wednesday, May 20 – GM attended CBWM AP closed session GoToMeeting
- Thursday, May 21 – GM attended CBWM AP GoToMeeting
- Friday, May 22 – GM attended CBWM Special Board GoToMeeting
- Wednesday, May 27 – GM attended CBWM AP closed session GoToMeeting
- Thursday, May 28 – GM attended CBWM Board GoToMeeting

- Friday, June 5 – GM attended CBWM AP closed session GoToMeeting
- Tuesday, June 9 – GM hosted Cucamonga Basin Management GoToMeeting
- Thursday, June 11 – GM attended CBWM AP closed session GoToMeeting

## E. Groundwater Basin Matters

### Chino Basin -

Spread Water from SAWCo - SAWCo has started spreading for the 2019/20 year.

Budget – Budget was approved at May Board Meeting with minor modifications. ~~Draft 2021 Budget released and being reviewed. Many proposed budget items have not been 'Pool approved' but are expected to be reviewed during the year. There is a request to remove those items from the budget until further analysis can occur.~~

Storage Management Plan – Watermaster issued the final report on the 2020 Storage Management Plan on December 11<sup>th</sup>. Staff is currently reviewing. WM staff presented an update at the AP meeting on Feb. 13. WM staff are considering the Storage Management Plan (OBMP Implementation Program 8) and Storage and Recovery Plan (OBMP Implementation Program 9) singularly. At the request of the AP, Watermaster will focus on program elements 8 and 9 first, and then complete the remainder of the OBMP elements at a later date this year.

WM staff intend for the OBMP Implementation Plan to be attached to the Peace Agreement and will require a Peace Agreement amendment.

Safe Yield Reset – A Safe Yield of 131,000 AF was adopted at a special May Board Meeting. ~~Draft report delivered. Proposed Safe Yield is 131,000 AF. AP discussing in closed session.~~

Restated Judgment Amendment – Ag Pool Pooling Plan - The Appropriative Pool agreed unanimously to file a response to Ag Pool's decision to update their Pooling Plan and Judgment with incomplete Peace Agreement language. The filing is meant to give clarity and understanding to the court.

Monte Vista Water District and the City of Ontario filed an opposition to the Ag Pool's amendment calling a "timeout" to discuss and understand.

Hearing has been continued to July 29, 2020.

Optimum Basin Management Plan (OBMP)– Watermaster is proceeding with the OBMP update but the wish list can be expensive and not all parties agree with the implementation. The OBMP Notice of Preparation (NOP) / Initial Study (IS) was publicized by Inland Empire Utilities Agency (IEUA), the lead agency for CEQA, in early February. This issue is being heavily discussed and reviewed by the AP.

### Six Basins –

Due to the Accounting and Personnel Specialist out on medical leave, Tommy Hudspeth, alternate representative attended the last meeting on May 27<sup>th</sup>. Discussion included year-to-date spreading activity (limited due to low rainfall) and progress on Municipal Separate Storm Sewer System (MS4) issues. The next meeting is scheduled for June 24<sup>th</sup>.

Cucamonga Basin –

The working group met virtually on June 9<sup>th</sup>. The next meeting is scheduled for July 7th.

SAN ANTONIO WATER COMPANY  
ADMINISTRATION and FINANCE COMMITTEE (AFC)  
MINUTES

Item 4G

May 26, 2020

An open meeting of the Administration and Finance Committee (AFC) of the San Antonio Water Company (SAWCo) was held virtually and called to order at 3:00 p.m. on the above date as noticed. Committee Members present were Jose Sanchez, Bob Cable, Rudy Zuniga, and Tom Thomas. Also in attendance were Interim Public Works Director Steve Nix, and SAWCo's General Manager Brian Lee and Senior Administrative Specialist Kelly Mitchell.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: None.
3. Public Comments: None.
4. Approval of Committee Meeting Minutes: Mr. Zuniga moved and Mr. Cable seconded to approve the meeting minutes of January 28, 2020. Motion carried unanimously.
5. Administrative and Financial Issues:
  - A. **Compensation & Benefit Study** – Mr. Lee advised this item is budgeted for 2020. The study is needed in order to make certain the company is in alignment with existing companies and agencies in surrounding areas. Mr. Lee has noticed that some of the current positions SAWCo has may be a little out of alignment.

Mr. Sanchez noted SAWCo's previous compensation and benefit studies took place in 2005 and 2014. He questioned why staff wouldn't wait another couple of years to have another study performed.

Mr. Lee replied in his roughly year and a half with the company he has noticed some job descriptions aren't well aligned with the actual job.

Mr. Thomas offered that if after receiving RFPs, if the total cost is more than the company wishes to spend, the project can be postponed for a time.

Mr. Sanchez advised of a typographical error on page one and suggested changing comparing monthly maximum base salary to comparing monthly base salary ranges.

Mr. Lee advised SAWCo has salary ranges but it over complicates things when ranges are compared rather than a fixed number. Salaries can start lower or higher than other agencies but it would not be good to end too far from the maximum of other agencies.

Mr. Sanchez questioned whether it would be valuable to have the consultant assess the organizational structure as well. Does SAWCo have the right classifications and are they structured appropriately?

Mr. Lee felt an assessment of the organizational structure was a bit too in depth and not necessary at this time. He felt SAWCo currently has the right amount of staffing.

Mr. Thomas questioned whether to include an assessment of the organizational structure in the RFP. Staff could then decide whether or not to have the assessment performed based on the bid amount.



Mr. Sanchez clarified one option is to release the RFP as presented. The other option is to amend the RFP to include an assessment or review of the organizational structure.

Mr. Cable moved and Mr. Zuniga seconded to release the RFP as presented. Motion carried unanimously.

- B. *Salary Range Adjustment*** – Mr. Lee explained a Consumer Price Index (CPI) increase of 3.4% from January 2019 to January 2020 has been calculated for Urban Wage Earners and Clerical Workers in the Riverside-San Bernardino-Ontario geographic area. Based on this change in the CPI, Mr. Lee recommends adjusting the company's salary tables 3.4% upward.

Mr. Zuniga inquired if the budget could handle the increase. Mr. Lee advised SAWCo is doing fairly well with water sales and is expected to meet entitlement for the year.

Mr. Cable moved and Mr. Sanchez seconded. Motion carried unanimously.

- C. *Company Response to COVID-19*** – Mr. Lee advised that he will have this item on the agenda for the AFC and Board meetings so long as the recommendations and orders continue to be updated.

Mr. Lee reported staff is now working half of their scheduled hours in the office and the other half at home. Office shifts are being staggered.

Mr. Zuniga inquired as to whether or not any clear partitions have been set up in the office for safety during the COVID-19 pandemic.

Mr. Lee responded no dividers or partitions have been placed in the office. Face masks have been provided to all staff members and disposable masks have been purchased for those that enter the office with no mask.

Mr. Zuniga asked if adding partitions is being looked at.

Mr. Lee responded signs are in place requesting those that enter the building wear masks. Staff is currently satisfied with the protections put in place. Should staff express a concern and a desire to have a barrier installed management will move forward with doing so.

Mr. Thomas suggested if SAWCo were to install a partition he suggested it be a more permanent, security type.

- D. *Stock Auction – August 2020*** – Mr. Cable asked if SAWCo would be in violation of any of the restrictions or emergency orders the governor has enacted during the pandemic by auctioning water stock.

Mr. Lee stated he would run the possibility of an auction taking place this year by legal counsel and advise.

Mr. Zuniga moved and Mr. Cable seconded to recommend the Board approve the stock auction timeline with the caveat that legal counsel assures the auction is not in violation of

May 26, 2020

the emergency orders set by the governor during the COVID-19 pandemic. Motion carried unanimously.

6. Closed Session: None.
7. Committee Comments and Future Agenda Items: None.
8. Adjournment: Seeing no further business, Mr. Zuniga moved and Mr. Cable seconded to adjourn the meeting at 3:18 p.m. The motion carried unanimously.

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Assistant Secretary  
Brian Lee

**Agenda Item No. 4H**

Item Title: Projects and Operations Update

Purpose:

To update the Board and Shareholders on Company capital projects.

Updates:

1507 – Office Relocation

Project is on hold pending review of City facilities

1602 – Holly Drive Reservoir, Phase 1 & 2

Phase I was completed in 2019.

Original Budget .....	\$621,000
Original Contracts .....	\$415,570
Authorized Change Orders .....	\$68,236
Final Contracts .....	\$483,806
Final Cost .....	\$461,072

Phase 2 plans and specifications are being finalized for public bidding. Once completed, they will be submitted to the State for an operating permit. Anticipate bid opening and award recommendation in Summer of 2020.

1701- Reservoir 7 Roof Repair - Completed

Original Budget .....	\$1,160,000
Original Contracts .....	\$1,133,545
Authorized Change Orders .....	\$239,868
Final Contracts .....	\$1,373,413
Final Cost .....	\$1,358,291

1807 – Campus Avenue Pipeline - Completed

Original Budget .....	\$517,000
Original Contracts .....	\$477,388
Authorized Change Orders .....	\$38,844
Final Contracts .....	\$516,232
Final Cost .....	\$483,717

1901 – Automated Meter Reading (AMR)

Staff continues to evaluate industry options. We are currently field testing for a PROC recommendation and eventual Board recommendation.

1902 – Cucamonga Crosswalls Mitigation

First of five years of mitigation will occurred in April. Waiting for report.

1904 – Geographical Information System (GIS)

Training and field testing currently occurring.

1905 – 2020 Master Plan

Computer Water Model being constructed by consultant. Field verification to occur later this summer by hydrant flow testing. Data gathering is an ongoing process.

2001 Reservoir 9 Pipeline

Contract kick-off meeting held. Surveying completed. Currently under design.

2002 Frankish Tunnel Improvements

Contract kick-off meeting held. Surveying completed. Currently under design.

2003 Glendale, Cliff, Primrose and Linda Pipelines

Contract kick-off meeting held. Surveying completed. Currently under design.

2007 Well 19

Staff is working on a Request for Proposals to construct a new Well 19. RFP should be released later this year for consideration by the Board.

**Agenda Item No. 6A**

Item Title: Salary Table Adjustment

Purpose:

To consider adjusting employee salary ranges to match local inflation.

Issue:

Does the Board agree to adjusting Company salary tables to match inflation?

Manager's Recommendation:

Recommend adjusting the Company's salary tables 3.4% upward based on the Riverside / San Bernardino / Ontario 'Consumer Price Index for Urban Wage Earners and Clerical Workers' change from January 2019 to January 2020.

Background:

At its May 26<sup>th</sup> regular meeting the Administration and Finance Committee (AFC) reviewed the following information and unanimously recommended that the full Board approve the recommended salary table increase.

A Consumer Price Index (CPI) measures changes in the price of consumer goods and services purchased by households. The Federal Bureau of Labor Statistics (BLS) tracks CPI for geographical areas in the States ([www.bls.gov](http://www.bls.gov)).

Based on changes in the CPI tables, companies may adjust wages to ensure employee's 'cost of living' is not impacted negatively by inflation. Adjustment to salary tables based on CPI are called, "Cost of Living Adjustments (COLA)".

Yearly, the Company considers adjustments to its salary tables based on published federal changes to a CPI index.

In 2017 the BLS started tracking CPI for 'Riverside-San Bernardino-Ontario' on a bimonthly basis. In 2019 the AFC committed to using the 'Riverside-San Bernardino-Ontario' CPI 12-month change from December to December when considering COLA adjustments to Company salary tables.

The CPI numbers and respective yearly change are shown below:

Geographic Area	Jan 2019	Jan 2020	Change	% Change
Riverside, et al.	104.062	107.580	3.518	3.4

Impact on the Budget:

Implementing a COLA for 2020 would increase salary ranges only and would increase labor costs for those employees currently at the top of their range at the time of their performance evaluation.

Previous Actions:

None.

**Agenda Item No. 6B**

Item Title: Stock Auction August - 2020

Purpose:

Recommend approving timeline for a proposed 2020 stock auction in August.

Issue:

Disposition of personal property (shareholder's stock) in order to collect on bad debt is governed by the Commercial Code to be "commercially reasonable."

Managers Recommendation:

The Board approve the proposed stock auction and timeline as presented.

Background:

At its May 26<sup>th</sup> regular meeting the Administration and Finance Committee (AFC) reviewed the following information and unanimously recommended that the full Board approve the proposed stock auction and timeline as presented.

At AFC's request, staff has confirmed with legal counsel that recent State orders restricting the termination of utility service due to unpaid bills would not have an adverse impact on the auction.

Since we have billed the dormant shareholders with the "water availability charge" for the first time in September 2017, there have been more unpaid bills. As a result, we have held more stock auctions.

There are currently 5 shareholder's stock certificates to be auctioned off for a total of 1.25 shares. This will bring the accounts current and future stock auctions continuing on year to year basis as needed.

Below is a timeline of the process leading up to the stock auction:

<b>Stock Auction 2020 (August) – Anticipated Timeline</b>					
<b><u>Description</u></b>	<b><u>Apr</u></b>	<b><u>May</u></b>	<b><u>June</u></b>	<b><u>Jul</u></b>	<b><u>Aug</u></b>
Address verification	4/30/20				
Final Letter owe w/due date		5/18/20			
AFC Committee Review		5/26/20			
<b>Board Review</b>			<b>6/16/20</b>		
Final due date			6/18/20		
Bid Process			6/19/20		
Bid Form			6/19/20		
Notification of Disposition of Collateral			6/19/20		
Website w/bid form			6/22/20		
Separate letter to shareholders			6/23/20		

Agenda Date: June 16, 2020

Co. Newsletter ad			6/25/20		
Newspaper ad start [3x]				7/14/20	
Stock Auction Date					8/4/20

Previous Actions:

November 9, 2009 – First Stock Auction held

April 20, 2010 – Board approved Stock Auction procedure for collecting unpaid water bills

Impact on Budget:

Collection of outstanding charges owed and reimbursement of all related costs.

**Agenda Item No. 6C**

Item Title: Company Response to COVID-19

Purpose:

To discuss the Company's response to the COVID-19 Pandemic.

Issue:

How are State and Local Government Recommendations and Orders impacting the Company during the Chinese Virus Pandemic?

Manager's Recommendation:

No recommendation. For discussion only.

Background:

While the nation continues to grapple with appropriate responses to the Chinese induced pandemic there has been limited disruption to the Company's operations.

**Staff**

Staff regularly discusses proper hygiene and sanitation. All staff have been instructed to stay home with any flu or cold symptoms. Hand sanitizing wipes have been distributed to all employees and Nitrile gloves have been made available to office staff handling mail and cash.

**Visitors**

The office was closed to visitors without appointments through May 18th. A sign at the door and notification on our website provides alternative options for payment, along with a contact phone number and email.

**Meetings**

We have moved all public meetings to teleconferencing only. Governor Newsom has loosened Brown Act requirements to allow such.

Impact on the Budget:

Limited but currently uncategorized

Previous Actions:

None.