

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE
August 26, 2025

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:01 p.m. on the above date. Committee members present in person were Will Elliott and Bob Bowcock. Director Parker was present via remote live videoconferencing. Also in attendance were SAWCo's General Manager Brian Lee and Senior Administrative Specialist Tiffany Dickinson. Director Elliott presided.

1. Recognitions and Presentations – George Stelyn, Claremont resident was present at the meeting. Mr. Lee recognized Director Parker participating remotely, and without anticipating any votes in the meeting, but if there is a vote, there is a majority present, having a quorum.

Mr. Lee mentioned Sandra Rose, Board President for Monte Vista Water District, was recognized by the California Special Districts Association this week as the board member of the year. He recognized that she has attended many SAWCo board meetings over the years and congratulated her for achieving that distinction and recognition. It was suggested to write and send her a congratulatory letter that will, along with the memo, be included in next month's board packet.

2. Additions-Deletions to the Agenda – None.

3. Public Comments – None.

4. Approval of Committee Meeting Minutes:

A. Regular Committee Minutes of June 24, 2025 – Director Bowcock moved, and Director Parker seconded to approve the meeting minutes of June 24, 2025, as presented. Motion carried unanimously.

5. Planning and Operational Issues and Updates -

A. Mr. Lee started by stating Tommy, the Field Superintendent, will be out for the following minimum 8 weeks, therefore staff will temporarily be down one member.

General Council Mr. Hoffman joined the meeting via remote live videoconferencing at 3:04 PM.

B. Paloma Curve Outfall Pipeline- Mr. Lee reported staff are in the process of receiving bids for the Paloma Curve Outfall Pipeline. Part of the process is submitting a categorical exemption for CEQA plans. The plans are complete and need to be submitted, but there is a need for a lead agency to submit those plans for the State. Mr. Lee has reached out to Cal CEQA stating other mutual water agencies have been the lead agencies on their pipeline projects and why SAWCo cannot be the lead agency on this project.

Director Parker questioned why SAWCo can be the lead agency on a pipeline or well project but could not be the lead agency on the new headquarters project but rather had to be a public agency.

Mr. Hoffman responded it is project specific, where there are different CEQA considerations for different types of projects, in other words it is project driven.

C. Regionally in the Inland Empire, primarily San Bernardino County, agencies are attempting to form a legislative work group, with Cucamonga Valley Water District taking the lead. The goal of the group is to make sure Sacramento and DC lobbyists are working together to make sure everyone is on the same page on issues and using this group to address those issues.

D. Staff are trying out a new SCADA company and having them visit various sites to assess current issues, and as a probationary period try to solve said issues. Staff are hoping to get 2-3 total SCADA companies on board to choose which one is the best fit for the company.

- E. Mr. Lee gave an update on the new office headquarters and yard facility project stating it is now in the public comments period on the CEQA documents and staff have received 4 responses from residents, which have all been pre-addressed in the design of the project. He reassured staff are receiving this feedback and working with the public to make sure this project fits the community.

Director Elliott questioned how staff will respond and address questions and concerns from residents moving forward. Mr. Lee explained the official way to respond is include responses at the end of the CEQA documents and if any residents have questions, they can contact him directly.

- F. Mr. Lee added, even though it was not on the agenda, staff received proposals for the Well 19 Pipeline design and were able to review the proposals and sent them to each director to review before the meeting for discussion purposes. Staff believe Civiltech excelled in their proposal, presenting a good and clear understanding of the project. This project is a big project that involves over 6,000 lineal feet of pipeline and a wellhead, is an expensive project, and involves other parties including Southern California Edison, County of San Bernardino, Holliday Rock and the City of Upland for easements. With Civiltech's professional response in their proposal, staff are leading to support promoting Civiltech to the Board as the most responsive company. There was discussion on the timeline of the project and the understanding of the complexity of the project. It was requested not to take any action on this since it was not on the agenda, but rather if the committee opposed staff taking the proposals and recommending Civiltech to the full Board, in which there was no opposition from the committee.

6. Basin Issues and Updates

Mr. Lee reported staff is relying more on wells currently for water and less on canyon water, being the canyon is dried up. There is no overflow from the potable water system, canyon outflow is not sufficient, therefore mostly operating on pumps.

- *San Antonio Canyon Watershed*- No report given.
- *Chino Basin*- No report given.
- *Six Basins*- No report given.
- *Cucamonga Basin*- No report given.

8. Closed session: None.

9. Committee's Comments and Future Agenda Items: None.

Adjournment: -The meeting adjourned at 3:25 p.m.



Assistant Secretary
Brian Lee