



SAN ANTONIO WATER COMPANY

BOARD OF DIRECTORS MEETING

Tuesday, July 16, 2019

5:00 p.m.

In the Upland City Hall Council Chambers

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

- A. Approval of Board Meeting Minutes
Regular Meeting Minutes of June 18, 2019.
- B. Planning, Resources, and Operations Committee (PROC) Meeting Minutes
No meeting minutes
- C. Administration and Finance Committee (AFC) Meeting Minutes
Meeting Minutes of April 23, 2019.
- D. Financial Statement
Income Statement and Balance Sheet for May31, 2019 and year-to-date.
- E. Investment Activity Report
Monthly Report of Investments Activity
- F. Water Production
Bi-Monthly water production [Jan/Feb, Mar/Apr, May/June, July/Aug, Sept/Oct, Nov/Dec.]
- G. Prominent Issues Update
Status summaries on certain on-going active issues.
- H. Projects and Operations Update
Status summaries on projects and operations matters.
- I. Groundwater Level Patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
- J. Correspondence of Interest

5. Board Committee – Delegate Report:

- A. PVPA Representative's Report
Verbal report on activities at the Pomona Valley Protective Association that have an impact on the Company.
- B. Six Basins Representative Report
Verbal report on activities at the Six Basins Watermaster that have an impact on the Company.
- C. Chino Basin Representative Report
Verbal report on activities at the Chino Basin Watermaster that have an impact on the Company.
- D. Cucamonga Basin Representative Report
Verbal update by staff.
- E. Administration and Finance Committee (AFC) Chairman's Report
Report on meeting held June 25, 2019.
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report
No meeting to report.
- G. Office Feasibility Study Ad Hoc Committee
Report on meeting held July 10, 2019.

6. General Manager's Report on Activities

- A. Shareholder Request for Refund and Reimbursement
Water Stock Transfer Fee refund and Lost Instrument Bond Reimbursement request
- B. General Manager's Annual Review
Discuss possible action regarding process to conduct General Manager's Annual Review
- C. Memorandum of Understanding Between Company and West Valley Mosquito and Vector Control District (WVMVCD)
Discuss possible action regarding draft Memorandum of Understanding

7. Closed Session: None

8. Director's Comments and Future Agenda Items:

Adjournment:

The next regular Board Meeting will be held on Tuesday, August 20, 2019 at 5:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 No. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm]. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On July 10, 2019 a true and correct copy of this agenda was posted at the entry of the Company Office (139 No. Euclid Avenue), on the public bulletin board at 450 No. Euclid Avenue (Upland Public Library) and on the Company Website.

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, June 18, 2019

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 5:00 p.m. on the above date at the Upland City Hall Council Chambers, 460 North Euclid Avenue, Upland, California. Directors present were Tom Thomas, Jose Sanchez, Will Elliott, Gino Filippi, Martha Goss, and Rudy Zuniga. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Thomas presided.

- Salute to the Flag led by Director Zuniga
- 1. Recognitions and Presentations: None.
- 2. Additions-Deletions to the Agenda: None.
- 3. Shareholder-Public Testimony: Acting City of Upland Manager Rosemary Hoerning requested a meeting with Mr. Lee in relation to Item 6A on the agenda.
- 4. Consent Calendar Items:
 - A. Approval of Board Meeting Minutes
Regular Meeting Minutes of May 21 2019.
 - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes
Meeting minutes of March 26, 2019.
 - C. Administration and Finance committee (AFC) Meeting Minutes
No meeting to report.
 - D. Financial Statement
Income Statement and Balance Sheet for April 30, 2019
 - E. Investment Activity Report
Monthly Report of Investments Activity
 - F. Water Production
Bi-Monthly water production [Jan/Feb, Mar/Apr, May/June, July/Aug, Sept/Oct, Nov/Dec]
 - G. Prominent Issues Update
Status summaries on certain on-going active issues.
 - H. Projects and Operations Update
Status summaries on projects and operations matters.
 - I. Groundwater Level patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
 - J. Correspondence of Interest

Director Elliott moved and Director Filippi seconded to approve the Consent Calendar Items as presented. Motion carried.

- 5. Board Committee – Delegate Report:
 - A. **Pomona Valley Protective Association (PVPA) Representative's Report** – Director Thomas reported on the June 12th PVPA meeting. The spreading of water appears to have concluded for the season. Roughly 8,000 acre feet (AF) of water was spread by PVPA.

Harvey Mudd College has a honey bee research station located on PVPA land. The land use agreement for the research station has been extended five years. Should PVPA need access or use of the land, a thirty day notice is needed to allow Harvey Mudd College to remove the research station.

The PVPA Board met with a consultant regarding the National Recreation Area. Cost of services is an issue and as such, they have decided to hold off utilizing a consultant at this point.

An area of PVPA property located in Claremont that is prone to homeless encampments will be fenced in by the end of July. Also, below the dam, the repair of a roof prone to break-ins will be completed shortly.

B. Six Basins Representative Report – Mr. Lee reported his absence from the most recent Six Basins meeting. No action items were on the agenda.

C. Chino Basin Representative Report – Ms. Layton reported that last year SAWCo applied for a storage account for 2,000AF of water ending on 9/1/2019. Through the end of May SAWCo has recharged nearly 1,200AF of water for a potential market rate of approximately \$786,000.

On June 4th staff sent over a new application for supplemental water recharge. Watermaster informed SAWCo that the engineering firm, Wildermuth Environmental, Inc. believes there may be potential for a Material Physical Injury and they do not have adequate time to review. SAWCo's application was not put on the Chino Basin Watermaster agenda for June's meeting but staff anticipates it will be included on July's agenda. Watermaster intends to go dark in August which may result in SAWCo requesting a special meeting as no spreading can occur between September 1st and September 26th otherwise. If the recharge has stopped by then, September's Board meeting may be adequate time for approval.

Watermaster has revised the assessment packages through assessment year 2016-2017. Through the end of this time, the Company has 133.7AF in Excess Carry-over and 1,089AF in Supplemental. SAWCo is awaiting the revised assessment packages for 2017-2018 and 2018-2019. Once the assessment packages are up to date, staff will forecast its future obligations.

Staff did not attend the Chino Basin Rules and Regulations meeting held June 4th. Mr. Lee did provide comments to the rules and regulations. At the Appropriative Pool meeting on June 13th, additional time was requested for comments by the appropriators.

Staff plans to attend the Storage Management Plan Workshop being held Thursday, June 20th following the Advisory Pool meeting.

D. Cucamonga Basin Representative Report – The working group met on June 4th.

Cucamonga Valley Water District (CVWD) suggested a Terms of Reference sheet instead of a Memorandum of Understanding and staff is reviewing information. CVWD has \$60,000 in this year's budget and plans to pay SAWCo that amount toward their share of reimbursement costs. The group is working through the Judgment and providing comments.

CVWD applied for Proposition 1 funding for a biological treatment study. The State is wanting information on our Well 19. Staff is providing as much information as is available.

The next meeting is scheduled for July 2nd at 1:30pm.

E. Administration and Finance Committee (AFC) Chairman's Report – No meeting to report.

F. Planning, Resources, and Operations Committee (PROC) Chairman's Report – Director Elliott reported the Committee began the process of capital budgeting and the remaining item is in the General Manager's Report on Activities.

G. Office Feasibility Study Ad Hoc Committee – Mr. Lee reported on the June 12, 2019 meeting. The Committee agreed it best to send out a Request for Proposals (RFP). They will compile a list of architectural firms that will include the feel and history of the Company in the design. The Draft RFP will be presented to the Committee at the July meeting.

6. General Manager's Report on Activities:

A. Nitrate Study – Mr. Lee advised SAWCo has determined the treatment process works and has forwarded a letter to the State of California requesting the approval of its use. Staff has identified two wells in the Chino Basin that are good candidates for this form of biological treatment. Firm cost estimations for treatment of those wells will be generated. Staff will contact municipal shareholders to determine if there is an interest in purchasing the water at cost plus the cost of treatment.

Mr. Lee is considering contracting with MIH to have them design, build, and operate the treatment plant for a five year term. The municipal shareholders would need to commit to purchasing a specified amount of water per year for five years.

Director Thomas inquired whether partnering with the municipal shareholders in order to obtain grants for funding could be explored. Mr. Lee advised his next step is to speak with the municipal shareholders to see if they are interested in partnering in some way.

Director Zuniga inquired about the costs to the City of Upland. Mr. Lee advised the intent is to have the cost of the project be borne by those shareholders purchasing the water directly. He is looking at utilizing the treatment at a specific well that doesn't feed into the general system. Each municipality would be impacted in as much as they purchase and are delivered water from that specific well.

Staff will keep the Board up-to-date as the project is explored further.

7. Closed Session: None.

8. Director's Comments and Future Agenda Items:

Director Thomas recapped his trip to Sister City, Mildura, Australia for the 50 year celebration that recently took place. He, his wife, and several other Upland residents attended the celebration.

Adjournment: Seeing no further business, the meeting was adjourned at 5:25 p.m.

Assistant Secretary
Brian Lee

SAN ANTONIO WATER COMPANY
ADMINISTRATION and FINANCE COMMITTEE (AFC)
MINUTES

April 23, 2019

An open meeting of the Administration and Finance Committee (AFC) of the San Antonio Water Company (SAWCo) was called to order at 3:03 p.m. on the above date at the Company office located at 139 N. Euclid Ave., Upland, California. Committee Members present were Bob Cable, Jose Sanchez, Rudy Zuniga, and ex officio Tom Thomas. Also in attendance were Bob Bowcock representing CalMat Co. and SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Mr. Sanchez presided.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: None.
3. Public Comments: None.
4. Approval of Committee Meeting Minutes: Mr. Cable moved and Mr. Zuniga seconded to approve the meeting minutes of February 26, 2019. Motion carried.
5. Administrative and Financial Issues:
 - A. **Company Bylaws Article X** – Mr. Lee advised SAWCo received a request from CalMat Co. to affect a transfer of water in the Chino Basin in October of 2018. Mr. Lee acknowledged the request but was newly seated in his position at the Company and needed additional time for consideration. He advised, that if approved, he would honor the request for the year in which it was made. In January of 2019 Mr. Lee advised CalMat Co. that SAWCo would not be authorizing any transfers in Chino Basin for 2018.

This item was previously brought to the Planning, Resources, and Operations Committee (PROC) and the SAWCo Board for direction. The Board suggested the item go to the AFC for additional discussion and direction. Mr. Lee has researched the Company Bylaws and discussed with legal counsel their interpretation. The agreed upon interpretation of the Company Bylaws is that SAWCo can only deliver water to a miscellaneous shareholder within the extended area through the Company's distribution system to a place proposed by the shareholder and approved by the Board. Mr. Lee advised against making an exception or waiver to the Bylaws as an attempt to do so would weaken them. He asked that the Committee ratify the Company Bylaws.

Mr. Lee advised he spoke earlier to Ms. Rosemary Hoerning, City of Upland Public Works Director, who agreed with the Company Bylaws interpretation. She cautioned staff about the laws of unintended consequences.

Mr. Bowcock supported staff's recommendation but felt the Company Bylaws are subject to a lot of interpretation. He interpreted legal counsel's opinion to be the Board could do as they please. The request for transfer out of Chino Basin, he stated, was because it facilitated an ease for SAWCo in that no treatment or delivery of the water was needed in order to get the water to the shareholder. He then described the evolution of mutual water companies and stated he believed it in the jurisdiction of the Board to be flexible with the interpretation of the Company Bylaws.

Mr. Thomas advised that the examples given by Mr. Bowcock all involved the delivery of 'wet water' not 'paper water' which is what CalMat Co. is requesting. Mr. Bowcock advised he would take 'wet water' but it would cost SAWCo more money to provide that type of

water. Mr. Thomas reiterated the Company Bylaws which state there needs to be a point of delivery for miscellaneous shareholdings. Mr. Bowcock countered the Board could be flexible with that interpretation and allow for the transfer of 'paper water'.

Mr. Cable inquired whether CalMat Co. was requesting all of their entitlement at once. Mr. Bowcock replied he would like it to be something that is on the calendar to simply be transferred every year. Mr. Cable advised he is opposed to transferring 'paper water'. He stated SAWCo is in the business of selling 'wet water' and he'd hate to see a transfer of 'paper water' cause them to be short in delivering the type of water they are in the business to sell.

Various scenarios for delivering water to CalMat Co. were discussed. Mr. Bowcock will compose a written request for delivery of water with a specific location for SAWCo to delivery 'wet water' for them to take. This request will then be presented to the Board for possible approval.

Mr. Cable moved and Mr. Zuniga seconded to ratify the Company Bylaws. Motion carried.

The Committee directed Mr. Lee to bring to the Board the proposed delivery of wet water to the shareholder and any potential effect it may have on water storage accounts in the basins and with regard to entitlements that may be due to all shareholders.

B. *Ad hoc Office Relocation Committee* – Mr. Thomas clarified the Ad hoc Committee has been comprised of one member from the PROC, one member from the AFC, himself, the General Manager, the Assistant General Manager, and the Water Utility Superintendent. The member from AFC has been left vacant due to former Director Glenn Bozar leaving his position on the Board.

There was consensus on the Committee to appoint Mr. Cable to the Office Relocation Ad hoc Committee with Mr. Sanchez as the alternate.

6. Closed Session:

A. Water Rights. (§54956.9(c))

The Committee went into closed session at 3:44 p.m. The meeting reconvened at 4:14 p.m. with no action taken.

7. Committee Comments and Future Agenda Items: None.

8. Adjournment: The committee determined there was no further business and adjourned the meeting at 4:14 p.m.

The next regular Administration and Finance Committee meeting is scheduled for June 25, 2019 at 3:00 p.m.

Assistant Secretary
Brian Lee



San Antonio Water Company, CA

Income Statement

Group Summary

For Fiscal: 2019 Period Ending: 05/31/2019

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 4 - Income					
SubCategory: 40 - Shareholder Revenue					
1185 - Domestic Water Income (Base)	340,000.00	340,000.00	73.21	46,040.76	293,959.24
1215 - Domestic Water Income (Supplemental)	246,000.00	246,000.00	1.42	31,838.49	214,161.51
1220 - Domestic Water Income (Tier 3)	206,000.00	206,000.00	-4,283.61	35,641.61	170,358.39
1230 - Domestic Water Income (Readi/Chrg)	200,000.00	200,000.00	89.33	66,701.58	133,298.42
1235 - Domestic Water Availability Charge (WAC)	60,000.00	60,000.00	15.00	20,002.67	39,997.33
1245 - Municipal Water Income (Base)	2,500,000.00	2,500,000.00	293,690.94	991,396.98	1,508,603.02
1268 - Municipal Water Income (Readi/Chrg)	80,000.00	80,000.00	6,900.00	33,750.00	46,250.00
1274 - Misc Water Income (Base)	189,000.00	189,000.00	12,219.99	45,976.21	143,023.79
1275 - Misc Water Income (Supplemental)	174,000.00	174,000.00	12,308.85	38,247.49	135,752.51
1276 - Munnicipal Water Availability Charge (WAC)	477,000.00	477,000.00	39,730.00	198,576.00	278,424.00
1280 - Misc Water Income (Tier 3)	15,000.00	15,000.00	0.00	4,667.88	10,332.12
1288 - Misc Water Income (Readi/Chrg)	23,000.00	23,000.00	1,880.00	9,360.00	13,640.00
1290 - Misc Water Availability Charge (WAC)	23,000.00	23,000.00	1,922.00	9,610.00	13,390.00
1295 - Dormant Water Availability Charge (WAC)	54,000.00	54,000.00	0.00	17,779.86	36,220.14
1400 - Stock Transfer	5,000.00	5,000.00	750.00	1,590.00	3,410.00
1410 - Late/Re-establishment Fee	5,000.00	5,000.00	0.00	1,950.00	3,050.00
1420 - Return Check Fee	0.00	0.00	0.00	50.00	-50.00
1430 - Stock Certificate Storage and Handling Fee	0.00	0.00	0.00	40.00	-40.00
SubCategory: 40 - Shareholder Revenue Total:	4,597,000.00	4,597,000.00	365,297.13	1,553,219.53	3,043,780.47
SubCategory: 42 - Non-Shareholder Revenue					
1725 - Misc. Income	1,000.00	1,000.00	0.00	1,499.66	-499.66
1728 - Plans & Spec Fee	2,000.00	2,000.00	0.00	0.00	2,000.00
1750 - Service/Litigation Agreements	1,000.00	1,000.00	63.74	278.14	721.86
1753 - Ground Lease Income	52,000.00	52,000.00	4,707.84	24,729.36	27,270.64
1755 - Interest Earned	48,000.00	48,000.00	363.72	42,409.43	5,590.57
1785 - Gain on Sale of Asset	344,000.00	344,000.00	0.00	0.00	344,000.00
1875 - Overhead Income	0.00	0.00	627.24	735.74	-735.74
SubCategory: 42 - Non-Shareholder Revenue Total:	448,000.00	448,000.00	5,762.54	69,652.33	378,347.67
Category: 4 - Income Total:	5,045,000.00	5,045,000.00	371,059.67	1,622,871.86	3,422,128.14
Category: 5 - O & M Expense					
SubCategory: 50 - Operating Facilities					
2175 - Facility Related Field Labor	228,000.00	228,000.00	28,309.86	94,455.82	133,544.18
2235 - Repairs to Facilities and Equipment	393,000.00	393,000.00	69,966.88	-150,254.56	543,254.56
2265 - Power-Gas & Electric (utilities)	725,000.00	725,000.00	12,224.69	132,571.47	592,428.53
SubCategory: 50 - Operating Facilities Total:	1,346,000.00	1,346,000.00	110,501.43	76,772.73	1,269,227.27
SubCategory: 51 - Operating Activities					
2475 - Customer Service	85,000.00	85,000.00	5,640.92	34,546.70	50,453.30
2498 - Conservation	45,000.00	45,000.00	360.69	4,728.08	40,271.92
SubCategory: 51 - Operating Activities Total:	130,000.00	130,000.00	6,001.61	39,274.78	90,725.22
SubCategory: 52 - Other Operating Expense					
2205 - Non-Facility Related Labor	87,000.00	87,000.00	9,267.23	32,560.40	54,439.60
2210 - O & M - All Other	2,000.00	2,000.00	0.00	0.00	2,000.00
2295 - Supplies (Inventory & Tools Expense)	10,000.00	10,000.00	1,083.32	4,461.79	5,538.21
2565 - Depreciation/Amortization	822,000.00	822,000.00	76,299.38	377,874.47	444,125.53
2715 - Property Taxes	247,000.00	247,000.00	0.00	107,474.59	139,525.41
2805 - Water Resource Mgmt.	300,000.00	300,000.00	11,070.25	31,533.97	268,466.03
SubCategory: 52 - Other Operating Expense Total:	1,468,000.00	1,468,000.00	97,720.18	553,905.22	914,094.78
Category: 5 - O & M Expense Total:	2,944,000.00	2,944,000.00	214,223.22	669,952.73	2,274,047.27

Income Statement

For Fiscal: 2019 Period Ending: 05/31/2019

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 6 - G & A Expense					
SubCategory: 60 - Personnel					
2115 - Administrative Services	223,000.00	223,000.00	34,907.10	123,505.71	99,494.29
2130 - Development/Water Svc. App.	2,000.00	2,000.00	206.83	338.45	1,661.55
2325 - Payroll Taxes	70,000.00	70,000.00	8,423.83	32,578.56	37,421.44
2355 - Worker's Compensation Insurance	18,000.00	18,000.00	2,148.00	3,850.00	14,150.00
2385 - Benefit Pay (Vac., sick, etc.)	143,000.00	143,000.00	8,381.46	54,979.81	88,020.19
2415 - Benefit Insurance (Pension,Life,Medical,Vision etc	223,000.00	223,000.00	19,981.19	94,446.13	128,553.87
2430 - Benefit Administrative Services	2,000.00	2,000.00	0.00	0.00	2,000.00
SubCategory: 60 - Personnel Total:	681,000.00	681,000.00	74,048.41	309,698.66	371,301.34
SubCategory: 61 - Other					
2445 - Office/IT Support	62,000.00	62,000.00	5,478.44	28,594.76	33,405.24
2505 - Directors Fees & Expense	35,000.00	35,000.00	2,466.81	11,959.78	23,040.22
2535 - Liability Insurance	32,000.00	32,000.00	0.00	28,891.00	3,109.00
2595 - Communication	92,000.00	92,000.00	9,144.67	35,551.80	56,448.20
2625 - Dues & Publications	4,000.00	4,000.00	80.00	1,966.95	2,033.05
2655 - Outside Services	81,000.00	81,000.00	141.15	9,489.82	71,510.18
2745 - Income Tax Expense	8,000.00	8,000.00	0.00	9,900.00	-1,900.00
2775 - Accounting	59,000.00	59,000.00	5,383.67	51,714.40	7,285.60
2776 - Legal	242,000.00	242,000.00	16,500.62	64,133.53	177,866.47
2790 - Human Resources Expense	39,000.00	39,000.00	6,148.74	17,940.56	21,059.44
2865 - All other	40,000.00	40,000.00	2,149.42	15,434.19	24,565.81
SubCategory: 61 - Other Total:	694,000.00	694,000.00	47,493.52	275,576.79	418,423.21
Category: 6 - G & A Expense Total:	1,375,000.00	1,375,000.00	121,541.93	585,275.45	789,724.55
Total Surplus (Deficit):	726,000.00	726,000.00	35,294.52	367,643.68	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - 10	726,000.00	726,000.00	35,294.52	367,643.68	358,356.32
Total Surplus (Deficit):	726,000.00	726,000.00	35,294.52	367,643.68	



San Antonio Water Company, CA

Balance Sheet

Account Summary

As Of 05/31/2019

Account	Name	Balance
Fund: 10 - 10		
Assets		
BalSubCategory: 10 - Cash		
10-00-00-10100-00000	Petty Cash	250.00
10-00-00-10200-00000	Checking Account	1,357,018.64
10-00-00-10300-00000	Savings-Money Market	1,597,203.27
10-00-00-10400-00000	Savings-CD Accounts	20,000.00
10-00-00-10415-00000	D&O Checking Account	284,210.63
10-00-00-10438-00000	Depre/Obsolescene Res (LAIF)	2,956,714.99
	Total BalSubCategory 10 - Cash:	6,215,397.53
BalSubCategory: 11 - Accounts Receivable		
10-00-00-11100-00000	Accounts Receivable-Domestic	15,006.59
10-00-00-11200-00000	Accounts Receivable-Municipal	340,320.94
10-00-00-11250-00000	Accounts Receivable-Misc.	28,638.61
10-00-00-11260-00000	Accounts Receivable - Dormant	535.40
10-00-00-11275-00000	Contra Accounts Receivable - Unapplied Cre	-18,888.84
10-00-00-11300-00000	Accounts Receivable-Other	331,184.59
	Total BalSubCategory 11 - Accounts Receivable:	696,797.29
BalSubCategory: 12 - Inventory		
10-00-00-12100-00000	Inventories-Materials & Supply	85,293.27
	Total BalSubCategory 12 - Inventory:	85,293.27
BalSubCategory: 13 - Prepaid		
10-00-00-13100-00000	Prepaid Insurance	8,868.75
10-00-00-13105-00000	PREPAID POSTAGE	369.00
	Total BalSubCategory 13 - Prepaid:	9,237.75
BalSubCategory: 14 - Investments		
10-00-00-14150-00000	P.V.P.A. Investment	1.00
10-00-00-14151-00000	457B Plan Investment	9,363.45
	Total BalSubCategory 14 - Investments:	9,364.45
BalSubCategory: 15 - Property, Plant, & Equipment		
10-00-00-15100-00000	Land & Water Rights	924,864.03
10-00-00-15110-1507J	Work in Progress "Proj J"	41,133.01
10-00-00-15110-1601N	Work in Progress	24,792.61
10-00-00-15110-1602U	Work in Progress	296,055.15
10-00-00-15110-1701A	Work in Progress	241,581.08
10-00-00-15110-1801B	Work in Progress	345,995.62
10-00-00-15110-1806K	Work In Progress	14,258.68
10-00-00-15110-1807P	Work In Progress	26,963.84
10-00-00-15110-1808D	Work In Progress	17,809.60
10-00-00-15110-1901	Work In Progress	400.00
10-00-00-15150-00000	Buildings & Site Improvements	1,746,624.52
10-00-00-15200-00000	Wells-Shafts, Bldgs, & Equip	4,877,875.22
10-00-00-15250-00000	Boosters-Bldgs & Equip	2,181,280.63
10-00-00-15300-00000	Reservoirs	1,712,021.73
10-00-00-15350-00000	Tunnels, Forebay, & Ponds	1,587,111.19
10-00-00-15400-00000	Spreading Works-Cucamonga Wash	54,859.53
10-00-00-15410-00000	Spreading Works-SanAntonio Wsh	50,235.18
10-00-00-15450-00000	Pipelines	15,898,863.47
10-00-00-15500-00000	Autos & Equipment	483,249.00
10-00-00-15550-00000	Tools	94,000.47
10-00-00-15600-00000	Telemetry System	482,714.06
10-00-00-15650-00000	Office Equipment	497,985.32

Balance Sheet

As Of 05/31/2019

Account	Name	Balance
10-00-00-15990-00000	Accumulated Depreciation	-12,198,926.84
Total BalSubCategory 15 - Property, Plant, & Equipment:		19,401,747.10
BalSubCategory: 16 - Other Assets		
10-00-00-16100-00000	Documents & Studies	867,778.67
10-00-00-16990-00000	Accumulated Amortization	-598,436.06
Total BalSubCategory 16 - Other Assets:		269,342.61
Total Assets:		26,687,180.00
		<u>26,687,180.00</u>
Liability		
BalSubCategory: 13 - Prepaid		
10-00-00-20650-00000	Deferred Revenue Deposit	6,432.00
Total BalSubCategory 13 - Prepaid:		6,432.00
BalSubCategory: 20 - Short-term less than 1 year		
10-00-00-20100-00000	Trade Accounts Payable	94,562.56
10-00-00-20111-00000	Wages Payable	-88.30
10-00-00-20115-00000	D&O Trade Accounts Payable	117,131.25
10-00-00-20230-00000	State Income Tax Withheld	-75.35
10-00-00-20261-00000	Section 125 - Dental	0.14
10-00-00-20262-00000	Section 125 - Vision	0.16
10-00-00-20263-00000	Section 125 - Medical	0.11
10-00-00-20320-00000	Federal Unemployment Tax	-20.55
10-00-00-20340-00000	State Training Tax	-3.43
10-00-00-20600-00000	Water Hydrant Meter Deposit	850.00
10-00-00-20820-00000	Accrued Vacation Payable	20,404.60
10-00-00-20820-00000	Accrued Vacation Payable	24,818.57
Total BalSubCategory 20 - Short-term less than 1 year:		257,579.76
BalSubCategory: 21 - Long-term more than 1 year		
10-00-00-20152-00000	457B Deferred Comp Liability	9,363.45
10-00-00-21500-00000	Unclaimed Credits	565,165.56
Total BalSubCategory 21 - Long-term more than 1 year:		574,529.01
Total Liability:		838,540.77
Equity		
BalSubCategory: 30 - Stockholder equity		
10-00-00-30200-00000	Contributed Capital - Ext. Fee	447,258.02
10-00-00-30210-00000	Contr. Property, Plant & Equip	2,426,040.00
10-00-00-30300-00000	Capital Account	1,500,000.00
10-00-00-30310-00000	Unissued Capital Stock	-861,100.00
10-00-00-30400-00000	Retained Earngs-Brd Designated	3,529,386.35
10-00-00-30410-00000	Retained Earnings-Unrestricted	18,439,411.18
Total BalSubCategory 30 - Stockholder equity:		25,480,995.55
Total Beginning Equity:		25,480,995.55
Total Revenue		1,622,871.86
Total Expense		1,255,228.18
Revenues Over/Under Expenses		367,643.68
Total Equity and Current Surplus (Deficit):		25,848,639.23
Total Liabilities, Equity and Current Surplus (Deficit):		<u>26,687,180.00</u>

Monthly Investment Activity Summary - Compiled from Banking Statements for Correlation with Monthly Financials

Institution	Type of Investment	Date of Maturity	Rate of Interest	Amount of Deposit	*Accumulated Yearly Service Fees	Accumulated Yearly Interest Earnings
			(A.P.Y.)	as of 05/31/2019	thru May	thru May
Citizens Business Bank (CBB)	*Checking	N/A	No Interest	1,357,018.64	-	N/A
Citizens Business Bank (CBB)	*D&O Checking	N/A	No Interest	284,210.63		N/A
Citizens Business Bank	Pref. Money Mrkt	N/A	0.25%	1,597,203.27		1,648.49
Local Agency Investment Fund	LAIF	N/A	1.66%	2,956,714.99		40,709.77
Golden State Business Bank	12 Month C.D.	April 15,2020	0.40%	20,000.00		50.57
TOTAL:				\$ 6,215,147.53		
TOTAL IN CD'S:				\$ 20,000.00		

2019 Production

Item 4F

CHINO BASIN	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Well #12 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #15 - Domestic	0.12	-	-	0.15	-	0.01	-	-	-	-	-	-	0.28
Well #16 - Domestic	3.10	0.01	-	0.48	0.60	1.93	-	-	-	-	-	-	6.12
Well#18 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	3.22	0.01	-	0.63	0.60	1.94	-	-	-	-	-	-	6.40
CUCAMONGA BASIN	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Well #2	113.84	98.91	115.79	107.80	106.94	106.71	-	-	-	-	-	-	650.00
Well #3	0.29	-	-	0.28	0.01	3.43	-	-	-	-	-	-	4.02
Well#19 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #22	3.83	2.42	12.12	35.03	18.54	49.38	-	-	-	-	-	-	121.31
Well #24	1.95	-	-	312.87	253.47	340.46	-	-	-	-	-	-	908.75
Well #31	4.80	2.97	-	0.45	-	1.45	-	-	-	-	-	-	9.67
Well #32 - Domestic	-	-	-	-	0.00	0.01	-	-	-	-	-	-	0.01
License Agmt for Upl. # 15 {SAWCo's Rts}	75.77	54.01	137.86	171.00	180.61	171.37	-	-	-	-	-	-	790.62
Subtotal	200.49	158.32	265.78	627.43	559.57	672.80	-	-	-	-	-	-	2,484.38
SIX BASINS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Well #25-A	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #26	42.24	36.47	38.15	41.15	46.37	46.96	-	-	-	-	-	-	251.33
Well 27-A	39.70	37.94	42.77	39.78	41.86	51.67	-	-	-	-	-	-	253.72
Subtotal	81.94	74.41	80.91	80.93	88.23	98.63	-	-	-	-	-	-	505.05
TOTAL PUMPED	285.64	232.73	346.70	708.99	648.40	773.37	-	-	-	-	-	-	2,995.83
GRAVITY FLOW	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
V screen	269.12	555.06	1,163.58	1,184.24	1,189.78	1,046.08	-	-	-	-	-	-	5,407.86
backwash from city treatment plant	0.23	0.36	0.31	0.78	0.66	0.61	-	-	-	-	-	-	2.95
San Antonio Tunnel (forebay)	204.97	209.12	238.43	270.71	278.07	260.73	-	-	-	-	-	-	1,462.03
Frankish & Stamm Tunnel to Basin 3	-	38.66	37.72	30.19	25.19	19.54	-	-	-	-	-	-	151.31
San Ant. Tunnel Connect to City	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRAVITY	474.31	803.21	1,440.04	1,485.92	1,493.70	1,326.96	-	-	-	-	-	-	7,024.14
Monthly	Gravity Domestic	Gravity Irrigation	Gravity Production	THIS YEAR									
	204.97	209.12	238.43	270.71									
	269.34	594.09	1,201.61	1,215.21									
	474.31	803.21	1,440.04	1,485.92									
	278.07	260.73	1,493.70	1,326.96									
	1,462.03	4,495.88	5,697.18	7,024.14									
Cumulative	Gravity Domestic	Gravity Irrigation	Gravity Production	THIS YEAR									
	204.97	414.09	652.52	923.23									
	269.34	863.43	2,065.04	3,280.25									
	474.31	1,277.52	2,717.56	4,203.48									
	278.07	260.73	1,493.70	1,326.96									
	1,462.03	4,495.88	5,697.18	7,024.14									
Purchased Water - Upl. City to Dom. Sys.	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Production	759.96	1,035.94	1,786.74	2,194.91	2,142.10	2,100.33	-	-	-	-	-	-	10,019.96
Total Cumulative Production	759.96	1,795.89	3,582.63	5,777.53	7,919.63	10,019.96	-	-	-	-	-	-	-
Domestic Production	Irrigation Production	THIS YEAR											
208.19	209.12	1,468.43											
551.77	826.81	8,551.53											
RainFall (Inches)	Cumulative (Inches)	THIS YEAR											
8.63	12.02	33.35											
8.63	20.65	33.35											

2019 Consumption

DOMESTIC	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Dom. Sys. - Base	30.06	30.06	47.54	47.54	64.57	64.57	-	-	-	-	-	-	284.34
Dom. Sys. - Supplemental	6.95	6.95	13.58	13.58	13.86	13.86	-	-	-	-	-	-	68.78
Dom Sys - Tier 3	5.83	5.83	6.37	6.37	4.27	4.27	-	-	-	-	-	-	32.94
Dom. Sys. - Del. to Upland(24th/Campus)	116.96	105.02	118.68	81.68	64.91	55.59	-	-	-	-	-	-	542.84
Dom. Sys. -Del. To Upland (Well 16/15)	-	0.01	-	-	-	-	-	-	-	-	-	-	0.01
Dom. Sys. - Del. to Upland(24th/Mtn)-installed 4/2/19	-	-	-	63.51	76.54	58.94	-	-	-	-	-	-	-
Tunnel meter to the Upland	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
Well 32 Hydrant Mtr. - note only(started 8/6/18)Crosswalls	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	159.80	147.87	186.17	212.68	224.15	197.23	-	-	-	-	-	-	1,127.91

IRRIGATION	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Irrig. Sys.-Upland(Pump & Rec'd) (City W#15)	75.77	54.01	137.86	171.00	180.61	171.37	-	-	-	-	-	-	790.62
Irrig. Sys. - Upl. City - Tier 1	176.98	147.35	215.02	603.61	580.75	703.70	-	-	-	-	-	-	2,427.40
Irrig. Sys. - Upl. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Monte Vista - Tier 1	34.20	34.80	41.00	42.70	47.00	51.40	-	-	-	-	-	-	251.10
Irrig. Sys. - Monte Vista - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Ont. City - Tier 1	30.30	30.80	36.30	37.90	41.70	45.60	-	-	-	-	-	-	222.60
Irrig. Sys. - Ont. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 1	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Holiday Rock Co - Tier 1	13.41	13.00	15.39	17.15	21.10	25.94	-	-	-	-	-	-	105.99
Irrig. Sys. - Holiday Rock Co - Tier 2	6.91	-	9.08	17.15	15.76	20.88	-	-	-	-	-	-	69.77
Irrig. Sys. - Holiday Rock Co - Tier 3	-	-	-	2.85	-	-	-	-	-	-	-	-	2.85
Irrig. Sys. - Red Hill Golf Course - Tier 1	3.79	2.33	11.67	28.30	17.87	42.81	-	-	-	-	-	-	106.77
Irrig. Sys. - Red Hill Golf Course - Tier 2	-	-	-	4.98	-	4.25	-	-	-	-	-	-	9.23
Irrig. Sys. - Red Hill Golf Course - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 1	0.02	-	0.24	0.09	1.17	1.44	-	-	-	-	-	-	2.95
Irrig. Sys. - Red Hills HOA - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Minor Irrigators - Tier 1	0.08	0.06	0.12	2.75	0.60	4.38	-	-	-	-	-	-	7.99
Irrig. Sys. - Minor Irrigators - Tier 2	-	-	-	0.30	0.08	-	-	-	-	-	-	-	0.38
Irrig. Sys. - Minor Irrigators - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	341.46	282.35	466.67	928.79	906.63	1,071.75	-	-	-	-	-	-	3,997.66

COMPANY TOTALS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
San Antonio Heights	42.84	42.84	67.49	67.49	82.70	82.70	-	-	-	-	-	-	386.06
City of Upland	369.72	306.39	471.57	919.80	902.80	989.59	-	-	-	-	-	-	3,959.87
Monte Vista Water District	34.20	34.80	41.00	42.70	47.00	51.40	-	-	-	-	-	-	251.10
City of Ontario	30.30	30.80	36.30	37.90	41.70	45.60	-	-	-	-	-	-	222.60
Cucamonga Valley Water District	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Rock Company	20.32	13.00	24.46	37.16	36.86	46.82	-	-	-	-	-	-	178.62
Red Hills Golf Course	3.79	2.33	11.67	33.29	17.87	47.06	-	-	-	-	-	-	116.00
Red Hill HOA	0.02	-	0.24	0.09	1.17	1.44	-	-	-	-	-	-	2.95
Minor Irrigators	0.08	0.06	0.12	3.05	0.68	4.38	-	-	-	-	-	-	8.37
TOTAL	501.26	430.22	652.84	1,141.47	1,130.79	1,268.99	-	-	-	-	-	-	5,125.57

IRRIGATORS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Irrigator Emberton	0.13	0.06	0.11	0.28	0.55	0.41	-	-	-	-	-	-	1.53
Irrigator McMurray	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Mistretta	-	-	-	0.60	0.52	0.44	-	-	-	-	-	-	1.56
Irrigator Nisbit	-	-	-	-	-	1.24	-	-	-	-	-	-	1.24
Irrigator Scheu	-	-	-	2.00	-	2.17	-	-	-	-	-	-	4.17
Irrigator Pfister	0.08	0.06	0.12	0.45	0.16	0.53	-	-	-	-	-	-	1.40

2019 Spread

Cucamonga Basin	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
23rd St. (Meter) - Basin 6 - A	17.16	118.08	330.47	263.66	168.74	68.96	-	-	-	-	-	-	967.07
15th Street Basin	-	-	61.78	71.43	63.42	16.46	-	-	-	-	-	-	213.10
Basin 3 meter (23rd street Clock)	95.67	147.16	246.19	233.74	266.25	219.49	-	-	-	-	-	-	1,208.52
Frankish & Stamm Tunnel to Basin 3	-	38.66	37.72	30.19	25.19	19.54	-	-	-	-	-	-	151.31
Vscreen via Frankish & Stamm Meter to Basin 3	9.74	-	-	-	-	-	-	-	-	-	-	-	9.74
PRV Station (res 1)(basin 6)	8.65	47.79	131.37	132.80	120.47	45.62	-	-	-	-	-	-	486.70
Monthly Spread	131.22	351.69	807.53	731.83	644.08	370.07	-	-	-	-	-	-	3,036.43
Cumulative Spread	131.22	482.91	1,290.45	2,022.28	2,666.36	3,036.43	-	-	-	-	-	-	

Six Basins

Monthly Spread	117.06	185.99	31.89	0.00	-	-	-	-	-	-	-	-	334.95
Cumulative Spread	117.06	303.05	334.95	334.95	334.95	334.95	-	-	-	-	-	-	

Chino Basin

Monthly Spread	18.83	105.60	178.76	449.88	446.58	482.03	-	-	-	-	-	-	1,681.68
Cumulative Spread	18.83	124.43	303.19	753.06	1,199.65	1,681.68	-	-	-	-	-	-	

Company Wide

Monthly Spread	267.11	643.28	1,018.19	1,181.71	1,090.67	852.10	-	-	-	-	-	-	5,053.06
Cumulative Spread	267.11	910.39	1,928.58	3,110.29	4,200.95	5,053.06	-	-	-	-	-	-	

Meter to spread ponds (NOTE ONLY)	67.19	29.91	9.95	16.59	-	-	-	-	-	-	-	-	123.63
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2019 Production v Consumption

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Consumption versus Entitlement, Company Wide

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Consumption	501.26	430.22	652.84	1,141.47	1,130.79	1,268.99	-	-	-	-	-	-	-
Cumulative Consumption	501.26	931.49	1,584.32	2,725.80	3,856.58	5,125.57	-	-	-	-	-	-	5,125.57
Cumulative Entitlement (straight line)	966.97	1,933.95	2,900.92	3,867.90	4,834.87	5,801.85	-	-	-	-	-	-	11,604
% of Entitlement	4.32%	8.03%	13.65%	23.49%	33.24%	44.17%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	44.2%

Production versus Consumption, Company Wide

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	759.96	1,035.94	1,786.74	2,194.91	2,142.10	2,100.33	-	-	-	-	-	-	10,019.96
Consumption	501.26	430.22	652.84	1,141.47	1,130.79	1,268.99	-	-	-	-	-	-	5,125.57
Spread	267.11	643.28	1,018.19	1,181.71	1,090.67	852.10	-	-	-	-	-	-	5,053.06
Total Consumption	768.37	1,073.50	1,671.03	2,323.18	2,221.45	2,121.09	-	-	-	-	-	-	10,178.62
Difference	(8.42)	(37.57)	115.71	(128.27)	(79.35)	(20.76)	-	-	-	-	-	-	(158.66)
% of Production	-1.1%	-3.6%	6.5%	-5.8%	-3.7%	-1.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	-1.6%

Production versus Consumption, Domestic System

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	208.19	209.12	238.43	271.34	278.67	262.67	-	-	-	-	-	-	1,468.43
Consumption	159.80	147.87	186.17	212.68	224.15	197.23	-	-	-	-	-	-	1,127.91
Monthly Difference	48.39	61.25	52.26	58.66	54.52	65.44	-	-	-	-	-	-	340.52
% difference	30.28%	41.42%	28.07%	27.58%	24.32%	33.18%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	30.2%

Production versus Consumption, Irrigation System

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	551.77	826.81	1,548.31	1,923.57	1,863.43	1,837.66	-	-	-	-	-	-	8,551.53
Addition from Domestic	48.39	61.25	52.26	58.66	54.52	65.44	-	-	-	-	-	-	340.52
Total Production	600.15	888.06	1,600.57	1,982.23	1,917.95	1,903.10	-	-	-	-	-	-	8,892.05
Consumption	608.57	925.63	1,484.86	2,110.49	1,997.30	1,923.86	-	-	-	-	-	-	9,050.71
Monthly Difference	(8.42)	(37.57)	115.71	(128.27)	(79.35)	(20.76)	-	-	-	-	-	-	(499.18)
% difference	-1.38%	-4.06%	7.79%	-6.08%	-3.97%	-1.08%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-5.5%

2019 GW Production Rights

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Chino Basin Production

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	3.22	0.01	-	0.63	0.60	1.94	-	-	-	-	-	-	
Cumulative Production	3.22	3.22	3.22	3.85	4.46	6.40	-	-	-	-	-	-	6.40
Cumulative Production Rights	102.67	205.33	308.00	410.67	513.33	616.00	-	-	-	-	-	-	1,232
% of Production Rights	0.26%	0.26%	0.26%	0.31%	0.36%	0.52%	-	-	-	-	-	-	0.5%

Cucamonga Basin Production

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	200.49	158.32	265.78	627.43	559.57	672.80	-	-	-	-	-	-	
Cumulative Production	200.49	358.80	624.58	1,252.01	1,811.58	2,484.38	-	-	-	-	-	-	2,484.38
Cumulative Production Rights	484.83	969.67	1,454.50	1,939.33	2,424.17	2,909.00	-	-	-	-	-	-	5,818
% of Production Rights	3.45%	6.17%	10.74%	21.52%	31.14%	42.70%	-	-	-	-	-	-	42.7%

Six Basins Production

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	81.94	74.41	80.91	80.93	88.23	98.63	-	-	-	-	-	-	
Cumulative Production	81.94	156.35	237.26	318.19	406.42	505.05	-	-	-	-	-	-	505.05
Cumulative Production Rights	77.68	155.35	233.03	310.70	388.38	466.05	-	-	-	-	-	-	932
% of Production Rights	8.79%	16.77%	25.45%	34.14%	43.60%	54.18%	-	-	-	-	-	-	54.2%

2019 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%

COMPANY TOTALS

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	501.26	430.22	652.84	1,141.47	1,130.79	1,268.99	-	-	-	-	-	-		6,178
Cumulative Consumption	501.26	931.49	1,584.32	2,725.80	3,856.58	5,125.57	-	-	-	-	-	-	5,125.57	
Cumulative Entitlement	908.33	1,816.66	2,740.29	3,677.59	4,645.50	5,650.87	-	-	-	-	-	-	11,603.69	
% of Yearly Entitlement*	4.32%	8.03%	13.65%	23.49%	33.24%	44.17%	52.61%	61.04%	69.52%	78.02%	86.53%	95.04%	44.17%	

San Antonio Heights

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	42.84	42.84	67.49	67.49	82.70	82.70	-	-	-	-	-	-		624
Cumulative Consumption	42.84	85.68	153.17	220.66	303.36	386.06	-	-	-	-	-	-	386.06	
Cumulative Entitlement	63.22	126.45	198.99	279.85	379.34	501.63	-	-	-	-	-	-	1,171.08	
% of Yearly Entitlement*	3.66%	7.32%	13.08%	18.84%	25.90%	32.97%	38.97%	45.04%	51.17%	57.33%	63.49%	69.66%	32.97%	

City of Upland

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	369.72	306.39	471.57	919.80	902.80	989.59	-	-	-	-	-	-		4,515
Cumulative Consumption	369.72	676.11	1,147.68	2,067.47	2,970.28	3,959.87	-	-	-	-	-	-	3,959.87	
Cumulative Entitlement	706.64	1,413.29	2,119.93	2,826.58	3,533.22	4,239.87	-	-	-	-	-	-	8,479.73	
% of Yearly Entitlement*	4.36%	7.97%	13.53%	24.38%	35.03%	46.70%	55.72%	64.72%	73.78%	82.87%	91.96%	101.05%	46.70%	

Monte Vista Water District

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	34.20	34.80	41.00	42.70	47.00	51.40	-	-	-	-	-	-		330
Cumulative Consumption	34.20	69.00	110.00	152.70	199.70	251.10	-	-	-	-	-	-	251.10	
Cumulative Entitlement	51.61	103.22	154.84	206.45	258.06	309.67	-	-	-	-	-	-	619.35	
% of Yearly Entitlement*	5.52%	11.14%	17.76%	24.66%	32.24%	40.54%	47.54%	54.66%	61.83%	69.02%	76.22%	83.38%	40.54%	

City of Ontario

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	30.30	30.80	36.30	37.90	41.70	45.60	-	-	-	-	-	-		295
Cumulative Consumption	30.30	61.10	97.40	135.30	177.00	222.60	-	-	-	-	-	-	222.60	
Cumulative Entitlement	46.21	92.42	138.64	184.85	231.06	277.27	-	-	-	-	-	-	554.55	
% of Yearly Entitlement*	5.46%	11.02%	17.56%	24.40%	31.92%	40.14%	47.07%	54.12%	61.22%	68.34%	75.47%	82.57%	40.14%	

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%

Cucamonga Valley Water District

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	-	-	-	-	-	-	-	-	-	-	-	-		4
Cumulative Consumption	-	-	-	-	-	-	-	-	-	-	-	-	-	
Cumulative Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	7.51	
% of Yearly Entitlement*	-	-	-	-	-	-	-	-	-	-	-	-	-	

2019 Consumption Analysis

Holiday Rock Company

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares	132
Consumption	20.32	13.00	24.46	37.16	36.86	46.82	-	-	-	-	-	-			
Cumulative Consumption	20.32	33.32	57.78	94.94	131.80	178.62	-	-	-	-	-	-	178.62		
Cumulative Entitlement	13.41	26.82	42.21	59.36	80.46	106.40	-	-	-	-	-	-	248.40		
% of Yearly Entitlement*	8.18%	13.41%	23.26%	38.22%	53.06%	71.91%	84.91%	98.36%	112.07%	125.86%	139.70%	153.35%	71.91%		

Red Hills Golf Course

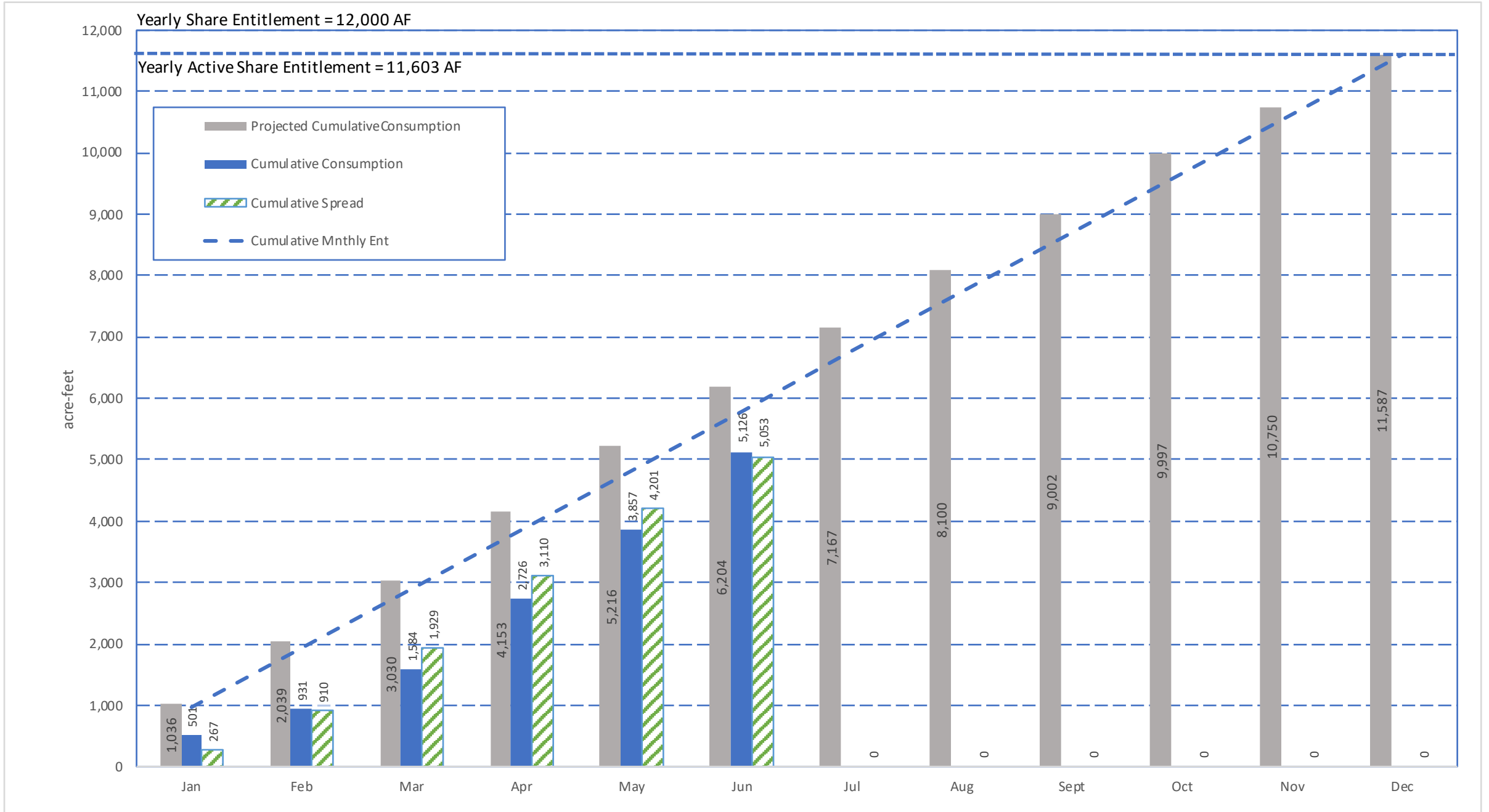
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares	218
Consumption	3.79	2.33	11.67	33.29	17.87	47.06	-	-	-	-	-	-			
Cumulative Consumption	3.79	6.12	17.79	51.07	68.95	116.00	-	-	-	-	-	-	116.00		
Cumulative Entitlement	22.13	44.26	69.65	97.96	132.78	175.59	-	-	-	-	-	-	409.92		
% of Yearly Entitlement*	0.93%	1.49%	4.34%	12.46%	16.82%	28.30%	33.61%	39.47%	45.52%	51.64%	57.79%	63.96%	28.30%		

Minor Irrigators

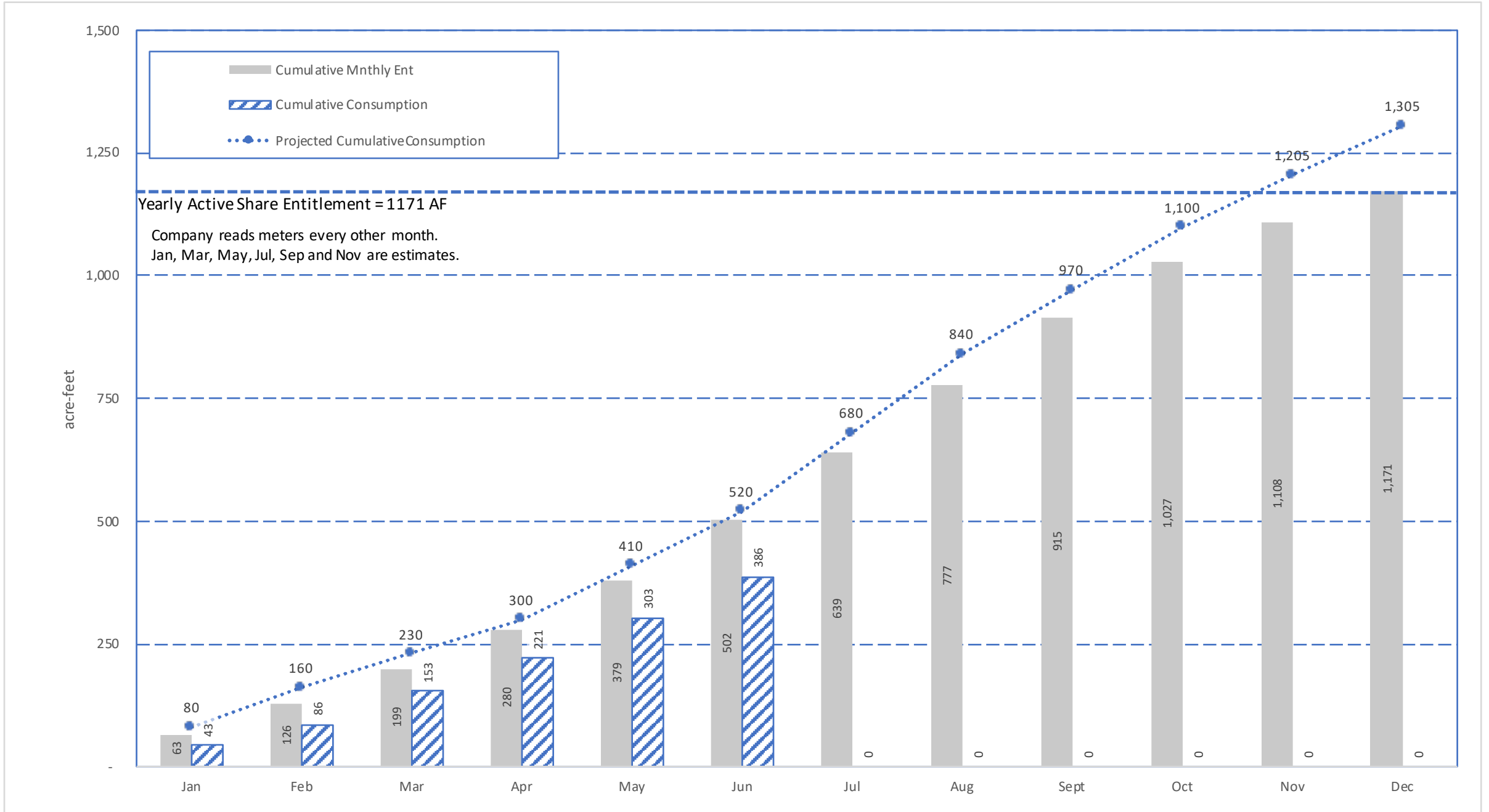
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares	50
Consumption	0.08	0.06	0.12	3.05	0.68	4.38	-	-	-	-	-	-			
Cumulative Consumption	0.08	0.14	0.26	3.31	3.99	8.37	-	-	-	-	-	-	8.37		
Cumulative Entitlement	5.10	10.19	16.04	22.55	30.57	40.43	-	-	-	-	-	-	94.38		
% of Yearly Entitlement*	0.08%	0.15%	0.27%	3.51%	4.23%	8.87%	10.08%	11.91%	13.82%	15.75%	17.68%	19.63%	8.87%		

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

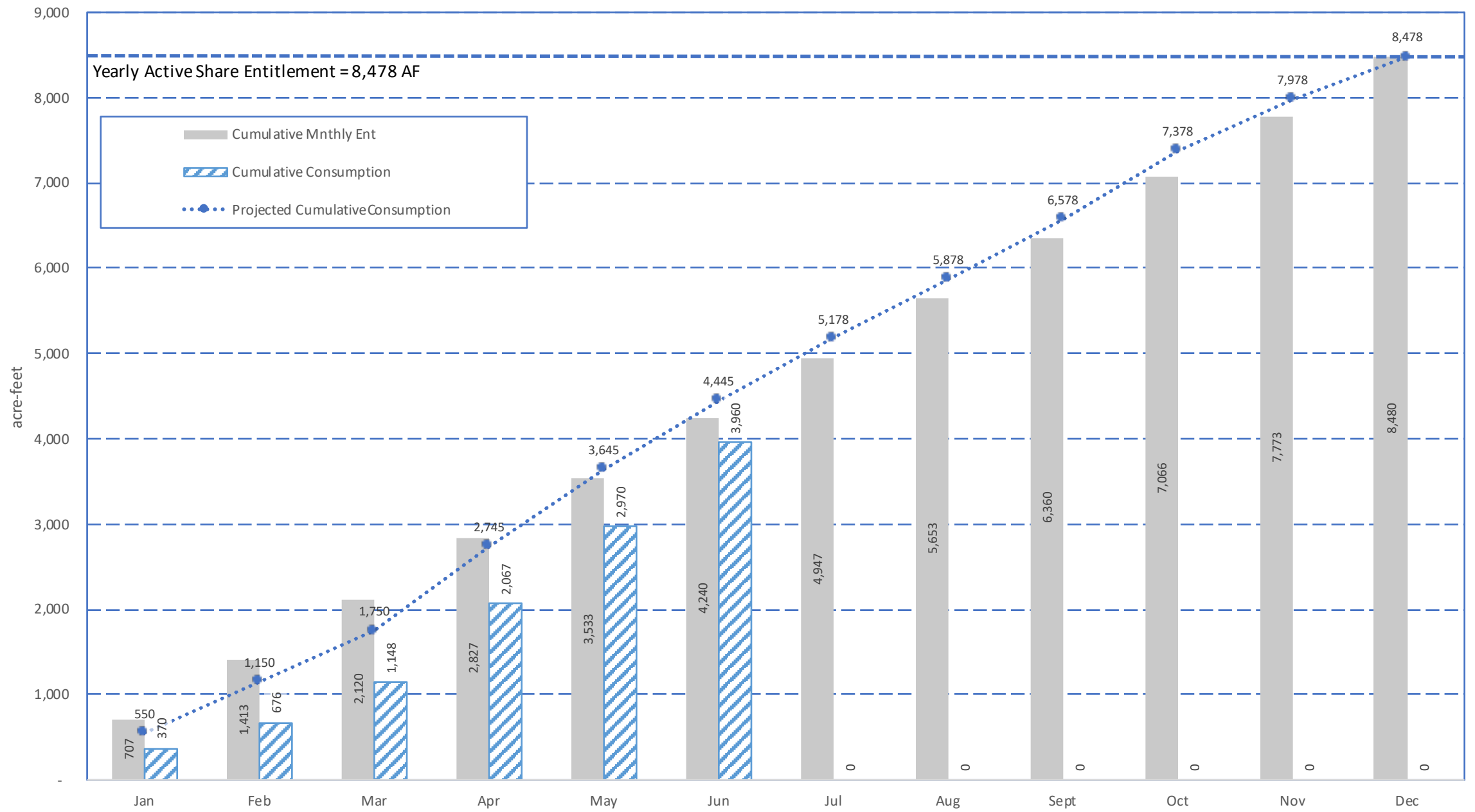
2019 Production and Consumption



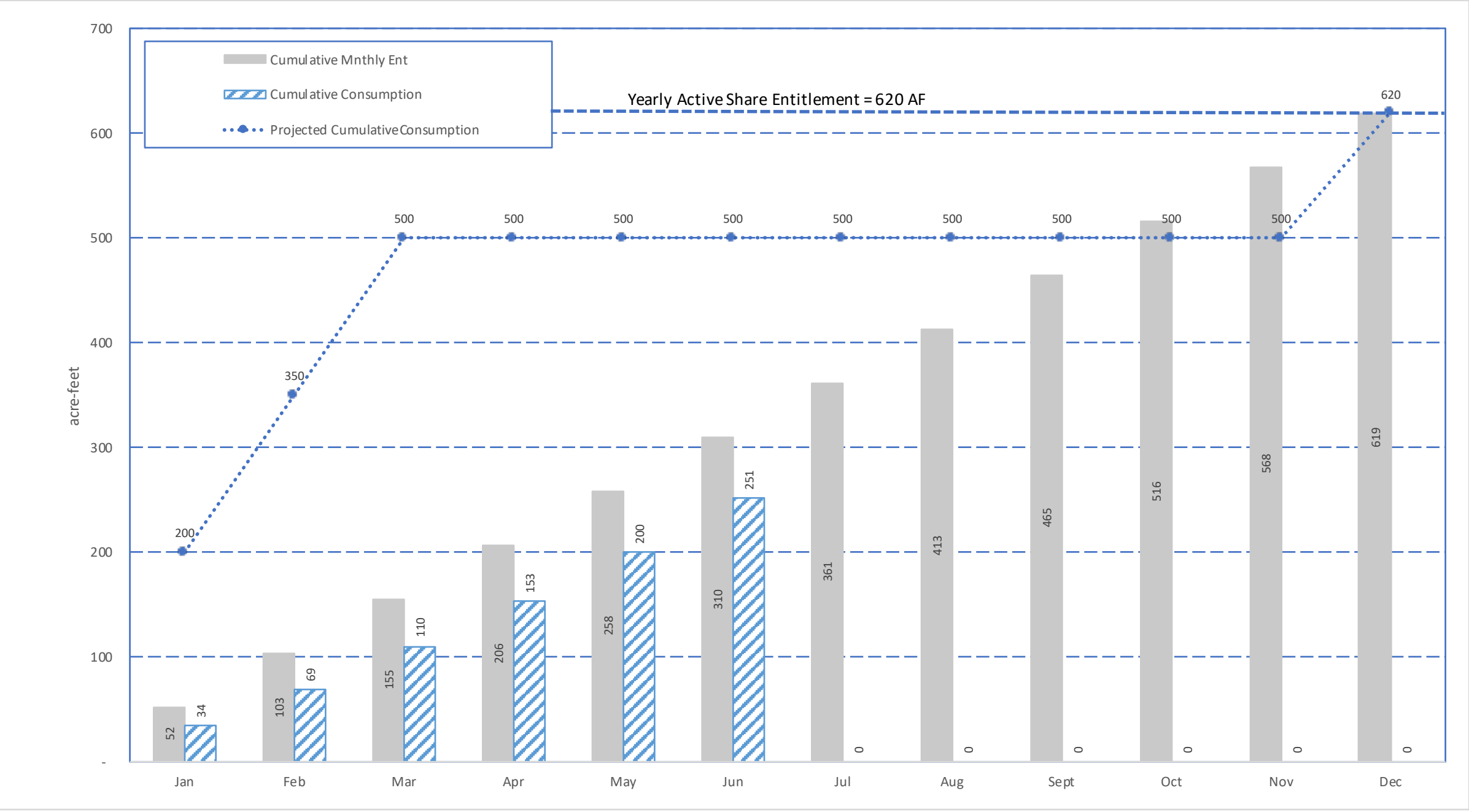
2019 Domestic Consumption



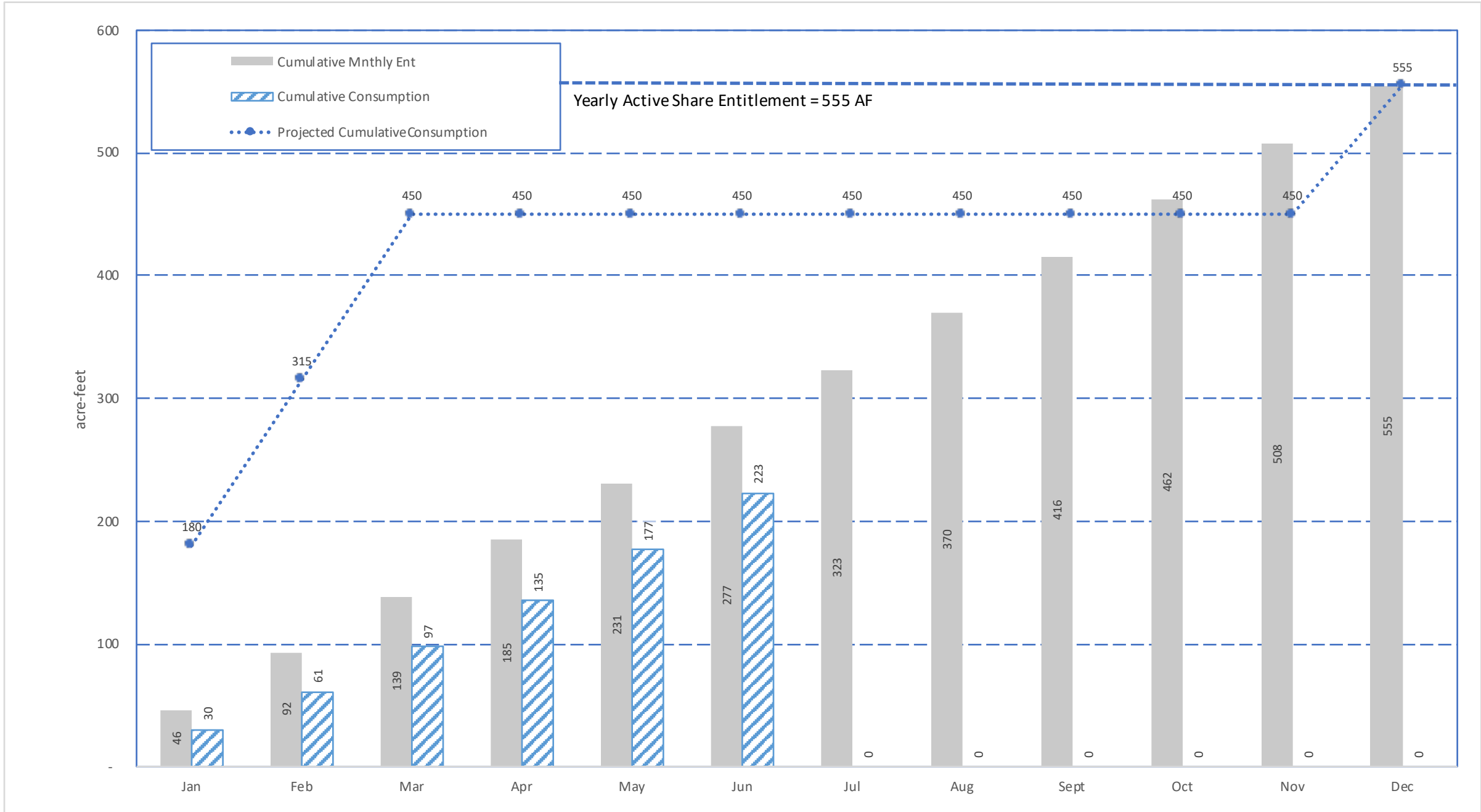
2019 Upland Consumption



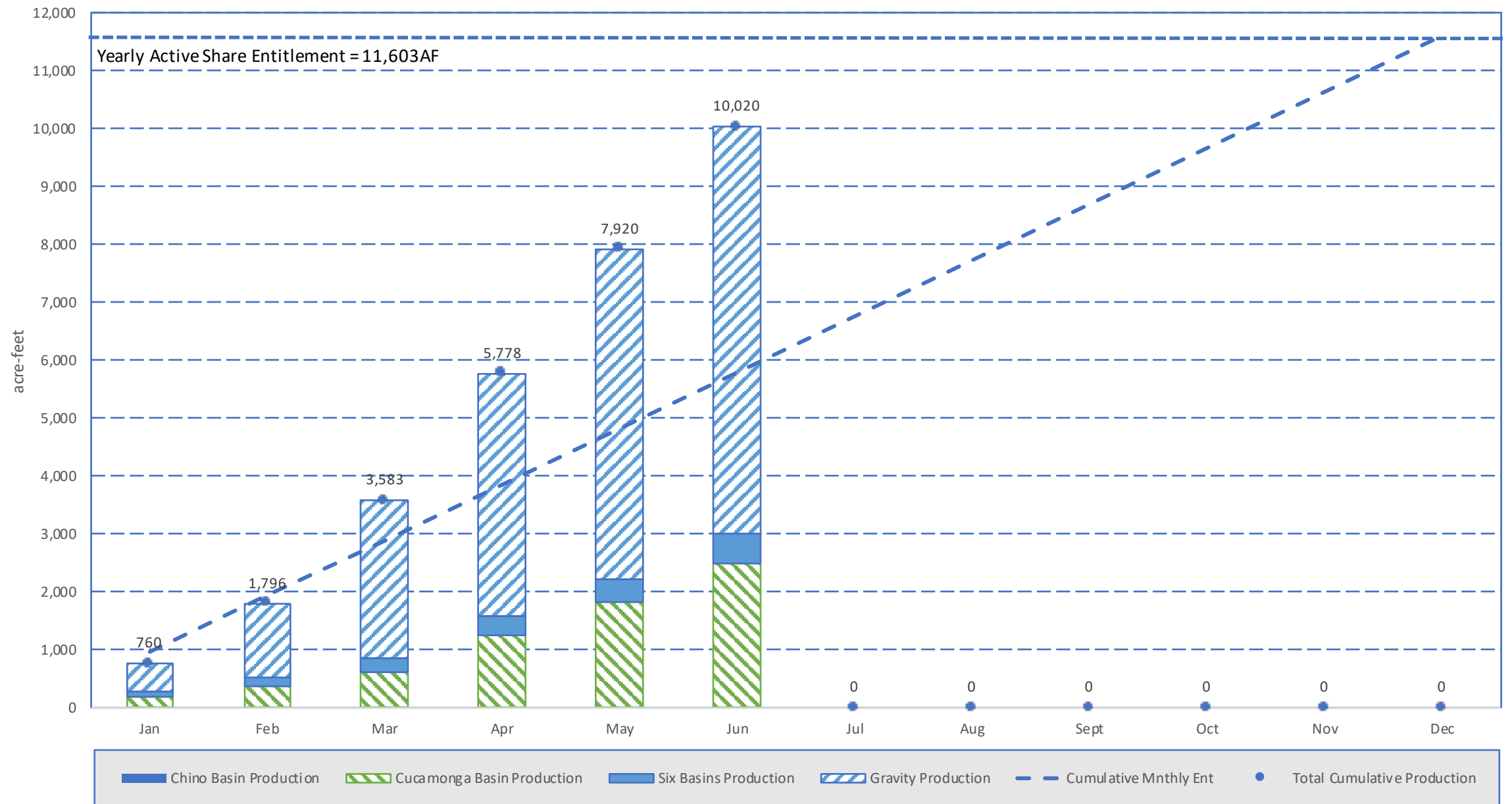
2019 Monte Vista Consumption



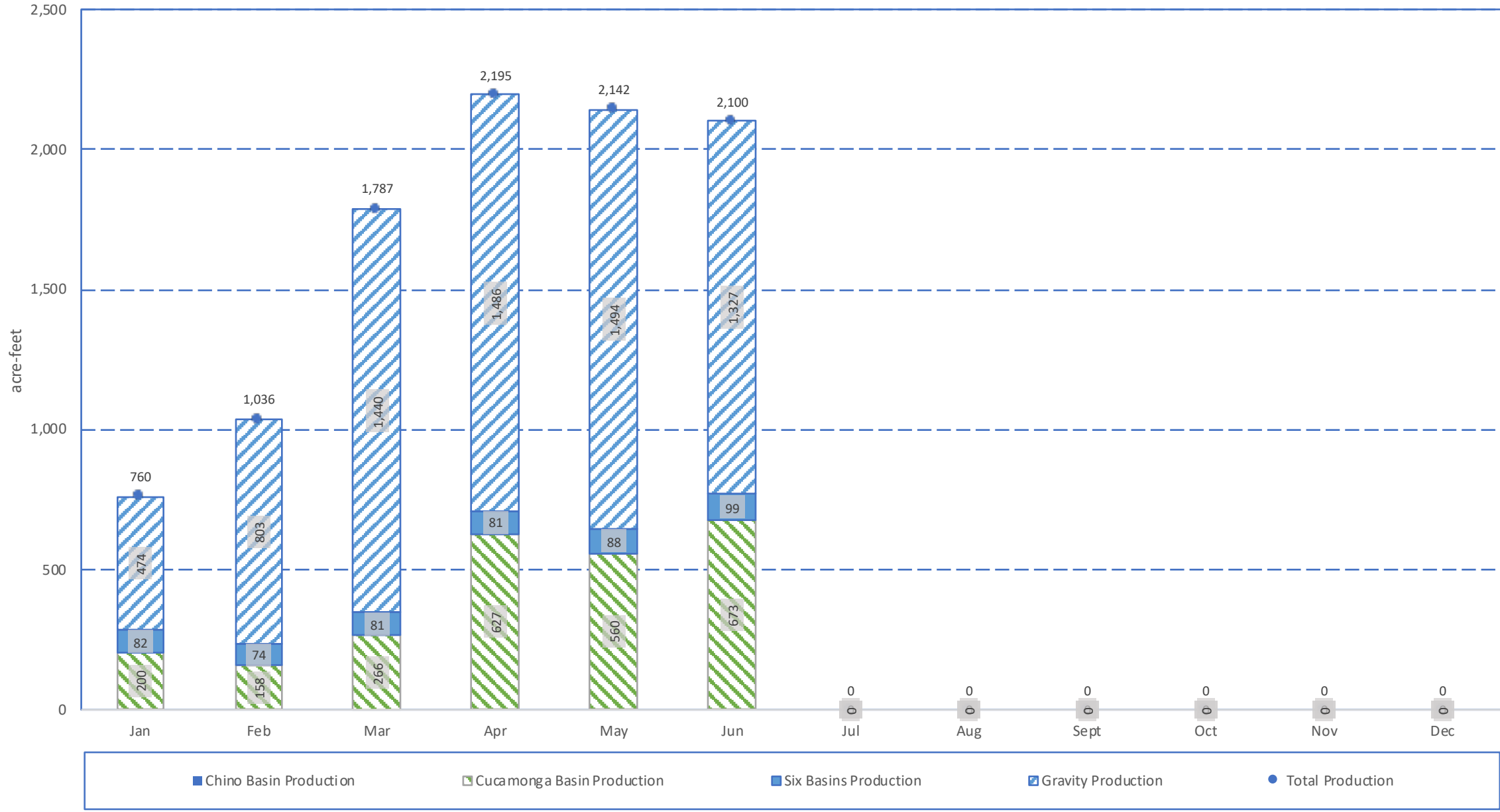
2019 Ontario Consumption



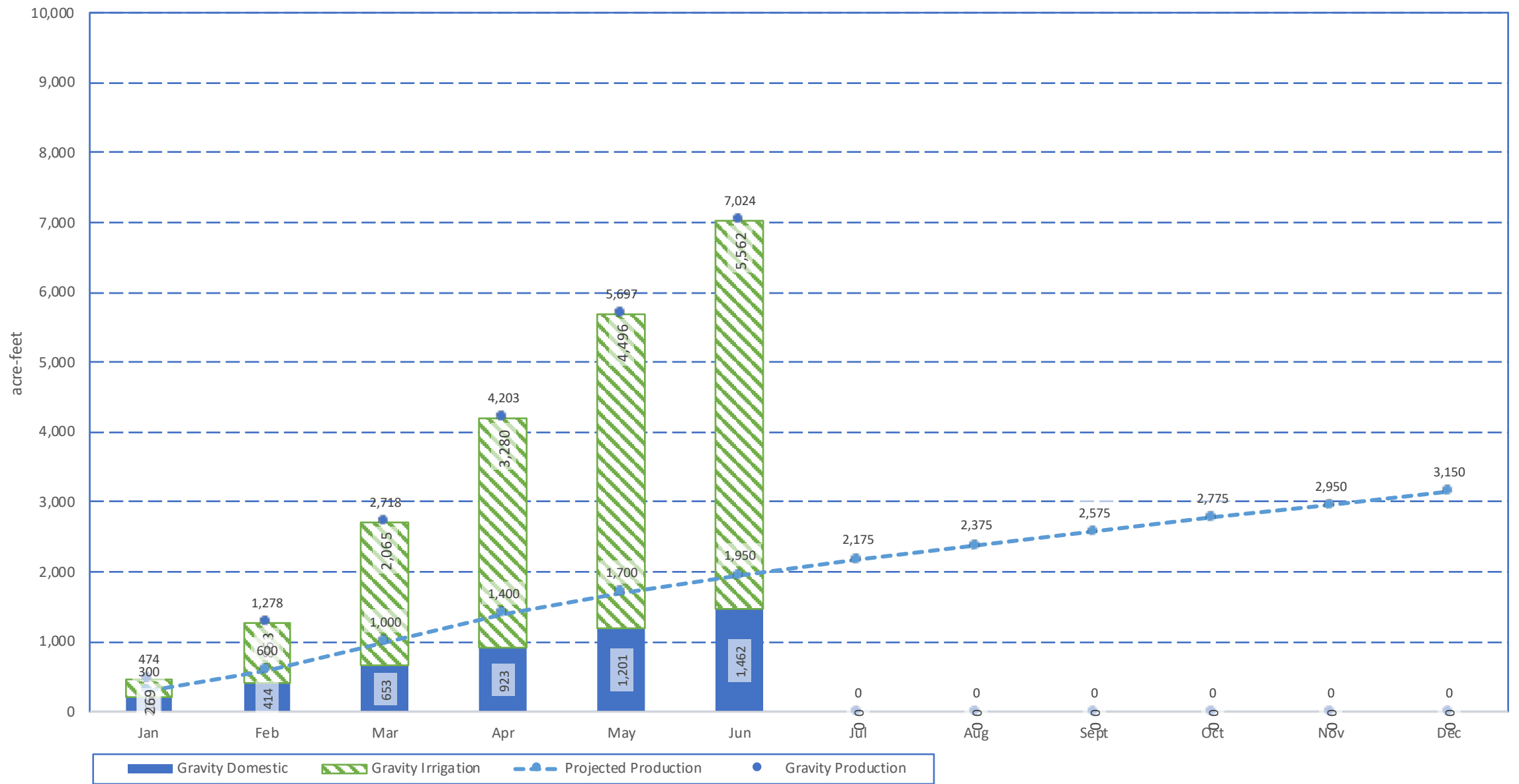
2019 Total Yearly Production



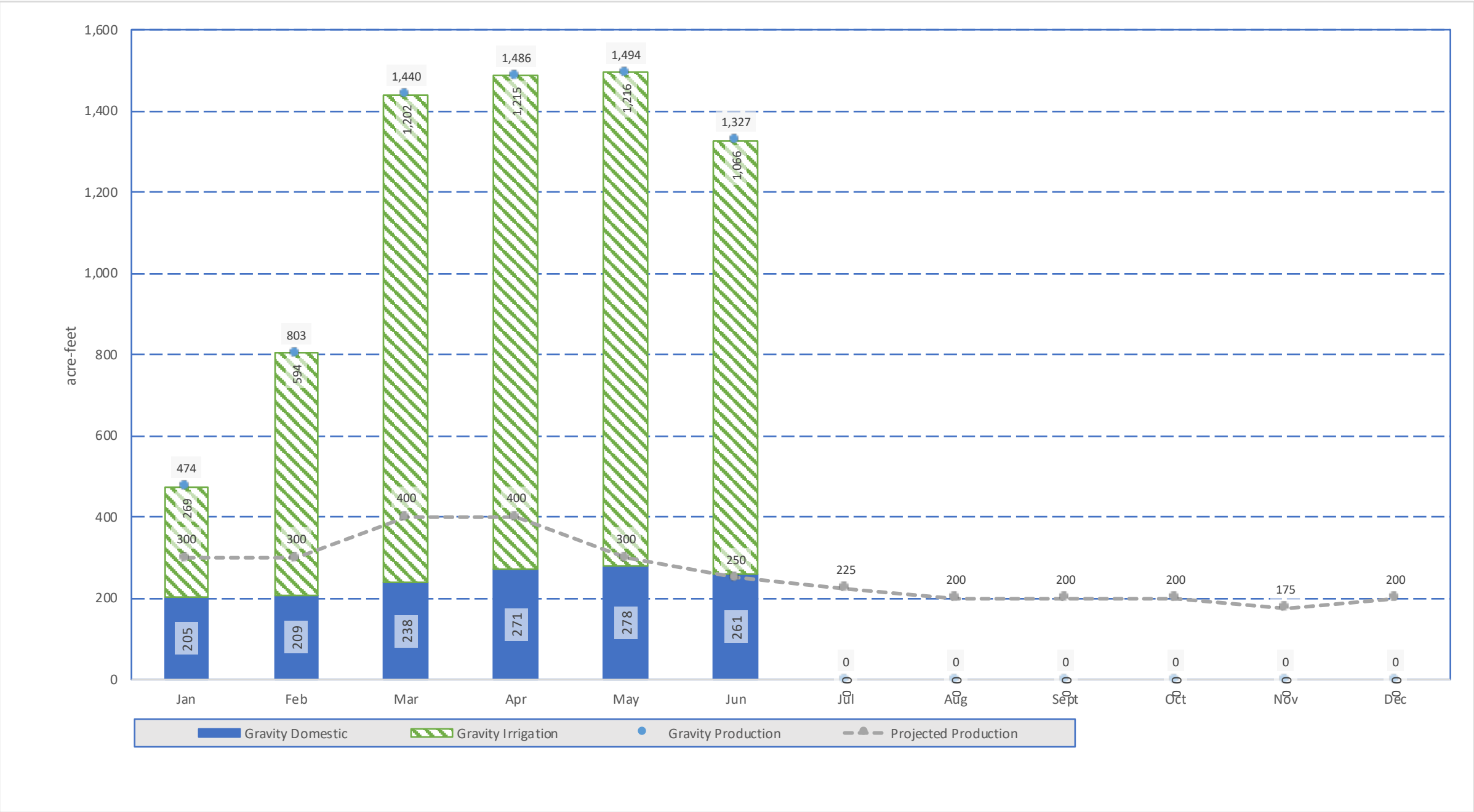
2019 Monthly Production



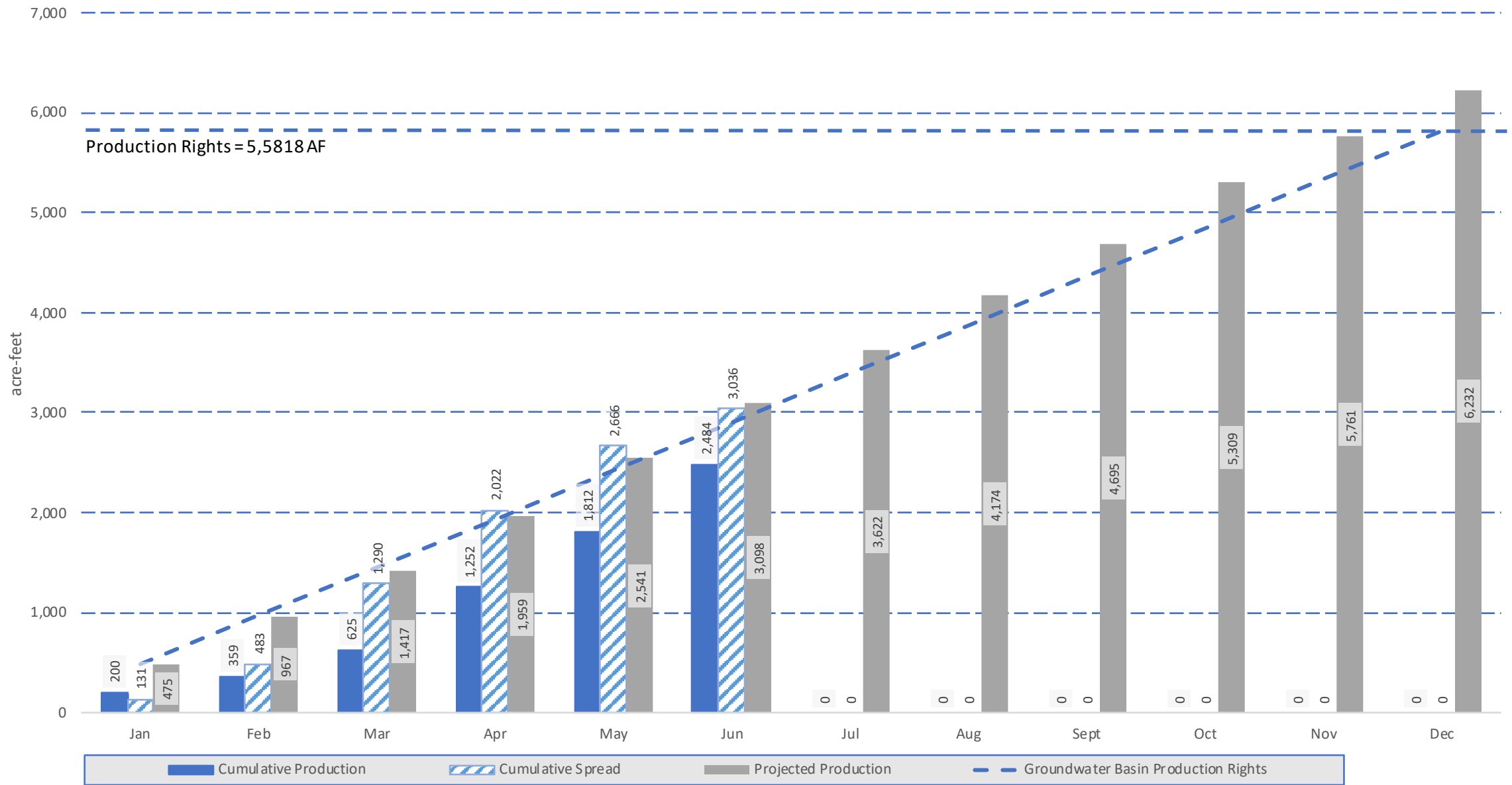
2019 Gravity Cumulative



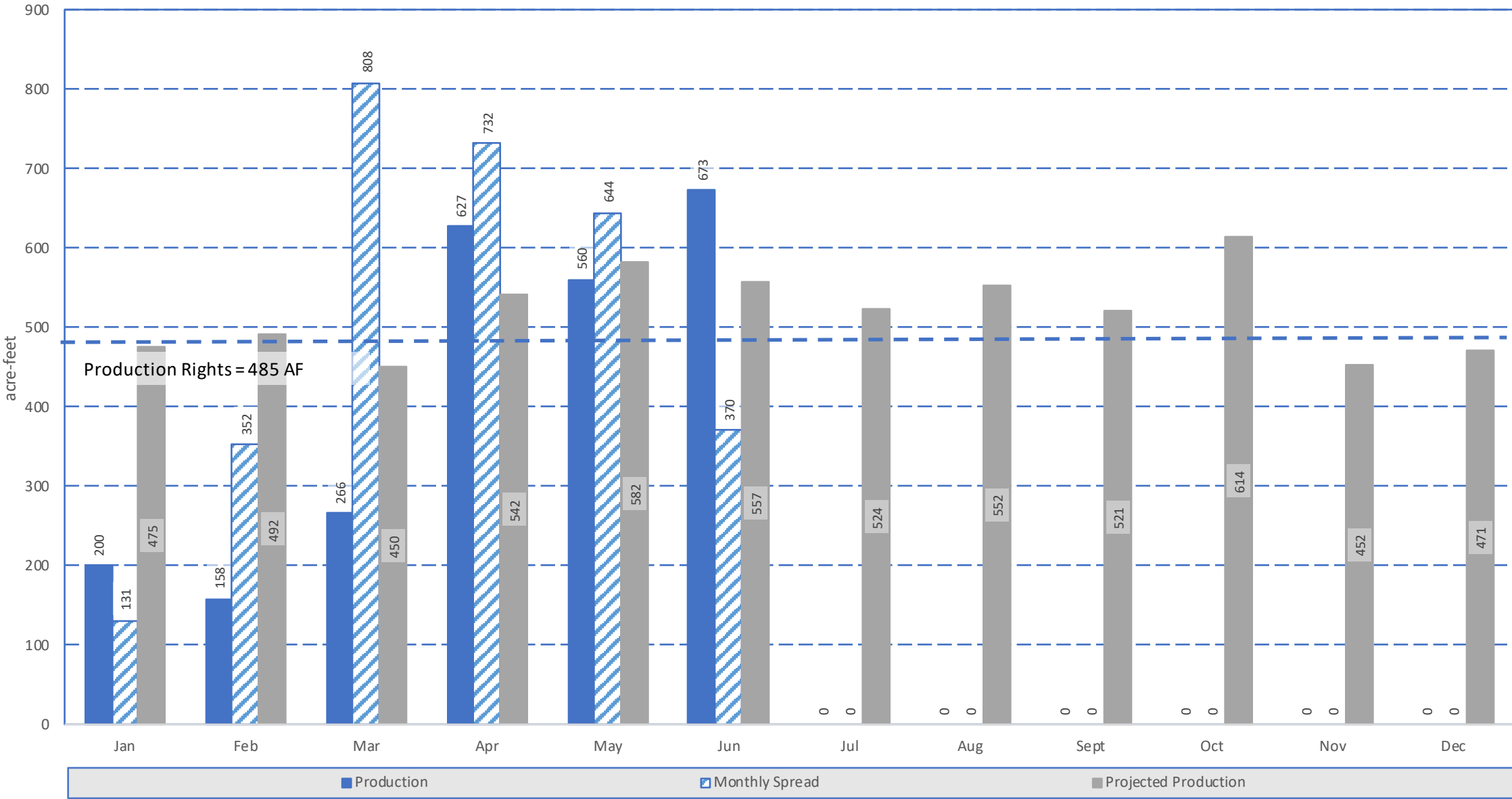
2019 Gravity Monthly



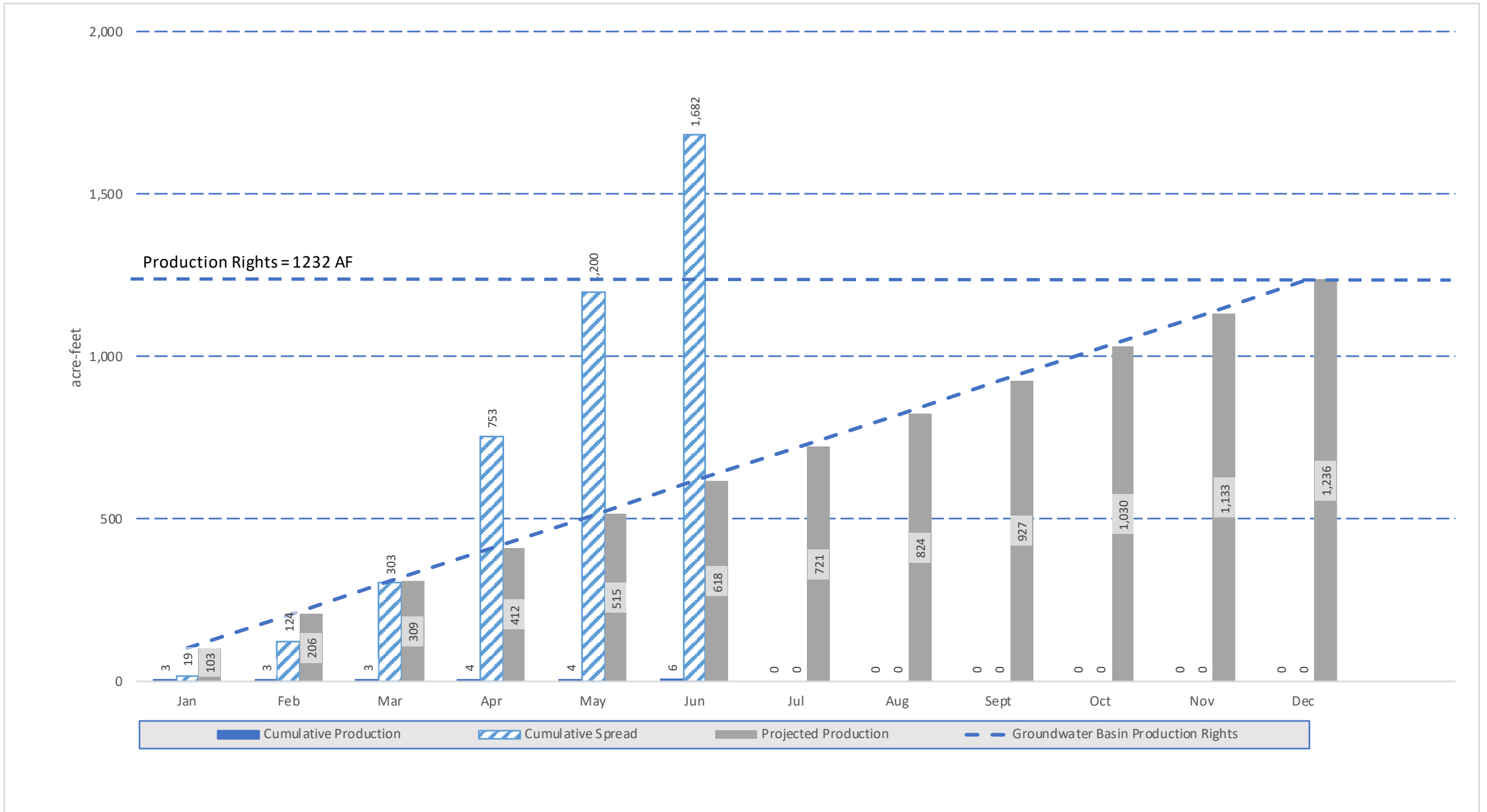
2019 Cucamonga Basin Cumulative



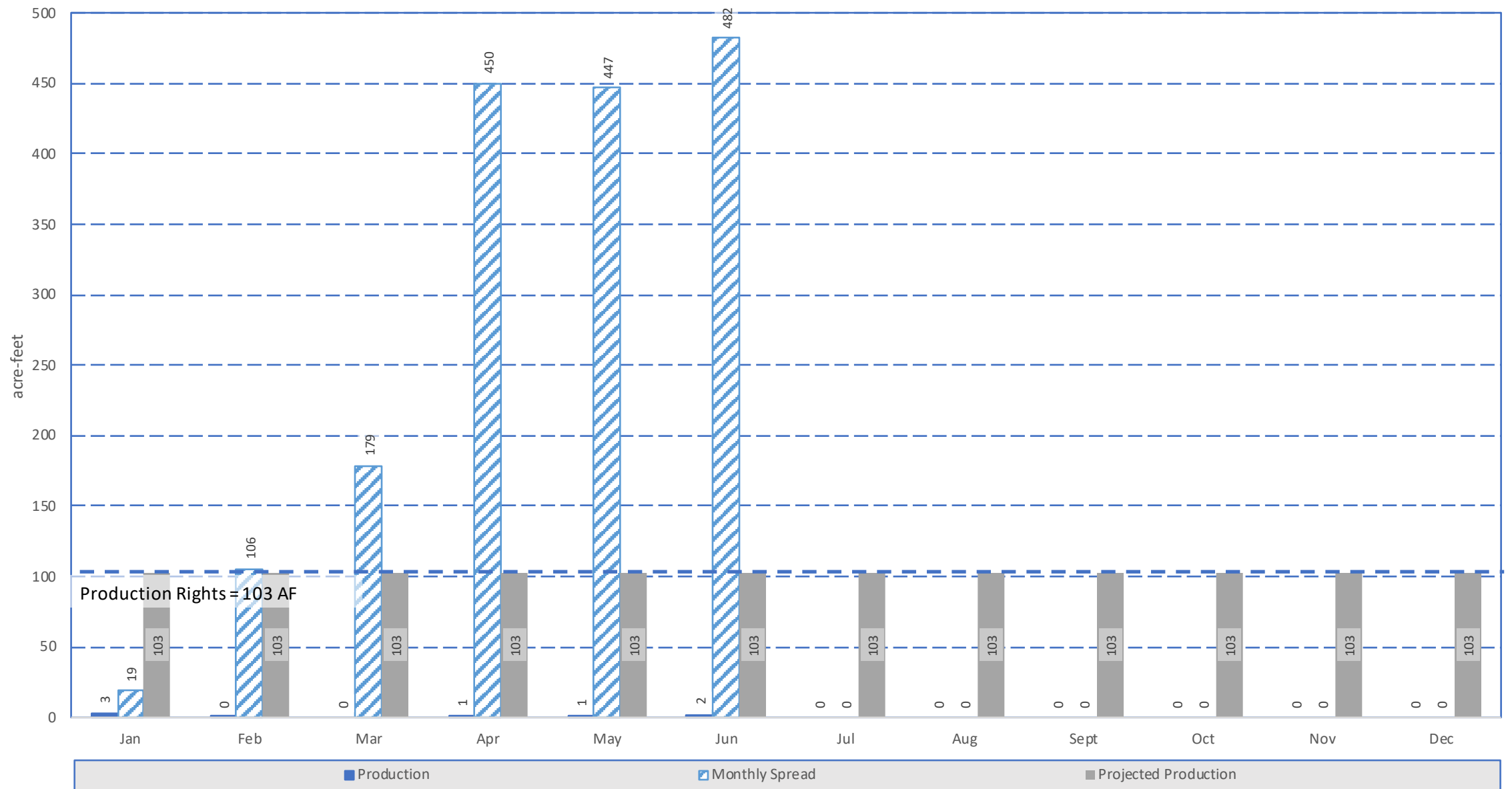
2019 Cucamonga Basin Monthly



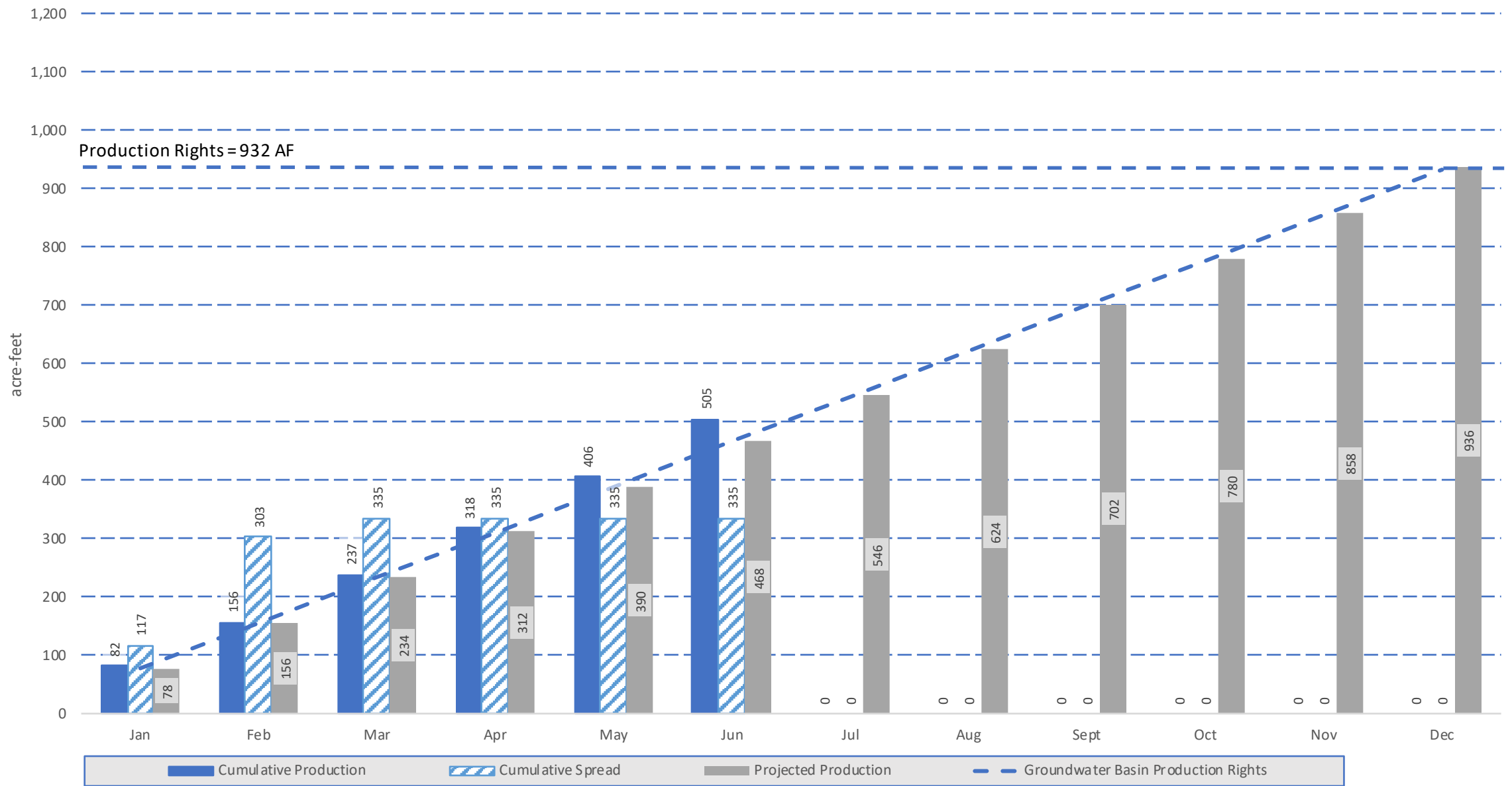
2019 Chino Basin Cumulative



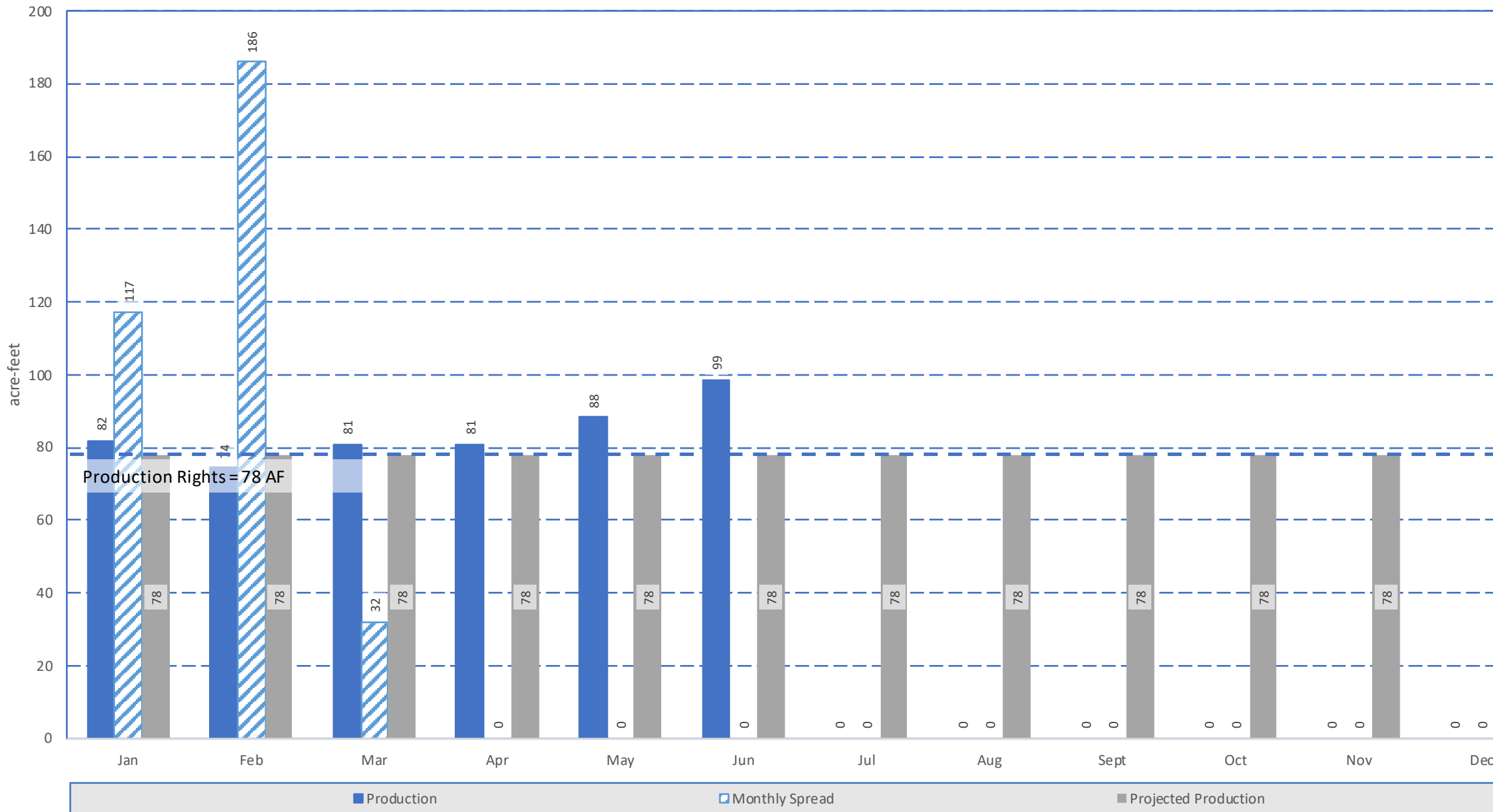
2019 Chino Basin Monthly



2019 Six Basins Cumulative



2019 Six Basins Monthly



A. Water Supply for 2019

- Annual entitlement for CY2019 is 12,000 AF
- Through June:
 - Cumulative yearly production was 10,020 AF
 - Cumulative yearly consumption was 5,126 AF
 - Cumulative yearly spread was 5,053 AF
 - Cumulative unaccounted water was (158 AF). We did not consume more than we produced. Staff is checking accuracy of production meters.

Six Basins Production for 2019

- Annual production right is 932 AF.
- Cumulative production through June was 505 AF.
- Production is sent to the WFA treatment facility to meet City of Ontario and MVWD entitlement.
- The Company has spread a total of 335 AF through June.

Cucamonga Basin Production for 2019

- Annual production right is 6,060 AF.
- Cumulative production through June was 2,484 AF.
- The Company has spread a total of 3,036 AF through June.

Chino Basin Production for 2019

- Annual production right is 1,232 AF.
- Cumulative production through June was 6.4 AF.
- The Company has spread a total of 1,682 AF through June.

Surface Water (San Antonio Creek) flow for 2019

Total flow through June was 7,024 AF.

San Antonio Tunnel flow for 2019

Tunnel flow through June was 1,462 AF.

B. Company Stock

1/4 shares of water stock are moving from dormant to active this transfer period.

C. Communication and Information Activities

Staff is communicating on our new "Facebook" page with 176 friends liking our page. Communication is posted regularly. Staff currently merging the two Facebook pages.

D. Administration Matters

Meetings of Interest:

- On July 3 GM and AGM lunched with City Manager Horning to discuss matters of mutual interest.
- On July 8 GM and AGM met with GM of Chino Basin Water Master to discuss Desalter Replenishment Obligations and the Company's 2019/20 Storage Application

E. Groundwater Basin Matters

Chino Basin

Assessment Revisions due to Court Action -

Watermaster is in the process of revising the past Assessment Packages. The revisions start at Production Year 2013/14 and Assessment Year 2014/15. This is the first year that desalter replenishment obligations are due. The parties have agreed on the accounting method and the court has ordered Watermaster to implement the method per the agreement. The safe yield was finalized and changed from 140k to 135k effective production year 2014/15 and Assessment Year 2015/16. These revised packages will be coming through the Pool process. Staff has been reviewing the desalter replenishment obligation and asking Watermaster to take out of our storage on year to year basis to avoid storage losses.

Chino Basin Water Quality Colloquium – May 2, 2019

Staff attended a Chino Basin sponsored event on water quality on May 2nd. We heard about a variety of topics on contaminants of emergency concern including PFAS. PFAS are a group of man-made chemicals that include PFOA and PFOS. PFAS have been manufactured and used in a variety of industries around the globe, including in the United States since the 1940s. There is evidence that exposure to PFAS can lead to adverse human health effects. The most consistent findings are increased cholesterol levels, low infant birth weights, effects on the immune system, cancer and thyroid hormone disruption. PFAS can be found in food packaging, commercial household products such as stain and water repellent fabrics, workplace including production facilities for chrome plating, electronics, drinking water & living organisms.

Certain PFAS chemicals are no longer manufactured in the US but are still produced internationally. PFAS are found in a wide range of consumer products that people use daily such as cookware, pizza boxes and stain repellants.

Because SAWCo has wells near a landfill (15th & Campus), we have been noticed to sample our Cucamonga Basin wells #2, 3, 24, & 22.

SAWCo is not required to sample in Chino Basin. The parties in Chino Basin that have to sample want to comply as necessary and share the information with Chino Basin Watermaster. Watermaster has asked the parties to consider Watermaster sampling for the basin. The parties desire to work together and share information with Watermaster but desire to do their own sampling.

OBMP Update Listening Session #4

Staff attended Listening #4 and participated in the process.

The OBMP – Optimum Basin Management Program was last done in 1999.

Other Business

The Watermaster Budget 2019/2020 was approved by all the Pools and Board.

Wildermuth Environmental is the engineering firm for Watermaster and their contract was renewed for 5 years.

Six Basins

Regular Board Meeting held on June 26, 2019. A conflicting schedule prevented the GM from attending. Operations Supervisor attended.

Cucamonga Basin

The working group last met on June 4th.

The group is working on a simpler MOU labeled Terms of Reference. Meanwhile, parties are participating in the cost sharing of projects.

Judgment review continues and comments are being collected for further refinement.

Cucamonga Valley Water District (CVWD) has received Prop. 1 funding for a biological study. The State is wanting information from SAWCo's inactive Well#19. Staff has been providing the information that is available. Management is considering additional requests.

Next meeting is scheduled for July 2, 2019 at 1:30pm.

F. Monitoring of Assembly Bills Affecting the Water Company

- In his inaugural address and subsequent budget proposal, Governor Newsom expressed interest in a State wide 'water tax' that would fund infrastructure in impoverished areas impacted by contaminated water sources or a lack of water sources. As currently understood, the State proposes to enforce a monthly 'per meter' tax on each water utility. How that tax is passed on to actual customers has not been addressed, specifically regarding Prop 218. There is opposition to the proposal, and nothing has been finalized yet. Staff assumes this concept is similar to SB845 (Monning) titled, "The Safe and Affordable Drinking Water Fund" that died in committee last year.

On May 15, 2019 the State Senate Budget Subcommittee on Resources, Environmental Protection, Energy and Transportation voted to reject the Governor's proposed water tax. The subcommittee voted to adopt \$150M General Fund appropriations instead. Staff will continue to watch and update as this concept progresses.

1. AB 1668 and SB 606 - "Statewide Water Saving Mandates"

AB1668 was approved by the Governor on May 31, 2018 – Establishes an immediate Statewide standard of 55 gallons per capita daily for indoor residential water use, eventually reducing to 50 gpcd by January 1, 2030. By October 1, 2021

the State Water Resources Control Board will adopt long-term standards for the efficient use of water.

SB606 was approved by the Governor on May 31, 2018. – Requires the Company to calculate an 'urban water use objective' no later than November 1, 2023 and every November thereafter. An urban water use objective is an estimate of aggregate efficient water use for the previous year based on adopted water use efficiency standards and local service area characteristics for that year. Additionally, the Company's Urban Water Management Plan will be required to incorporate a water shortage contingency plan.

Staff continues to assess the impact of these two approved Bills and will update as new information becomes available.

2. **AB3057** – California Water Not-For-Profit Tax Rules for Mutual Water Companies
Proposed amendment to the California Revenue and Taxation Code to conform to federal income tax law by exempting not-for-profit mutual water, mutual ditch, or Irrigation corporations from California income taxes and franchise fees beginning on or after January 1, 2018. Ab3057 currently listed as 'In Committee: Held under submission'
3. **SB 998 (Dodd)** - SB 998 was approved by the Governor on Sept 28, 2018. This bill requires the Company to have a written policy on discontinuation of water service to certain types of residences for nonpayment available in; English, Spanish, Chinese, Tagalog, Vietnamese and Korean. The bill requires the policy to include certain components, be available on the Company's web site, and be provided to customers in writing, upon request. The bill provides for enforcement of these provisions, including making a violation of these provisions punishable by a civil penalty issued in an amount not to exceed \$1,000 for each day in which the violation occurs. The bill prohibits the Company from discontinuing residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. The bill requires the Company to contact the customer named on the account and provide the customer with the Company's policy on discontinuation of residential service for nonpayment no less than 7 business days before discontinuation of residential service.

This bill prohibits residential service from being discontinued under specified circumstances. The bill requires that when the Company discontinues residential service, the Company will provide the customer with information on how to restore service. The bill requires the Company to waive interest charges on delinquent bills and limits the amount of a reconnection of service fee imposed on a residential customer who demonstrates household income below 200% of the federal poverty line. The bill requires the Company to make every good faith effort to inform the residential occupants by written notice that service will be terminated and that the residential occupants have the right to become customers. The bill requires the Company to report the number of annual discontinuations of residential service for inability to pay on its web site and to the State.

The bill requires the Company to comply with the bill's provisions on and after February 1, 2020.

Staff will be attending a seminar on implementing SB998 on July 25. Later this year staff will be presenting for review by the Board a shut-off policy that conforms to SB998 requirements.

Project Title: **Edison Box 24" Drain Valve**

Construction Order:

Total Budget: **\$44,000**

Construction: \$44,000

Fiscal Year 2019 Budget: **\$26,400 (remainder covered by City of Pomona under 60/40 split cost share.)**

Schedule:

Purchase and Install Valve: Summer 2019

Project Description

Location: Edison Box



Justification: Current drain line drop gate is damaged and unable to hold back water. Water is passing under gate and discharging back to San Antonio Creek. Proposal is to purchase and install inline drain valve downstream of drop gate.

Status:

12/06/18 – BL – Bring to Board @ Budget Workshop.

12/18/18 – BL – Board approved 2019 budget, which contains this project.

Contacts

Name

Phone / email

Project Title: **Edison Box 24" Drain Valve**
 Construction Order:
 Approved Budget: \$ **44,000**

	Estimated	Actual
Design Start Date:	6/17/19	
Design Completion Date:	6/30/19	
Construction Start Date:	7/1/19	
Construction Completion Date:	7/30/19	
Project Close Out Date:	9/30/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo	\$ 44,000.00	\$ -	\$ 44,000.00
			\$ -	\$ -
	TOTAL	\$ 44,000.00	\$ -	\$ 44,000.00

Total Budget: **\$517,000**

Construction: \$485,000

Fiscal Year 2018 Invoiced: \$21,000

Fiscal Year 2019 Budget: **\$496,000**

Schedule:

Design: Late 2018

Bid Project: Winter 2019

Award Contract: March 2019

Construct Pipeline: Spring – Summer 2019

Close Contract: Fall 2019

Project Description



Location: Campus Ave, between 20th and 22nd Street

Justification: Replace aging 8" and 10" pipeline that traverses over private property within backyards. Relocate pipeline alignment to Campus Ave and 20th Street.

Status:

07/2018 – Contract awarded and authorization to proceed issued.

11/30/2018 – BL – 100% plans reviewed. Engineer authorized to prepare Bid Documents.

12/18/18 – BL – Board approved 2019 budget, which contains this project.

03/13/19 – BL – plans under review by City of Upland.

04/11/19 – BL – City finalizing review

05/02/19 – BL –Plan checker assigned to review project no longer works for City. Engineer working to reconnect and obtain schedule for City.

06/24/19 – BL – Plan check completed. Plans signed and bid package compiled. Project put out to bid.

06/27/19 – BL – Contractor Job Walk

07/18/19 – BL – Bid Opening (scheduled)

Contacts	Name	Phone / email
Civiltec Engineering, Inc.	Terry Kerger	626.357.0588 tkerger@civiltech.com

Project Title: **Campus Avenue Pipeine**
 Construction Order: **1807**
 Approved Budget: \$ **517,000** 12/18/18

	Estimated	Actual
Design Start Date:		7/2/18
Design Completion Date:	12/1/18	6/11/19
Construction Start Date:	4/1/19	
Constuction Completion Date:	6/1/19	
Project Close Out Date:	8/1/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Engineer	CivilTech	\$ 58,324.00	\$ 25,458.78	\$ 32,865.22
Prime Contractor			\$ -	\$ -
	TOTAL	\$ 58,324.00	\$ 25,458.78	\$ 32,865.22

Total Budget: **\$25,000**

Construction: \$25,000

Fiscal Year 2019 Budget: **\$25,000**

Schedule:

Purchase Meters: Winter 2019

Install Meters: Throughout 2019

Project Description

Location: Various locations within Company's retail service area.

Justification: Best practice is to replace retail water meters every seven to ten years. Staff is recommending replacement of 141 retail water meters: 125 – ¾" meters and 16 1" meters.

Staff is currently preparing budgetary numbers for installation of an Automated Meter Reading (AMR) system that would allow the Company to read meters on a daily basis, providing early detection of leaks or other problems on customer accounts. Additionally, AMR has the potential to allow customers direct web-based access to their water consumption records.

The missing additional component of an AMR system is a service area radio communication network that would read all smart meters from a single location. Sensus' network is called FlexNet. Staff has initiated a radio survey to determine best locations for installation of a FlexNet antenna. The survey will cost \$400. Once the survey is complete staff will be able to develop a budgetary cost proposal for implementation of an AMR system.

Status:

12/18/18 – BL – Board approved 2019 budget, which contains this project.

02/04/19 – BL – Staff met with Aquametrics, current meter supplier and meter reading support company, to discuss what options are available for 'smart' meters. Currently, the District is replacing aged meters with new Sensus iPERL meters. The iPERL is a 'smart' meter and can be adapted to an Advanced Metering Infrastructure System (AMI) with the correct transmitter installed at the meter box. About 30% of the Company's currently installed meters are iPERL.

03/07/19 – BL – Field staff met with Aquametrics to review available locations for receiver antenna.

5/6/19 – BL – Staff met with Aquametrics to review radio survey. Two antennae recommended.

5/15/19 – BL – Aquametrics provided quote. Staff is reviewing and developing questions.

Contacts	Name	Phone / email
Aquametrics	Steve Kamiyama Account Manager	951.233.9545 steve.kamiyama@aqua-metric.com

Project Title: **Automated Meter Reading (AMR)**
 Construction Order: **1901**
 Approved Budget: \$ **25,000** 12/18/18

	Estimated	Actual
Design Start Date:	2/4/19	2/4/19
Design Completion Date:	3/4/19	
Construction Start Date:	8/1/19	
Constuction Completion Date:	8/1/22	
Project Close Out Date:	11/1/22	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Supplier	Aquametrics			
	Task 1: Radio Survey	\$ 400.00	\$ 400.00	\$ -
			\$ -	\$ -
	TOTAL	\$ 400.00	\$ 400.00	\$ -

Total Budget: **\$110,000**

Engineering/Project Management: \$31,000

Construction: \$79,000

Fiscal Year 2018 Invoiced: \$21,000

Fiscal Year 2019 Budget: **\$89,000**

Schedule:

Design Project: 2018

Bid Project: Winter 2019

Award Bid: Spring 2019

Construction: Summer 2019

Project Description

Location: WFA facilities @ Benson Avenue



Justification: Install 16" pipeline connecting Company's existing surface water pipeline on Benson Avenue to WFA Facilities. The intent of this project is to allow San Antonio Creek surface water to be delivered straight to the WFA facilities. Delivering surface water to the WFA facilities will increase the Company's ability to meet entitlement for those stockholders that are members of, and receive water from, WFA; City of Upland, City of Pomona and Monte Vista Water District.

Status:

02/19/2016 – BL – Design contract and Authorization-to-Proceed issued to CivilTech Engineering.

12/17/18 – BL – CivilTech emailed draft schematic of lab layout and pipeline design to WSA for review.

12/18/18 – BL – Board approved 2019 budget, which contains this project.

1/14/19 – BL – WFA provided comments on draft plans back to Civiltech, who will make modification and finish design.

1/15/19 – BL – Staff notified that WFA is currently reviewing water quality analyzers, which will impact location and availability of space on the lab walls. WFA states they are at least a few months away from selecting.

1/31/19 – BL – Civiltec provided modified concept drawings to WFA showing possible pipeline alignments.

2/5/19 – BL – WFA provided comments and questions regarding proposed pipeline alignments.

2/27/19 – BL – emails between consultant and WFA staff regarding design and layout.
WFA staff estimate a few months remaining to selecting analyzer.

Contacts	Name	Phone / email
Civiltec Engineering, Inc.	Terry Kerger	626.357.0588 tkerger@civiltech.com

Project Title: **WFA Connection**
 Construction Order: **1601**
 Approved Budget: \$ **110,000**

	Estimated	Actual
Design Start Date:	7/9/05	7/9/05
Design Completion Date:	12/1/18	
Construction Start Date:	5/1/19	
Constuction Completion Date:	7/1/19	
Project Close Out Date:	9/1/09	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Permitting/CEQA			\$ -	\$ -
Engineering	CivilTech	\$ 30,895.00	\$ 20,707.50	\$ 10,187.50
Geotechnical			\$ -	\$ -
Surveyor			\$ -	\$ -
Environmental			\$ -	\$ -
Prime Contractor		\$ -	\$ -	\$ -
	TOTAL	\$ 30,895.00	\$ 20,707.50	\$ 10,187.50

Total Budget: **\$621,000**

Engineering/Project Management: \$221,000

Construction: \$400,000

Fiscal Year 2016 Invoiced: \$62,000

Fiscal Year 2017 Invoiced: \$51,000

Fiscal Year 2018 Invoiced: \$48,000

Fiscal Year 2019 Budget: **\$460,000**

Schedule:

Design Project: 2016-2018

Bid Project: December 2018

Award Bid: Spring 2019

Construction: Summer 2019

Project Description

Location: Holly Drive, North of San Antonio Heights



Justification: Initially, project was conceived as a simple 60,000-gallon tank replacement. Predesign analysis determined that fire flow and storage requirements would be better served by installing two 120,000-gallon tanks at the site. Design costs jumped due, in part, to necessary surveying, geotechnical and environmental requirements enlarging site to accommodate two tanks. Project construction is currently split into three parts; geotechnical earthwork, install new second tank, demolish and replace existing tank. The first construction project (earthwork) design is completed. Bid award is scheduled for December 18, 2018. Design for the Second phase, constructing the new tank, is scheduled to be completed in the first quarter of FY 2019. Bidding the second phase is scheduled for the second quarter of FY2019, with construction beginning soon after.

The third phase, demolishing the original 60,000-gallon tank and replacing with a new 120,000-gallon tank, is not yet scheduled.

Status:

02/19/2016 – Design contract and Authorization-to-Proceed issued to TKE Engineering.

10/2018 – BL – Phase I 100% Plans and Specs reviewed. Engineer authorized to prepare bid documents.

11/2018 – BL – Phase I contract advertised for bid.

- 12/12/18 – BL – Five bids received and opened for Phase I.
- 12/18/18 – BL – Board approved 2019 budget, which contains Phase 1 & 2 for this project.
- 12/18/18 – BL – Board authorizes staff to execute construction contract with McMinn Construction for \$238,600.
- 12/26/18 – BL – Company issues Notice of Award
- 1/2/19 – BL – McMinn executes Notice of Award
- 1/2/19 – BL – McMinn executes Construction Agreement
- 1/2/19 – BL – McMinn provides Certificate of Liability Insurance
- 1/3/19 – BL – Water Board informed Dodson of new CEQA guidelines adopted by California Natural Resources Agency. Dodson reviewing to see if any changes are required to project IS/MND prior to circulation.
- 1/8/19 – BL – Company returns fully executed Construction Agreement to McMinn
- 1/23/19 – BL – MND sent to clearing house, starting the 30-day comment period. Review period ends 2/22/19
- 1/24/19 – BL - Notices posted at site, office and County Clerk. Affidavit of posting signed by BL and returned to the State.
- 2/7/19 -BL – Staff, consultant and contractor working to schedule a preconstruction meeting.
- 2/22/19 – BL – MND comment period ends. One comment received; SCAQMD
- 2/27/19 – BL – consultant finalized MND
- 3/1/19 – BL – Preconstruction meeting held at offices of TKE. BL signed contract and emailed to engineer and contractor.
- 3/25/19 – BL – CEQA process official complete per email from water board.
- 3/27/19 – BL – Material Submittals being provided.
- 5/6/19 – BL – Construction Started. Excavation of material.**
- 5/14/19 – BL – Contractor and Engineer working though issue regarding staking of foundation.
- 07/09/19 – BL – Contractor essentially completed. Engineer and GM to conduct final site walk-through.

Contacts	Name	Phone / email
TKE Engineering, Inc.		
	Terry Renner Vice President	951.680.0440 trenner@tkeengineering.com
McMinn, Inc.		
	Keith Archibek, Project Manager	O 909.514.1231 M 951.294.1854 keith@jmige.com
	Andy Crane, Project Manager	O 909.514.1231 M andy@jmige.com

Tom Dodson & Associates

Kaitlyn Dodson

909.882.3612

Environmental Analyst

kaitlyn@tdaenv.com

State Water Board

Wendy Pierce

916.449.5178

Senior Env. Planner

wendy.pierce@waterboards.ca.gov

Sara Paiva-Lowry

916.323.0626

Senior Env. Scientist

sara.paiva-lowry@waterboards.ca.gov

Project Title: **Holly Drive Reservoir, Phase 1&2**
 Construction Order: **1602**
 Approved Budget: \$ **621,000** 12/18/18

	Estimated	Actual
Design Start Date:		4/15/16
Design Completion Date:		10/17/18
Construction Start Date:	1/15/19	5/1/19
Constuction Completion Date:	1/12/20	
Project Close Out Date:	3/1/20	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Engineering	TKE Eng	\$ 186,970.00	\$ 169,215.34	\$ 17,754.66
Construction Services, P1	TKE Eng	\$ 60,000.00	\$ 47,379.70	\$ 12,620.30
Prime Contractor, P1	James McMinn, Inc.	\$ 228,600.00	\$ 106,518.75	\$ 122,081.25
Prime Contractor, P2			\$ -	\$ -
	TOTAL	\$ 475,570.00	\$ 323,113.79	\$ 152,456.21

Total Budget: **\$1,160,000**

Engineering/Project Management: \$160,000

Construction: \$1,000,000

Fiscal Year 2017 Invoiced: \$57,000

Fiscal Year 2018 Invoiced: \$44,000

Fiscal Year 2019 Budget: **\$1,059,000**

Schedule:

Design Project: 2018

Bid Project: Winter 2019

Award Bid: Spring 2019

Construction: Spring/Summer 2019

Project Description

Location: Intersection of North Mountain Avenue and North Euclid Avenue



Justification: Reservoir 7 currently has a wooden roof that is in serious disrepair. Water quality issues require secure and safe roofing on reservoirs. The Company is planning on installing an aluminum roof to replace the wood roof. Installing a new roof will require installing a concrete perimeter, new access stairways and associated appurtenances.

Status:

04/25/2017 - BL – Design contract and Authorization-to-Proceed issued to CivilTech Engineering.

11/30/2018 – BL – 100% Design reviewed. Engineer authorized to prepare bidding docs.

12/18/18 – BL – Board approved 2019 budget

1/3/19 – BL – Contract docs reviewed and returned to engineer for bidding preparation.
BL removed federal fund requirements from contract

1/9/19 – BL – BL signed County encroachment permit. Engineer to process.

1/11/19 – BL- BL eMailed plans to State Waterboard Engineer for review and comment

1/16/19 – BL – State responded by eMail with no comments.

2/7/19 – BL – Bid schedule set. Bid package available on 2/14, prebid mtg on 2/26 and bid opening on 3/7

2/12/19 – BL – Bid package uploaded an available on company website.

2/26/19 – BL – prebid meeting held. Five contractors showed; four prime and one sub.
Visited job site with at least two contractors

3/1/19 – BL – prebid Q&A posted to website and emailed to those contractors in attendance.

3/7/19 – BL – bid opening. Four bids received.

3/19/19 – BL – Contract awarded to SCW Contracting for \$1,013,415.

3/20/19 - BL – NOA executed

4/9/19 – BL – Preconstruction meeting

4/15/19 – BL – NTP Signed for April 22, 2019.

4/22/19 – BL – Construction started. Demolition of existing facility.

05/16/19 – BL – Change Order #1 executed. No cost change order. Added 81 days to construction schedule due to manufacturing of dome.

05/23/19 – BL – Change Order #2 executed. Deducted unnecessary pipeline removal and added additional footing work. Net change to contract (\$212). No additional days.

07/05/19 – BL – Change Order #3 executed. Additional \$20,344 due to poor soil conditions not identified in Geotech report. Needed to secure footing.

Contacts	Name	Phone / email
Civiltec Engineering, Inc.	Terry Kerger	626.357.0588 tkerger@civiltech.com
SCW Contracting, Inc.	Juniper Filanc-Bowen Project Manager	760.728.1308 juniper@scwcompanies.com
	Peter Kogler Senior Project Manager	760.728.1308 pkogler@scwcompanies.com
Sate Waterboard	Hector Cazares Water Resource Control Engineer	909.383.4312 hector.cazares@waterboards.ca.gov
	Eric Zuniga District Engineer	eric.zuniga@waterboard.ca.gov

Project Title: **Reservoir 7 Roof Repair**
 Construction Order: **1701**
 Approved Budget: \$ **1,160,000** 12/18/18

	Estimated	Actual
Design Start Date:		7/2/18
Design Completion Date:	12/1/18	2/11/19
Construction Start Date:	4/1/19	4/12/19
Construction Completion Date:	8/1/19	
Project Close Out Date:	10/1/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Structural Inspection	Harper	\$ 51,230.00	\$ 51,230.00	\$ -
Engineer	CivilTech	\$ 83,850.00	\$ 64,400.00	\$ 19,450.00
	Original Contract	\$ 62,750.00	\$ 62,750.00	\$ -
	CO#1	\$ 21,100.00	\$ 1,650.00	\$ 19,450.00
Geologist	Geocon	\$ 12,350.00	\$ 6,072.50	\$ 6,277.50
	Original Contract	\$ 6,150.00	\$ 6,072.50	\$ 77.50
	5/20/19 CO#1	\$ 1,200.00	\$ -	\$ 1,200.00
	6/17/19 CO#2	\$ 5,000.00	\$ -	\$ 5,000.00
Prime Contractor	SCW Contracting	\$ 1,033,547.15	\$ 351,004.92	\$ 682,542.23
	Original Contract	\$ 1,013,415.00	\$ 351,217.10	\$ 662,197.90
	CO#1	\$ -	\$ -	\$ -
	CO#2	\$ (212.18)	\$ (212.18)	\$ -
	CO#3	\$ 20,344.33	\$ -	\$ 20,344.33
	TOTAL	\$ 1,180,977.15	\$ 472,707.42	\$ 708,269.73

Total Budget: **\$130,000**

TESCO Contract:	\$100,000
Inland Productivity Contract:	\$18,000
Contingency:	\$12,000

Fiscal Year 2018 Budget: **\$130,000**Proposed Carry Over to 2019: **\$130,000**Schedule:

Develop HMI Screens:	October 2018
Purchase Equipment:	December 2018
Integrate System:	December 2018 – January 2019
Install System:	January – February 2019

Project Description

Location: Various locations throughout Company service area. Primary location of servers will be at Company main office.

The Company currently has 21 remote Supervisory Control and Data Acquisition (SCADA) control sites consisting of reservoirs, booster stations and wells. A SCADA system is used to remotely monitor, record and control remote sites by computer (e.g. record reservoir levels or turn on booster stations) through radio, wifi, cellular or modem communication. A SCADA system consist of the control computer and remote Programable Logic Controllers (PLCs) at each control site. The master control and recording computer currently sits at the corner of a desk in the Company's office meeting room.

SAWCo currently uses an *Iconics* SCADA control system. It is an older system that has been experiencing communication issue s with the Company's remote sites.

Staff is proposing replacing the master control and recording computer with new hardware and software. The new hardware would be installed in the Company's computer closet, providing better protection and environmental control.

Staff is proposing new software from *ClearSCADA*. As a product of Schneider Electric, it is predominant in the industry, has a long history within the marketplace, is extremely scalable, easy to integrate, compatible and adaptable with leading industry PLC products, and is highly supported. PLCs are the computers located at remote sites that communicate with the central SCADA control computer.

Staff is working with TESCO Controls, Inc., an industry leading system integrator. A system integrator assembles all the hardware and software components into a viable system.

Status:

11/27/18 – BL / Bring TESCO proposal and Inland Productivity quote to PROC for ratification.

11/27/18 – BL / PROC unanimously approved moving staff recommendation to the full Board.

12/18/18 – BL – Board approved 2019 budget, which contains this project.

12/18/18 – BL – Board authorizes \$120k for project and purchase of equipment.

12/27/18 – BL – BL executes equipment purchase order. Emailed Inland Productivity

1/25/18 – BL – Hardware has arrived and is being shipped to TESCO in Sacramento for integration.

2/22/19 – BL – TESCO and Inland Productivity coordinating for installation at end of March.

4/8/19 – BL – TESCO informed Company that software is not performing as desired and requested to work directly with Inland Productivity to resolve issue.

5/15/19 – BL – Installation of hardware scheduled for 5/21

7/9/19 – BL – Hardware and software installed. Bug and glitch tracking to continue until staff is satisfied.

Contacts	Name	Phone / email
System Integrator: TESCO Controls Inc		
	Alex Leeth	aleeth@tescocontrols.com
	Technical Sales	916.395.8800 ext. 2606
	John Zitlau	jsitlau@tescocontrols.com
	Project Manager	(O) 916.395.8800 ext. 3005 (D) 916.596.4529
Hardware Procurement: Inland Productivity		
	Eric Hanson	ehanson@inland-prod.com
	Sr. Solution Developer	909.981.4500

Project Title: **New Company SCADA**
 Construction Order: **1808**
 Approved Budget: \$ **130,000** 12/18/18

	Estimated	Actual
Design Start Date:		7/2/18
Design Completion Date:	12/1/18	1/15/19
Construction Start Date:	4/1/19	5/21/19
Constuction Completion Date:	6/1/19	7/3/19
Project Close Out Date:	8/1/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Material Supplier	Inland Productivity	\$ 17,750.09	\$ 17,809.60	\$ (59.51)
Engineer	TESCO	\$ 100,000.00	\$ 99,336.65	\$ 663.35
Prime Contractor			\$ -	\$ -
	TOTAL	\$ 117,750.09	\$ 117,146.25	\$ 603.84

Total Budget: **\$250,000**

Environmental Monitoring: \$100,000

Environmental Mitigation: \$150,000

Fiscal Year 2019 Budget: **\$50,000**

Environmental Monitoring: \$20,000

Environmental Mitigation: \$30,000

Schedule:

Mitigation Request for Proposals: Jan-Feb 2019

Mitigation for 2019: Mar- Apr 2019

Mitigation for 2020: Mar- Apr 2020

Mitigation for 2021: Mar- Apr 2021

Mitigation for 2022: Mar-Apr 2022

Mitigation for 2023: Mar-Apr 2023

Project Description



As a condition of the Cucamonga Crosswalls repair project, the Company committed to conduct mitigation and associated environmental monitoring for a period of no less than five years. This commitment was a condition of the California Department of Fish and Wildlife Streambed Alteration Agreement.

The mitigation includes yearly removal of invasive plant species and seeding of native plant species. Mitigation will occur in the late winter-early spring months. The intent is to provide enough time for native and invasive seed to germinate but not establish strong roots or go to seed.

Status:

12/18/18 – BL – Board approved 2019 budget, which contains 2019 mitigation phase for this project.

1/9/19 – BL – BL email to Millington/Spencer regarding possible contractors for remediation work.

1/11-ish/19 – BL – earthen-fill crosswalls breached due to river flow.

1/29/19 – BL – Met with contractor and County on-site. Contractor working to make temporary repairs to the breached areas of the walls. Repairs consist of pushing rock and soil back into place with bulldozers.

2/1-ish/19 – BL – Storm breached two of the repaired crosswalls. Other repairs are holding.

4/2/19 – BL – Company met with MB International to discuss mitigation contractor services. Company requested MBI to coordinate with five contractors and return with a recommendation.

4/12/19 – BL – Company contracted with MBI to coordinate restoration services.

5/6/19 – BL – Habitat Conservation Management Plan (HCMP) updated by consultant to include native seed quantities

7/9/19 – BL – Staff working with EnvCon to establish parameters for work described in HCMP. Initial costs to conduct work came in near \$500k and are not realistic.

Contacts	Name	Phone / email
TKE Engineering, Inc.	Terry Renner Vice President	951.680.0440 trenner@tkeengineering.com
Michael Baker International	Ashley M. Spencer Biologist	949.472.3454 Ashley.spencer@mbakerintl.com
	Tom Millington Senior Biologist	949.855.5777 tommillington@mbakerintl.com

Project Title: **Cucamonga Crosswalls Mitigation**

Construction Order: **1902**

Approved Budget:	\$ 50,000	2019 Mitigation
	\$ 50,000	2020 Mitigation
	\$ 50,000	2021 Mitigation
	\$ 50,000	2022 Mitigation
	\$ 50,000	2023 Mitigation
TOTAL	\$ 250,000	

	Estimated	Actual
Design Start Date:	4/12/19	4/12/19
Design Completion Date:	NA	
Construction Start Date:	9/1/19	
Construction Completion Date:	12/1/23	
Project Close Out Date:	2/1/24	

Budget	Firm	Contract/Budget	Invoiced/Spent to	
			Date	Remaining
Staff	SAWCo		\$ -	\$ -
Environmental	Michael Baker Int.			
	Task 1: Baseline Weed Survey	\$ 4,200.00	\$ 3,150.00	\$ 1,050.00
	Task 2: Native Seed Mix Quantities	\$ 1,400.00	\$ 1,050.00	\$ 350.00
	Task 3: Restoration Contractor Coordination	\$ 3,500.00	\$ -	\$ 3,500.00
	Other Direct Costs	\$ 400.00	\$ 200.00	\$ 200.00
Prime Contractor			\$ -	\$ -
	TOTAL	\$ 9,500.00	\$ 4,400.00	\$ 5,100.00

Total Budget: **\$4,000,000**

Engineering/Project Management: \$400,000

Construction: \$3,600,000

Fiscal Year 2016 Invoiced: \$32,000

Fiscal Year 2019 Budget: **\$100,000**

Out Year's Budget: \$3,868,000

Schedule:

Design Project: 2018

Bid Project: Winter 2019

Award Bid: Spring 2019

Construction: Spring/Summer 2019

Project Description

Location: Benson Ave just south of 18th Street



Justification: The Company's main office on Euclid Ave. has served as the company headquarters for almost one hundred years. When initially constructed, the main office provided a local presence for agricultural shareholders to conduct company business. Changing demographics of the surrounding area has shifted the company's retail customer base almost exclusively into the San Antonio Heights.

Current Company facilities are old and showing their age. Issues include needed modern seismic construction, energy efficiency and security. Additionally, space constraints are evident. Parking space is inadequate. Office space is at a premium. There is no additional room for desks, much less the work space necessary for productivity. Field crew and office crew are separated on two parcels. Records storage is at a premium. Office computer servers are housed in a closet. Company SCADA hardware is located on a corner desktop in the meeting room. Due to a lack of adequate public meeting space, the Company currently utilizes the City of Upland Council chambers for its Board Meetings.

The Company has an opportunity to consolidate onto property located at Benson Avenue and 18th Street. Relocating to the Benson Property will allow the Company to build a presence closer to our retail customers while modernizing our facilities.

Status:

-
- 06/15/2016 – Needs Assessment contract and Authorization-to-Proceed issued to Claremont Environmental Design Group.
 - 12/18/18 – BL – Board approved 2019 budget, which includes conceptual/design services for this project.
 - 03/11/19 – BL – City of Upland Council approved purchase of south portion of Benson Property.
 - 4/5/19 – BL – Title report received from City
 - 4/22/19 – BL – City notified Company that State is taking longer than expected on project funding. City requested escrow time extension
 - 4/23/19 – BL – AFC appoints Director Cable to Ad hoc committee and Director Sanchez as alternate.
 - 5/13/19 – BL – City Council approves escrow time extension
 - 5/21/19 – BL – Escrow time extension on Board Agenda for review.
 - 6/12/19 – BL – Reconvened Ad Hoc Committee
 - 7/10/19 – BL – Ad Hoc Committee met to review draft RFP for architectural service.

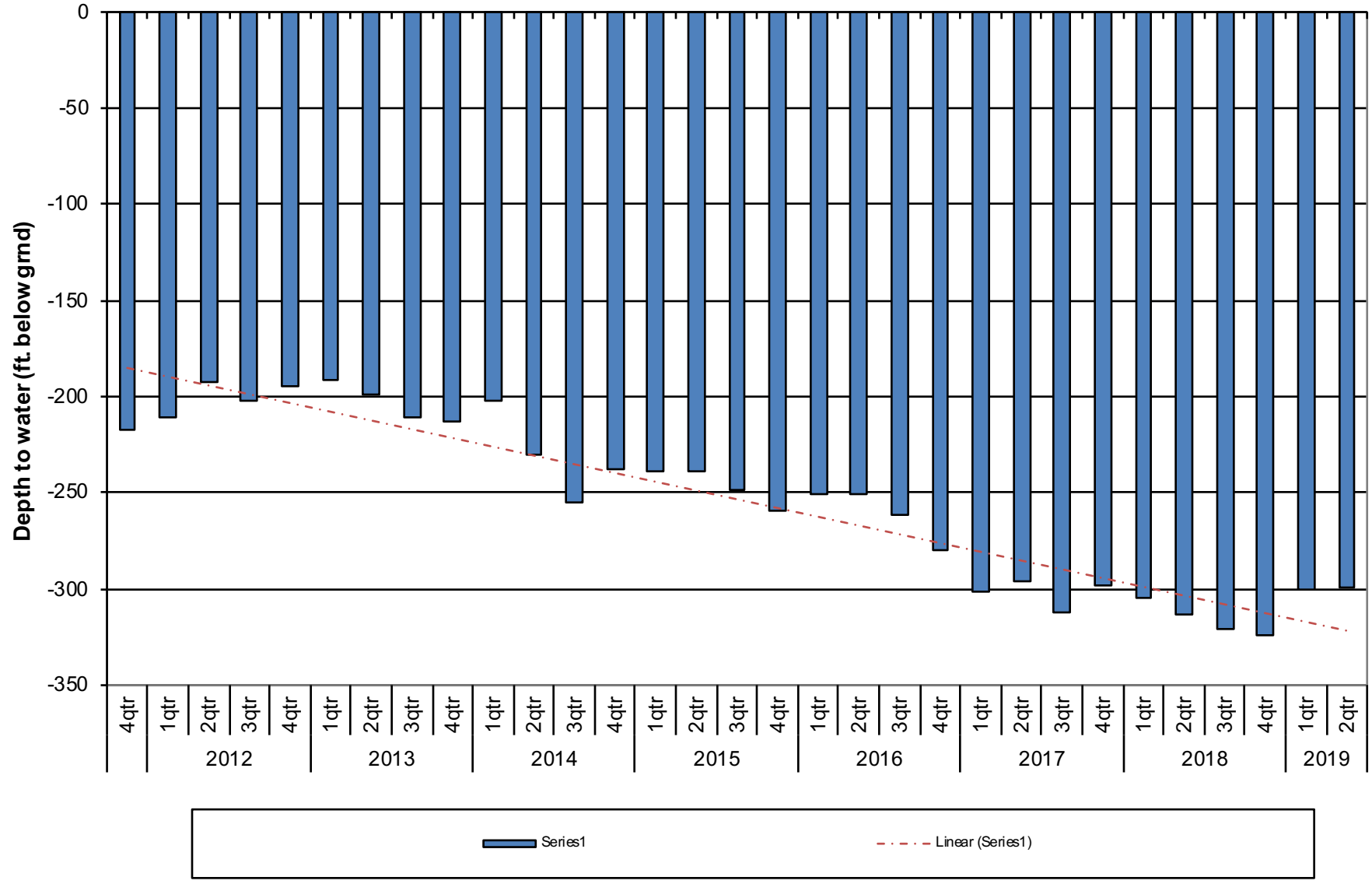
Contacts	Name	Phone / email
CEDG	Erik Peterson	909.973.7282 info@cedg-design.com

Project Title: **Office Relocation**
 Construction Order: **1507**
 Approved Budget: \$ **100,000**

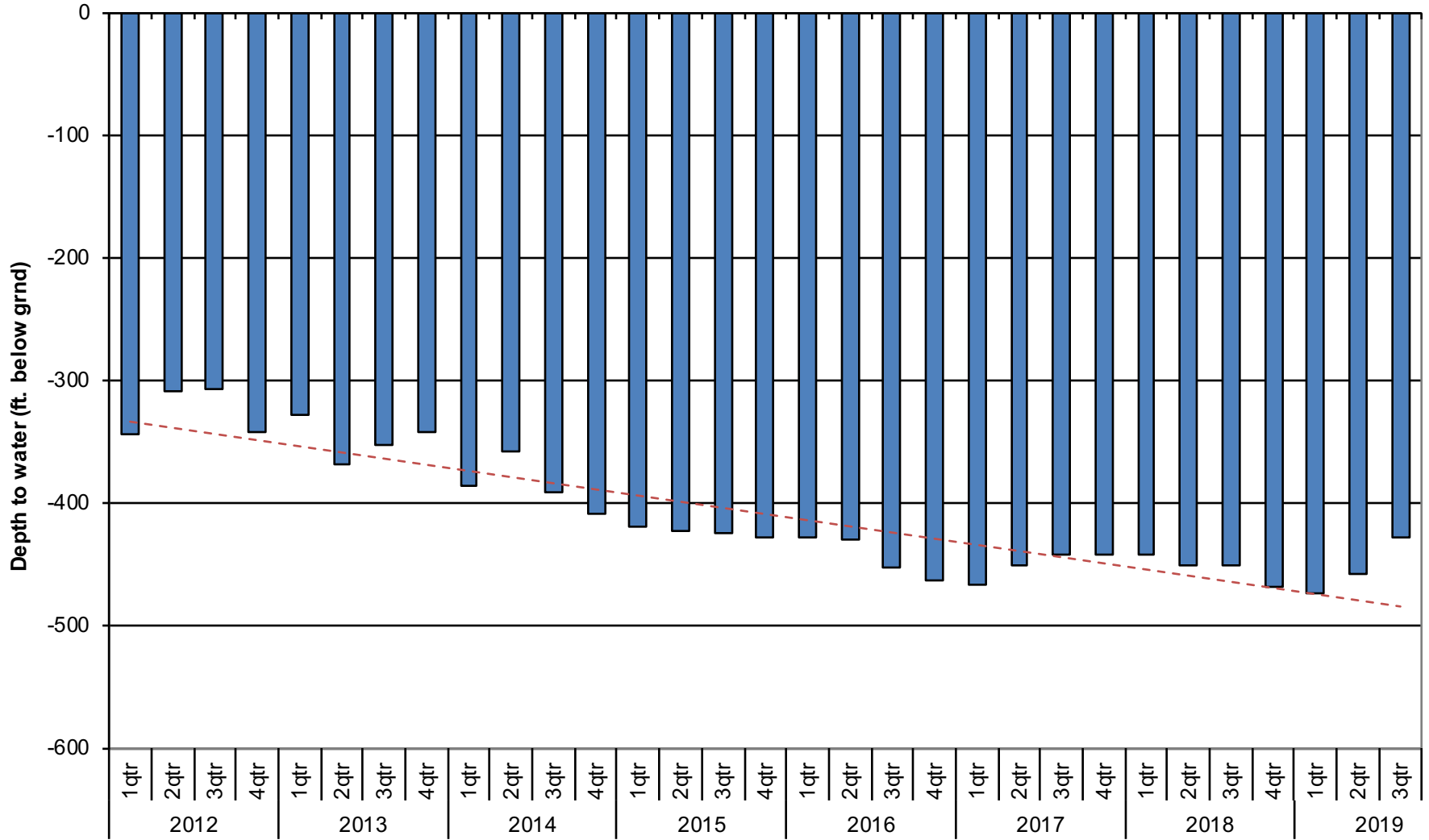
	Estimated	Actual
Design Start Date:	2016	2016
Design Completion Date:	6/1/19	
Construction Start Date:	10/1/19	
Constuction Completion Date:	6/1/22	
Project Close Out Date:	8/1/22	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Permitting/CEQA			\$ -	\$ -
Architect	CEDG	\$ 40,060.00	\$ 32,000.00	\$ 8,060.00
Engineering			\$ -	\$ -
Geotechnical			\$ -	\$ -
Surveyor			\$ -	\$ -
Environmental			\$ -	\$ -
Prime Contractor		\$ -	\$ -	\$ -
	TOTAL	\$ 40,060.00	\$ 32,000.00	\$ 8,060.00

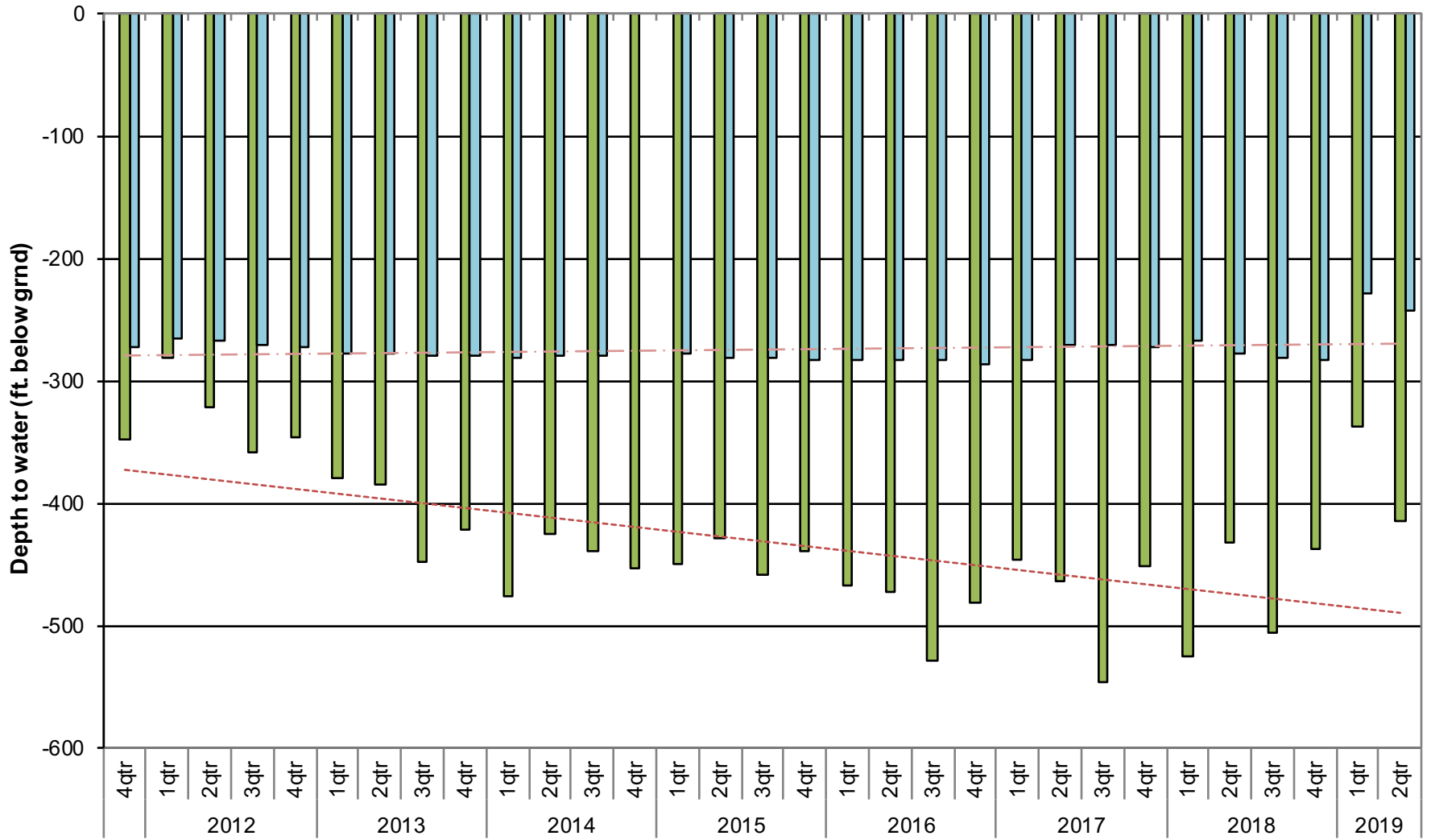
Cucamonga Basin Water Levels



Chino Basin Water Levels



Six Basins



Item Title: Shareholder Request for Refund and Reimbursement

Purpose:

To review a request by Shareholders Fred and Mary Gattas for a reimbursement of \$150 to cover the cost of purchasing a Lost Instrument Bond.

Issue:

Should the Company refund and reimburse Shareholder for Water Stock Transfer Fees and the purchase of a Lost Instrument Bond due to missing stock certificate?

Manager's Recommendation:

Deny the request for refund and reimbursement.

Background:

In May of this year, Fred and Mary Gattas sold some shares and retained some shares, thereby requiring modifications to their Stock certificate. The Gattas' submitted two sets of instructions regarding the required wording on the new certificate to be issued. One set of instructions was submitted via letter and the other set of instructions were provided per the requirements listed in the Company's 'Water Stock Transfer Instructions'.

Staff issued the new certificate per the instructions provided per the Water Stock Transfer Instructions. Unfortunately, the Gattas' wanted the name on the new stock certificate to match what was provided on the letter, not the Water Stock Transfer Instructions.

Doctor Gattas visited the Company office to have a new certificate issued with the name as they wanted. During that visit there was discussion between Doctor Gattas and Company staff regarding who should retain the physical stock certificate until a determination could be made on what documentation was needed in order to accurately transfer the share. Doctor Gattas did not want to hold a certificate that was not named as he wanted. Staff did not want to retain a private shareholder's stock certificate. Doctor Gattas is unable to locate the stock certificate. Staff is unable to locate the stock certificate. At this point the stock certificate is considered lost.

To issue a new stock certificate, the Gattas' obtained a Lost Instrument Bond, which guarantees that if the original document is found, the Company will not be liable for not honoring it. The cost of the Lost Instrument Bond was \$150. Doctor Gattas has requested that the Company reimburse him for the cost of obtaining the bond based on the presumption that the stock certificate remained with the Company. Both staff members who participated in the discussion with Doctor Gattas separately assured me that the Company did not retain the certificate. Staff reviewed the security video recordings, but unfortunately the recordings only go back seven days, and the meeting regarding the stock certificate occurred weeks prior. Staff disputes Dr. Gattas' claim that the certificate was lost by SAWCo.

During a personal meeting in my office I respectfully denied Doctor Gattas' request for reimbursement. I do not believe staff misplaced the certificate and ultimately, shareholders are responsible for their stock certificates. After my denial, Doctor Gattas asked that his request for reimbursement be brought to the Administrative and Finance Committee, stating he believed it

Agenda Date: July 16, 2019

was not a decision I should make. I agreed to Dr. Gattas' request but informed him that my recommendation to the AFC would be to deny his request. He objected, stating that I should not provide a recommendation. I informed him that not providing a recommendation would be a dereliction of my duties, but I would not be offended if the Committee went against my decision. I provided Dr. Gattas a written note of the date and time when the AFC would be discussing his request.

Doctor Gattas was emailed a copy of the staff report the morning of the scheduled AFC meeting. Two faxes were received by the Company just prior to the meeting. Copies of the faxes were provided to each AFC member before the start of the meeting (attached).

As stated in his fax, Dr. Gattas has chosen to increase his request for reimbursement to include the \$90 transfer fee. Staff recommends denying this request because the transfer has been completed. After Dr. Gattas provided the Company with a Lost Instrument Bond and the requested name per the Water Stock Transfer Instructions, the stock was reissued.

The reimbursement request was discussed at the AFC June 25th, 2019 meeting. After discussion, the AFC voted unanimously to support staff's recommendation to deny the request for reimbursement. Upon hearing about the AFC decision, Dr. Gattas requested that this issue be placed on the Board Agenda.

Dr. Gattas' has provided additional attachments to this agenda item for review by the Board.

Impact on the Budget:

\$150, if a reimbursement of the Lost Bond Instrument is approved.

\$90, if a reimbursement of the Transfer Fee is approved.

\$240, if a total reimbursement is approved (Not \$290 as stated in the fax).

Previous Actions:

On June 25, 2019 the AFC voted unanimously in support of staff's recommendation to deny the request for refund and reimbursement.

TIME RECEIVED
June 25, 2019 at 2:45:21 PM PDT

REMOTE CSID

DURATION
29

PAGES
1

STATUS
Received

Item 6A

Jun. 25. 2019 02:45 PM

P 1/ 1

Dated: June 25, 2019

Unnecessary expenses paid by Dr.Fred Gattas because of actions by SAWCO not conforming to specific written dirctions re the sale of stock to the city of Upland.

1. Transfer fee of \$90.00 paid for the transfer of stock.

This was not done properly, there was misinformation re the Labelling of the one share that was to be given me. Incidentally, I have not yet received my oone share.

2. Loss of stock by SAWCO (one share) that was given to SAWCO by me to have it rewritten correctly. I was told that a BOND was to be supplied by me . This cost was \$150

Total cost \$290

The city of Upland kindly supplied free Notary Public functions on two occasions because they were needed tomove forward with this fiasco.

FRED A. GATTAS
2440 SAN ANTONIO CRES. EAST
UPLAND, CA/ 917884

San Antonio Water Company
Upland, California

RECEIVED
APR 23 2019
San Antonio Water Company

Sirs

Enclosed find :

1. Stock Certificate No. 12158 in the amount of Two (2) shares that are to be transferred to the City of Upland upon the receipt of agreed payment.
2. Stock Certificate No. A 8191 in the amount of one and 25/100 (1 1/4) shares, of which only one quarter share (0.25) is to be transferred to the City of Upland upon receiving payment for sale.

The total number of shares to be transferred is 2 1/4 shares to the City of Upland and the remaining one share of certificate A 8191 is to be returned to "The trust of Fred A, Gattas and Mary L. GattasTrust".
As originally described on the certificate.

Fred A. Gattas
Fred A. Gattas

Mary L. Gattas
Mary L. Gattas

Fred paid \$90.00 (would only accept cash or check) for certificate transfer to city.

No. Shares ---1.25---

INCORPORATED OCTOBER 25, 1882
AUTHORIZED CAPITAL STOCK \$1,500,000
15,000 SHARES PAR VALUE \$100

No. A 8191

San Antonio Water Company

UPLAND, CALIFORNIA

Dated February 2, 1977

This Certifies

That Fred A. Gattas and Mary L. Gattas, trustees under Trust Agreement dated January 5, 1977, or any successor Trustee thereunder is the record holder, entitled to represent, and (subject to conditions printed on reverse side hereof)

No One

(If no pledge is to be registered, write "no one" in this space)

is registered as pledgee of One and 25/100 shares, each of the par value of One Hundred Dollars, of the Capital Stock

San Antonio Water Company

a corporation organized under the laws of the State of California, for the purpose (in addition to any others) of supplying water to its shareholders.

The shares evidenced hereby are assessable and may be sold or forfeited for non-payment of an assessment. Each assessment is a lien upon the shares assessed from the time of the adoption of the resolution levying the assessment, until paid. Each charge or toll for water delivered or other service rendered by the corporation to or for the record holder of these shares by virtue of or in respect of ownership of said shares is a lien against said shares from the time when furnished or rendered, until paid. No transfer of these shares can or will be made on the books of the corporation while any such assessment, charge or toll thereagainst remains or is unpaid.

IN WITNESS WHEREOF, said corporation has caused this certificate to be signed by its duly authorized officers, and its Corporate Seal affixed the day and year above written.

C. E. Thomas

SECRETARY

P. J. Weiland

PRESIDENT

Page 2

RECEIPT FOR CERTIFICATE AND NOTICE OF ADDRESS

(NOTICE: This receipt must be signed and immediately returned to the Company by the party receiving the Certificate. State exactly the post office address of the Record Holder to which notices are to be mailed. If more than one Record Holder, give one address only for each.)

No. Shares ***1.0***

No. A 13989



Dated 05/21/2019

Registered Holder: Fred A. Gattas or Mary L. Gattas

(IN CORRECT OWNERSHIP)

*THE CERTIFICATE WAS LOST IN SAWCO OFFICE
WAS GIVEN TO OFFICE MAY 28, 2019*

No. of Shares ***One-Full***

<p align="center">RECEIPT OF CERTIFICATE OF STOCK NUMBERED AS ABOVE IS HEREBY ADMITTED</p> <p align="center">Subject to all Existing and Hereafter Adopted By-Laws of the Company</p> <p>Name and Signature of Party Receiving Certificate:</p> <p>.....</p> <p>.....</p> <p>Address of Record Holder:</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p align="center">THIS TO BE FILLED OUT BY SECRETARY</p> <p>From whom transferred <u>Fred A. Gattas & Mary L. Gattas, TTEES...</u></p> <p>Dated: <u>02/02/1977</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">No. Original Certificate</th> <th style="text-align: center;">No. Original Shares</th> <th style="text-align: center;">No. of Shares Transferred</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">A8191</td> <td style="text-align: center;">1.25</td> <td style="text-align: center;">1.0</td> </tr> </tbody> </table> <p align="center">NEW CERTIFICATE MAILED TO</p> <p align="center"><u>Fred A. Gattas and Mary L. Gattas</u></p> <p>Address: <u>2440 San Antonio Crescent East</u> <u>Upland, CA 91784</u></p> <p>Date of Mailing: <u>05/23/2019</u></p>	No. Original Certificate	No. Original Shares	No. of Shares Transferred	A8191	1.25	1.0
No. Original Certificate	No. Original Shares	No. of Shares Transferred					
A8191	1.25	1.0					

Find messages, draw cards, photos of people

RE: Trust designation

Compose


← Back ↩️ ↶️ ↷️ 📁 Archive 📂 Move 🗑️ Delete 🛡️ Spam ⋮ ⏴ ⏵

- Inbox 4
- Unread
- Starred
- Drafts 17
- Sent
- Archive
- Spam
- Trash
- ^ Less

RE: Trust designation on Certificate

Yahoo/Inbo:

May 30 at 8:51 AM

 **Kelly Mitchell** <KMitchell@sawaterco.com>
To: Fred Gattas

Good morning Dr. Gattas,

To clarify, you are requesting the San Antonio Water Company stock certificate no. A13989 to now be issued to the registered holder: FGATTAS & MGATTAS TRUST U/ DTD 01/05/1977.

If this information is correct please advise.

In order to reissue the stock certificate to the above mentioned registered holder we v need the original stock certificate no. A13989 returned to our office with your signatur on the back left. Once we receive this document we can reissue the stock certificate f the above mentioned registered holder.

Thank you.

Kelly E. Mitchell

Senior Administrative Specialist

San Antonio Water Company

(909) 982-4107 phone ex. 104

(909) 920-3047 fax

www.sawaterco.com

Hours: 7:00 a.m. - 5:00 p.m. Monday - Thursday

7:00 a.m. - 4:00 p.m. Alternating Fridays

Closed: 11:30 a.m. - 12:30 p.m. for lunch

- Views Hide
- Photos
- Documents
- Deals
- Purchases
- Groceries
- Travel
- Tutorials
- Folders Hide
- + New Folder
- DEST
- Junk

FRED A.GATTAS
2440 SAN ANTONIO CRESCENT EAST
UPLAND, CA. 91784

SAN ANTONIO WATER COMPANY
UPLAND, CA 91786

JUNE 3, 2019

SIRS,

ON APRIL I CONTACTED THE CITY OF UPLAND AND WE MUTUALLY AGREED TO A SALE OF 2 1/4 SHARES OF SAWCO STOCK TO THEM THAT OCCURRED SMOOTHLY.

WHEN I GAVE MY TWO (2) CERTIFICATES TO THE WATER COMPANY IN APRIL, I GAVE PRINTED INSTRUCTIONS (PAGE 1) TO EASILY HAVE THIS EVENT OCCUR. *see page 2*

I RECEIVED ONE SHARE OF STOCK (A 13989) NOT IN A TRUST ON FRIDAY APRIL 24, 2019 WITH THE OWNERSHIP INCORRECTLY LISTED. ON TUESDAY, APRIL 28 I BROUGHT THIS CERTIFICATE TO THE OFFICE , WITH KELLY AND TERI PRESENT, REQUESTING THAT THE STOCK BE LISTED IN MY TRUST, AS THE ORIGINAL 1 1/4 SHARE STOCK (A 8191) WAS LISTED. (PAGE 4) .

ON MAY 30TH (PAGE 3) I WAS ASKED TO GIVE THE STOCK A 13989 TO THE OFFICE IN ORDER TO ISSUE A NEW CERTIFICATE. THIS I CANNOT DO AS I DO NOT HAVE IT, THE WATER COMPANY HAS IT.

PLEASE ISSUE A NEW STOCK OF ONE (1) SHARE AS REQUESTED, AS SOON AS POSSIBLE.

Fred Gattas
FRED GATTAS

Transaction Successful

Transaction Receipt

Merchant:	Key City Insurance - Victorville - (Victorville, CA)
Date/Time:	08/03/2019 4:08:48 PM PDT
Transaction ID:	4728034326
Transaction Type:	Card Sale
Entry Method:	Keyed
Amount:	\$150.00

*Part of Bond
Paid by Fred*

Credit Card Information

CC Type:	Visa
CC Number:	*****7790
Auth. Code:	28979G
Processor:	Victoryville

Billing Information

Fred Gattas
gattas.fred@yahoo.com
US

Shipping Information

US

Cardholder Authorization

I agree to pay the above total amount according to Card issuer agreement.

Fred A. Gattas

Customer Signature

6

June 25, 2019


TO THE AFC COMMITTEE TO CONSIDER TO BOARD FOR ACTION.

Suggestions to SAWCO to improve service and avoid future problems

1. When answering phone calls, please identify the company employee's first name..
2. Whenever any document is given to the company from anyone, always supply
A receipt. This step will prevent problems of misunderstanding of status of documents' moving from place to place.
- 3 .Whenever directions are supplied for the ownership, legal descriptions and proper direction of any documents, (by those authorized) that Information should always accompany the action of the documents and should not be changed without proper authority.
4. Fiscal consideration is one major function of the committee> One example is the continueing freebee meals to Board members after monthly meetings (if still continueing).
When shareholders are assessed monthly (only twice since founding of SAWCO re-evaution of this gift should be done.

The above suggestions are simply common steps that shouod govern future actions involving both employees and the public.

Respectfully submitted by,



Fred A. Gattas MD

No. Shares ---1.25---

INCORPORATED OCTOBER 25, 1882
AUTHORIZED CAPITAL STOCK \$1,500,000
15,000 SHARES PAR VALUE \$100

No. **A** 8191

San Antonio Water Company

UPLAND, CALIFORNIA

CERTIFICATE CANCELLED 05.21.2019

This
Certifies

REISSUED ON CERT. NO. A13989 Dated February 2, 1977
A13990

That Fred A. Gattas and Mary L. Gattas, trustees under Trust Agreement dated January 5, 1977, or any successor Trustee thereunder is the record holder, entitled to represent, and (subject to conditions printed on reverse side hereof)

No One

(If no pledge is to be registered, write "no one" in this space)

is registered as pledgee of One and 25/100 shares, each of the par value of One Hundred Dollars, of the Capital Stock

San Antonio Water Company

a corporation organized under the laws of the State of California, for the purpose (in addition to any others) of supplying water to its shareholders.

The shares evidenced hereby are assessable and may be sold or forfeited for non-payment of an assessment. Each assessment is a lien upon the shares assessed from the time of the adoption of the resolution levying the assessment, until paid. Each charge or toll for water delivered or other service rendered by the corporation to or for the record holder of these shares by virtue of or in respect of ownership of said shares is a lien against said shares from the time when furnished or rendered, until paid. No transfer of these shares can or will be made on the books of the corporation while any such assessment, charge or toll thereagainst remains or is unpaid.

IN WITNESS WHEREOF, said corporation has caused this certificate to be signed by its duly authorized officers, and its Corporate Seal affixed the day and year above written.

C. E. Thomas
SECRETARY

P. J. Weiland
PRESIDENT

CONDITIONS RESPECTING RECORD HOLDER AND PLEDGEE, IF ANY PLEDGEE BE NAMED

The record holder named herein shall be deemed, as regards the corporation, its shareholder, and, as such, shall represent said shares and exercise all rights, vote, consent and assent in respect thereof, and demand and receive all water allotted therefor, and be personally liable to the corporation for all tolls, water charges and assessments.

The rights and interest of the record holder (and of any successor or person appearing by the certificate to be the owner of said shares), and the title to said shares, may be transferred upon the books of the corporation, and a new certificate issued (upon surrender hereof), subject to and showing said pledge, without the act, consent or endorsement of the pledgee.

If the address of the pledgee appears on the books of the corporation, the corporation will not sell or forfeit the shares evidenced by the within certificate for non-payment of an assessment unless at least ten days prior to such sale or forfeiture there is mailed to the pledgee at said address of the pledgee or in lieu thereof, delivered to the pledgee, a copy of the notice of assessment given with respect to such assessment, or in lieu of such copy, any notice stating the fact of the assessment and the time and place for the sale or forfeiture of delinquent shares.

The pledgee shall not be personally liable for the payment of tolls, water charges or assessments unless payment thereof has been assumed or guaranteed by the pledgee, or water shall be delivered upon or to the order of the pledgee.

The interest and rights of the pledgee, as such, in said shares may be transferred on the books of the corporation, and a new certificate issued (upon surrender hereof) showing the new pledgee, without the act, consent or endorsement of the record holder or of any one appearing by the Certificate to be the owner of said shares.

ABSOLUTE ASSIGNMENT BY RECORD HOLDER

FOR VALUE, the undersigned hereby sells, assigns and transfers to

City of Upland
0.25 City Shares
one (1) share to Fred A. Gattas
Wife of Mary L. Gattas
Fred A. Gattas

by the within Certificate, and appoints the Secretary of the within named Corporation, or any officer or person designated by the Corporation for such purpose, to transfer said shares on the books of said Corporation.

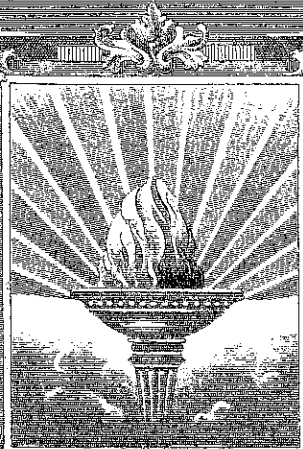
Dated: *April 24, 1977*

Fred A. Gattas

Record Holder

Witness:

San Antonio Water Company



Certificate

FOR

1.25

SHARES

ISSUED TO

Fred A. Gattas

and

Mary L. Gattas

February 2, 1977

DATE

ASSIGNMENT IN PLEDGE BY RECORD HOLDER OR OWNER

The undersigned hereby assigns to

(called "Pledgee"), in pledge and not absolutely, all shares represented by the within Certificate, and directs said Corporation to register said shares upon its books in the name of the undersigned, as record holder, and said pledgee, as pledgee.

Dated:

Record Holder or Owner

Witness:

FULL RELEASE OF PLEDGEE'S RIGHTS (Where Debt is Paid or Satisfied)

The undersigned hereby releases from pledge all shares represented by the within Certificate, and relinquishes all of the pledgee's interest and rights therein.

Dated:

Pledgee

Witness:

ASSIGNMENT BY PLEDGEE OF PLEDGEE'S RIGHTS (Where Debt is Transferred)

The undersigned hereby assigns to

as pledgee, all interest and right of the undersigned in the shares represented by the within Certificate, together with the debt or liability secured thereby.

Dated:

Pledgee

Witness:

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Bernardino

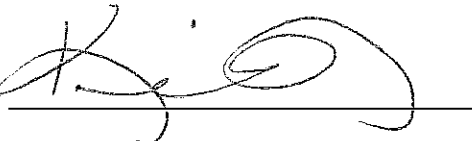
On April 24, 2019 before me, Keri Johnson, Notary Public
(insert name and title of the officer)

personally appeared Freda. Gattas,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

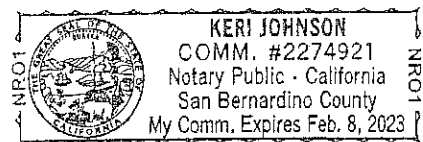
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)



SAN ANTONIO WATER COMPANY
WATER STOCK TRANSFER INSTRUCTIONS

The record holder(s) named within the below referenced Capital Stock share are deemed, as regards the corporation, its shareholder, and as such do represent said shares and exercise all rights therewith. The rights and interest of the record holder(s) [and of any successor or person appearing by the certificate to be the owner of said shares] and the title to said shares, may be transferred upon the books of the corporation, and a new certificate issued (upon the surrender of the below referenced Capital Stock share), subject to and showing said pledgee, if a pledgee appears on said certificate, without the act, consent or endorsement of the pledgee.

Written transfer instructions are required as stated on the reverse side of the original Capital Stock certificate or otherwise provided with the original certificate or its replacement instrument bond, if necessary.

Capital Stock Certificate No: ^① ~~12158~~ and No. of Shares ~~2~~
^② A 8191 " " " " 1/4 (CERTIFICATE IS 1.25 SHARES)

Please assign and transfer the shareholdings in the above referenced Capital Stock Certificate to:

NEW SHAREHOLDERS NAME(S) (Should match property title/vesting of property):

① CITY OF UPLAND (CALIFORNIA) (.25 share)
Number of Shares: .25

NEW SHAREHOLDERS NAME(S) (Use only if the stock is being split into two or more certificates):

② Fred A. Gattas OR Mary L. Gattas (1 share)
Number of Shares: 1

Pledgee (if applicable. Pledgee agreement must be submitted with stock transfer paperwork):

Service Address of new Shareholder(s): ① UPLAND CITY HALL
② 460 N. Euclid Ave Upland CA 91786

Mailing Address for new stock certificate(s): ① Fred Gattas
② 2440 San Antonio Cres. East Upland CA 91784

1. Home Phone: () _____ 1. Work or Cell Phone: () _____
2. Home Phone: () _____ 2. Work or Cell Phone: () _____

/ Assigning (Selling) Shareholder(s) Name(s): FRED A. GATTAS
Printed Name

/ Assigning (Selling) Shareholder(s) Signature(s): Fred A. Gattas
Date: 4-24-2019

Date:

Date:

Date:

Date:

Forwarding Address: _____

This Form MUST be notarized if the original stock certificate has been misplaced and a Lost Instrument Bond is being used to replace it

Kelly Mitchell

From: Fred Gattas <gattas.fred@yahoo.com>
Sent: Friday, May 31, 2019 12:52 PM
To: Kelly Mitchell
Subject: Re: Trust designation on Certificate

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning Kelly
Thank you for your letter sent May 30th

I am unable to send the stock certificate A13989 for the simple reason that when I last visited the water company on Tuesday May 14, 2019 with the certificate that I received the previous Friday that was mislabeled, I left it there with the request to insert our trust name as listed in your letter (our names Trust U;A DTD 01/05/1977).

When I visited SAWCO to deliver my two(2) certificates (one of 2 shares and one of 1 1/4 shares) specific written instructions were left with the shares, directing that the two(2) shares were to be sent to the City of Upland and 1/4 shares would also be sent to the City, obviously from the smaller certificate (of 1 1/4 shares). Normally the remaining One share would have the same trust name. You were not authorized to remove the trust ownership of the one share.

Please understand that I do not have any shares in my possession now and anxiously await the single share document that belongs to me, properly labeled.

If you have any questions re this sale of 2 1/4 shares to Upland please contact me .

Fred Gattas

On Thursday, May 30, 2019, 8:51:12 AM PDT, Kelly Mitchell <KMitchell@sawaterco.com> wrote:

Good morning Dr. Gattas,

To clarify, you are requesting the San Antonio Water Company stock certificate no. A13989 to now be issued to the registered holder: FGATTAS & MGATTAS TRUST U/A DTD 01/05/1977.

If this information is correct please advise.

In order to reissue the stock certificate to the above mentioned registered holder we will need the original stock certificate no. A13989 returned to our office with your signature on the back left. Once we receive this document we can reissue the stock certificate to the above mentioned registered holder.

Thank you.

Kelly E. Mitchell

Senior Administrative Specialist

San Antonio Water Company

(909) 982-4107 phone ex. 104

(909) 920-3047 fax

www.sawaterco.com

Hours: 7:00 a.m. - 5:00 p.m. Monday – Thursday

7:00 a.m. – 4:00 p.m. Alternating Fridays

Closed: 11:30 a.m. - 12:30 p.m. for lunch

From: Fred Gattas [mailto:gattas.fred@yahoo.com]
Sent: Tuesday, May 28, 2019 10:33 AM
To: Kelly Mitchell <KMitchell@sawaterco.com>
Subject: Trust designation on Certificate

Please be advised that the named owners of Stock Certificate No.A 13989 (one share) should properly be: FGATTAS & MGATTAS TRUST U/A DTD 01/05/1977 .

This request was attached to the delivery of two Stock Certificates (from the GATTAS TRUST) to allow the City of Upland to purchase 2 1/4 shares from the GATTAS TRUST and have the remaining one share labelled as above.

remaining in our trust.

I am sorry to have a misunderstanding of the ownership of the one share that MARY and I now own

and have it included in the trust, as it previously was.

If you have any questions re the name change, please contact us at 909 982-7239.

Sincerely

Mary and Fred Gattas

Agenda Item No. 6B

Item Title: GM Annual Performance Review

Purpose:

To Provide an Annual Review of General Manager's Performance, including the Establishment of Goals and Objectives for next year.

Issue:

General Manager's Contract provides for a yearly review of performance and salary.

Manager's Recommendation:

Authorize the Ad-Hoc Personnel Committee to facilitate a review of the General Manager's performance, including interview of staff and key Company stakeholders. Have Ad-Hoc Personnel Committee return to the full Board no later than the regular October 2019 Board meeting with recommendations regarding General Manager's past-year performance, annual salary and Goals and Objectives for the following year.

Background:

The General Manager began his employment with the Company on September 17, 2018. As a contractual condition of employment, the General Manager and Board agreed to an annual review of his performance and salary.

At its regular June 2019 meeting, the Administrative and Finance Committee (AFC) requested that the full Board consider how to facilitate the annual performance review.

It is suggested that, over the next few months, the Ad-Hoc Personnel Committee engage with the AFC, Planning Resource and Operations Committee (PROC), staff and additional stakeholders. The Ad-Hoc Personnel Committee would organize comments regarding GM's past-year performance and suggestions for next-year's goals and objectives with the intent of bringing a recommendation back to the Board at the October meeting.

Impact on the Budget:

This action has no impact. A future recommendation on salary may have an impact.

Previous Actions:

None

Item Title: Memorandum of Understanding Between Company and West Valley Mosquito and Vector Control District (WVMVCD)

Purpose:

To Review a draft Memorandum of Understanding (MOU) between the Company and WVMVCD.

Issue:

Company water being spread into local groundwater percolation basins has the potential to create a public nuisance vector issue.

Manager's Recommendation:

Authorize General Manager to execute MOU with WVMVCD.

Background:

Earlier this year the Company was contacted by WVMVCD regarding a midge fly population in and around Basin 6A. The District received residential complaints about swarms of insects and concerns about mosquitos. The Company acknowledges that due to above average rainfall we have been able to continue spreading significant water into Basin 6A this year that has allowed a standing water body (pond) to form. WVMVCD believes the pond has contributed to a midge fly population in the local area.

California law assigns responsibility for vector abatement to the agency who controls the flow of water (see attached). The easiest option would be to stop the flow of water into Basin 6A. Diverting spread water to another location and allowing the pond to dry out may not be in the Company's best interest and should be considered on a case-by-case basis. Therefore, staff believes it is appropriate for WVMVCD to be able to conduct vector control for the Company. Staff has been working with WVMVCD to develop an MOU that authorizes the District to conduct vector control at the Company's behalf when, and only when, vector control is desired.

A single treatment at Basin 6A would cost approximately \$4,000 and last between three to six weeks. The MOU allows for 4-6 treatments per year for a total cost not-to-exceed \$20,000. Given the Company's spread history staff does not believe the need for vector control will occur too frequently.

Staff brought this issue as an information item to the PROC in June with the understanding that a draft MOU would be brought to the full Board when ready. The draft MOU is attached for Board consideration.

Impact on the Budget:

This action has no immediate impact.

Future impact could be up to \$20,000 annually in years where the Company is spreading water during vector breeding seasons.

Previous Actions:

None



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HEALTH AND SAFETY CODE - HSC

DIVISION 3. PEST ABATEMENT [2000 - 2910] (*Heading of Division 3 amended by Stats. 1957, Ch. 205.*)

CHAPTER 1. Mosquito Abatement and Vector Control Districts [2000 - 2093] (*Chapter 1 added by Stats. 2002, Ch. 395, Sec. 6.*)

ARTICLE 5. Abatement [2060 - 2067] (*Article 5 added by Stats. 2002, Ch. 395, Sec. 6.*)

2060. (a) A district may abate a public nuisance pursuant to this article.

(b) The person or agency claiming ownership, title, or right to property or who controls the diversion, delivery, conveyance, or flow of water shall be responsible for the abatement of a public nuisance that is caused by, or as a result of, that property or the diversion, delivery, conveyance, or control of that water.

(*Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.*)

2061. (a) Whenever a public nuisance exists on any property within a district or on any property that is located outside the district from which vectors may enter the district, the board of trustees may notify the owner of the property of the existence of the public nuisance.

(b) The notice required by subdivision (a) shall do all of the following:

(1) State that a public nuisance exists on the property, describe the public nuisance, and describe the location of the public nuisance on the property.

(2) Direct the owner of the property to abate the nuisance within a specified time.

(3) Direct the owner of the property to take any necessary action within a specified time to prevent the recurrence of the public nuisance.

(4) Inform the owner of the property that the failure to comply with the requirements of the notice within the specified times may result in the district taking the necessary actions, and that the owner shall be liable for paying the costs of the district's actions.

(5) Inform the owner of the property that the failure to comply with the requirements of the notice within the specified times may result in the imposition of civil penalties of up to one thousand dollars (\$1,000) per day for each day that the public nuisance continues after the specified times.

(6) Inform the owner of the property that before complying with the requirements of the notice, the owner may appear at a hearing of the board of trustees at a time and place stated in the notice.

(c) The board of trustees shall cause the notice required by subdivision (a) to be served on the owner of the property in the same manner as a summons in a civil action. If, after a diligent search, the notice cannot be served on the owner of the property, the board of trustees shall cause the notice to be posted in a conspicuous place on the property for not less than 10 days before the hearing. Not less than 10 days before the hearing, the board of trustees shall also cause a copy of the notice to be mailed by certified mail to the owner of the property at the address shown on the most recent assessment roll of the county in which the property is located.

(d) At the hearing before the board of trustees at the time and place stated in the notice, the board of trustees shall accept written and oral testimony from the property owner and other persons. At the close of the hearing, the board of trustees shall find, based on substantial evidence in the record, whether a public nuisance exists on the property. If the board of trustees finds that a public nuisance exists, the board of trustees shall order the owner of the property to abate the public nuisance and to take other necessary actions to prevent the recurrence of the public nuisance. The board of trustees shall specify a reasonable time by which the owner of the property shall comply with these requirements.

(e) If the owner of the property does not abate the public nuisance and take the necessary actions to prevent the recurrence of the public nuisance within the time specified by the board of trustees, the district may abate the public nuisance and take the necessary actions to prevent the recurrence of the public nuisance. In addition, the board of trustees may impose civil penalties pursuant to Section 2063.

(Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.)

2062. (a) A board of trustees shall not declare an agricultural operation to be a public nuisance because of the presence of immature flies if the board determines that the agricultural operation is designed and managed consistent with the accepted standards and practices for controlling fly development on similar agricultural operations.

(b) As used in this section, "accepted standards and practices" means those standards and practices determined by the University of California Cooperative Extension, the department, or local public health agencies. These standards and practices include, but are not limited to, all of the following:

- (1) Property design and layout of the agricultural operation to minimize the opportunity for fly development.
- (2) A comprehensive system for manure management to include storage, removal, and disposal.
- (3) A comprehensive system for green waste management to include storage, removal, and disposal.
- (4) An integrated pest management program to control the development and harborage of flies, including the components of surveillance, management, containment, and control.

(Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.)

2063. In addition to abating the public nuisance and taking any necessary actions to prevent the recurrence of the public nuisance, a board of trustees may impose a civil penalty on the owner of the property for failure to comply with the requirements of Section 2061. The civil penalty may not exceed one thousand dollars (\$1,000) per day for each day that the owner of the property fails to comply with the district's requirements.

(Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.)

2064. A board of trustees may consider any recurrence of a public nuisance abated pursuant to Section 2061 to be a continuation of the original public nuisance.

(Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.)

2065. (a) The owner of the property abated pursuant to Section 2061 shall pay the district for the cost of abating the public nuisance and the cost of any necessary actions to prevent the recurrence of the public nuisance. The owner shall also pay any civil penalty imposed pursuant to Section 2063.

(b) If the owner of the property fails to pay the district's costs within 60 days, the board of trustees may order the costs and any civil penalties charged and collected against the property. The charge shall be collected at the same time and in the same manner as ordinary county taxes are collected, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as are provided for ordinary county taxes. All laws applicable to the levy, collection, and enforcement of county taxes are applicable to the costs and civil penalties charged and collected against the property.

(c) If the board of trustees charges the costs and any civil penalties against the parcel, the board of trustees may also cause the notice of abatement lien to be recorded. The notice shall, at a minimum, identify the record owner of the property, set forth the last known address of the record owner, set forth the date upon which the abatement of the public nuisance was ordered by the board of trustees, set forth the date upon which the abatement and any necessary actions to prevent the recurrence of the public nuisance was complete, and include a description of the real property subject to the lien and the amount of the cost and any civil penalties.

(d) However, if the board of trustees does not cause the recordation of a notice of abatement lien pursuant to subdivision (c), and any real property to which the costs and any civil penalties relate has been transferred or conveyed to a bona fide purchaser for value, or a lien on a bona fide encumbrancer for value has been created and attaches to that property, prior to the date on which the first installment of county taxes would become delinquent, then the cost and any civil penalties may not result in a lien against that real property but shall be transferred to the unsecured roll for collection.

(e) Recordation of a notice of abatement lien pursuant to subdivision (c) shall have the same effect as recordation of an abstract of a money judgment recorded pursuant to Article 2 (commencing with Section 697.310) of Chapter 2 of Division 2 of Title 9 of Part 2 of the Code of Civil Procedure. The lien created shall have the same priority as a

judgment lien on real property and shall continue in effect until released. Upon order of the board of trustees, an abatement lien created under this section may be released or subordinated in the same manner as a judgment lien on real property may be released or subordinated.

(Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.)

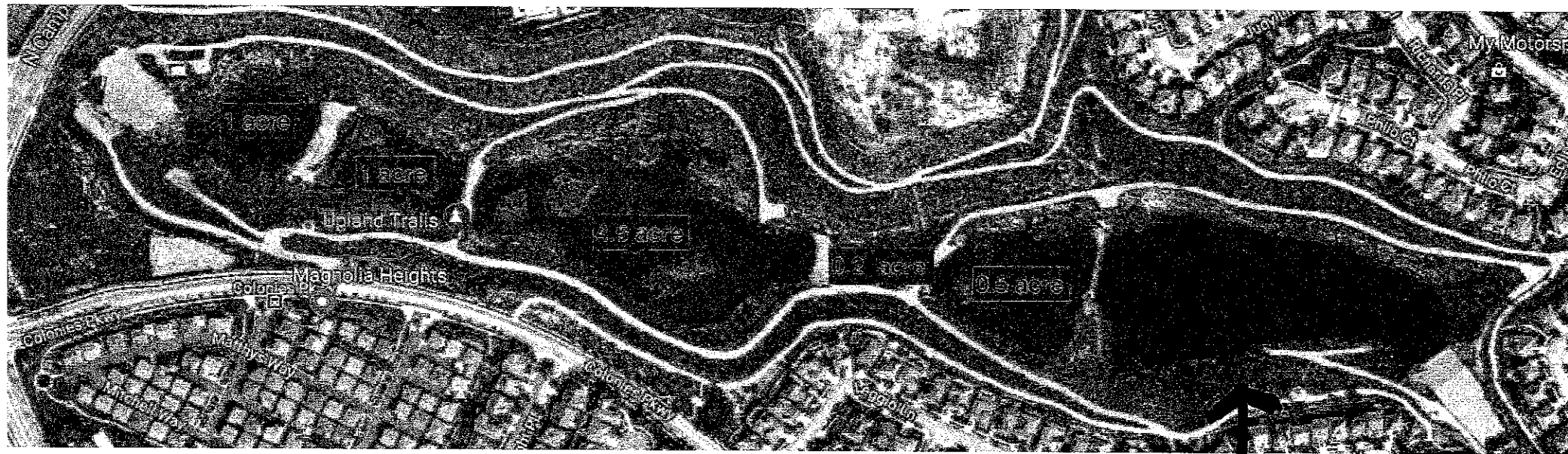
2066. The lien provisions of this article shall not apply to property owned by a public agency. Notwithstanding Section 6103 of the Government Code or any other provision of law, a public agency shall pay the district for the cost of abating the public nuisance, the cost of any necessary actions to prevent the recurrence of the public nuisance, and any civil penalties.

(Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.)

2067. Any money collected by a county from a lien authorized pursuant to this article, other than the amounts authorized pursuant to Section 29304 of the Government Code, shall be paid to the district.

(Added by Stats. 2002, Ch. 395, Sec. 6. Effective January 1, 2003.)

Cucamonga #6



Midge: Bactimos PT (bti) = 26.8 lbs/acre \rightarrow \$23.97 \Rightarrow \$3,211.98
 N630 (spinosad) = 20 lbs/acre \rightarrow \$16.45/lb \Rightarrow \$1,645
 Strike Pellet (methoprene) = 10 lb/acre \rightarrow ~~\$20.30~~ 40.70/lb \Rightarrow \$2,033

5 acres

Labor:
 \$85/hr

Memorandum of Understanding (MOU) Between San Antonio Water Company and West Valley Mosquito and Vector Control District

This memorandum of understanding (MOU) is made and entered into by and between the San Antonio Water Company (Company) and West Valley Mosquito and Vector Control District (District).

This MOU addresses the procedures to be followed by the District when providing vector control services within Company facilities inside District jurisdictional boundaries.

WHEREAS, the Company desires Vector Control Services for areas of deviated or recharge water (impoundments) within District boundaries; and

WHEREAS, the District desires to provide Vector Control Services for Company facilities and/or water impoundments located within District boundaries; and

WHEREAS, the Company find the District highly qualified to provide Vector Control Services; and

WHEREAS, the Company desires that such services be provided by the District and the District agrees to perform these services set forth below.

NOW THEREFORE, Company and District mutually agree to the following terms and conditions:

I. DISTRICT SERVICE RESPONSIBILITIES

The West Valley Mosquito and Vector Control District shall:

- A. Monitor and abate nuisance and disease vectors at Company facilities and/or water impoundments within District boundaries.
- B. Provide Company with 72-hours' notice prior to abatement activities of water impoundments.
- B. Provide to Company all reasonably necessary District staff to perform inspection and abatement activities to control nuisance and disease vectors as approved by the Company's General Manager, or designee.
- C. Provide all pesticide materials needed for controlling the breeding of nuisance and disease vectors at the Company's facilities and/or water impoundments.

- D. Provide pesticide application equipment, tools, personal protective equipment, and other supplies necessary for performing vector abatement activities in compliance with requirements.
- E. District will comply with Order No. 2016-0039-DWQ and the District's most recent approved Aquatic Pesticide Application Plan (APAP) in its provision of services to Company under this MOU, and shall comply with all other applicable permits and orders, as well as future permits and orders issued by the State Water Resources Control Board.
- F. Report to the Company by e-mail any discovered non-compliance with Order No. 2016-0039-DWQ, the District's APAP, or any other applicable permit or order issued by the State Water Resources Control Board.
- G. Provide Company with any information, correspondence, and reports necessary to comply with all applicable permits and orders issued by the State Water Resources Control Board in a timely manner.
- H. Submit invoices to the Company monthly of each respective month that services are provided under this MOU.

II. DISTRICT GENERAL RESPONSIBILITIES

- A. This MOU is not assignable by the District either in whole or in part, unless written authorization is provided by the Company.
- B. Both parties agree that this MOU may be modified at any time by a written modification mutually agreed upon by both parties.
- C. District will retain all records and information pertaining to the delivery of services under this MOU. The District will permit the Company or other requesting regulatory agency to examine the records and review information pertaining to their activities during normal business hours and upon receipt of reasonable notice.

III. MUTUAL RESPONSIBILITIES

- A. Company and District shall exchange necessary information related to the MOU activities in a manner that prevents unauthorized disclosures.

- B. In the event of a dispute under the MOU, the Company and the District will use their best endeavors to resolve the dispute at an operational level before referring to their respective superiors.
- C. Company and District will work cooperatively to ensure effective compliance activities are maintained and where reasonably possible, will provide the other with information necessary to support these efforts in compliance with applicable federal, state, and local laws.

IV. FISCAL RESPONSIBILITIES

- A. The maximum amount of payment under this MOU shall not exceed \$20,000 per fiscal year without prior approval of the Company's General Manager.
- B. The Company shall provide reasonable notice of any changes in the Company's water impoundments plans that is anticipated to increase the District's scope of work. The District will respond with a cost report summary which covers all anticipated costs associated with the expanded service area.
- C. The District will submit invoices monthly in which services are provided.

Invoices will be sent to:
San Antonio Water Company
Brian Lee
General Manager
139 North Euclid Avenue
Upland, CA 91786

V. RIGHT TO MONITOR AND AUDIT

- A. Administrative support staff for Company or any appointee thereof, and the State of California or appointee thereof, including the Inspector General, shall have absolute right to review and audit all records, books, papers, documents, corporate minutes and other pertinent items as requested, and shall have absolutely right to monitor the performance of District in the delivery of services provided under this MOU. Full reasonable cooperation shall be given by District in any auditing or monitoring conducted.
- B. All records pertaining to service delivery and all fiscal, statistical and management books and records shall be available for examination and audit by administrative support staff for Company, federal and state

representatives for a period of three years after final payment under the MOU or until all pending county, state, and federal audits are completed, whichever is later. Records of the District which do not pertain to the services under this MOU shall not be subject to review of audit. Technical program data shall be retained locally and made available upon Company's reasonable advance written notice to District.

VI. TERM

This MOU is effective as of _____, and expires June 30, 2024.

VII. EARLY TERMINATION

- A. This MOU may be terminated without cause upon thirty (30) days written notice by either party. The Company's General Manager, or designated appointee, is authorized to exercise Company's rights with respect to any termination of this MOU. The District's District Manager, or designated appointee, has the authority to terminate this MOU on behalf of District.

VIII. GENERAL PROVISIONS

- A. Company agrees to indemnify, defend (with counsel approved by District) and hold harmless the District and its officers, employees, agents and volunteers from any and all claims, actions, losses, damages and/or liability arising out of its obligations under this MOU.

District agrees to indemnify, defend (with counsel approved by Company) and hold harmless the Company and its officers, employees, agents and volunteers from any and all claims, actions, losses, damages and/or liability arising out of its obligations under this MOU.

- B. The District is a self-insured public entity. As such, without in any way affecting the indemnity herein provided and in addition thereto, the District shall maintain throughout the terms of this MOU, its standard self-insurance general liability policy. Without in any way affecting the indemnity herein provided and in addition thereto, Company warrants to District that it is lawfully insured with respect to the liabilities it might incur with respect to this MOU and the Company shall maintain insurance throughout the term of this MOU.
- C. When notices are required to be given pursuant to this MOU, the notices shall be in writing and mailed to the following respective addresses listed below:

West Valley Mosquito and
Vector Control District
ATTN: Michelle Brown, PhD
1295 E. Locust St
Ontario, CA 91761

San Antonio Water Company
General Manager
ATTN: Brian Lee
139 N. Euclid Avenue
Upland, CA 91786

IX. CONCLUSION

- A. This signature of the Parties affixed to this MOU affirm that they are duly authorized to commit and bind their respective agencies to the terms and conditions set forth in this document.
- B. This MOU may be signed in counterparts, each of which shall constitute an original.

Name: Michelle Brown, PhD
Title: District Manager
Address: 1295 E. Locust St.
Ontario, CA 91761

Name: Brian Lee
Title: General Manager
Address: 139 N. Euclid Avenue
Upland, CA 91786