

# REQUEST FOR WATER SERVICE from the San Antonio Water Company

**RIGHT-TO-SERVICE:** No water service shall be supplied by Company to anyone who is not a shareholder. Each shareholder shall be entitled to receive a portion of the entire water available for distribution in proportion to the number of shares held by the shareholder relative to the total shares outstanding.

**PROCEDURE:** When submitting a request for water service (new, enlarged, or to reestablish one that existed previously), you must provide the following basic information in legible and complete form to the Company office. You may also be required to provide additional information about your water needs when deemed necessary by the Company's engineer. All costs and fees associated with this request for water service are the responsibility of the requesting shareholder.

***Please note: an incomplete submittal will not be accepted for consideration.***

**Project Type:**       Residential                       Multi-Residential                       Commercial

➤ Identify stock share(s), by name, certificate #, and amount under which this request is submitted:

\_\_\_\_\_ [Adequacy of shareholding will be verified]

➤ Street address of the requested service location: \_\_\_\_\_

➤ Legal Description of the parcel(s) involved : Lot and Tract No: \_\_\_\_\_

APN: \_\_\_\_\_

➤ Is this a new service? \_\_\_ Yes \_\_\_ No

➤ Are you enlarging or re-establishing an existing service? \_\_\_ Yes \_\_\_ No

➤ Briefly describe your proposed project, including building size(s), landscaping and any water features:

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➤ Submit the following:

- **Plot/Site Plan** of the parcel(s) (to scale) showing the project with all on-site water features, and identify the following: »» The property owner's name, address and phone number; »» Abutting road right of way and nearest cross street; »» Location of all existing and/or proposed utility services: (i.e. CATV, electrical, gas, sewer/septic tank, telephone, water, and cross connection control device),

➤ Indicate the quantity of each size meter you are requesting: \_\_\_ 3/4"; \_\_\_ 1"; \_\_\_ 1½"; \_\_\_ other

➤ Are you required to install water hydrants? \_\_\_ Yes \_\_\_ No. ➤ If yes, where? \_\_\_\_\_

**NOTES:** \* Water meters are usually placed 2' from either side-lot-line and in the public right-of-way. For any large water consumption development proposal, the Company may require that you provide or pay for a hydraulic analysis of the affect of the proposed project's water demand upon the Company's distribution system.

\*As approved by the Planning, Resources, and Operations Committee in March 2019, all developments on property up to one-half acre must have a minimum of one-half share of San Antonio Water Company water stock. For property greater than one-half acre, an additional quarter share of water stock is needed for each additional quarter-acre of property.

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[More on reverse side]

As a shareholder in San Antonio Water Company, I/We hereby submit this request for water service:

_____	_____	_____
Name (PLEASE PRINT)	Mailing Address	Phone

_____	_____	_____
Signature	City, State, Zip	Date

_____	_____	_____
Name (PLEASE PRINT)	Mailing Address	Phone

_____	_____	_____
Signature	City, State, Zip	Date