

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE

June 23, 2020

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:00 p.m. on the above date at the Company office located at 139 N. Euclid Avenue, Upland, California and virtually. Committee members present were Will Elliott, Gino Filippi, Martha Goss, and Tom Thomas (virtually). Also in attendance were City of Upland Interim Public Works Director Steve Nix, SAWCo's General Manager Brian Lee and Senior Administrative Specialist Kelly Mitchell. Mr. Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. **Regular Committee Minutes of April 28, 2020** – Mr. Filippi moved and Mr. Thomas seconded to approve the meeting minutes of April 28, 2020 as presented. Motion carried unanimously.
5. Planning and Operational Issues:
 - A. **None.**

Ms. Martha Goss entered the meeting at 3:06 p.m.

6. Planning and Operational Updates -
 - A. **Project Status Report/Project List**
 - **2020 Capital Improvement Projects** – Design and professional services contract was awarded to Civiltec Engineers for \$301,760 which is roughly \$40,000 less than the authorized amount. The projects have been divided into three managed projects. Reservoir 9 pipeline, the Frankish Tunnel, and the Cliff Road, Euclid Crescent, Glendale Road, Linda Lane, and Primrose Lane pipeline replacements. The View Point pipeline replacement is on hold.
 - **Reservoir 9 Pipeline** – The survey has been completed. A 30% design plan review was held earlier in the week. The plan is to have the project out to bid by end of summer with construction taking place in early fall.
 - **Frankish Tunnel Modifications** – The 30% design review has taken place. A solution to the discrepancy in the location of the discharge box and the location of the meter is being discussed.
 - **Domestic Pipeline Replacements** – A domestic meter being served by a long lateral that crosses private property and a natural drainage channel needs to be relocated along with replacement of main pipelines.
 - **Comprehensive System Master Plan and Asset Management Program** – The consultant is working on the model for the computer simulation. Hydrant testing will be scheduled most likely towards the end of summer.
 - **GIS** – Field staff received training on the system using tablets. They are making corrections to the program as they see them in the field. On a quarterly basis over the next year the consultants will work with field staff to gather data and make corrections to the system. This is a multiyear project with field staff and the consultant continuously updating information.
 - **Cucamonga Crosswalls** – There is not much water left in the crosswalls sans the upper basin. Staff received a noise complaint from a Rancho Cucamonga resident through the San Bernardino County Supervisors office. The issue has been resolved.
 - **Holly Drive Reservoir Phase II** – Staff is in the final stages working to get ready for permits so the project can go out to bid. A separate inlet/outlet is required of this tank which will be difficult to accomplish and increase costs of roughly \$18,000. This project will hopefully be bid in the next few weeks. Staff hopes to start construction towards the end of summer.
 - **AMR/AMI Smart Meters** – Staff has received quotes from four different manufacturers. One manufacturer utilizes cellular service while the other three utilize proprietary networking system. Utilizing cellular service may reduce

costs substantially. Staff has purchased five of the meters that utilize cellular service and will test meters in areas where cellular service is known to be bad to help determine if it is a viable option. The cellular signal needs only to be strong enough to send a text message as that is the method the meters will use to send information. A recommendation should be ready by the August PROC meeting.

- **Well 19** – The design of a new Well 19 site has been budgeted for 2020. Staff will be issuing a Request for Proposals (RFP) with the hopes of having design proposals by the August PROC meeting. Mr. Lee advised of a possible lease agreement for a cell tower on the location.
- **City of Upland Street Improvements** – Staff has been receiving plans for street improvements in the city of Upland and has been reviewing and responding as needed.
- **Caltrans I-10 Corridor Project** – SAWCo has a number of waterlines that run underneath this project. Caltrans will be extending the casings on those waterlines.
- **San Bernardino County Flood Control District – Storm and Sewer Work on San Antonio Avenue.** One of SAWCo's pipelines discharges into the storm sewer to deliver water. SBCFCD needs this space and has volunteered to abandon SAWCo's pipeline at SBCFCD's cost as well as allow SAWCo water to travel through SBCFC's storm sewer at SBCFCD's cost.
- **Sweet Pea Ranch Expansion** – The owner of Sweet Pea Ranch has design changes that will expand services at the event location. This site is directly north of one of SAWCo's water supply sources and it is imperative any changes made do not threaten this source. Sweet Pea Ranch has agreed to pave instead of use decomposed granite or dirt and has agreed to bio swells for filtering. All run off will go street side.

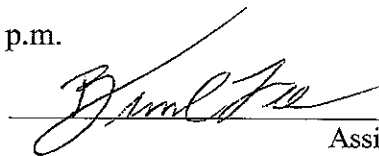
7. Basin Issues and Updates

- **San Antonio Canyon Watershed** – Mr. Lee advised the canyon clean-up will not take place the weekend after Independence Day this year. Performing the clean-up in the fall has been considered however, there is a possibility of the event simply not taking place this year.
- **Chino Basin** – Mr. Lee reported there have been several court filings over the past few weeks in the Chino Basin. SAWCo has filed for ability to spread 2,500 acre feet (AF) of water in the basin 2021.
- **Six Basins** – Mr. Thomas advised of efforts coordinating MS4 with the various agencies.
- **Cucamonga Basin** – Mr. Lee reported the working group is meeting regularly. They are nearing the end of their review and revisions. Once complete, the modifications will be presented to the Board.

8. Closed session: None.

9. Committee's Comments and Future Agenda Items: None.

Adjournment: –The meeting adjourned at 3:33 p.m.


Assistant Secretary
Brian Lee