



SAN ANTONIO WATER COMPANY

BOARD OF DIRECTORS MEETING

Tuesday, May 19, 2020

5:00 p.m.

By Virtual/Online or Teleconference Only

Please join the meeting from your computer, tablet or smartphone. <https://global.gotomeeting.com/join/414963637>

You can also dial in using your phone. United States: +1 (571) 317-3122
Access Code: 414-963-637

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

A. Approval of Board Meeting Minutes

Regular Meeting Minutes of April 21, 2020.

B. Planning, Resources, and Operations Committee (PROC) Meeting Minutes

Meeting minutes of February 25, 2020.

C. Administration and Finance Committee (AFC) Meeting Minutes

No meeting minutes to approve.

D. Financial Statement

Income Statement and Balance Sheet for March 31, 2020

E. Investment Activity Report

Monthly Report of Investments Activity.

F. Water Production and Consumption

Monthly water production and consumption figures.

G. Prominent Issues Update

Status summaries on certain on-going active issues.

H. Projects and Operations Update

Status summaries on projects and operations matters.

I. Groundwater Level Patterns [Quarterly in January, April, July, and October]

Tracking patterns of groundwater elevations relative to ground surface.

J. Conservation Program Update [Quarterly in January, April, July, and October]

Update on SAWCo's existing water conservation programs

K. Correspondence of Interest

5. Board Committee – Delegate Report:

- A. PVPA Representative Report
Verbal report on activities at the Pomona Valley Protective Association that have an impact on the Company.
- B. Six Basins Representative Report
Verbal report on activities at the Six Basins Watermaster that have an impact on the Company.
- C. Chino Basin Representative Report
Verbal report on activities at the Chino Basin Watermaster that have an impact on the Company.
- D. Cucamonga Basin Representative Report
Verbal update by staff.
- E. Administration and Finance Committee (AFC) Chairman's Report
No meeting to report.
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report
Verbal update on meeting held April 28, 2020.
- G. Office Feasibility Study Ad Hoc Committee
No meeting to report.

6. General Manager's Report on Activities

- A. Company Response to COVID-19
Discussion regarding Company's response to the novel Corona virus.

7. Closed Session: None.

8. Director's Comments and Future Agenda Items:

Adjournment:

The next regular Board Meeting will be held on Tuesday, June 16, 2020 at 5:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 No. Euclid Avenue, Upland, CA) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm]. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On May 14, 2020 a true and correct copy of this agenda was posted at the entry of the Company's Office (139 No. Euclid Avenue), on the public bulletin boards at 450 No. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall), and on the Company's website.

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, April 21, 2020

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was held virtually and called to order at 5:00 p.m. on the above date as noticed. Directors present were Tom Thomas, Jose Sanchez, Will Elliott, Gino Filippi, Rudy Zuniga, Bob Cable, and Martha Goss. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Thomas presided.

- Salute to the Flag
- 1. Recognitions and Presentations: None.
- 2. Additions-Deletions to the Agenda: None.
- 3. Shareholder-Public Testimony: None.
- 4. Consent Calendar Items:
 - A. Approval of Board Meeting Minutes
Regular Meeting Minutes of March 17, 2020.
 - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes
No meeting minutes to report.
 - C. Administration and Finance committee (AFC) Meeting Minutes
No meeting minutes to report.
 - D. Financial Statement
Income Statement and Balance Sheet for February 29, 2020.
 - E. Investment Activity Report
Monthly Report of Investments Activity.
 - F. Water Production and Consumption
Monthly water production and consumption figures.
 - G. Prominent Issues Update
Status summaries on certain on-going active issues.
 - H. Projects and Operations Update
Status summaries on projects and operations matters.
 - I. Groundwater Level patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
 - J. Approval of Organizational Meeting Minutes
Meeting held April 7, 2020.
 - K. Correspondence of Interest

Director Sanchez asked that Item 4F be pulled for discussion.

Director Goss moved and Director Elliott seconded to approve the Consent Calendar sans Item 4F. Motion carried unanimously.

Director Sanchez inquired about data provided on pages 4, 5, and 6 that show the percentage of entitlement going up each month even when the numbers remain the same. Mr. Lee replied the percentage is forecasted usage as noted with the asterisk.

Director Sanchez moved and Director Cable seconded to approve Item 4F. Motion carried unanimously.

5. Board Committee – Delegate Report:

- A. Pomona Valley Protective Association (PVPA) Representative’s Report** – Director Thomas reported on PVPA’s most recent meeting which was also held virtually. At the time of the meeting no water had been spread during the calendar year, however, recent rainfall was just enough to allow some spreading.

The proposed kiosk on PVPA land near the recently renamed Marilee K. Scaff Thompson Creek Spreading Grounds is currently being discussed with the City of Claremont. A lease agreement or an easement are being considered.

PVPA is still monitoring what happens with H.R. 116-385. PVPA property is included in the original bill and they are attempting to have it removed as it is private land.

- B. Six Basins Representative Report** – Ms. Layton reported the Six Basins meeting was held virtually at the end of March. During the meeting the Annual Report was approved as well as the transfer of 643 acre feet (AF) water from SAWCo to the City of Pomona.

No meeting will be held in April.

- C. Chino Basin Representative Report** – Mr. Lee reported work continues on the Storage Management Plan and Optimum Basin Management Program.

The Groundwater Modeling Report from Wildermuth Environmental, Inc. is being reviewed by the parties. A workshop will be held to go over the report which is needed in order to press forward with the Safe Yield Reset.

- D. Cucamonga Basin Representative Report** – Ms. Layton reported the meeting scheduled for early April was cancelled. Steve Ledbetter, legal counsel for West End Consolidated Water Company, is ironing out some items in the terms of reference. The next meeting is scheduled for early May and will be held virtually.

- E. Administration and Finance Committee (AFC) Chairman’s Report** – No meeting to report.

Mr. Sanchez commented that the AFC met last on January 28th and had four items from that meeting presented at the February Board meeting. He asked staff to take a look at the meeting minute process. He suggested that the approval of Committee meeting minutes not wait until the following Committee meeting since they take place bimonthly and the details of what took place could be forgotten.

Ms. Layton responded that staff had previously been told by legal counsel that Committee meeting minutes are to first be approved by the Committee during a public meeting, then by the Board.

Mr. Sanchez inquired whether or not they can be approved electronically through email.

Mr. Lee responded he would need to check to see if that is in compliance with the Brown Act.

Ms. Layton stated she would check with legal counsel.

Mr. Thomas suggested having a short Committee meeting to approve meeting minutes prior to the Board meeting.

- F. Planning, Resources, and Operations Committee (PROC) Chairman’s Report** – No meeting to report.

- G. Office Feasibility Study Ad Hoc Committee** – No meeting to report.

6. General Manager's Report on Activities:

A. Workers Compensation Insurance – Director Thomas moved and Director Sanchez seconded to approve renewal of the Workers' Compensation Insurance with Cal-Mutual JPRIMA The Zenith, a Fairfax Insurance Company for 5/1/2020 to 5/1/2021 at an annual premium of \$13,297. Motion carried unanimously.

B. Conservation Program Update – Mr. Lee stated this item is to update the Board on SAWCo's conservation program.

Director Sanchez questioned whether or not staff will be looking for a replacement company for the leak detection program. Mr. Lee replied, yes.

Mr. Lee inquired whether or not the Conservation Program Update should be placed on the Consent Calendar in the future.

There was consensus on the Board to place the Conservation Program Update on the Consent Calendar for future Board meetings.

C. Request for Proposals – Mr. Lee advised a request for proposals (RFP) for Professional Design & Project Management Services for 2020 Capital Improvement Projects was sent to 11 firms in late February. A total of 6 of those firms submitted proposals. Proposed design fees ranged from \$271,835 to \$432,150 with all proposing firms appearing very capable of providing the services required.

Mr. Lee reported the PROC has had an opportunity to review and comment on the received proposals without knowledge of the proposed fees; submitting their top three firms. The one firm that consistently appeared in in the top three was Civiltech.

Civiltech has worked with the Company on prior projects and provided good professional services. Their proposed professional services fee is \$327,000 for all seven projects. Civiltech's proposal separated all projects into their own schedule and costs. Staff would like to negotiate with Civiltech to bring estimated professional service fees down by combining select projects into larger bid packages.

Mr. Lee recommended the Board authorize him to negotiate and execute a contract with Civiltech Engineers for design services for the 2020 CIP Program with Time and Material professional services contract not to exceed \$327,000.

Director Goss moved and Director Cable seconded to approve authorizing the General Manager to negotiate and execute a contract for design services with Civiltech Engineers for the 2020 CIP Program with time and material professional services contract not to exceed \$327,000. Motion carried unanimously.

7. Closed Session: None.

8. Director's Comments and Future Agenda Items: Director Filippi inquired about the authorization letter from the State of California for the MIH biological treatment. Mr. Lee replied he emailed the State of California one month ago to expedite the letter but has yet to receive reply. He stated he would again try to contact the State to move things forward.

Director Sanchez spoke about continuing to discuss financial reporting and determining how to implement the recently approved policies. He felt the cost for the minor changes to the reporting in the Company's billing software was not worth the price.

Director Goss inquired whether there were any suggested alternatives.

Mr. Lee suggested utilizing Excel in house with himself, Ms. Layton, and Salena Holley participating.

It was agreed that Director Sanchez, Director Goss, and Mr. Lee will meet to discuss the best way to move forward with updating the financial reports.

Adjournment:

With no further business to discuss, Director Thomas adjourned the meeting at 5:20 p.m.

Assistant Secretary
Brian Lee

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE
February 25, 2020

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:00 p.m. on the above date at the company office located at 139 N. Euclid Avenue, Upland, California. Committee members present were Will Elliott, Gino Filippi, Martha Goss, and Tom Thomas. Also in attendance were SAWCo's General Manager Brian Lee and Senior Administrative Specialist Kelly Mitchell. Mr. Elliott presided.

1. Recognitions and Presentations – Mr. Lee recognized Mr. Steve Nix, City of Upland Interim Public Works Director.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. ***Regular Committee Minutes of November 26, 2019*** – Ms. Goss moved and Mr. Filippi seconded to approve the meeting minutes of November 26, 2019 as presented. Motion carried unanimously.
5. Planning and Operational Issues:
 - A. ***Statement of Proposal*** – Mr. Lee stated the proposals received for the Comprehensive System Master Plan and Asset Management Program were to be reviewed and rated by all Committee members. Seven firms were contacted to submit proposals yet only two, Carollo Engineers and Water Systems Consulting (WSC), responded.

Mr. Thomas advised he did not place a numerical score for either proposal but commented Carollo Engineers proposal seemed standard with more information about the company than the project whereas WSC's proposal was more in depth. He felt WSC was more interested in the project and for Carollo Engineers the project was just another one in the many they work on.

Ms. Goss agreed with Mr. Thomas that there was more substance to the WSC proposal than the Carollo Engineers proposal.

Mr. Elliott inquired whether or not the experience Carollo Engineers have in Chino Basin was of importance.

Mr. Filippi felt experience in Cucamonga Basin, Pomona, Inland Empire Utilities Agency, and City of Upland was a positive and because of that fact, ranked Carollo Engineers higher than WSC.

Mr. Lee stated that experience is important to a degree however, SAWCo is looking specifically at its own infrastructure and resiliency. Knowledge of those

agencies helps but any firm with experience in master planning should be able to do the job.

Mr. Filippi credited Carollo Engineers for their in depth reporting on their staff's qualifications and their focus on the supply issue with mention of hydrology. He felt they placed focus on the Tunnel and found that valuable. Those he spoke with about Carollo Engineers say they are highly reputable.

Mr. Elliott believes that as far as water loss risk, both firms are capable of handling that aspect of the project.

Mr. Lee then reviewed with the Committee the proposed fees from both firms. Carollo Engineers proposed \$216,783 which falls below the budget of \$240,000. WSC proposed \$204,000 and provided the option of adding on a System Risk Review at a cost of \$114,000 if it is performed with the originally proposed project and \$133,000 if it is performed outside of the proposed project.

Mr. Lee felt Carollo Engineers was a bit too Tunnel specific where WSC took a higher altitude, alternative water sources approach. He stated SAWCo could benefit from both approaches.

Mr. Thomas inquired as to whether staff would desire Carollo Engineers to provide a proposal on a System Risk Review. Mr. Lee advised a System Risk Review is not in the budget for 2020 and he'd prefer the firm chosen to focus on the Master Plan.

The Committee members discussed what they felt were the strengths of each firm.

Mr. Nix stated he has worked with both firms and felt either could handle the job. WSC may not have as much experience in the local area and Carollo Engineers is top heavy on people and involve too many people in a project. He stated with WSC handling the GIS project for SAWCo they already have knowledge of the infrastructure that Carollo Engineers does not have. He advised the price for the proposal can often be adjusted and reiterated he felt both firms could handle the job.

The Committee recommended bringing the item to the Board for their review and possible recommendation. Mr. Thomas asked that a summary of the pluses and minuses of both firm's proposal be provided to the Board.

Mr. Elliott moved and Ms. Goss seconded to bring the item to the Board for discussion and possible recommendation. Motion carried unanimously.

B. Request for Proposals – Mr. Lee advised he would like to release the presented Request for Proposal (RFP) for Professional Design and Project Management Services for Multiple Capital Facility Projects the following day. The items in the RFP are budgeted for 2020. In order to get the process moving more quickly, Mr. Lee proposed an additional meeting of the Board of Directors at the end of March

to review and award the projects. This process would bypass review by the PROC and go directly to the full Board.

There was consensus on the Committee to release the RFP and hold a special meeting of the Board of Directors at the end of March.

6. Planning and Operational Update -

A. Project Status Report/Project List

- **Reservoir 7** – Reroofing – The Notice of Completion will be issued shortly. The reservoir is operational.
- **Campus Avenue Waterline** – The Notice of Completion will be issued shortly.
- **Holly Drive Reservoir Phase II** – Awaiting final design from TKE Engineering to allow the project to be put out to bid. This project is scheduled to go to bid and be constructed this year.
- **SCADA** – Service is not consistent. Staff may be looking at utilizing a different SCADA consultant in the near future.
- **AMR/AMI** – Proposals have been received from two firms. Costs are higher than expected. Staff is looking at additional firms for quotes.

7. Basin Issues and Updates

- **San Antonio Canyon Watershed** – Nothing to report.
- **Chino Basin** – Nothing to report.
- **Six Basins** – Mr. Thomas reported Six Basins meets the following day. An item being brought to the Board is the mining pits that could be used for water recharge. It was discovered the natural water flow is southeast and would eventually leave the basin if not captured. A 50-acre recharge basin located further north in the basin could be used to capture more water. A local rock company can dig the basin for free with royalty revenue paid to the Pomona Valley Protection Agency and the City of Claremont for gravel extraction and sales tax.
- **Cucamonga Basin** – The parties are making headway in getting new language written for the Judgment.

8. Closed session: None.

9. Committee's Comments and Future Agenda Items: None.

Adjournment: –The meeting adjourned at 3:42 p.m.

Assistant Secretary
Brian Lee



San Antonio Water Company, CA

Income Statement

Group Summary

For Fiscal: 2020 Period Ending: 03/31/2020

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 4 - Income					
SubCategory: 40 - Shareholder Revenue					
1185 - Domestic Water Income (Base)	301,000.00	301,000.00	81.43	26,588.19	274,411.81
1215 - Domestic Water Income (Supplemental)	148,000.00	148,000.00	42.58	22,608.22	125,391.78
1220 - Domestic Water Income (Tier 3)	104,000.00	104,000.00	-2,534.15	36,334.58	67,665.42
1230 - Domestic Water Income (Readi/Chrg)	200,000.00	200,000.00	99.32	33,569.98	166,430.02
1235 - Domestic Water Availability Charge (WAC)	60,000.00	60,000.00	22.34	10,175.74	49,824.26
1245 - Municipal Water Income (Base)	3,073,000.00	3,073,000.00	167,755.25	541,174.13	2,531,825.87
1268 - Municipal Water Income (Readi/Chrg)	80,000.00	80,000.00	6,900.00	20,700.00	59,300.00
1274 - Misc Water Income (Base)	224,000.00	224,000.00	7,064.53	24,178.59	199,821.41
1275 - Misc Water Income (Supplemental)	126,000.00	126,000.00	589.84	8,634.90	117,365.10
1276 - Munnicipal Water Availability Charge (WAC)	477,000.00	477,000.00	39,730.00	119,190.00	357,810.00
1280 - Misc Water Income (Tier 3)	15,000.00	15,000.00	0.00	0.00	15,000.00
1288 - Misc Water Income (Readi/Chrg)	23,000.00	23,000.00	1,860.00	5,580.00	17,420.00
1290 - Misc Water Availability Charge (WAC)	24,000.00	24,000.00	1,922.00	5,766.00	18,234.00
1295 - Dormant Water Availability Charge (WAC)	54,000.00	54,000.00	0.00	8,744.14	45,255.86
1300 - Sale of Water/From Storage	0.00	0.00	73,979.50	73,979.50	-73,979.50
1400 - Stock Transfer	5,000.00	5,000.00	390.00	630.00	4,370.00
1410 - Late/Re-establishment Fee	4,000.00	4,000.00	0.00	1,355.00	2,645.00
1420 - Return Check Fee	0.00	0.00	125.00	125.00	-125.00
1430 - Stock Certificate Storage and Handling Fee	0.00	0.00	0.00	40.00	-40.00
SubCategory: 40 - Shareholder Revenue Total:	4,918,000.00	4,918,000.00	298,027.64	939,373.97	3,978,626.03
SubCategory: 42 - Non-Shareholder Revenue					
1725 - Misc. Income	2,000.00	2,000.00	0.00	0.00	2,000.00
1750 - Service/Litigation Agreements	0.00	0.00	49.47	221.43	-221.43
1753 - Ground Lease Income	54,000.00	54,000.00	4,707.84	17,981.52	36,018.48
1755 - Interest Earned	90,000.00	90,000.00	699.54	15,152.64	74,847.36
1785 - Gain on Sale of Asset	344,000.00	344,000.00	1,000.00	1,000.00	343,000.00
SubCategory: 42 - Non-Shareholder Revenue Total:	490,000.00	490,000.00	6,456.85	34,355.59	455,644.41
Category: 4 - Income Total:	5,408,000.00	5,408,000.00	304,484.49	973,729.56	4,434,270.44
Category: 5 - O & M Expense					
SubCategory: 50 - Operating Facilities					
2175 - Facility Related Field Labor	221,000.00	221,000.00	17,566.39	46,994.65	174,005.35
2235 - Repairs to Facilities and Equipment	305,000.00	305,000.00	30,049.93	55,501.06	249,498.94
2265 - Power-Gas & Electric (utilities)	600,000.00	600,000.00	22,728.73	52,350.65	547,649.35
SubCategory: 50 - Operating Facilities Total:	1,126,000.00	1,126,000.00	70,345.05	154,846.36	971,153.64
SubCategory: 51 - Operating Activities					
2475 - Customer Service	86,000.00	86,000.00	15,895.07	25,594.44	60,405.56
2498 - Conservation	30,000.00	30,000.00	0.00	2,586.90	27,413.10
SubCategory: 51 - Operating Activities Total:	116,000.00	116,000.00	15,895.07	28,181.34	87,818.66
SubCategory: 52 - Other Operating Expense					
2205 - Non-Facility Related Labor	83,000.00	83,000.00	7,800.49	17,408.78	65,591.22
2210 - O & M - All Other	1,000.00	1,000.00	150.00	2,741.68	-1,741.68
2295 - Supplies (Inventory & Tools Expense)	10,000.00	10,000.00	1,330.80	2,579.30	7,420.70
2565 - Depreciation/Amortization	901,000.00	901,000.00	76,908.99	230,665.90	670,334.10
2715 - Property Taxes	220,000.00	220,000.00	102,341.90	102,341.90	117,658.10
2805 - Water Resource Mgmt.	220,000.00	220,000.00	2,308.09	22,986.95	197,013.05
SubCategory: 52 - Other Operating Expense Total:	1,435,000.00	1,435,000.00	190,840.27	378,724.51	1,056,275.49
Category: 5 - O & M Expense Total:	2,677,000.00	2,677,000.00	277,080.39	561,752.21	2,115,247.79

Income Statement

For Fiscal: 2020 Period Ending: 03/31/2020

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 6 - G & A Expense					
SubCategory: 60 - Personnel					
2115 - Administrative Services	295,000.00	295,000.00	23,597.20	59,662.16	235,337.84
2130 - Development/Water Svc. App.	1,000.00	1,000.00	0.00	20.49	979.51
2325 - Payroll Taxes	78,000.00	78,000.00	5,971.64	19,334.02	58,665.98
2355 - Worker's Compensation Insurance	16,000.00	16,000.00	0.00	1,517.00	14,483.00
2385 - Benefit Pay (Vac., sick, etc.)	147,000.00	147,000.00	15,087.56	61,973.88	85,026.12
2415 - Benefit Insurance (Pension,Life,Medical,Vision etc)	241,000.00	241,000.00	18,970.57	55,965.09	185,034.91
2430 - Benefit Administrative Services	1,000.00	1,000.00	0.00	0.00	1,000.00
SubCategory: 60 - Personnel Total:	779,000.00	779,000.00	63,626.97	198,472.64	580,527.36
SubCategory: 61 - Other					
2445 - Office/IT Support	70,000.00	70,000.00	3,326.00	10,694.03	59,305.97
2505 - Directors Fees & Expense	32,000.00	32,000.00	1,750.00	7,027.23	24,972.77
2535 - Liability Insurance	39,000.00	39,000.00	0.00	0.00	39,000.00
2595 - Communication	106,000.00	106,000.00	6,470.89	14,543.99	91,456.01
2625 - Dues & Publications	3,000.00	3,000.00	0.00	1,277.95	1,722.05
2655 - Outside Services	69,000.00	69,000.00	1,936.90	2,378.74	66,621.26
2745 - Income Tax Expense	8,000.00	8,000.00	12,000.00	12,000.00	-4,000.00
2775 - Accounting	76,000.00	76,000.00	21,208.79	27,830.12	48,169.88
2776 - Legal	180,000.00	180,000.00	44,908.68	106,039.54	73,960.46
2790 - Human Resources Expense	42,000.00	42,000.00	3,822.37	9,188.66	32,811.34
2865 - All other	42,000.00	42,000.00	0.00	4,235.68	37,764.32
SubCategory: 61 - Other Total:	667,000.00	667,000.00	95,423.63	195,215.94	471,784.06
Category: 6 - G & A Expense Total:	1,446,000.00	1,446,000.00	159,050.60	393,688.58	1,052,311.42
Total Surplus (Deficit):	1,285,000.00	1,285,000.00	-131,646.50	18,288.77	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - 10	1,285,000.00	1,285,000.00	-131,646.50	18,288.77	1,266,711.23
Total Surplus (Deficit):	1,285,000.00	1,285,000.00	-131,646.50	18,288.77	

Balance Sheet

Account Summary

As Of 03/31/2020



San Antonio Water Company, CA

Account	Name	Balance
Fund: 10 - 10		
Assets		
BalSubCategory: 10 - Cash		
10-00-00-10100-00000	Petty Cash	250.00
10-00-00-10200-00000	Checking Account	727,653.57
10-00-00-10300-00000	Savings-Money Market	2,202,717.75
10-00-00-10400-00000	Savings-CD Accounts	20,000.00
10-00-00-10415-00000	D&O Checking Account	1,190,046.60
10-00-00-10438-00000	Depre/Obsolescene Res (LAIF)	2,303,521.12
	Total BalSubCategory 10 - Cash:	6,444,189.04
BalSubCategory: 11 - Accounts Receivable		
10-00-00-11100-00000	Accounts Receivable-Domestic	19,019.30
10-00-00-11200-00000	Accounts Receivable-Municipal	214,385.25
10-00-00-11250-00000	Accounts Receivable-Misc.	11,404.37
10-00-00-11260-00000	Accounts Receivable - Dormant	5,243.47
10-00-00-11275-00000	Contra Accounts Receivable - Unapplic	-19,152.07
10-00-00-11300-00000	Accounts Receivable-Other	289,679.16
10-00-00-11301-00000	Note Receivable	1,376,000.00
	Total BalSubCategory 11 - Accounts Receivable:	1,896,579.48
BalSubCategory: 12 - Inventory		
10-00-00-12100-00000	Inventories-Materials & Supply	87,775.01
	Total BalSubCategory 12 - Inventory:	87,775.01
BalSubCategory: 13 - Prepaid		
10-00-00-13100-00000	Prepaid Insurance	8,868.75
10-00-00-13105-00000	PREPAID POSTAGE	369.00
	Total BalSubCategory 13 - Prepaid:	9,237.75
BalSubCategory: 14 - Investments		
10-00-00-14150-00000	P.V.P.A. Investment	1.00
10-00-00-14151-00000	457B Plan Investment	19,373.39
	Total BalSubCategory 14 - Investments:	19,374.39
BalSubCategory: 15 - Property, Plant, & Equipment		
10-00-00-15100-00000	Land & Water Rights	920,161.26
10-00-00-15110-1507J	Work in Progress "Proj J"	63,160.15
10-00-00-15110-1601N	Work in Progress	25,090.11
10-00-00-15110-1602U	Work in Progress	465,784.96
10-00-00-15110-1701A	Work in Progress	1,341,065.38
10-00-00-15110-1806K	Work In Progress	14,968.94
10-00-00-15110-1807P	Work In Progress	448,722.29
10-00-00-15110-1808D	Work In Progress	118,172.84
10-00-00-15110-1901	Work In Progress	400.00
10-00-00-15110-1903	Work in Progress	24,138.08
10-00-00-15110-1904	Work in Progress-GIS	37,753.03
10-00-00-15110-2010	Work in Progress-Edison Box Value	12,692.67
10-00-00-15150-00000	Buildings & Site Improvements	1,746,624.52
10-00-00-15200-00000	Wells-Shafts, Bldgs, & Equip	4,879,915.22
10-00-00-15250-00000	Boosters-Bldgs & Equip	2,448,690.30
10-00-00-15300-00000	Reservoirs	1,712,021.73
10-00-00-15350-00000	Tunnels, Forebay, & Ponds	1,587,111.19
10-00-00-15400-00000	Spreading Works-Cucamonga Wash	54,859.53
10-00-00-15410-00000	Spreading Works-SanAntonio Wsh	50,235.18
10-00-00-15450-00000	Pipelines	15,922,083.13
10-00-00-15500-00000	Autos & Equipment	513,205.56
10-00-00-15550-00000	Tools	101,416.39

Balance Sheet

As Of 03/31/2020

Account	Name	Balance
10-00-00-15600-00000	Telemetry System	482,714.06
10-00-00-15650-00000	Office Equipment	506,254.15
10-00-00-15990-00000	Accumulated Depreciation	-12,843,380.39
Total BalSubCategory 15 - Property, Plant, & Equipment:		20,633,860.28
BalSubCategory: 16 - Other Assets		
10-00-00-16100-00000	Documents & Studies	867,778.67
10-00-00-16990-00000	Accumulated Amortization	-644,274.15
Total BalSubCategory 16 - Other Assets:		223,504.52
Total Assets:		29,314,520.47
		<u>29,314,520.47</u>

Liability

BalSubCategory: 13 - Prepaid		
10-00-00-20650-00000	Deferred Revenue Deposit	4,824.00
Total BalSubCategory 13 - Prepaid:		4,824.00
BalSubCategory: 20 - Short-term less than 1 year		
10-00-00-20100-00000	Trade Accounts Payable	61,363.39
10-00-00-20115-00000	D&O Trade Accounts Payable	181,280.00
10-00-00-20600-00000	Water Hydrant Meter Deposit	1,700.00
10-00-GN-20820-00000	Accrued Vacation Payable	20,404.60
10-00-OP-20820-00000	Accrued Vacation Payable	24,818.57
Total BalSubCategory 20 - Short-term less than 1 year:		289,566.56
BalSubCategory: 21 - Long-term more than 1 year		
10-00-00-20152-00000	457B Deferred Comp Liability	19,373.39
10-00-00-21500-00000	Unclaimed Credits	541,561.76
10-00-00-22100-00000	Deferred Gain	1,372,237.78
Total BalSubCategory 21 - Long-term more than 1 year:		1,933,172.93
Total Liability:		2,227,563.49

Equity

BalSubCategory: 30 - Stockholder equity		
10-00-00-30200-00000	Contributed Capital - Ext. Fee	447,258.02
10-00-00-30210-00000	Contr. Property, Plant & Equip	2,426,040.00
10-00-00-30300-00000	Capital Account	1,500,000.00
10-00-00-30310-00000	Unissued Capital Stock	-861,100.00
10-00-00-30400-00000	Retained Earngs-Brd Designated	2,656,215.35
10-00-00-30410-00000	Retained Earnings-Unrestricted	20,900,254.84
Total BalSubCategory 30 - Stockholder equity:		27,068,668.21
Total Beginning Equity:		27,068,668.21
Total Revenue		973,729.56
Total Expense		955,440.79
Revenues Over/Under Expenses		18,288.77
Total Equity and Current Surplus (Deficit):		27,086,956.98

Total Liabilities, Equity and Current Surplus (Deficit): 29,314,520.47

Monthly Investment Activity Summary - Compiled from Banking Statements for Correlation with Monthly Financials

Institution	Type of Investment	Date of Maturity	Rate of Interest	Amount of Deposit as of 03/31/2020	*Accumulated Yearly Service Fees	Accumulated Yearly Interest Earnings
					thru March	thru March
Citizens Business Bank (CBB)	*Checking	N/A	No Interest	727,653.57	-	N/A
Citizens Business Bank (CBB)	*D&O Checking	N/A	No Interest	1,190,046.60		N/A
Citizens Business Bank	Pref. Money Mrkt	N/A	0.3500%	2,202,717.75		1,920.98
Local Agency Investment Fund	LAIF	N/A	1.787%	2,303,521.12		13,156.86
Golden State Business Bank	12 Month C.D.	April 15,2020	1.50%	20,000.00		74.80
TOTAL:				\$ 6,443,939.04		
TOTAL IN CD'S:				\$ 20,000.00		

2020 Production

Item 4F

CHINO BASIN	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Yearly Production Rights = 1232	38.19%	38.21%	-	0.02%	-	-	-	-	-	-	-	-	-
Well #12 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #15 - Domestic	0.08	0.09	-	0.11	-	-	-	-	-	-	-	-	0.27
Well #16 - Domestic	0.16	0.17	-	0.19	-	-	-	-	-	-	-	-	0.52
Well#18 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	0.23	0.26	-	0.30	-	-	-	-	-	-	-	-	0.79
CUCAMONGA BASIN	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Yearly Production Rights = 5996 (1496 10-yr Average Spread)	2.57%	6.25%	8.12%	10.89%	13.67%	16.34%	18.83%	21.54%	24.18%	26.83%	29.47%	32.12%	-
Well #2	49.87	0.25	0.09	40.39	-	-	-	-	-	-	-	-	90.61
Well #3	0.33	0.40	0.11	0.22	-	-	-	-	-	-	-	-	1.07
Well#19 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #22	9.49	18.84	7.17	18.89	-	-	-	-	-	-	-	-	54.38
Well #24	0.68	0.43	0.20	0.15	-	-	-	-	-	-	-	-	1.47
Well #31	0.33	3.46	1.28	0.10	-	-	-	-	-	-	-	-	5.17
Well #32 - Domestic	-	-	-	-	-	-	-	-	-	-	-	-	-
Upl. # 15 (SAWCo's Rts)	93.55	197.41	102.78	106.46	-	-	-	-	-	-	-	-	500.21
Subtotal	154.26	220.79	111.64	166.22	-	-	-	-	-	-	-	-	652.91
Upl. # 15 (WECWCo's Rts) Memo Only	-	-	-	-	-	-	-	-	-	-	-	-	-
SIX BASINS	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Yearly Production Rights = 932	9.81%	19.22%	29.39%	39.27%	49.06%	58.91%	68.81%	78.67%	88.54%	98.40%	108.27%	118.13%	-
Well #25-A	-	-	-	2.06	-	-	-	-	-	-	-	-	2.06
Well #26	46.26	45.92	50.02	43.30	-	-	-	-	-	-	-	-	185.50
Well 27-A	45.14	41.80	44.77	46.78	-	-	-	-	-	-	-	-	178.49
Subtotal	91.40	87.72	94.80	92.14	-	-	-	-	-	-	-	-	366.05
TOTAL PUMPED	245.90	308.77	206.43	258.65	-	-	-	-	-	-	-	-	1,019.75
GRAVITY FLOW	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
V screen	524.54	368.06	611.92	879.40	-	-	-	-	-	-	-	-	2,383.91
backwash from city treatment plant	0.74	0.92	0.86	0.96	-	-	-	-	-	-	-	-	3.48
San Antonio Tunnel (forebay)	233.50	199.02	207.04	232.16	-	-	-	-	-	-	-	-	871.72
Frankish & Stamm Tunnel 8"	35.45	12.40	7.33	56.51	-	-	-	-	-	-	-	-	111.70
San Ant. Tunnel Connect to City	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRAVITY	794.23	580.40	827.13	1,169.03	-	-	-	-	-	-	-	-	3,370.80
Monthly	San Antonio Tunne	V Screen, Frankish & Stamm Tunnel and TP Backwash	Gravity Production	THIS YEAR									
	233.50	199.02	207.04	232.16									
	560.73	381.38	620.10	936.88									
	794.23	580.40	827.13	1,169.03									
	871.72	2,499.08	3,370.80										
Cumulative	San Antonio Tunne	V Screen, Frankish & Stamm Tunnel and TP Backwash	Gravity Production	THIS YEAR									
	233.50	432.52	639.56	871.72									
	560.73	942.10	1,562.20	2,499.08									
	794.23	1,374.63	2,201.76	3,370.80									
Purchased Water - Upl. City to Dom. Sys.	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Production	1,040.12	889.17	1,033.57	1,427.69	-	-	-	-	-	-	-	-	4,390.55
Total Cumulative Production	1,040.12	1,929.30	2,962.86	4,390.55	-	-	-	-	-	-	-	-	-
Domestic Production	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
	233.74	199.28	207.04	232.45	-	-	-	-	-	-	-	-	872.51
Irrigation Production	806.39	689.89	826.53	1,193.17	-	-	-	-	-	-	-	-	3,515.98
RainFall (Inches)	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	
	0.17	0.24	4.69	5.71	-	-	-	-	-	-	-	-	
Cumulative (Inches)	0.17	0.41	5.10	10.81	-	-	-	-	-	-	-	-	

2020 Consumption

DOMESTIC	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Dom. Sys. - Base	52.51	36.97	55.30	37.74	-	-	-	-	-	-	-	-	182.52
Dom. Sys. - Supplemental	7.11	21.99	5.61	14.86	-	-	-	-	-	-	-	-	49.57
Dom Sys - Tier 3	3.97	19.97	2.36	9.76	-	-	-	-	-	-	-	-	36.06
Dom. Sys. - Del. to Upland(24th/Campus)	41.55	72.34	62.25	59.45	-	-	-	-	-	-	-	-	235.59
Dom. Sys. -Del. To Upland (Well 16/15)	-	-	-	-	-	-	-	-	-	-	-	-	-
Dom. Sys. - Del. to Upland(24th/Mtn)-installed 4/2/19	-	0.01	-	-	-	-	-	-	-	-	-	-	0.01
Tunnel meter to the Upland	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	105.14	151.28	125.52	121.81	-	-	-	-	-	-	-	-	503.75

Truck Loads - note only crosswall projects	-	-	-	-	-	-	-	-	-	-	-	-	-
Well 32 Hydrant Mtr. - note only(started 8/6/18)Crosswalls	1.28	0.09	0.04	0.06	-	-	-	-	-	-	-	-	1.47

Irr. Note only Del. to MVWD(wheeled through Upland)	-	-	-	-	-	-	-	-	-	-	-	-	-
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IRRIGATION	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Irrig. Sys.-Upland(Pump & Rec'd) (City W#15)	93.55	197.41	102.78	106.46	-	-	-	-	-	-	-	-	500.21
Irrig. Sys. - Upl. City - Tier 1	370.45	305.46	306.51	365.49	-	-	-	-	-	-	-	-	1,347.91
Irrig. Sys. - Upl. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Monte Vista - Tier 1	48.30	47.00	50.20	46.90	-	-	-	-	-	-	-	-	192.40
Irrig. Sys. - Monte Vista - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Ont. City - Tier 1	42.90	41.70	44.60	41.60	-	-	-	-	-	-	-	-	170.80
Irrig. Sys. - Ont. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 1	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Holiday Rock Co - Tier 1	14.52	14.52	16.67	18.58	-	-	-	-	-	-	-	-	64.29
Irrig. Sys. - Holiday Rock Co - Tier 2	4.47	5.84	0.76	5.43	-	-	-	-	-	-	-	-	16.50
Irrig. Sys. - Holiday Rock Co - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hill Golf Course - Tier 1	8.60	17.66	6.68	18.02	-	-	-	-	-	-	-	-	50.96
Irrig. Sys. - Red Hill Golf Course - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hill Golf Course - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 1	0.01	-	-	0.33	-	-	-	-	-	-	-	-	0.34
Irrig. Sys. - Red Hills HOA - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Minor Irrigators - Tier 1	0.58	1.88	0.51	0.46	-	-	-	-	-	-	-	-	3.43
Irrig. Sys. - Minor Irrigators - Tier 2	-	0.06	-	-	-	-	-	-	-	-	-	-	0.06
Irrig. Sys. - Minor irrigators - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	583.39	631.53	528.71	603.27	-	-	-	-	-	-	-	-	2,346.89

COMPANY TOTALS	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
San Antonio Heights	63.59	78.93	63.27	62.36	-	-	-	-	-	-	-	-	268.15
City of Upland	505.55	575.21	471.54	531.40	-	-	-	-	-	-	-	-	2,083.71
Monte Vista Water District	48.30	47.00	50.20	46.90	-	-	-	-	-	-	-	-	192.40
City of Ontario	42.90	41.70	44.60	41.60	-	-	-	-	-	-	-	-	170.80
Cucamonga Valley Water District	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Rock Company	19.00	20.37	17.42	24.01	-	-	-	-	-	-	-	-	80.79
Red Hills Golf Course	8.60	17.66	6.68	18.02	-	-	-	-	-	-	-	-	50.96
Red Hill HOA	0.01	-	-	0.33	-	-	-	-	-	-	-	-	0.34
Minor Irrigators	0.58	1.95	0.51	0.46	-	-	-	-	-	-	-	-	3.49
TOTAL	688.53	782.81	654.22	725.08	-	-	-	-	-	-	-	-	2,850.64

IRRIGATORS	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Irrigator Emberton	0.12	0.21	0.27	0.20	-	-	-	-	-	-	-	-	0.80
Irrigator McMurray	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Mistretta	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Nisbit	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Scheu	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Pfister	0.47	1.74	0.23	0.26	-	-	-	-	-	-	-	-	2.69

2020 Spread

Cucamonga Basin	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
23rd St. (Meter) - Basin 6 - A	0.23	-	5.06	7.79	-	-	-	-	-	-	-	-	13.09
15th Street Basin	14.84	-	-	54.04	-	-	-	-	-	-	-	-	68.88
Basin 3 meter (23rd street Clock)	115.17	60.78	158.28	186.69	-	-	-	-	-	-	-	-	520.92
Frankish & Stamm Tunnel to Basin 3	35.45	12.40	41.31	56.51	-	-	-	-	-	-	-	-	145.68
Vscreen via Frankish & Stamm Meter to Basin 3	38.07	-	21.91	0.00	-	-	-	-	-	-	-	-	59.98
PRV Station (res 1)(basin 6)	42.65	0.90	44.99	133.99	-	-	-	-	-	-	-	-	222.53
Monthly Spread	246.41	74.08	249.64	439.03	-	-	-	-	-	-	-	-	1,009.16
Cumulative Spread	246.41	320.49	570.13	1,009.16	-	-	-	-	-	-	-	-	

Six Basins

Note: City of Upland Well Exercising may contribute to spread

Monthly Spread	130.23	38.05	161.17	207.25	-	-	-	-	-	-	-	-	536.71
Cumulative Spread	130.23	168.28	329.46	536.71	-	-	-	-	-	-	-	-	

Chino Basin

Monthly Spread	-	-	-	154.63	-	-	-	-	-	-	-	-	154.63
Cumulative Spread	-	-	-	154.63	-	-	-	-	-	-	-	-	

Company Wide

Monthly Spread	376.64	112.13	410.81	800.91	-	-	-	-	-	-	-	-	1,700.50
Cumulative Spread	376.64	488.77	899.59	1,700.50	-	-	-	-	-	-	-	-	

Meter to spread ponds (NOTE ONLY)	71.45	72.53	59.44	44.53	-	-	-	-	-	-	-	-	247.96
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2020 Production v Consumption

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Consumption versus Entitlement, Company Wide **Active Shares**

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Consumption	688.53	782.81	654.22	725.08	-	-	-	-	-	-	-	-	-
Cumulative Consumption	688.53	1,471.34	2,125.56	2,850.64	-	-	-	-	-	-	-	-	2,850.64
Cumulative Entitlement (straight line)	1,047.56	2,095.11	3,142.67	4,190.22	-	-	-	-	-	-	-	-	12,571
% of Entitlement*	5.48%	11.70%	16.91%	22.68%	28.40%	34.10%	39.67%	45.37%	50.95%	56.66%	62.18%	67.92%	22.7%

Consumption versus Entitlement, Company Wide **Total Shares**

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Consumption	688.53	782.81	654.22	725.08	-	-	-	-	-	-	-	-	-
Cumulative Consumption	688.53	1,471.34	2,125.56	2,850.64	-	-	-	-	-	-	-	-	2,850.64
Cumulative Entitlement (straight line)	1,083.33	2,166.67	3,250.00	4,333.33	-	-	-	-	-	-	-	-	13,000
% of Entitlement*	5.30%	11.32%	16.35%	21.93%	27.46%	32.97%	38.36%	43.87%	49.27%	54.79%	60.13%	65.68%	21.9%

Production versus Consumption, Company Wide

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	1,040.12	889.17	1,033.57	1,427.69	-	-	-	-	-	-	-	-	4,390.55
Consumption	688.53	782.81	654.22	725.08	-	-	-	-	-	-	-	-	2,850.64
Spread	376.64	112.13	410.81	800.91	-	-	-	-	-	-	-	-	1,700.50
Total Consumption	1,065.17	894.94	1,065.04	1,525.99	-	-	-	-	-	-	-	-	4,551.14
Difference	(25.05)	(5.77)	(31.47)	(98.31)	-	-	-	-	-	-	-	-	(160.59)
% of Production	-2.4%	-0.6%	-3.0%	-6.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	-3.7%

Production versus Consumption, Domestic System

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	233.74	199.28	207.04	232.45	-	-	-	-	-	-	-	-	872.51
Consumption	105.14	151.28	125.52	121.81	-	-	-	-	-	-	-	-	503.75
Monthly Difference	128.59	48.01	81.52	110.64	-	-	-	-	-	-	-	-	368.76
% difference	122.30%	31.73%	64.95%	90.83%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	73.2%

Production versus Consumption, Irrigation System

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	806.39	689.89	826.53	1,193.17	-	-	-	-	-	-	-	-	3,515.98
Addition from Domestic	128.59	48.01	81.52	110.64	-	-	-	-	-	-	-	-	368.76
Total Production	934.98	737.90	908.05	1,303.82	-	-	-	-	-	-	-	-	3,884.74
Consumption	960.03	743.66	939.52	1,404.18	-	-	-	-	-	-	-	-	4,047.39
Monthly Difference	(25.05)	(5.77)	(31.47)	(100.37)	-	-	-	-	-	-	-	-	(162.65)
% difference	-2.61%	-0.78%	-3.35%	-7.15%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-4.0%

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

2020 GW Production Rights

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Chino Basin Production Water Year 19-20

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
19-20 Production	0.23	0.26	-	0.30	-	-	-	-	-	-	-	-	-
19-20 Cumulative Production	470.53	470.79	-	0.30	-	-	-	-	-	-	-	-	470.79
Cumulative Production Rights	718.67	821.33	924.00	1,026.67	1,129.33	1,232.00	-	-	-	-	-	-	1,232
% of Production Rights 2019-20	38.19%	38.21%	-	0.02%	-	-	-	-	-	-	-	-	-

Chino Basin Production Water Year 20-21

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
20-21 Production	-	-	-	-	-	-	-	-	-	-	-	-	-
20-21 Cumulative Production	-	-	-	-	-	-	-	-	-	-	-	-	-
Cumulative Production Rights	-	-	-	-	-	-	102.67	205.33	308.00	410.67	513.33	616.00	1,232
% of Production Rights 2020-21	-	-	-	-	-	-	-	-	-	-	-	-	-

Chino Basin 2020 Production

Monthly	0.23	0.26	-	0.30	-	-	-	-	-	-	-	-	-
Cumulative	0.23	0.49	0.49	0.79	-	-	-	-	-	-	-	-	-

Cucamonga Basin Production

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	154.26	220.79	111.64	166.22	-	-	-	-	-	-	-	-	-
Cumulative Production	154.26	375.05	486.69	652.91	-	-	-	-	-	-	-	-	652.91
Cumulative Production Rights	499.70	999.40	1,499.10	1,998.80	-	-	-	-	-	-	-	-	5,996
% of Production Rights*	2.57%	6.25%	8.12%	10.89%	13.67%	16.34%	18.83%	21.54%	24.18%	26.83%	29.47%	32.12%	10.9%

Six Basins Production

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR
Production	91.40	87.72	94.80	92.14	-	-	-	-	-	-	-	-	-
Cumulative Production	91.40	179.12	273.92	366.05	-	-	-	-	-	-	-	-	366.05
Cumulative Production Rights	77.68	155.35	233.03	310.70	-	-	-	-	-	-	-	-	932
% of Production Rights*	9.81%	19.22%	29.39%	39.27%	49.06%	58.91%	68.81%	78.67%	88.54%	98.40%	108.27%	118.13%	39.3%

* - Out months are Exponential Smoothing (ETS) forecasts based on basin production to date

2020 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

COMPANY TOTALS

Active Shares

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	688.53	782.81	654.22	725.08	-	-	-	-	-	-	-	-		6,178
Cumulative Consumption	688.53	1,471.34	2,125.56	2,850.64	-	-	-	-	-	-	-	-	2,850.64	
Cumulative Entitlement	984.00	1,967.99	2,968.59	3,984.15	-	-	-	-	-	-	-	-	12,570.67	
% of Yearly Entitlement*	5.48%	11.70%	16.91%	22.68%	28.40%	34.10%	39.67%	45.37%	50.95%	56.66%	62.18%	67.92%	22.68%	

COMPANY TOTALS

All Shares

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	688.53	782.81	654.22	725.08	-	-	-	-	-	-	-	-		6,389
Cumulative Consumption	688.53	1,471.34	2,125.56	2,850.64	-	-	-	-	-	-	-	-	2,850.64	
Cumulative Entitlement	1,083.33	2,166.67	3,250.00	4,333.33	-	-	-	-	-	-	-	-	13,000.00	
% of Yearly Entitlement*	5.30%	11.32%	16.35%	21.93%	27.46%	32.97%	38.36%	43.87%	49.27%	54.79%	60.13%	65.68%	21.93%	

San Antonio Heights

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	63.59	78.93	63.27	62.36	-	-	-	-	-	-	-	-		624
Cumulative Consumption	63.59	142.52	205.79	268.15	-	-	-	-	-	-	-	-	268.15	
Cumulative Entitlement	68.48	136.95	215.53	303.12	-	-	-	-	-	-	-	-	1,268.66	
% of Yearly Entitlement*	5.01%	11.23%	16.22%	21.14%	26.56%	31.80%	37.01%	42.31%	47.57%	52.37%	57.81%	63.03%	21.14%	

City of Upland

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	505.55	575.21	471.54	531.40	-	-	-	-	-	-	-	-		4,514.75
Cumulative Consumption	505.55	1,080.77	1,552.31	2,083.71	-	-	-	-	-	-	-	-	2,083.71	4,515.00
Cumulative Entitlement	765.53	1,531.06	2,296.59	3,062.29	-	-	-	-	-	-	-	-	9,186.38	Apr-20 9,186.88
% of Yearly Entitlement*	5.50%	11.76%	16.90%	22.68%	28.39%	34.09%	39.44%	45.20%	50.59%	56.31%	61.72%	67.42%	22.68%	

Monte Vista Water District

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	48.30	47.00	50.20	46.90	-	-	-	-	-	-	-	-		330
Cumulative Consumption	48.30	95.30	145.50	192.40	-	-	-	-	-	-	-	-	192.40	
Cumulative Entitlement	55.91	111.83	167.74	223.65	-	-	-	-	-	-	-	-	670.96	
% of Yearly Entitlement*	7.20%	14.20%	21.69%	28.68%	35.95%	43.01%	50.39%	57.37%	64.76%	71.77%	79.13%	86.15%	28.68%	

City of Ontario

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares
Consumption	42.90	41.70	44.60	41.60	-	-	-	-	-	-	-	-		295
Cumulative Consumption	42.90	84.60	129.20	170.80	-	-	-	-	-	-	-	-	170.80	
Cumulative Entitlement	50.06	100.13	150.19	200.25	-	-	-	-	-	-	-	-	600.76	
% of Yearly Entitlement*	7.14%	14.08%	21.51%	28.43%	35.64%	42.64%	49.96%	56.87%	64.20%	71.15%	78.45%	85.40%	28.43%	

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

2020 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Cucamonga Valley Water District

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	-	-	-	-	-	-	-	-	-	-	-	-			4
Cumulative Consumption	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cumulative Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	8.14		
% of Yearly Entitlement*	-	-	-	-	-	-	-	-	-	-	-	-			

Holiday Rock Company

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	19.00	20.37	17.42	24.01	-	-	-	-	-	-	-	-			132
Cumulative Consumption	19.00	39.36	56.79	80.79	-	-	-	-	-	-	-	-	80.79		
Cumulative Entitlement	14.52	29.05	45.72	64.29	-	-	-	-	-	-	-	-	269.10		
% of Yearly Entitlement*	7.06%	14.63%	21.10%	30.02%	37.35%	45.43%	52.54%	60.79%	67.91%	76.09%	83.27%	91.44%	30.02%		

Red Hills Golf Course

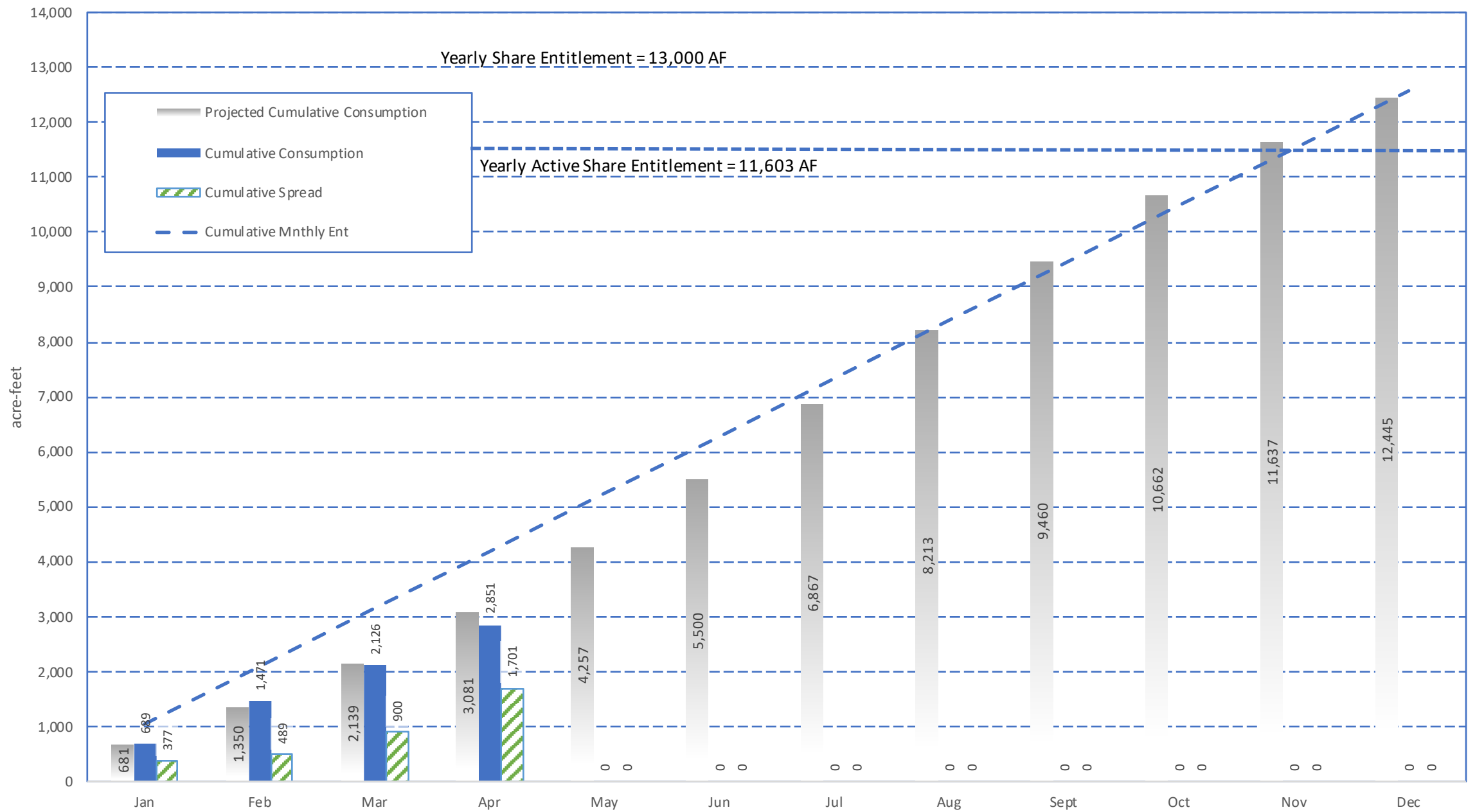
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	8.60	17.66	6.68	18.02	-	-	-	-	-	-	-	-			218
Cumulative Consumption	8.60	26.25	32.93	50.96	-	-	-	-	-	-	-	-	50.96		
Cumulative Entitlement	23.97	47.94	75.45	106.10	-	-	-	-	-	-	-	-	444.08		
% of Yearly Entitlement*	1.94%	5.91%	7.42%	11.47%	14.07%	17.74%	19.80%	23.91%	25.88%	29.84%	31.99%	35.89%	11.47%		

Minor Irrigators

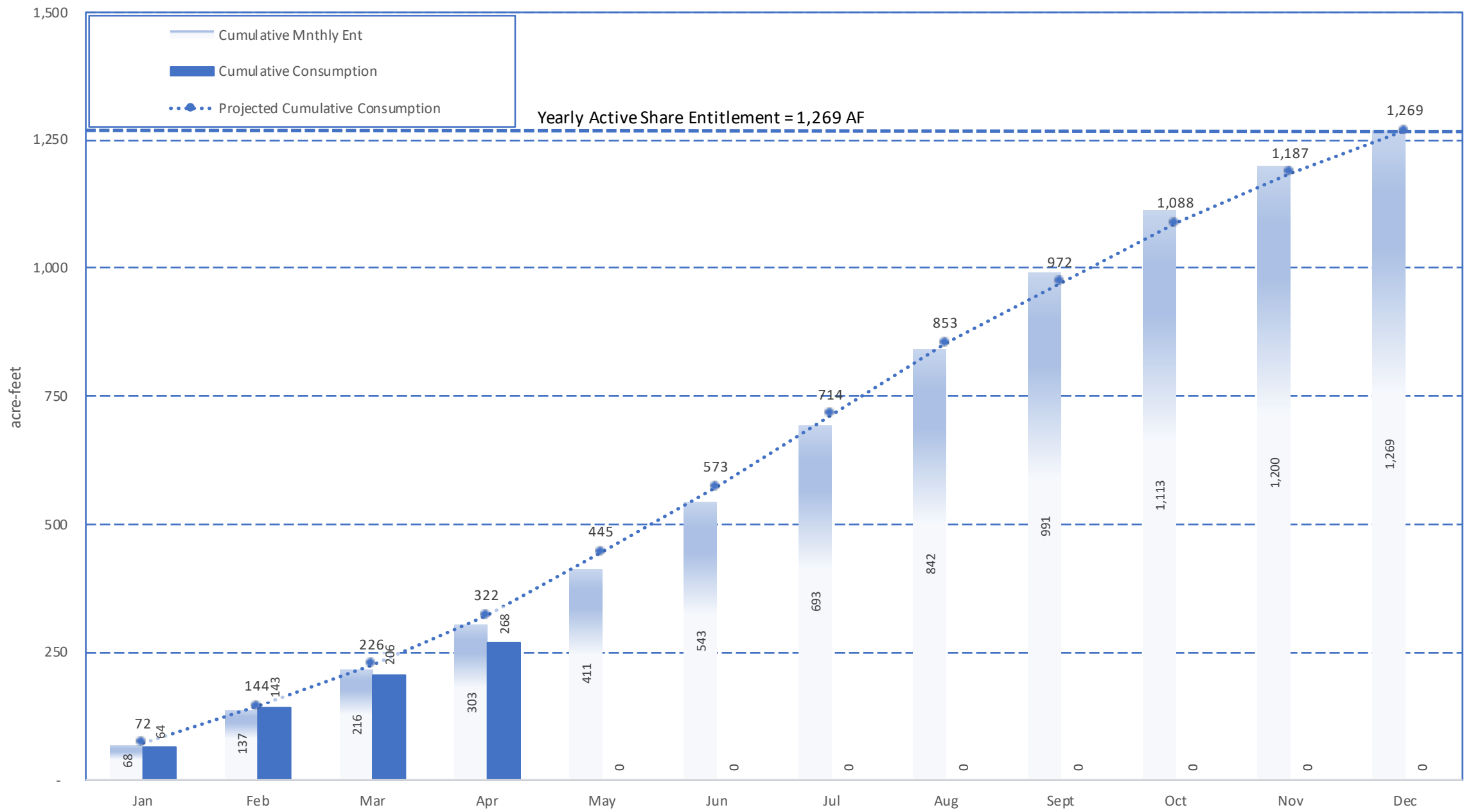
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	THIS YEAR	Shares	
Consumption	0.58	1.95	0.51	0.46	-	-	-	-	-	-	-	-			50
Cumulative Consumption	0.58	2.53	3.04	3.49	-	-	-	-	-	-	-	-	3.49		
Cumulative Entitlement	5.52	11.04	17.37	24.43	-	-	-	-	-	-	-	-	102.25		
% of Yearly Entitlement*	0.57%	2.47%	2.97%	3.42%	4.41%	5.21%	5.97%	6.83%	7.65%	7.96%	8.98%	9.76%	3.42%		

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

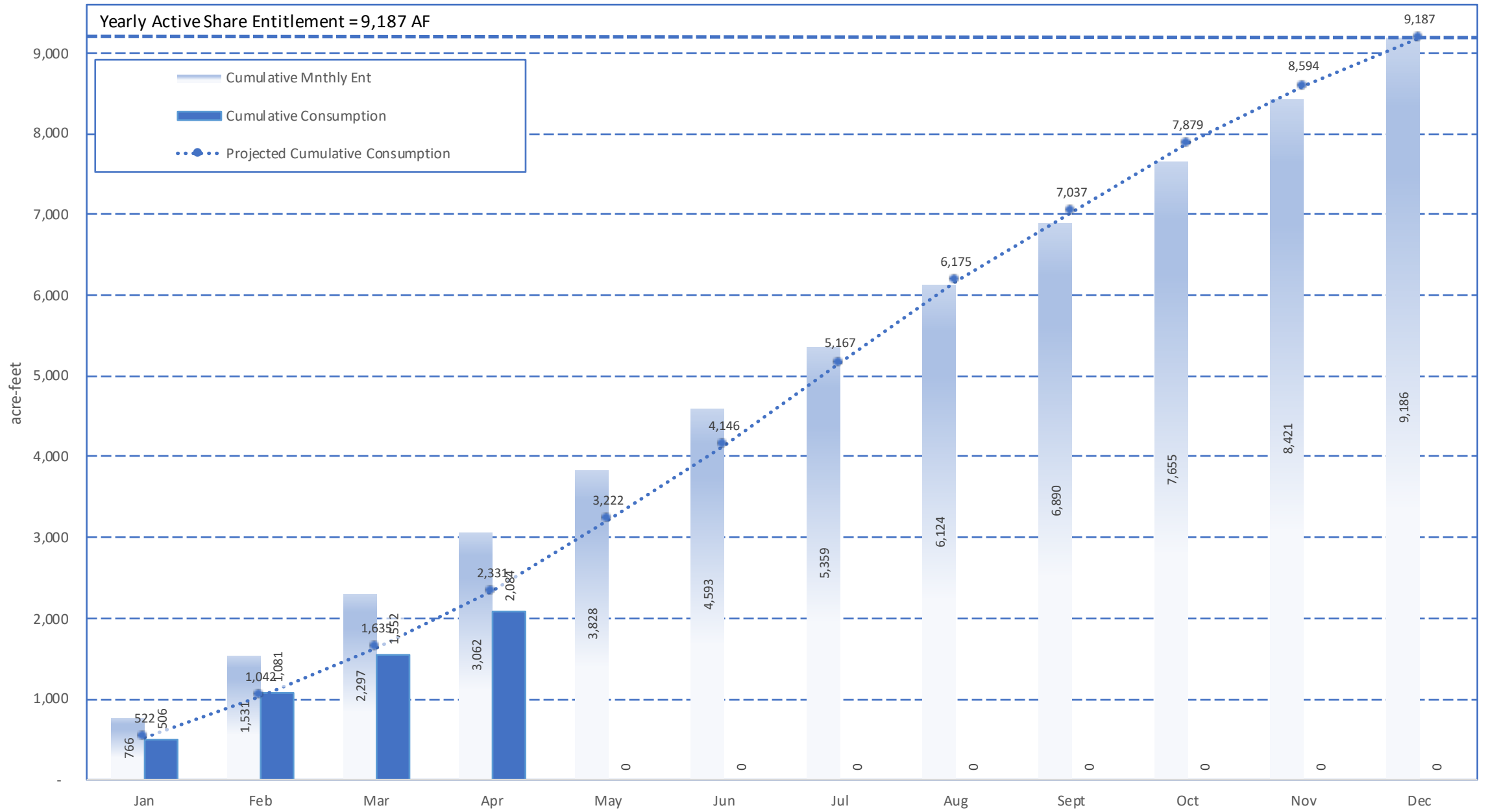
2020 Production and Consumption



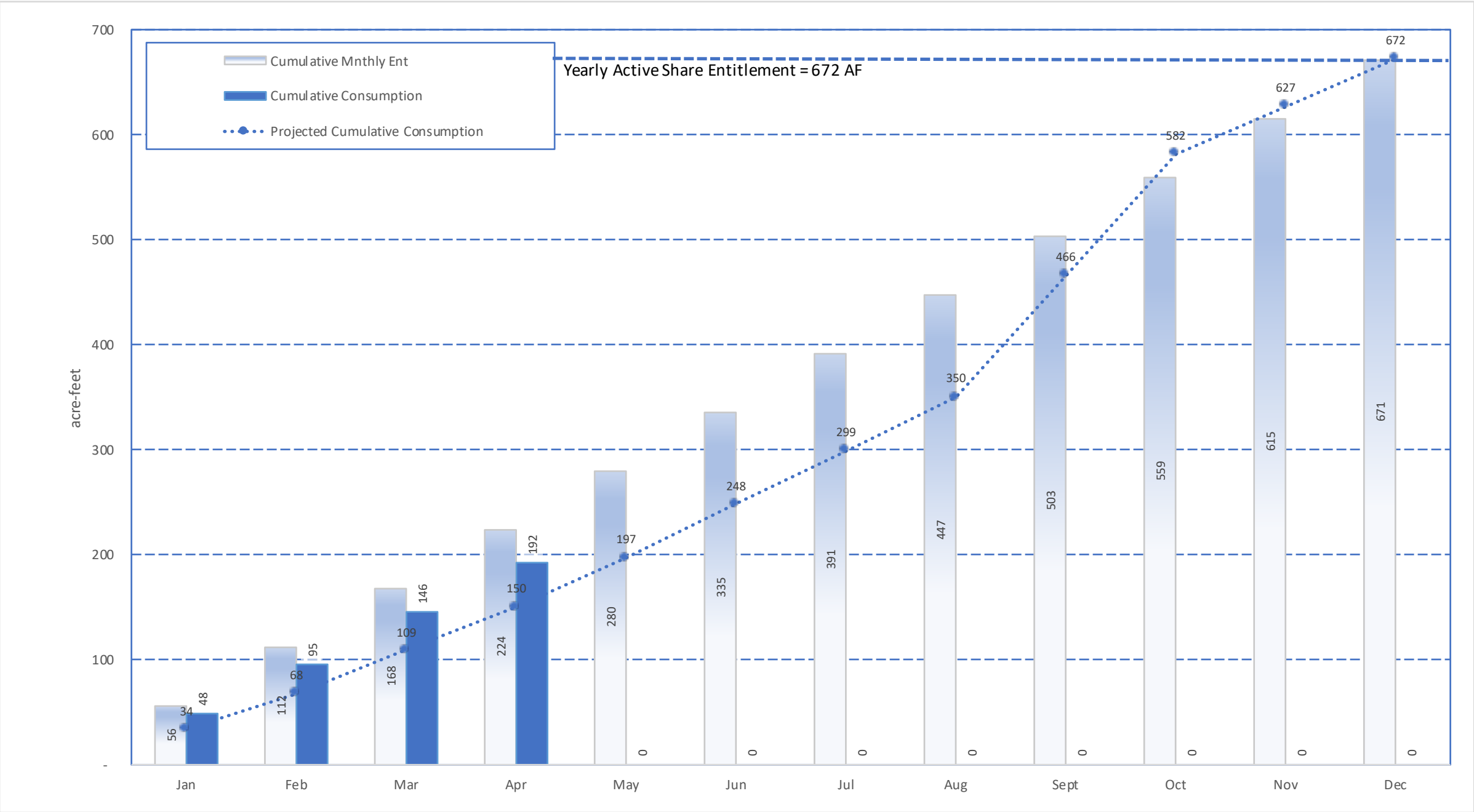
2020 Domestic Consumption



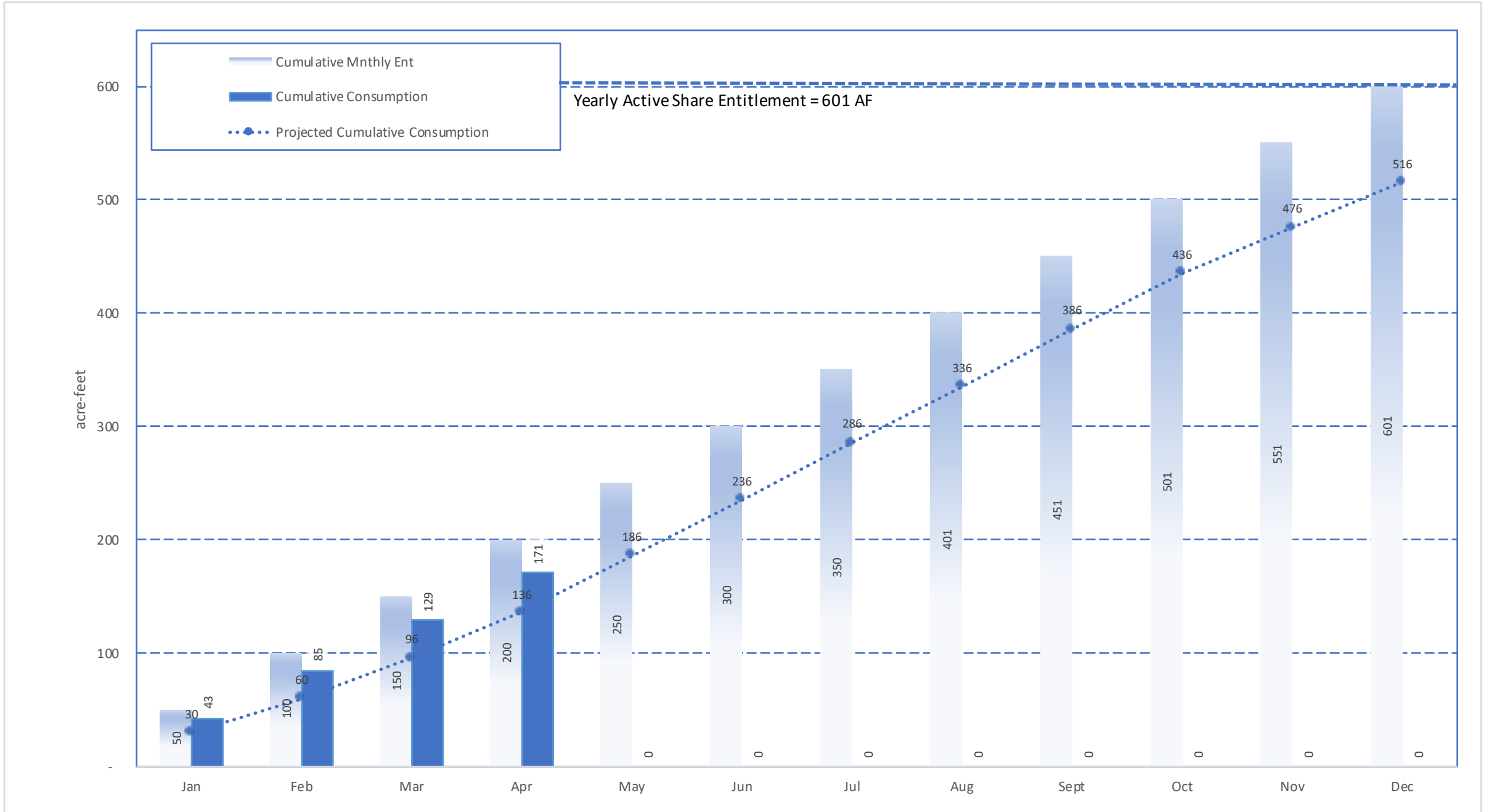
2020 Upland Consumption



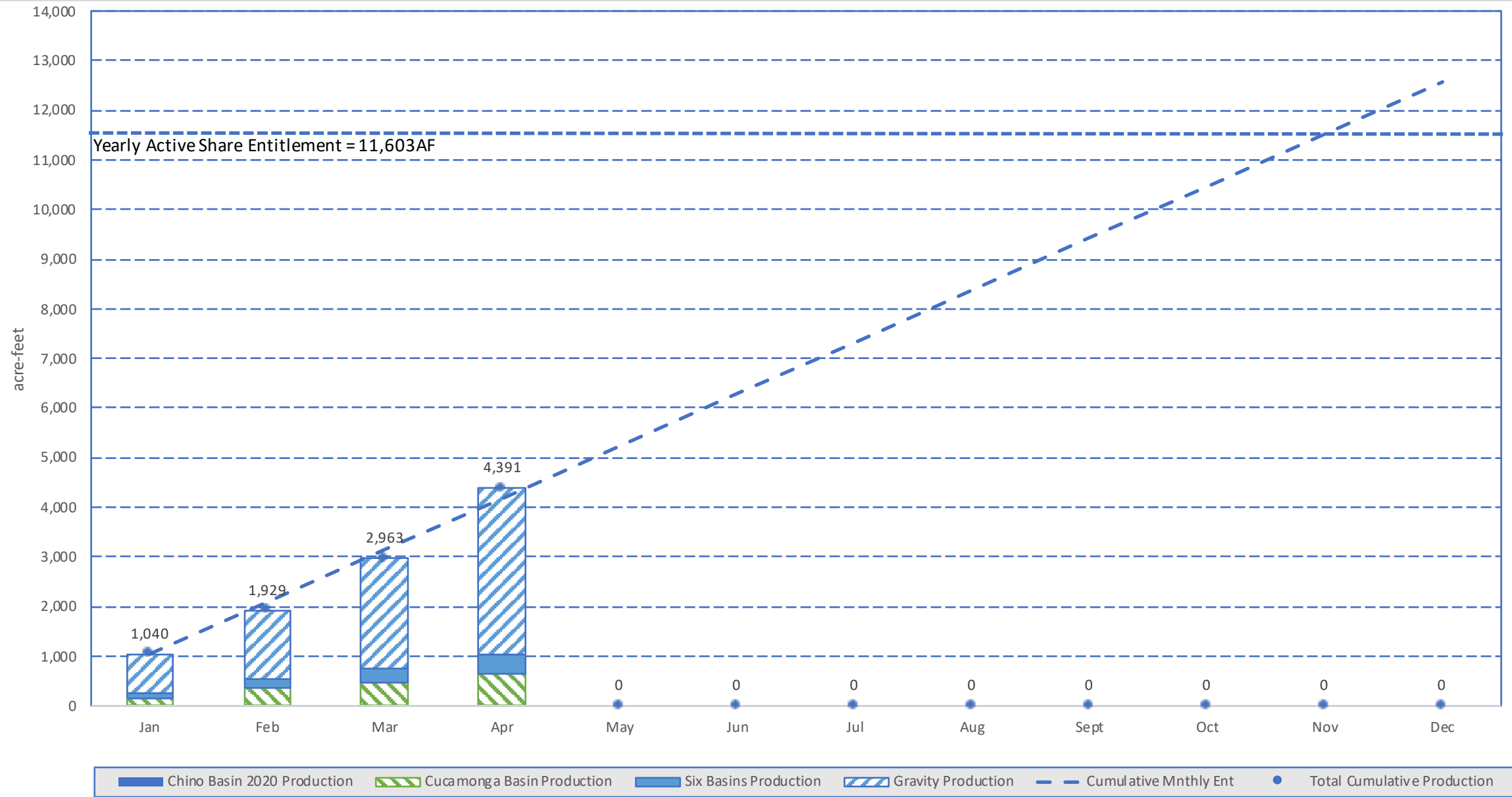
2020 Monte Vista Consumption



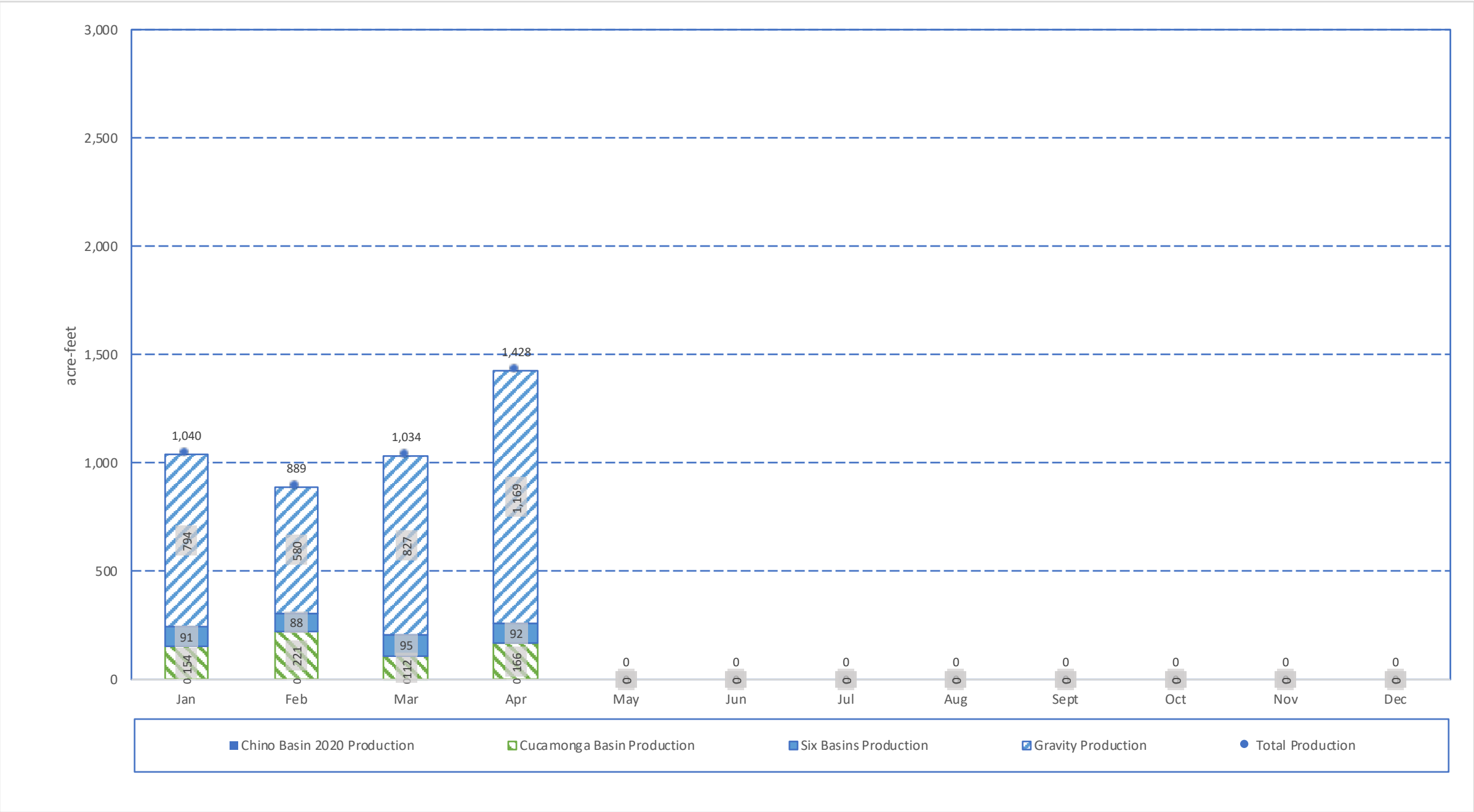
2020 Ontario Consumption



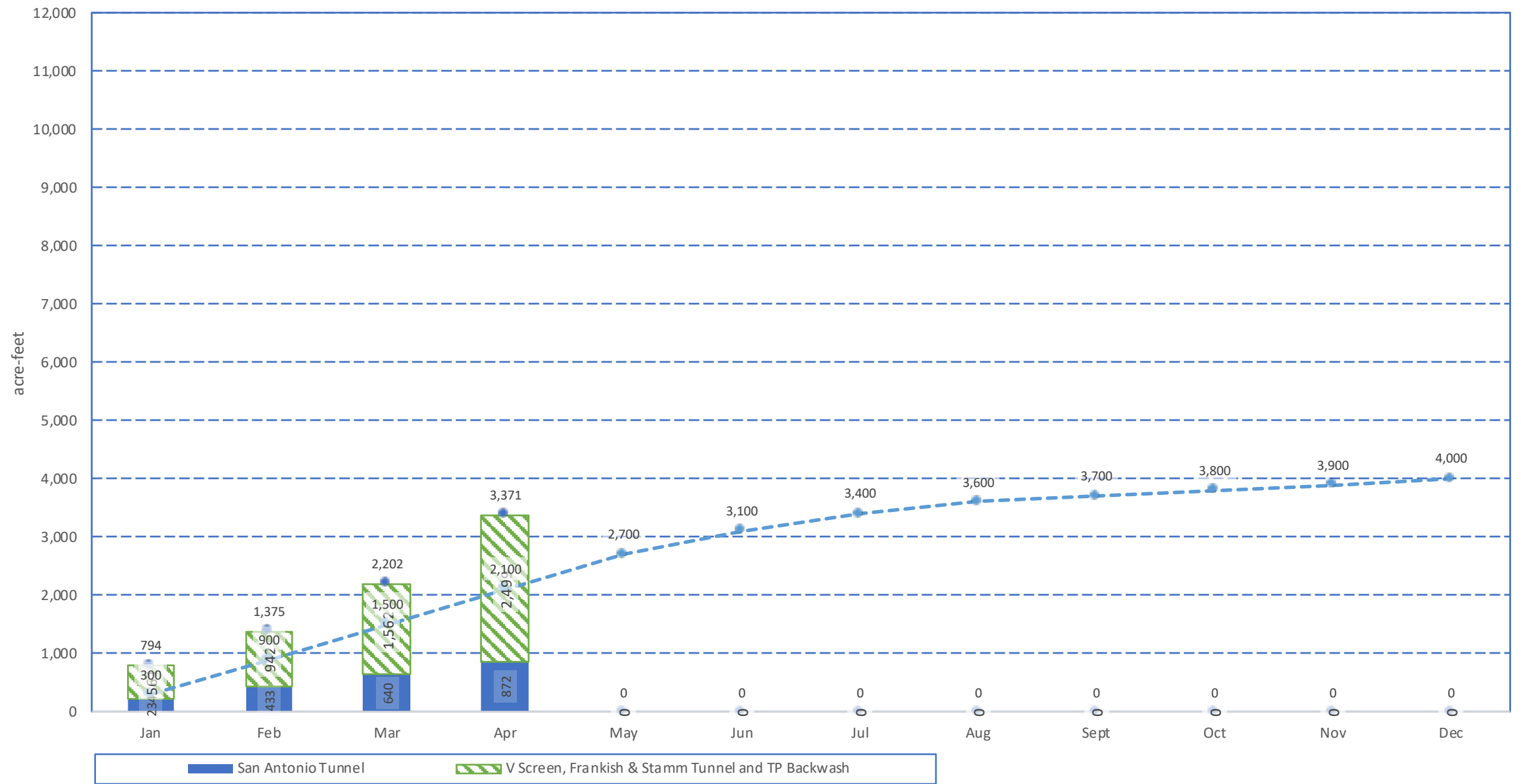
2020 Total Yearly Production



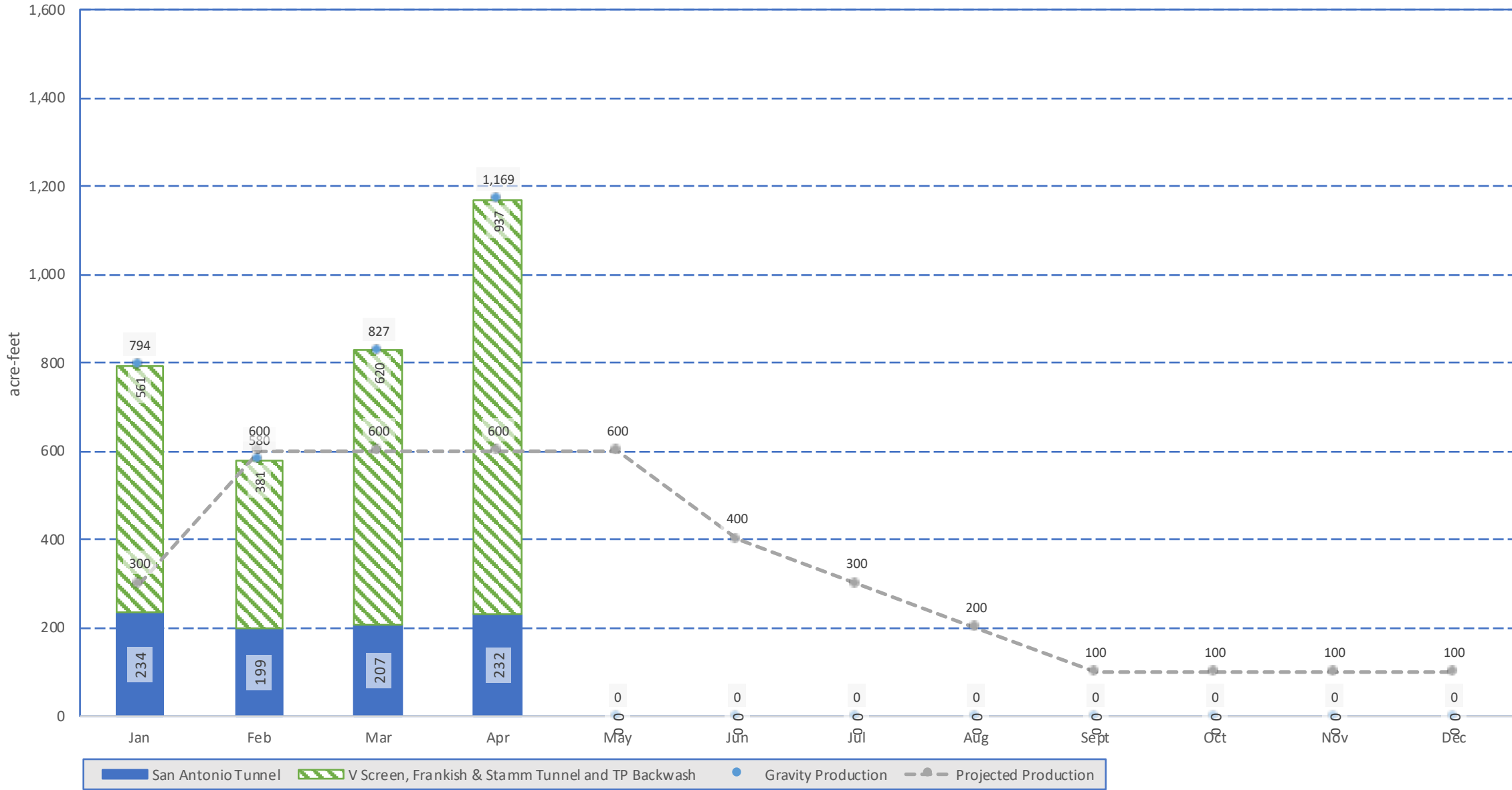
2020 Monthly Production



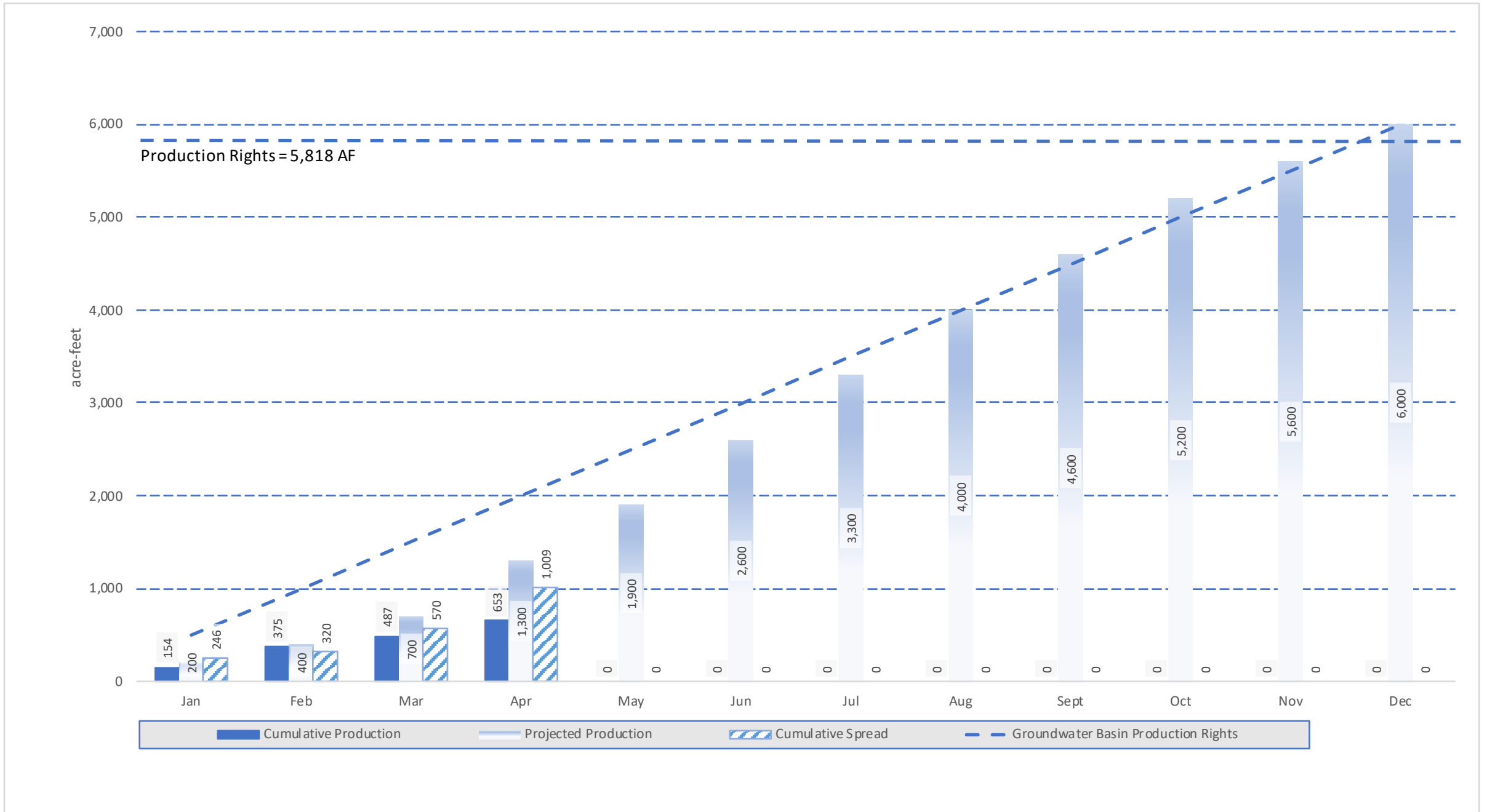
2020 Gravity Cumulative



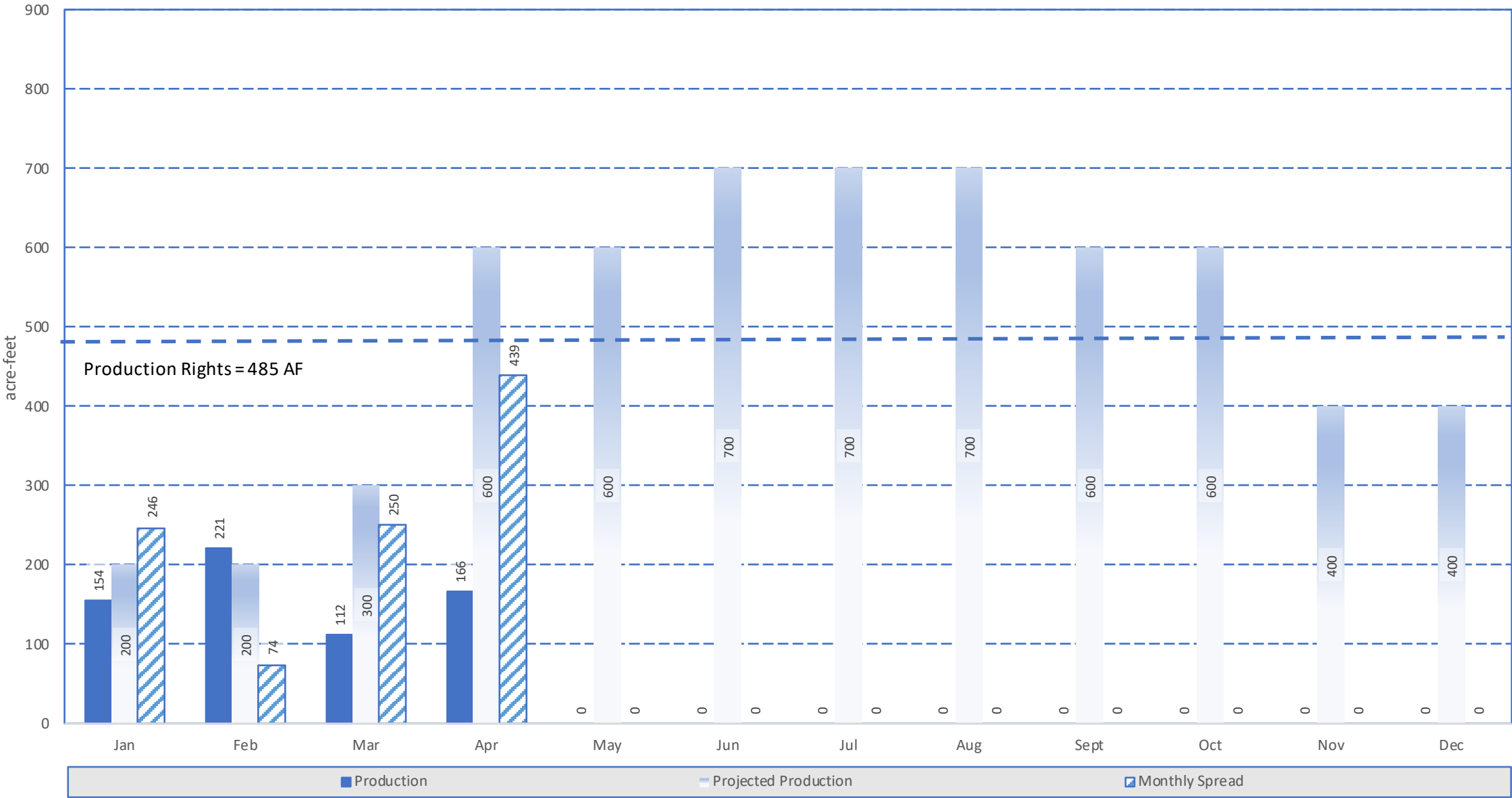
2020 Gravity Monthly



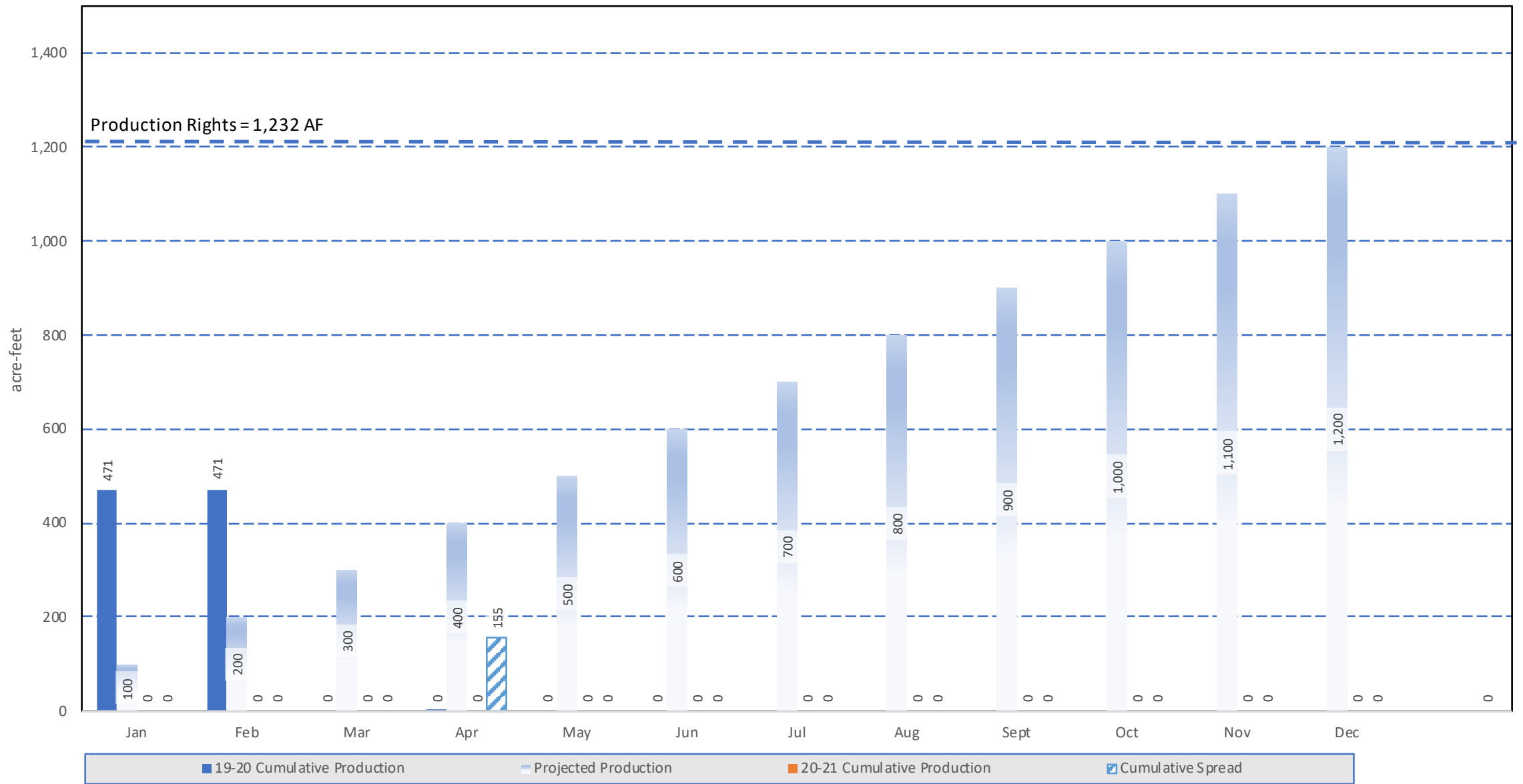
2020 Cucamonga Basin Cumulative



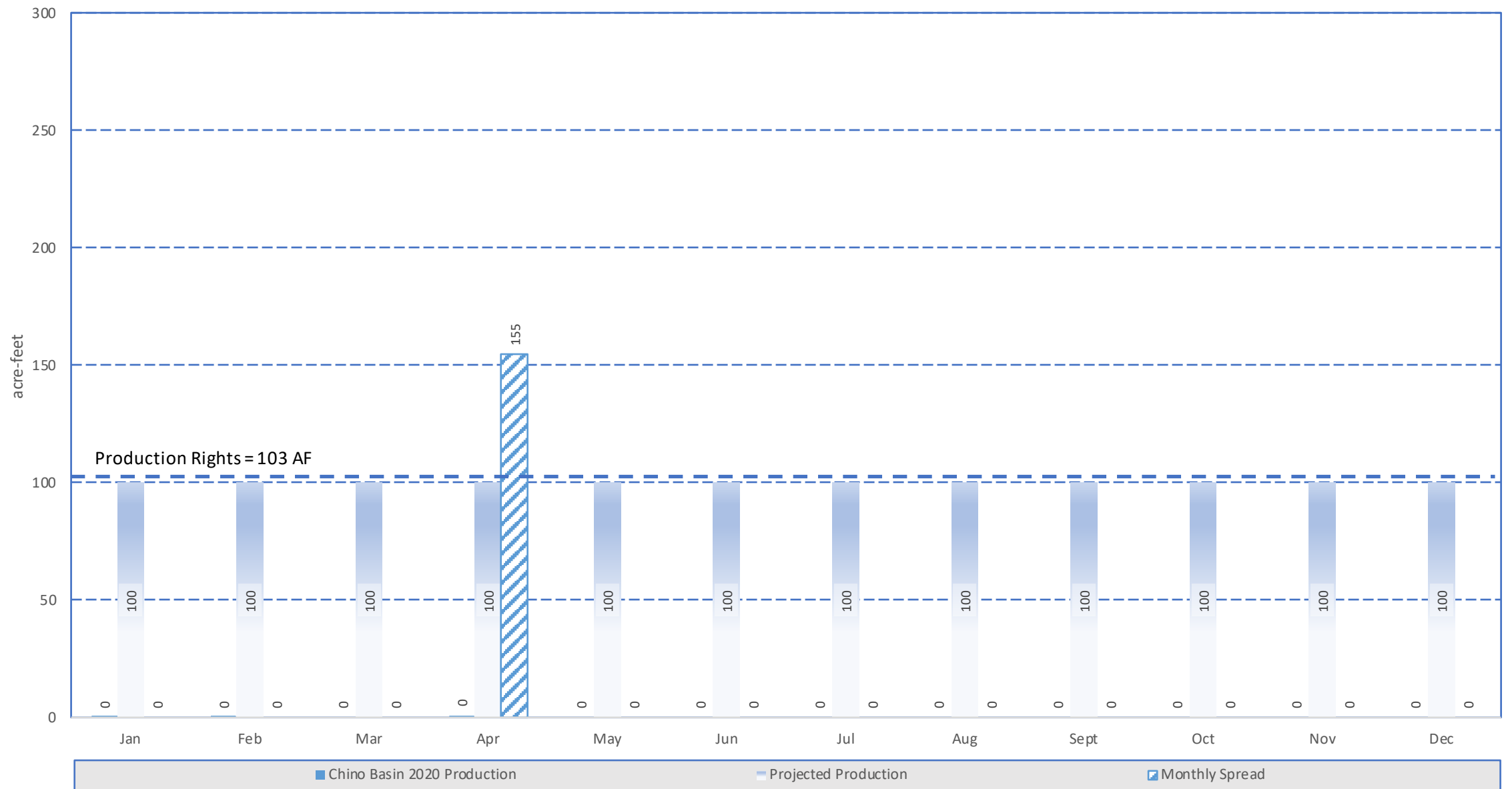
2020 Cucamonga Basin Monthly



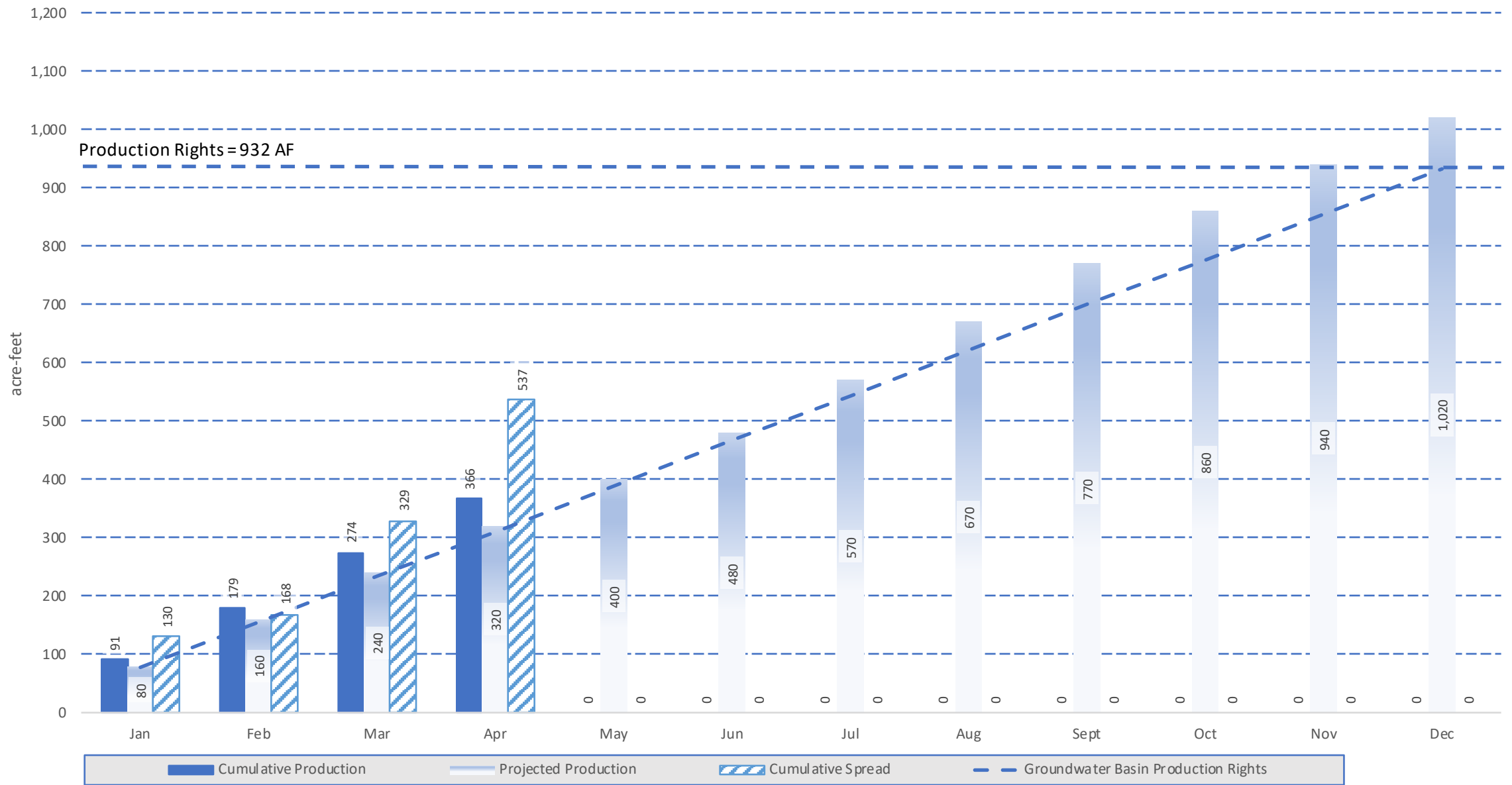
2020 Chino Basin Cumulative



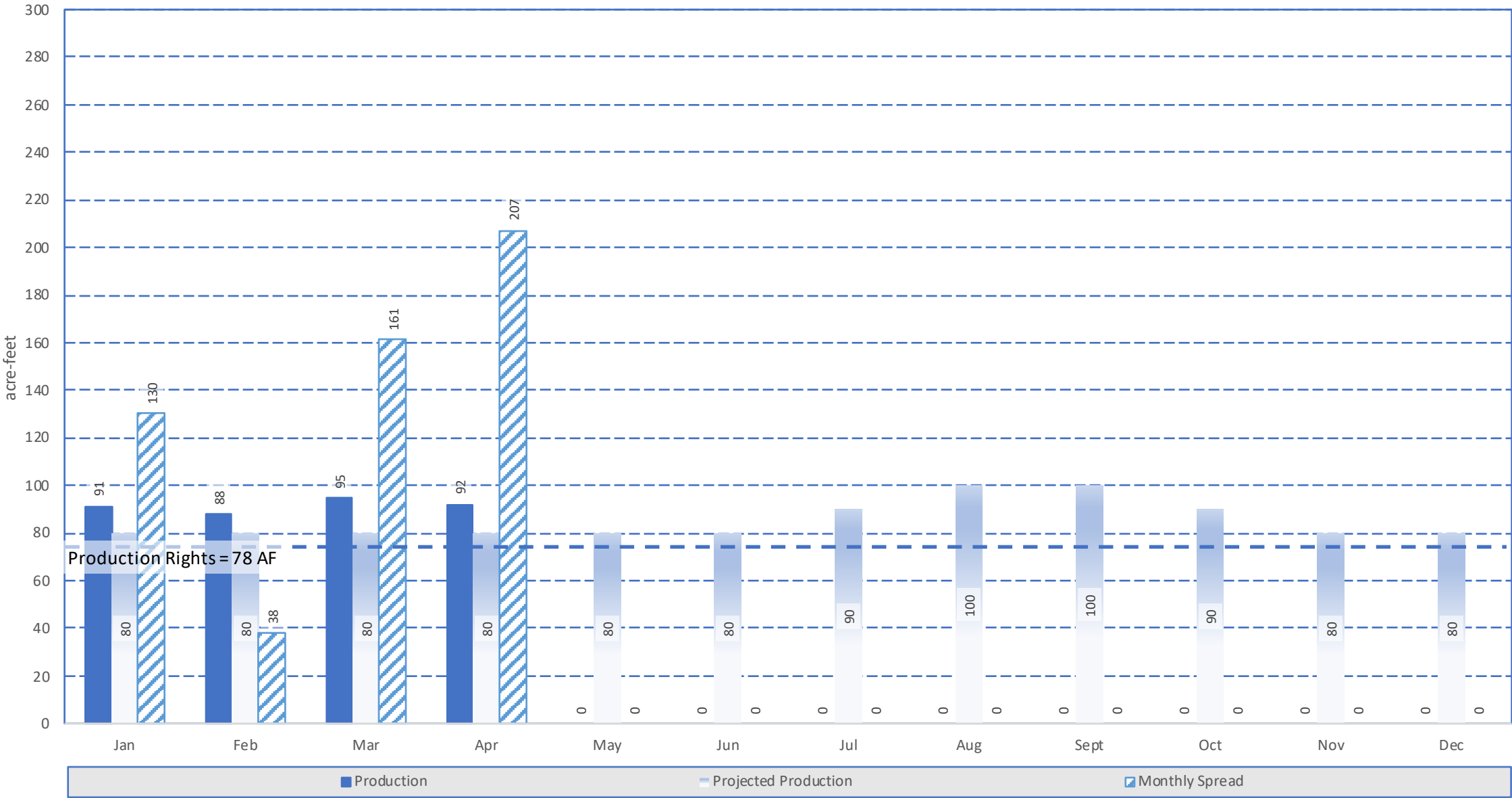
2020 Chino Basin Monthly



2020 Six Basins Cumulative



2020 Six Basins Monthly



A. Water Supply through April 2020

- Annual entitlement for CY2019 is 13,000 AF
 - Cumulative yearly production was 4,391 AF
 - Cumulative yearly consumption was 2,851AF
 - Cumulative yearly spread was 1,701 AF
 - Cumulative unaccounted water was -98 AF

Six Basins Production for 2020

- Annual production right is 932 AF.
- Cumulative production was 366 AF. Production is sent to the WFA treatment facility to meet City of Ontario and MVWD entitlement.
- The Company has spread a total of 537AF.

Cucamonga Basin Production for 2020

- Annual production right is 5,818 AF.
- Cumulative production was 653 AF.
- The Company has spread a total of 1,009 AF.

Chino Basin Production for 2020

- Annual production right is 1,232 AF.
- Cumulative production was 0 AF.
- The Company has spread a total of 155 AF.

Surface Water (San Antonio Creek) flow for 2020

Total flow was 2,384 AF.

Tunnel flow for 2020

San Antonio Tunnel flow was 872 AF.
Frankish and Stamm Tunnel flow was 112 AF.

B. Company Stock

¼ share of water stock moved from dormant to active this transfer period.

C. Communication and Information Activities

Staff is communicating on our new "Facebook" page with 179 friends liking our old FB page and 65 customers have liked our new FB page. Communication is posted regularly on the new page and no new communication on the old Facebook page. Facebook is not able to merge the two Facebook pages; therefore we are in discussion of possibly deleting the old page.

D. Administration Matters

Meetings of interest:

- Thursday, April 16 – GM attended CBWM AP closed session and Advisory GoToMeeting
- Thursday, April 16 – GM and AGM attended a Cucamonga Terms of reference GoToMeeting
- Tuesday, April 21 – GM attended a CBWM Budget Workshop GoToMeeting
- Wednesday, April 22 – GM attended a CBWM AP Confidential GoToMeeting
- Thursday, April 23 – GM attended a CBWM Board GoToMeeting
- Monday, April 27 – GM attended a CBWM OBMP GoToMeeting workshop

- Tuesday, April 28 – GM attended a CBWM Budget GoToMeeting
- Wednesday, April 29 – GM attended a CBWM Safe Yield Reset GoToMeeting
- Friday, May 1 – GM attended a CBWM AP Confidential GoToMeeting
- Tuesday, May 5 – GM and AGM attended a Cucamonga Basin GoToMeeting
- Wednesday, May 6 – AGM attended a Payroll Law online seminar
- Thursday, May 7 – GM attended a CBWM AP Confidential GoToMeeting

E. Groundwater Basin Matters

Chino Basin -

Spread Water from SAWCo - SAWCo has started spreading for the 2019/20 year into Chino Basin.

Budget – Draft 2021 Budget released and being reviewed. Many proposed budget items have not been ‘Pool approved’ but are expected to be reviewed during the year. There is a request to remove those items from the budget until further analysis can occur.

Storage Management Plan – Watermaster issued the final report on the 2020 Storage Management Plan on December 11th. Staff is currently reviewing. WM staff presented an update at the AP meeting on Feb. 13. WM staff are considering the Storage Management Plan (OBMP Implementation Program 8) and Storage and Recovery Plan (OBMP Implementation Program 9) singularly. At the request of the AP, Watermaster will focus on program elements 8 and 9 first, and then complete the remainder of the OBMP elements at a later date this year.

WM staff intend for the OBMP Implementation Plan to be attached to the Peace Agreement and will require a Peace Agreement amendment.

Safe Yield Reset – Draft report delivered. Proposed Safe Yield is 131,000 AF. AP discussing in closed session.

Restated Judgment Amendment – Ag Pool Pooling Plan - The Appropriate Pool agreed unanimously to file a response to Ag Pool’s decision to update their Pooling Plan and Judgment with incomplete Peace Agreement language. The filing is meant to give clarity and understanding to the court.

Monte Vista Water District and the City of Ontario filed an opposition to the Ag Pool’s amendment calling a “timeout” to discuss and understand.

~~All will be heard on the court date March 20, 2020 at 1:30pm [S35 Superior Court—247 W. 3rd Street, San Bernardino} Hearing deferred due to COVID19.~~

Optimum Basin Management Plan (OBMP)– Watermaster is proceeding with the OBMP update but the wish list can be expensive and not all parties agree with the implementation. The OBMP Notice of Preparation (NOP) / Initial Study (IS) was publicized by Inland Empire Utilities Agency (IEUA), the lead agency for CEQA, in early February. This issue is being heavily discussed and reviewed by the AP.

Six Basins –

The meeting for April was cancelled. The next meeting is scheduled for May 27th.

Cucamonga Basin –

The working group met virtually on May 5th. They continue to work on modernizing the Judgment. The next meeting is scheduled for June 2nd.



SAN ANTONIO WATER COMPANY

PROC MEETING
APRIL 28, 2020

HI, WHO JUST JOINED?	CAN YOU EMAIL THAT TO EVERYONE?	IS ____ ON THE CALL?	UH, ____ YOU'RE STILL SHARING...	HEY, GUYS, I HAVE TO JUMP TO ANOTHER CALL
(SOUND OF SOMEONE TYPING, POSSIBLY WITH A HAMMER)	(LOUD, PAINFUL ECHO/ FEEDBACK)	(CHILD OR ANIMAL NOISES)	HI, CAN YOU HEAR ME?	NO, IT'S STILL LOADING.
NEXT SLIDE, PLEASE.	CAN EVERYONE GO ON MUTE?	I'M SORRY; I WAS ON MUTE	(FOR OVERTALKERS) SORRY, GO AHEAD	HELLO? HELLO?
SO (cuts out) I CAN (unintelligible) BY (cuts out) OK?	SORRY I'M LATE (INSERT LAME EXCUSE.)	I HAVE A HARD STOP AT...	I'M SORRY, YOU CUT OUT THERE.	CAN WE TAKE THIS OFFLINE?
I'LL HAVE TO GET BACK TO YOU.	CAN EVERYONE SEE MY SCREEN?	SORRY, I WAS HAVING CONNECTION ISSUES.	I THINK THERE'S A LAG.	SORRY, I DIDN'T CATCH THAT. CAN YOU REPEAT?

CONFERENCE CALL BINGO

© E GILLIAM

Zoom Meeting

Audio only

With video



CAPITAL PROJECT UPDATES

MAKING PROGRESS DURING THE PANDEMIC

2020 CIP PIPELINES

- Seven Proposals Received.
- Board authorized a professional services contract with CivilTech at its April 21 regular meeting, T&M not to exceed \$327k
- Contract being negotiated for \$301,760.
- Kick-off meeting scheduled for April 31, 2020.



EDISON VALVE

- Installed by SAWCO crews mid-April
- Replaces failed slice-gate at Edison Diversion Box.




MASTER PLAN UPDATE

- T&M Contract awarded in March to Water System Consulting (WSC) for \$204,085.
- Gathering information and data for consultant.
- Scheduling hydrant flow and pressure tests soon for model calibration.

Data Request Log

Project: San Antonio Water Company, Comprehensive System Master Plan and Asset Management Program

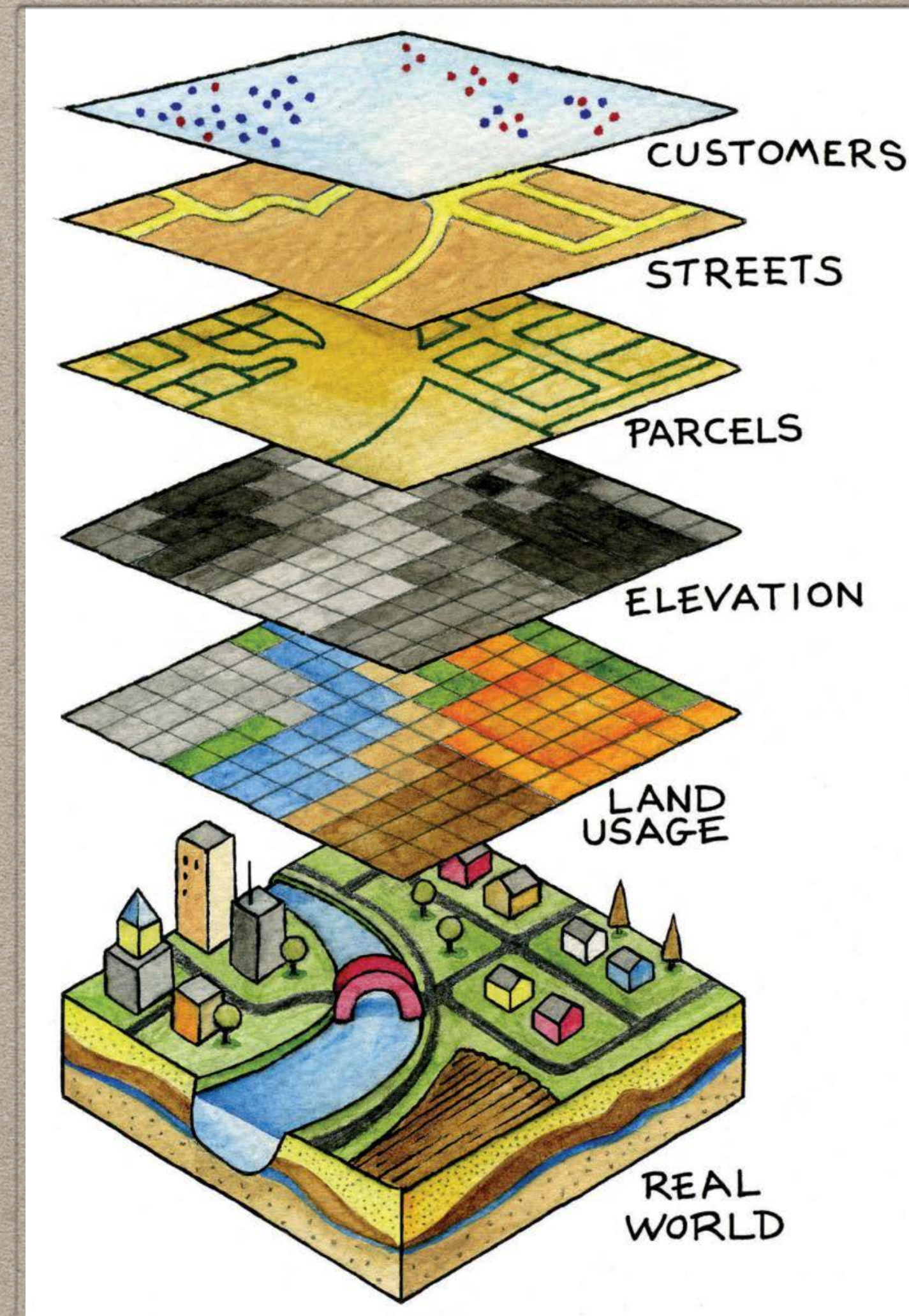
Data Received
Data Pending- See Notes
Data Not Provided Yet



ID No.	Category	Item Description	Responsible Party	Date Requested	Date Received	Delivery Method	Note
1	Customer Water Consumption Data	Annual customer water consumption volumes and connections data by customer type for the last 5 years	SAWCo	3/26/20			Domestic and Municipal deliveries since 2015. Need consumption reports broken down by customer, service, meter, etc.
2	Customer Water Consumption Data	2015 Urban Water Management Plan	WSC	3/26/20	3/26/20		
3	Customer Water Consumption Data	Drought Contingency Plan	SAWCo	3/26/20	4/22/20		2006 Drought Contingency Plan
4	Well Production Data	Annual Production data for the last 5 years	SAWCo	3/26/20			Monthly well production data since 2015. Need production data from other sources (tunnel, etc.)
5	Wholesale or Emergency Water Purchase and Sales Data	Volumes of water purchased or exchanged from the last five years	SAWCo	3/26/20			Total annual purchased water volume since 2015.
6	Population Growth	Reports and studies on future growth projection and known areas for development	SAWCo	3/26/20			
7	Land Use	Land Use and Zoning data in GIS	SAWCo	3/26/20			
8	System Mapping	System boundaries, pressure zones, customer locations, meters, parcels, and other relevant data.	SAWCo	3/26/20	4/27/20		
9	System Mapping	Irrigation System Index/ Atlas Map in PDF or GIS format	SAWCo	3/26/20	4/27/20		
10	Previous Water Master Plan	The 2017 Water Master Plan	SAWCo	3/26/20	3/26/20		
11	Model	The existing water hydraulic model	SAWCo	3/26/20	3/26/20		
12	SCADA	Identification of points where data are recorded (tank levels, pressure recorders, flow meters, other locations), and operational set points	SAWCo	3/26/20			
13	Fire Flow Test Results	Historic test data for potential use in model calibration.	SAWCo	3/26/20			
14	PRV/PSV Settings	Field verified set points for Pressure Reducing/Sustaining Valves.	SAWCo	3/26/20			
15	Leak History	History of leaks and breaks for evaluating system condition.	SAWCo	3/26/20			
16	Condition Assessment	History of asset management and repairs from CMMS or other records	SAWCo	3/26/20			
17	Condition Assessment	Source water condition records		3/26/20			
18	Condition Assessment	As-builts, design documents, and/or maintenance records and assessments for San Antonio Tunnel.		3/26/20	4/27/20		Tunnel lining data and photos
19	Condition Assessment	Well condition records	SAWCo	3/26/20			
20	Condition Assessment	Pump test records	SAWCo	3/26/20			
21	Condition Assessment	Pump Station and Tank site layouts, including dimensions and elevations	SAWCo	3/26/20			
22	Condition Assessment	Treatment facility site layout and description	SAWCo	3/26/20			
23	Condition Assessment	Location of known broken valves	SAWCo	3/26/20			
24	Source Water Loss	Emergency Response Plan	SAWCo	3/26/20			
25	Water Quality	Description of any known water quality issues	SAWCo	3/26/20			
26	Financial Data	Financial data including connection fees, installation fees, water rates and the most recent water rate study, and budget documents. Capital and Operating budgets.	SAWCo	3/26/20	4/22/20		Rate study and water service fee schedule

GRAPHICAL INFORMATION SYSTEM (GIS)

- T&M Contract was awarded to Water System Consulting (WSC) in October, 2019 for \$29,929.
- Basemaps have been converted to GIS database
- Consultant currently updating and correcting database per staff notes and review.



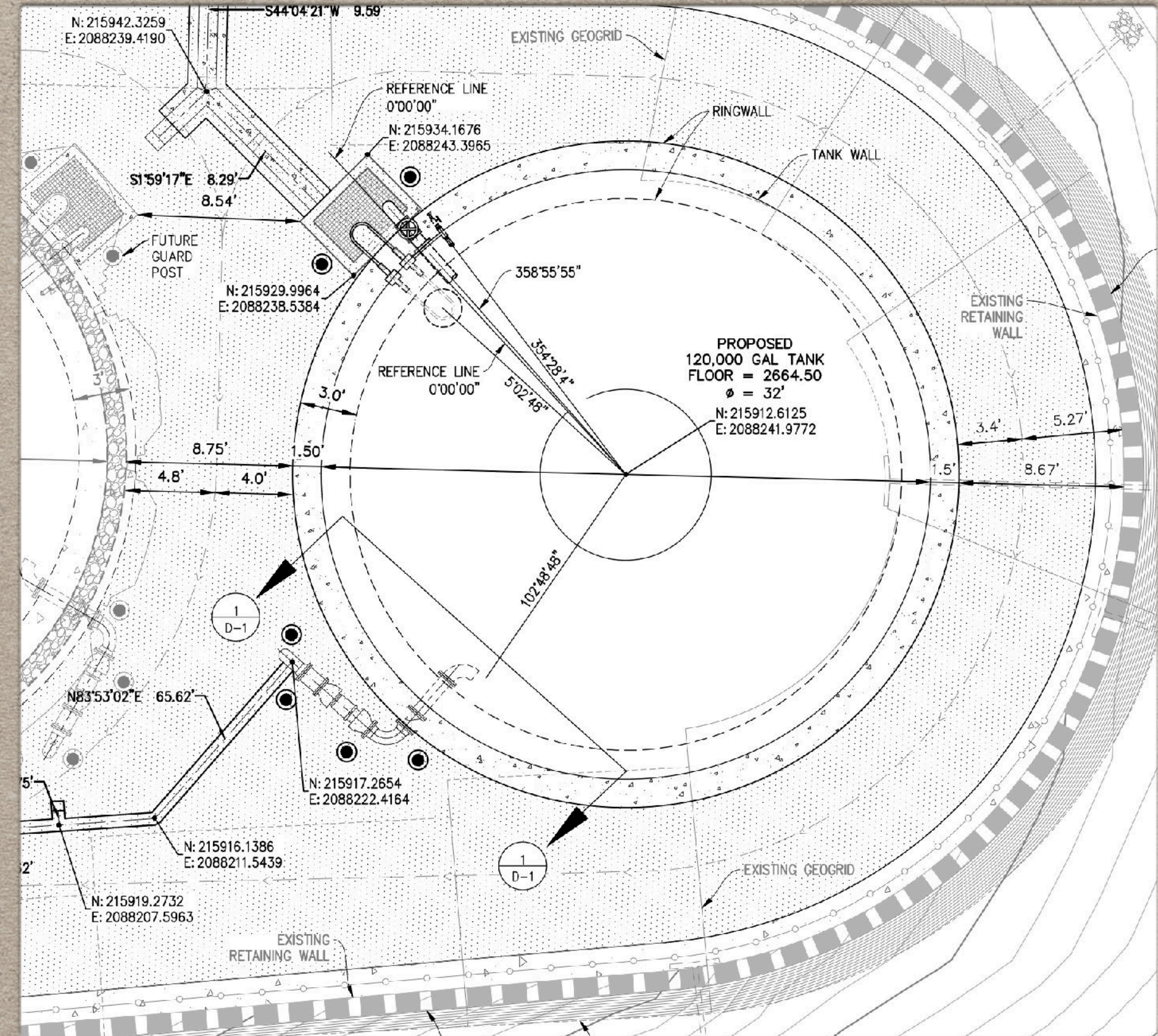
CROSSWALL MITIGATION

- T&M Contract awarded to Natures Image, Inc in November 2019 for \$71,230.
- First mitigation (removal of invasive species) occurred late April. Staff is waiting for report from consultant.
- April rains filled up basins. No breaches occurred.
- Crosswalls experienced heightened attention a few weeks ago due to improved weather. Staff installed 'No Swimming' signs at County request.
- Noise and dust from Grbec processing is being noticed by neighbors. Staff and County are working with Grbec to reduce impact.



HOLLY DRIVE RESERVOIR

- Phase Two plans (second tank) currently under review by State. Consultant working to revise plans per State's comments.
- Project expected to be bid late Spring/Early Summer.



HALL BIOREACTOR

- Multi-year project initiated in 2018 by Loprest/MIH at SAWCO Well 31
- Pilot project intended to show biological treatment of Nitrate and other water contaminants.
- Pilot project was completed in late 2019 and report was forwarded to State for approval.
- Equipment has been removed from site.
- Loprest/MIH is patiently waiting on State authorization letter.
- Treatment that would double the cost of water for SAWCo. We are currently meeting entitlement without treatment, but technology could be used in the future.



Case Study Report

on

MIH and WRT Nitrate Reduction and Removal System

Part 2, Supplemental Data Collection

conducted by

**MIH Water Treatment Inc. and Loprest, a division of WRT
Westminster, Colorado**

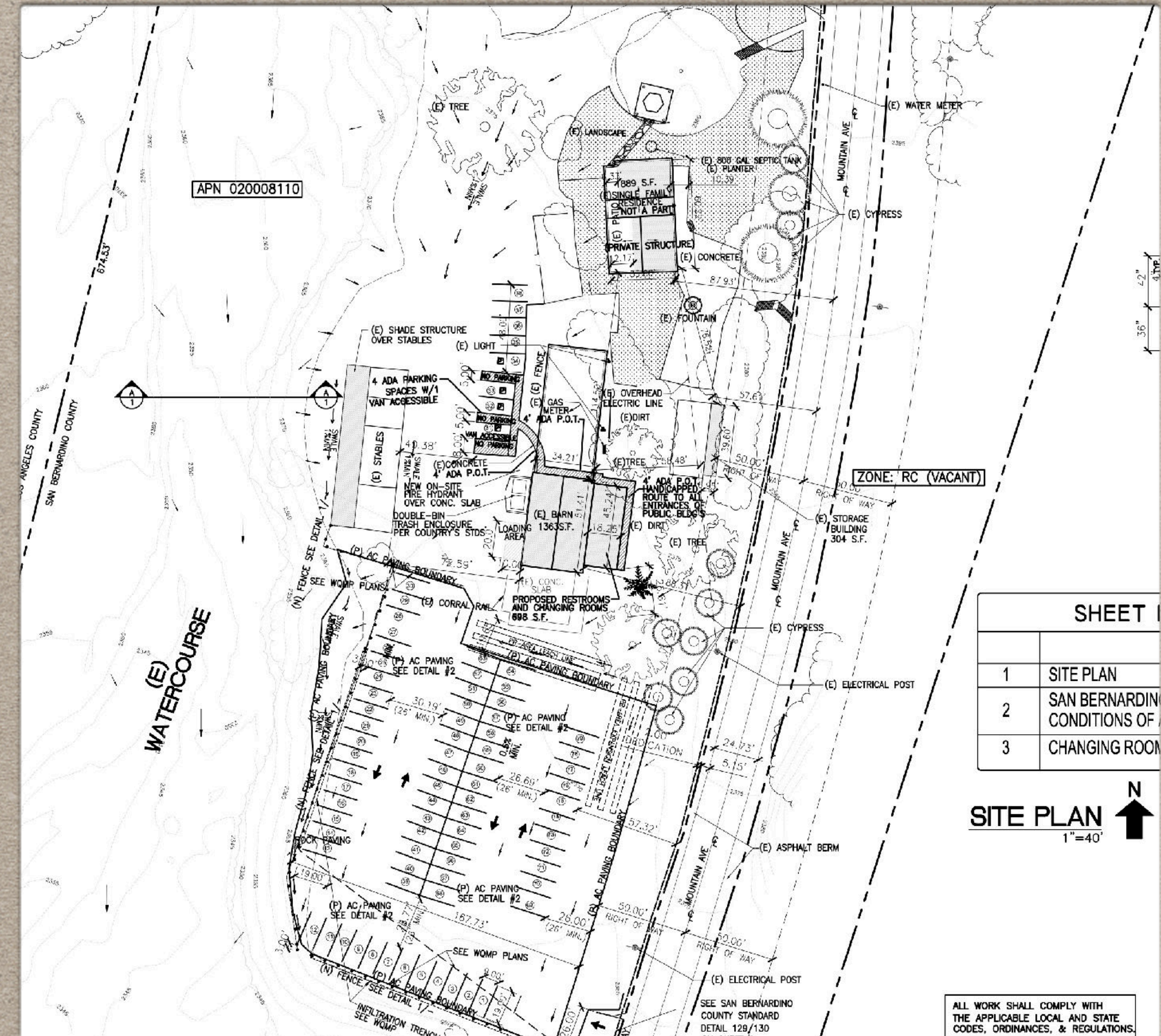
for the

**San Antonio Water
Upland, California**

December 31, 2019

OTHER PROJECTS

- Coordinating with Caltrans on I10 widening. Reviewing plans to protect Company assets.
- Coordinating with County Flood Control on Storm Sewer work on San Antonio Avenue.
- Coordinating with County Planning on Sweet Pea Ranch.
- Smart Meters - need to rethink research phase since Spring CalNav Conference was canceled.



THANK YOU

Agenda Item No. 6A

Item Title: Company Response to COVID-19

Purpose:

To provide an update regarding Company Actions in relation to the Wuhan Virus.

Issue:

Earlier this year a virus originating in Wuhan, China prompted California Government Officials to impose restrictions and limitations on private citizens and businesses.

Manager's Recommendation:

Stay Safe.

Background:

Due to the State of California and County of San Bernardino restrictions and limitations on private citizens and businesses imposed in March the Company implemented actions to ensure employee and shareholder safety while maintaining service:

- On March 18th the Euclid Office was closed to the general public. Notice was provided on website and Facebook.
- Additional sanitation products were purchased; masks, gloves and disinfectant.
- Starting in March all meetings were taken virtual, utilizing GoToMeeting software.
- In early April office staff implemented voluntary staggered shifts at the office and work-from-home schedules. Using software provided by Inland Productivity allowed remote sign-in to office computers.
- Operations staff continued their normal work schedule, focusing on individual field work when able.

In early May the County adjusted its restrictions. In response, On May 18th the Company has reopened the Euclid Office to shareholders and implemented the attached action plan.

Impact on the Budget:

Limited

Previous Actions:

None



San Antonio Water Company

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Post Wuhan Virus Restart Plan

Wednesday, May 13, 2020

Schedule

- Brian will continue to coordinate block out times for each employee. Draft schedule will be prepared one week prior to shift
 - FYI - Brian will be working in the office full time starting May 11.
- Starting May 18th, employees will be expected at the office for their shift.
- Starting May 18th, the office will be open to customers during the hours of 8 am to 4 pm, excluding lunch (11:30 -12:30).
- We will attempt to coordinate full days at office. We will attempt to avoid half-days at the office.
- Because attendance at the office will be mandatory starting May 18th, if a split-day shift occurs, travel time between home and office, if occurring at mid-shift, will be recordable as regular time on timecard.

Supplies (Debbie to obtain)

- Disinfecting surface wipes – 15 total (7 desks at Euclid office, 2 desks at field office, front counter, meeting room/meal area, men’s room at Euclid office, men’s room at field office, woman’s room, printer/postage area)
- Hand sanitizer soap – 4 total (one bottle for each bathroom and a bottle for meal area)
- Hand sanitizing wipes/liquid - 15 total - (package for each desk, front counter, printer area, meeting room and each bathroom)
- Masks (two per employee. ~~package of 4~~ disposable for customers?)
- Latex (or equivalent) gloves – 1 box at front counter
- Keep one full count of supplies in storage.
- Debbie to check stored supplies at least once per week and restock/repurchase as necessary.

Responsibilities

Individual Desk Space:

- Wipe with disinfecting cloth at start of shift and prior to end of shift (desk, keyboard/mouse, phone, etc.)
- No mask required while at desk. If you leave your chair, you are encouraged to put on a mask.
- Debbie – Work only at Tommy’s Computer or Front Counter Computer. Wipe down at start of shift and prior to end of shift.

Front Counter

- All customers ~~must~~ are encouraged to wear a mask. Disposable masks ~~???~~ will be available at front counter. Kelly will make temp signs stating as such.
- Even if seated, staff ~~must~~ are encouraged to wear a mask while customer is in office.

Commented [BL1]: •Change reflects SB County’s recently revised policy concerning the wearing of masks.



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- Front office staff must wear latex (or equivalent) gloves while handling paper and cash with customers. This includes mail processing.
- Provide access to disinfectant hand-wipes and hand sanitizer for customers
- Wipe all public area surfaces with disinfecting cloth at start of shift and prior to end of shift (front counter, doorknobs, chair arms, etc.)

Bathrooms

- Wipe with disinfecting cloth at start of shift and prior to end of shift (toilet handle, toilet seat, sink area, faucet, etc.)
 - Brian will take care of men's room.
 - Morning and afternoon staff will take care of woman's restroom.

Meal Prep Area

- Wipe with disinfecting cloth at start of shift and prior to end of shift (countertop, coffee machine, microwave surfaces, toaster surfaces (outside only, please), faucet, etc.)

Meeting table

- Wipe with disinfecting cloth at start of shift and prior to end of shift

Printers / postage machine

- Wipe with disinfecting cloth at start of shift and prior to end of shift