

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE

June 24, 2025

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:00 p.m. on the above date. Committee members present were Will Elliott, Kati Parker, and Rudy Zuniga. Also in attendance were SAWCo's General Manager Brian Lee, General Legal Counsel Derek Hoffman, and Senior Administrative Specialist Tiffany Dickinson. Director Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. **Regular Committee Minutes of October 22, 2024** – Director Zuniga moved, and Director Parker seconded to approve the meeting minutes of October 22, 2024, as presented. Motion carried unanimously.
5. Planning and Operational Issues and Updates -
 - A. **Office Relocation-** Mr. Lee reported staff are moving forward on the office relocation process and CEQA and zone changing will occur in October at the City of Upland (City) Council Meeting. He added the construction permitting should be wrapped up in September, thus could have a groundbreaking ceremony late October or early November.

Director Elliott questioned if all CEQA notifications have been mailed out and if any responses have been received on said project.

Mr. Lee confirmed all notifications have been mailed out and stated two tribal nations are bickering over what will happen if something is found on site and who it would belong to. The City of Upland is trying to negotiate broker peace between the two tribes about how to deal with if any artifacts are found on the property.

Director Parker asked why the City was taking the lead on CEQA and not SAWCo, and if construction permits were also going through the City, happening in parallel.

Mr. Lee and Mr. Hoffman both responded the City is taking the lead because SAWCo is a mutual private water company and not a public entity, therefore staff must utilize the City. Staff have been working with the City for the last eight months and both CEQA and construction permits are happening in parallel. Staff received verbal confirmation but are waiting for written confirmation that the undergrounding of the transmission lines are not going to be required. The plan is to bid the construction project late July/ early August. It was added CEDG, the current architect, has asked if they can bid on the construction project as well.

Director Parker questioned who will do the construction management in the case CEDG wins the construction project bid, and if staff would ask CEDG to be the construction manager if they are not doing the construction project.

Mr. Lee stated he expects CEDG to be the construction manager, absent them doing the construction. The same firm cannot manage the contractor and subcontractors and inspect to make sure the project is built to staff's standards. He also added it is important to maintain separation between who represents the Company and who represents the contractor.

- B. **Cucamonga Crosswalls Mitigation** - Mr. Lee reported that project is going to be taking on a separate life, about 5 years from now, because staff is looking to move water from San Antonio Canyon over to Cucamonga Canyon for short term storage, winter water for summer use and the crosswalls will be an integral

part of that. Staff is going to be looking at a broader maintenance permitting program for the crosswalls in the future, repairing them as they fail, and possibly getting a couple more crosswalls that used to exist in the service.

Director Elliott inquired if staff have been current on weeds and plants and the upkeep of the walls.

It was said staff is going to move in again this summer and work on maintenance, weed abatement, and repairing of the walls.

C. Paloma Hydraulic Break- Mr. Lee reported staff had a final meeting on site with the design engineer the previous week and believe they have a final design that needs a few changes to the proposed design regarding the pipelines at the Forebay. Once that is complete, there will be a visible set and staff plan on bidding that project late July to then bring that with a recommendation to award to a contractor at the August or September board meeting.

D. Well 31 Pipeline- Mr. Lee was happy to report the Well 31 pipeline has been completed and is currently in service.

E. GIS Update- Staff is trying to meet quarterly with the GIS staff and are getting more involved in digitally marking up company maps and submitting to the GIS consultant to upgrade the system.

F. Rate Study- Mr. Lee gave an update on the rate study progress by adding staff are adding a note at the bottom of the water bills going out this upcoming month stating rates will be changing and for any more information to visit the website. An article was included in the Newsletter that was sent to shareholders and staff presented to the San Antonio Heights Association board and members back in May at the SAHA meeting. He is hopeful at the July Board meeting staff can present comments received and the Board can decide on how they want the rates to look moving forward.

Director Elliott questioned if there will be any kind of public hearing meeting.

Mr. Lee explained that was done the last Board meeting where shareholders and the public were given the opportunity to come and comment. There will be another 'open mic' opportunity for shareholders and the public to comment before the Board deliberates. He added he did receive one negative feedback from a shareholder in the Heights, who owns one-half share but hardly uses any water. With the proposed rate/meter charge changes, this is going to have an impact on his water bill. Staff will include all comments received in the next board packet, so the Board is fully informed before deliberations.

G. Scada Consultant- Mr. Lee reported staff recently found out the SCADA consultant has folded shop and therefore staff are in the market for a new SCADA consulting firm. He reassured that all Company data is secure and controlled by staff.

6. Basin Issues and Updates

- **San Antonio Canyon Watershed-** Mr. Lee reported there are currently no basin issues primarily because there is not really a need for the basins at the moment. He added the City's treatment plant will be shut down shortly, simply because there is no canyon water to provide the City. He explained a consortium of individual agencies have purchased the many hydroelectric stations in all the multiple canyons going southward and since then the hydro station has been shut down and the chances of reviving are slim to none. What that means for the Company is, they will no longer have access to the canyon water coming through the Penstock pipeline and falling into the intake at the canyon. This does not necessarily impact the Company in the long term, because that water will now move through the ground and impact tunnel water, in theory will get the same amount of water.

- **Chino Basin-** No report given.
- **Six Basins-** No report given.

- ***Cucamonga Basin***- No report given.

8. Closed session: None.

9. Committee's Comments and Future Agenda Items: The committee has requested to add canyon water deliveries as a future agenda item.

Adjournment: –The meeting adjourned at 3:32 p.m.



Assistant Secretary
Brian Lee

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