



**SAN ANTONIO WATER COMPANY**  
**BUDGET WORKSHOP OF THE BOARD OF DIRECTORS**  
AGENDA

**Wednesday, December 4, 2019 at 3:00 p.m.**

At the Company Office, 139 N. Euclid Avenue, Upland, CA  
In the San Antonio Water Company Boardroom

- Call to Order

1. Recognitions and Presentations: - None

2. Additions-Deletions to the Agenda: - None

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. General Manager's Report on Activities

- A. Request for Proposals – Comprehensive System Master Plan and Asset Management Plan  
Discussion and possible action
- B. Office and Operations Yard – Needs Assessment Review  
Discussion and possible action

5. Budget Workshop:

- A. "Draft" CY2020 Administration and Operations Budget  
Presentation by staff for comments and/or recommendations
- B. "Draft" CY2020 Capital Improvement and Capital Outlay Budget  
Presentation by staff for comments and/or recommendations

6. Director's Comments and Future Agenda Items:

Adjournment:

*The next regular Board Meeting is scheduled for Tuesday, December 17, 2019 at 5 p.m.*

**NOTE:** All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 No. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Friday [7:30 – 11:30 & 12:30 – 4:30].

**POSTING STATEMENT:** On December 2, 2019 a true and correct copy of this agenda was posted at the entry of the Company Office (139 No. Euclid Avenue), and on the public bulletin board at 450 No. Euclid Avenue (Upland Public Library), and on the Company Website.