

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, June 16, 2020

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was held virtually and called to order at 5:02 p.m. on the above date both at Giuseppe's Restaurant, 2433 N. Euclid Ave., Upland, California and virtually. Directors present were Tom Thomas, Jose Sanchez, Will Elliott, Gino Filippi, Rudy Zuniga, Bob Cable (virtually), and Martha Goss. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton (virtually), and Senior Administrative Specialist Kelly Mitchell (virtually). Director Thomas presided.

▪ Salute to the Flag

1. Recognitions and Presentations: None.

2. Additions-Deletions to the Agenda: None.

3. Shareholder-Public Testimony: None.

4. Consent Calendar Items:

A. Approval of Board Meeting Minutes

Regular Meeting Minutes of May 19, 2020.

B. Planning, Research and Operations Committee (PRO) Meeting Minutes
Meeting minutes of May 2020.

C. Administration and Finance committee (AFC) Meeting Minutes

Meeting minutes of January

D. Financial Statement

Income Statement and Balance Sheet for April 30, 2020.

E. Investment Activity Report

Monthly Report of Investments Activity.

F. Water Production and Consumption

Monthly water production and consumption figures.

G. Prominent Issues Update

Status summaries on certain on-going active issues.

H. Projects and Operations Update

Status summaries on projects and operations matters.

I. Groundwater Level Reports (Quarterly in January, April, July, and October)
Tracking patterns of groundwater elevation relative to ground surface.

J. Conservation Program Update (Quarterly in January, April, July, and October)
Update on SAWCo's on-line water conservation products.

K. Conservation of Water.

Director Elliott moved and Director Sanchez seconded to approve the Consent Calendar as presented. Motion carried unanimously.

5. Board Committee – Delegate Report:

A. Pomona Valley Protective Association (PVPA) Representative's Report – Director Thomas reported on PVPA's most recent meeting which was also held virtually.

A lease agreement or an easement are being considered for a proposed kiosk on PVPA land at the entrance to the Claremont Wilderness Park. PVPA has made a commitment to place a marquee sign at the crossing of Mills and the Thompson Creek Trail honoring Marilee K. Scaff.

PVPA is still monitoring what happens with H.R. 116-385. PVPA property is included in the original bill and they are attempting to have it removed as it is private land. The bill appears to be stalled at the time the meeting was held.

PVPA is in the process of updating their website for ADA compliance.

B. Six Basins Representative Report – Mr. Lee advised Water Utility Superintendent, Tommy Hudspeth, attended the most recent Six Basins meeting. Spreading has been very limited due to lack of rainfall. MS4 issues are still being worked on.

Director Thomas also commented that time was spent discussing conjunctive water management scenarios such as spreading more water during years with heavy rainfall and pumping more water during dry years.

C. Chino Basin Representative Report – Mr. Lee reported the budget for Chino Basin was approved. The Storage Management Plan was technically approved earlier this year but elements eight and nine are still being discussed.

The main topic of discussion has been the Safe Yield Reset. Chino Basin Watermaster approved reducing the safe yield from 135,000 acre feet (AF) to 131,000 AF. The Appropriative Pool has

agreed not to contest this figure however, this week the City of Chino and the Agriculture Pool filed opposition to the Safe Yield Reset. The Agriculture Pool is opposed due to a loss of 100,000 AF of water over the last ten years and the City of Chino is in opposition due to the lack of information provided by the Chino Basin Watermaster. Jurupa Community Services District, City of Pomona, and Inland Empire Utilities Agency (IEUA) have filed joinders to the Safe Yield Reset.

- D. Cucamonga Basin Representative Report** – Mr. Lee informed the Board that SAWCo and West End Consolidated Water Company (WECWC) are in agreement to the terms of reference sheet involving cost sharing for some past projects and consideration of future projects but are awaiting Cucamonga Valley Water District comments.

The next meeting is scheduled for Tuesday, July 7th. The committee is nearing completion of their review and revising of the judgment. Once complete, the revised modernized judgment will be reviewed for any legal and/or technical issues.

Staff has met with Wildermuth Environmental, Inc. to go over required Sustainable Groundwater Management Act reporting for the basin.

- E. Administration and Finance Committee (AFC) Chairman's Report** – Director Sanchez reported all items discussed at the May AFC meeting are on tonight's agenda sans the request for proposals for a Classification and Compensation Study.
- F. Planning, Resources, and Operations Committee (PROO) Chairman's Report** – No meeting to report.
- G. Office Feasibility Study Ad Hoc Committee** – No meeting to report.

6. General Manager's Report on Activities:

- A. Salary Range Adjustment** – Mr. Lee reported this item was presented in May to the AFC who voted to recommend the Board approve the adjustment. The cost of living change for the Riverside and San Bernardino areas is an increase of roughly 3.4%.

Director Sanchez moved and Director Elliott seconded to approve adjusting the salary ranges with an increase of 3.4%. Motion carried unanimously.

- B. Stock Auction – August 2020** – Mr. Lee advised this item was also presented to the AFC in May. The Committee recommended the Board approve the item with the caveat that staff seek legal counsel's guidance on whether or not it was in violation of any of the COVID-19 ordinances or regulations. Staff inquired with legal counsel who advised SAWCo will not be in violation of any of the ordinances or regulations.

Director Sanchez suggested including the legal counsel opinion in the Board packet for reference.

Director Sanchez moved and Director Filippi seconded to approve the August 2020 Stock Auction timeline as presented. Motion carried unanimously.

- C. Company Response to COVID-19** – Mr. Lee advised the Board that this item will be on the Board agenda each month to allow for any updates or questions related to COVID-19 and its effect on business and staffing operations.

Mr. Lee reminded the Board that the company has made work schedule adjustments since the start of the corona virus pandemic. As of May 18th the office has been reopened to the public but with modified hours. The office is closed to the public for the first hour in the morning and one hour before closing to allow for cleaning. Adjustments will continue to be made as needed. Originally, staff was to return to fulltime work in the office on Monday, July 6th however, with the recent spike in people testing positive for the corona virus, the date has been pushed out one month. There is at least one manager scheduled to be in the office each business day.

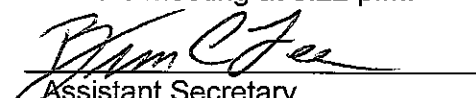
The Board and Mr. Lee briefly discussed safety methods used at other business during this stage of the COVID-19 pandemic.

7. Closed Session: None.

8. Director's Comments and Future Agenda Items: Director Filippi recognized Director Zuniga as the new City of Upland Mayor Pro Tem.

Adjournment:

With no further business to discuss, Director Thomas adjourned the meeting at 5:22 p.m.


Assistant Secretary
Brian Lee